

The regular meeting of the Village of Arcade (VOA) Board of Trustees, Wyoming County, New York was held on Tuesday, April 18, 2023, at 7:00 pm there were:

PRESENT

Mayor Donna Schiener, Trustee Lisa Byers, Trustee Andrew Koerner, Trustee Elwyn Roll, Trustee Eric Szucs, Superintendent of Public Works Andrew Bartz, Clerk/Treasurer Jennifer Kraft, Police Chief Matt Krist,

ABSENT

Deputy Clerk/Treasurer Michelle Karpinski.

ALSO PRESENT

Derek Rule and Chris Lexer, Town of Yorkshire, Brian Meyers, Justin Haggerty, Maya Borer, Dave Bray, Don W. Meyers, Josh Graham, Jared Benkelman

PLEDGE OF ALLEGIANCE

Mayor Schiener opened the meeting with the Pledge of Allegiance.

SCHOOL RESOURCE OFFICER (SRO) UPDATE

SRO Benkelman shared an overview of the SRO program at the Arcade Elementary Building. He emphasized his main duty is to keep the children safe but along with that he also mentors and educates. The school has created a new parking system that seems to be working well. Arrival and dismissal times are working well. They have addressed recommendations from a safety audit. Jared does not issue discipline; he may sit it on a meeting but does not offer any discipline. He secures the doors throughout the day and walks the hallways for security purposes. Doors are not propped open ever. The building is in 24-hour lockout meaning all classroom doors are always locked. The latest safety audit was positive. The SRO sits in on parent meetings, sometimes he is needed to deescalate the situation. He is CPI (crisis prevention intervention) trained; he uses this training when aggressive behavior is present. The SRO works with all grade levels, he attends Student of the Month presentations, offers social and emotional support for special education classrooms and he works with the Boys Club, they emphasize good behavior, manners and the characteristic trait of the month. He also discusses safety issues with the children. Future projects at the school include a new main entrance, 38 new cameras, implementation of the RAPTOR system and there will be an evacuation drill in May with revised plans.

INTERMUNICIPAL AGREEMENT (IMA) TOWN OF YORKSHIRE

Derek Rule, MDA Engineering, and Chris Lexer, Town of Yorkshire, discussed the details of an intermunicipal agreement between the Village of Arcade and Town of Yorkshire for the delivery and acceptance of wastewater from the Town of Yorkshire Corners Sewer District to the Village of Arcade wastewater treatment plant. The Town will not require any maintenance from the Village or need the use of the Village call center. The proposal is the Town would pay the inside the Village meter rate of \$381 per month and the outside the village usage rate at \$5.60 per 1,000 gallons. There will be a radio system that is compatible with the Villages' meter reading system so billing will be automated with the monthly bills. The Town of Yorkshire will also be replacing the line on Hurdville Road which is currently 8-inch clay pipe, with 12-inch PVC piping. Also, a manhole on Hurdville Road will be replaced. Derek has made changes to the IMA for the Board to review.

FIRE DEPARTMENT NEW OFFICERS

Members Brian Meyers, Fire Chief, Justin Haggerty, Rescue Squad Captain, Joshua Graham, Dave Bray, and Don W. Meyers were all present. Brian reviewed the needs of the department such as pagers, turnout gear, oxygen tanks, a new projector in the meeting room; the EMS side needs cardiac monitors. The building needs a new driveway, and the shelter roof needs work. Brian will meet with SPW Bartz to discuss these needs.

ADOPT 2023-2024 FINAL BUDGET

The following resolution was offered by Trustee Roll and seconded by Trustee Byers:

RESOLUTION

WHEREAS, the Village Budget Officers prepared the tentative General, Water, Sewer and Electric funds budgets for the fiscal year (FY) commencing June 1, 2023 and ending May 31, 2024; and

WHEREAS, the Board of Trustees have reviewed the tentative budget; and

WHEREAS, the said tentative budget included a columned table of comparative information showing expenditures and revenues of the last completed FY, appropriations and revenues to date for the current FY and recommended appropriations and revenues for the ensuing FY, a budget summary showing the proposed amount to be raised by taxes including the proposed tax rate per 1,000 of assessed value, schedule of estimated cash surplus at the end of 2022-2023 fiscal year, schedule of estimated special reserve funds, schedule of salaries and wages, schedule of debt summary, a 5-year vehicle replacement schedule, and a tax exemption report.

WHEREAS, the said tentative budget was summarily printed and made available for public inspection; and

WHEREAS, the Board of Trustees have met at the time and place specified in the notice of public hearing (April 4, 2023) on the tentative budget and opportunity was given to all present to comment upon the same; and

WHEREAS, the Board of Trustees are satisfied that the FY 2023-24 budgets, as proposed, are reasonable, accurate, and adequately represents the revenue and expense projections of each fund.

NOW, THEREFORE BE IT RESOLVED, the Board of Trustees hereby adopts the General, Water, Sewer, and Electric funds budgets with the proposed changes offered by the Mayor to the general budget and hereinafter stated in the **ADOPTED** column. (A complete copy of the budget is on file in the Village Clerk’s Office.)

BE IT FURTHER RESOLVED that it is the express intent of the Board of Trustees that the above budgets shall be adopted and managed by appropriation accounts.

The motion was passed upon the following vote:

VOTE									
Mayor Donna Schiener	X	Yes		No		Abstain		Absent	
Trustee Lisa Byers	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner	X	Yes		No		Abstain		Absent	
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent	
Trustee Eric Szucs	X	Yes		No		Abstain		Absent	
VOTE TOTAL:	5	Yes	0	No	0	Abstain	0	Absent	
RESULTS	X	PASS				FAIL			

APPROVE MINUTES

Motion by Trustee Szucs and seconded by Trustee Byers, the minutes from the annual and regular meeting held on April 4, 2023, be approved as presented by Clerk/Treasurer Kraft.

The motion was passed upon the following vote:

VOTE									
Mayor Donna Schiener	X	Yes		No		Abstain		Absent	
Trustee Lisa Byers	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner		Yes		No	X	Abstain		Absent	
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent	
Trustee Eric Szucs	X	Yes		No		Abstain		Absent	
VOTE TOTAL:	4	Yes	0	No	1	Abstain	0	Absent	
RESULTS	X	PASS				FAIL			

AUTHORIZATION TO POST FULL TIME POLICE OFFICER POSITION

Motion by Trustee Koerner and seconded by Trustee Szucs to authorize Chief Krist to post for the full-time police officer position that was included in the 2023-2024 General Budget. This position will not take effect until June 1, 2023.

The motion was passed upon the following vote:

VOTE								
Mayor Donna Schiener	X	Yes		No		Abstain		Absent
Trustee Lisa Byers	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent
Trustee Eric Szucs	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	5	Yes	0	No	0	Abstain	0	Absent
RESULTS		X	PASS			FAIL		

AUTHORIZATION TO HIRE METER FOREMAN

Motion by Trustee Roll and seconded by Trustee Koerner to authorize SPW Bartz to promote Lineman A Bradley Baer to the position of Meter Foreman, which was vacated by Andy Bartz. The rate of pay will remain at \$38.62, which is his current rate of pay. The position will be effective immediately.

The motion was passed upon the following vote:

VOTE								
Mayor Donna Schiener	X	Yes		No		Abstain		Absent
Trustee Lisa Byers	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent
Trustee Eric Szucs	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	5	Yes	0	No	0	Abstain	0	Absent
RESULTS		X	PASS			FAIL		

RESOLUTION – MEUA SEMIANNUAL MEETING

The following resolution was offered by Trustee Koerner and seconded by Trustee Szucs:

RESOLUTION

WHEREAS, the Board of Trustees of the Village of Arcade, New York, is a municipal member of the Municipal Electric Utilities Association (MEUA) of New York State, and

WHEREAS, the semiannual conference of the MEUA has been called on May 31, and June 1, 2023, to be held at, Embassy Suites by Hilton Destiny USA, 311 Hiawatha Blvd. West, Syracuse NY and

WHEREAS, in accordance with the bylaws of the MEUA, each municipal member may cast one vote on each transaction properly brought before this meeting,

NOW THEREFORE BE IT RESOLVED that Superintendent of Public Works Andrew Bartz be and is hereby designated as the accredited delegate of the Village of Arcade, New York.

The motion was passed upon the following vote:

VOTE								
Mayor Donna Schiener	X	Yes		No		Abstain		Absent
Trustee Lisa Byers	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent
Trustee Eric Szucs	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	5	Yes	0	No	0	Abstain	0	Absent
RESULTS		X	PASS			FAIL		

RESOLUTION – NYMPA ANNUAL MEETING

The following resolution was offered by Trustee Byers and seconded by Trustee Roll:

RESOLUTION

WHEREAS, the Board of Trustees of the Village of Arcade, New York, is a municipal member of the New York Municipal Power Agency (NYMPA) and

WHEREAS, the annual meeting of NYMPA has been called on May 31, 2023 to be held at the Embassy Suites Syracuse-Destiny USA, 311 Hiawatha Boulevard, West, Syracuse NY, and,

WHEREAS, in accordance with the bylaws of NYMPA, each municipal member may cast one vote on each transaction properly brought before this meeting,

NOW THEREFORE BE IT RESOLVED, that Superintendent of Public Works Andrew Bartz be and is hereby designated as the accredited delegate of the Village of Arcade, New York.

The motion was passed upon the following vote:

VOTE								
Mayor Donna Schiener	X	Yes		No		Abstain		Absent
Trustee Byers	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent
Trustee Eric Szucs	X	Yes		No		Abstain		Absent
VOTE TOTAL:	5	Yes	0	No	0	Abstain	0	Absent
RESULTS	X	PASS				FAIL		

AUTHORIZE MAYOR TO SIGN AGREEMENT WITH MRB FOR COMPREHENSIVE PLAN SERVICES

Motion by Trustee Roll and seconded by Trustee Szucs to authorize the Mayor to sign the contract between MRB and the Village of Arcade for services as they relate to the development of the updated comprehensive plan. The total cost of the project is \$54,475.

The motion was passed upon the following vote:

VOTE								
Mayor Donna Schiener	X	Yes		No		Abstain		Absent
Trustee Byers	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent
Trustee Eric Szucs	X	Yes		No		Abstain		Absent
VOTE TOTAL:	5	Yes	0	No	0	Abstain	0	Absent
RESULTS	X	PASS				FAIL		

AMBULANCE TRANSPORT VOLUNTEER FIREFIGHTERS/AMBULANCE WORKERS POLICY

The Board opted to add the required wording into the resolution to commence billing that would cover the ambulance transport of volunteer firefighters and ambulance workers.

REVIEW AMBULANCE BILLING RESOLUTION

The Village Board approved a resolution to commence ambulance billing on September 20, 2022. The resolution states Village residents will not be charged a copayment and non-residents shall be billed the full amount of the bill. The AFD covers all of the Town of Arcade and part of the Town of Freedom, and those residents' pay taxes for the fire department services. The fire department would like the Board to consider amending the resolution to include both the Town of Arcade and the residents in the Town of Freedom fire district to not be billed copayments for ambulance services.

Motion by Trustee and seconded by Trustee to amend the resolution to include the Town of Arcade and the portion of the Town of Freedom fire district, in the resolution and not bill them for the copayment.

The motion was passed upon the following vote:

VOTE									
Mayor Donna Schiener	X	Yes		No		Abstain		Absent	
Trustee Byers	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner	X	Yes		No		Abstain		Absent	
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent	
Trustee Eric Szucs	X	Yes		No		Abstain		Absent	
VOTE TOTAL:									
	5	Yes	0	No	0	Abstain	0	Absent	
RESULTS		X	PASS				FAIL		

APPROVAL TO POST EMT POSITION

Motion by Trustee Koerner and seconded by Trustee Roll to authorize Clerk Treasurer Kraft to post the EMT position in the local newspaper.

The motion was passed upon the following vote:

VOTE									
Mayor Donna Schiener	X	Yes		No		Abstain		Absent	
Trustee Byers	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner	X	Yes		No		Abstain		Absent	
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent	
Trustee Eric Szucs	X	Yes		No		Abstain		Absent	
VOTE TOTAL:									
	5	Yes	0	No	0	Abstain	0	Absent	
RESULTS		X	PASS				FAIL		

AUTHORIZE MAYOR TO SIGN CONTRACT WITH YMCA

Motion by Trustee Szucs and seconded by Trustee Roll to authorize Mayor Schiener to sign the YMCA contract for the summer recreation program. The subsidized program will run July 10th through August 18th, 2023, Monday through Friday from 9:00 am to 3:00 pm. The Village of Arcade and the Town of Arcade will subsidize residents by paying \$55 per week per participant and the participants will pay \$65 per week, while non-residents will pay \$140 per week. There will be two weeks of care available prior to the start of the subsidized program, the weeks of June 26th (\$140) and July 5th (\$84). This cost will be paid for by the participants, not the Village or Town.

The motion was passed upon the following vote:

VOTE									
Mayor Donna Schiener	X	Yes		No		Abstain		Absent	
Trustee Byers	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner	X	Yes		No		Abstain		Absent	
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent	
Trustee Eric Szucs	X	Yes		No		Abstain		Absent	
VOTE TOTAL:									
	5	Yes	0	No	0	Abstain	0	Absent	
RESULTS		X	PASS				FAIL		

SANDWICH BOARD SIGN FEE

Motion by Trustee Byers and seconded by Trustee Szucs to reinstate the annual fee of \$60 for sandwich board signs in the Village effective June 1, 2023.

The motion was passed upon the following vote:

VOTE									
Mayor Donna Schiener	X	Yes		No		Abstain		Absent	
Trustee Byers	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner	X	Yes		No		Abstain		Absent	
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent	
Trustee Eric Szucs	X	Yes		No		Abstain		Absent	
VOTE TOTAL:									
	5	Yes	0	No	0	Abstain	0	Absent	
RESULTS		X	PASS				FAIL		

AUTHORIZE MAYOR TO SIGN SUNRISE DENTAL CONTRACT

Motion by Trustee Szucs and seconded by Trustee Koerner to authorize the Mayor to sign the Sunrise Dental contract effective through May 31, 2025. The Village does not pay any portion of the premiums, the employee pays the full amount.

The motion was passed upon the following vote:

VOTE									
Mayor Donna Schiener	X	Yes		No		Abstain		Absent	
Trustee Lisa Byers	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner	X	Yes		No		Abstain		Absent	
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent	
Trustee Eric Szucs	X	Yes		No		Abstain		Absent	
VOTE TOTAL:									
	5	Yes	0	No	0	Abstain	0	Absent	
RESULTS		X	PASS				FAIL		

AUDIT BILLS

Motion by Trustee Roll and seconded by Trustee Byers, the Village bills be audited and paid in the amount of \$906,638.45 and that the Clerk be authorized to transfer funds from the money market accounts to the checking accounts to cover such bills.

The motion was passed upon the following vote:

VOTE									
Mayor Donna Schiener	X	Yes		No		Abstain		Absent	
Trustee Lisa Byers	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner	X	Yes		No		Abstain		Absent	
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent	
Trustee Eric Szucs	X	Yes		No		Abstain		Absent	
VOTE TOTAL:									
	5	Yes	0	No	0	Abstain	0	Absent	
RESULTS		X	PASS				FAIL		

EXECUTIVE SESSION

Motion by Trustee Szucs and seconded by Trustee Koerner, the Board enter into executive session to discuss the following topic(s) at 8:28 pm:

- Contract Negotiations
Employment History of a Particular Employee

The motion was passed upon the following vote:

VOTE									
Mayor Donna Schiener	X	Yes		No		Abstain		Absent	
Trustee Lisa Byers	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner	X	Yes		No		Abstain		Absent	
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent	
Trustee Eric Szucs	X	Yes		No		Abstain		Absent	
VOTE TOTAL:									
	5	Yes	0	No	0	Abstain	0	Absent	
RESULTS		X	PASS				FAIL		

Motion by Trustee Roll and seconded by Trustee Koerner, the Board exit executive session at 9:22 pm.

The motion was passed upon the following vote:

VOTE									
Mayor Donna Schiener	X	Yes		No		Abstain		Absent	
Trustee Lisa Byers	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner	X	Yes		No		Abstain		Absent	
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent	
Trustee Eric Szucs	X	Yes		No		Abstain		Absent	
VOTE TOTAL:									
	5	Yes	0	No	0	Abstain	0	Absent	
RESULTS		X	PASS				FAIL		

REPORTS RECEIVED

The following reports were received, reviewed, and placed on file:

- None.

ADJOURN

There being no further business to come before the Board the meeting duly adjourned at 9:22 pm upon motion by Trustee Byers and seconded by Trustee Szucs.

Clerk/Treasurer

VENDOR	AMOUNT	VENDOR	AMOUNT
CATT CO DSS	\$ 40.36	AMHERST ALARM, INC	\$ 919.85
LEXISNEXIS RISK DATA MGMT INC	\$ 50.00	PINSKY LAW GROUP PLLC	\$ 116.00
ARCADE LUMBER & MILLWORK	\$ 3,148.31	HORNER, HILARY	\$ 36.00
ARCADE LUMBER & MILLWORK	\$ 38.68	HOPKINS SORGI & MCCARTHY PLLC	\$ 813.80
AUTOZONE	\$ 34.99	ESO SOLUTIONS INC	\$ 395.00
NEW YORK STATE DEFERRED COMPEN	\$ 4,917.09	L.R. BRASS INC. ARCADE MARKET	\$ 530.84
IRS - FEDRAL PAYROLL TAX PAYME	\$ 25,437.55	CATERED CREATIONS INC	\$ 5,000.00
NGT CORPORATION	\$ 1,595.00	C & G ELECTRICAL SUPPLY	\$ 407.40
MUNICIPAL SOLUTIONS, INC	\$ 562.50	CINTAS CORPORATION #782	\$ 158.36
POLLARD WATER	\$ 575.95	CSEA	\$ 849.04
NEW HORIZON COMMUNICATIONS COR	\$ 936.99	CSEA POLICE UNIT	\$ 196.86
SCHWAB AGGREGATES	\$ 277.01	CONROY MOTOR CORPORATION	\$ 384.00
ABBOTT ANSWERING 581 LLC	\$ 163.95	NOCO ENERGY CORP	\$ 2,960.04
UDIG NY, INC	\$ 8.64	CUMMINS NORTHEAST LLC	\$ 568.18
WILLEY WELL DRILLING INC	\$ 31.65	CURR A/C WATER	\$ 2,432.52
CONNOR, FRANCIS S.	\$ 799.00	CURR A/C SEWER	\$ 169.09
AUTOMOTIVE ALLEY INC	\$ 3,666.58	CURR A/C ELECTRIC	\$ 7,895.77
BUFFALO & PITTSBURGH RAILROAD	\$ 450.00	GERWITZ & MCNEIL ELECTRIC INC	\$ 1,614.50
LAND PRO EQUIPMENT LLC	\$ 873.83	HODGSON RUSS LLP	\$ 101.70
BLUE 360 MEDIA LLC	\$ 178.68	IEEP, INC	\$ 17,884.13
CORE & MAIN LP	\$ 454.32	MARTIN BROS CHEVROLET INC	\$ 191.55
DE LAGE LANDEN FINANCIAL SERVI	\$ 215.36	MEUA - MUNICIPAL ELECTRIC UTIL	\$ 3,700.00
T L SCHWAB TRANSPORT LLC	\$ 96.90	NEW YORK POWER AUTHORITY	\$ 160,478.30
TOMPKINS - ELAN FINANCIAL SERV	\$ 3,710.44	NYS INCOME TAX	\$ 4,518.61
WASTE MANAGEMENT OF NEW YORK L	\$ 4,664.30	NYS CHILD SPRT PROCESSING	\$ 500.46
GENUINE PARTS COMPANY	\$ 35.88	NYMPA	\$ 634,613.00
SCHICHEL'S NURSERY, INC	\$ 640.00	JOHN SIXT & SON, INC.	\$ 189.95
CHARTER COMMUNICATIONS HOLDING	\$ 127.97	STAPLES CONTRACT & COMMERCIAL,	\$ 712.07
WYOMING COUNTY EMERGENCY SERVI	\$ 395.00	TECHNICAL ASSISTANCE AND	\$ 3,067.34
AT & T MOBILITY LLC	\$ 66.48	VILLAGE OF ARCADE	\$ 120.00
DP FLORES INC	\$ 180.00	WORKPLACE HEALTH SERVICES	\$ 155.00
EMERGENCY MEDICAL PRODUCTS INC	\$ 440.73	ZIMMER AUTO PARTS & SALES INC	\$ 144.95
COLUMN TOTAL	\$ 54,814.14	COLUMN TOTAL	\$ 851,824.31
		GRAND TOTAL	\$ 906,638.45