

The public hearing and regular meeting of the Village of Arcade (VOA) Board of Trustees, Wyoming County, New York was held on Tuesday, June 6, 2023 at 7:00 pm there were:

PRESENT

Mayor Donna Schiener, Trustee Lisa Byers, Trustee Elwyn Roll, Trustee Eric Szucs, Superintendent of Public Works Andrew Bartz, Clerk/Treasurer Jennifer Kraft, Police Chief Matt Krist, (arrived 7:25), Deputy Clerk/Treasurer Michelle Karpinski.

ABSENT

Trustee Andrew Koerner

ALSO PRESENT

Jace Drennan, Mike Ochoa, Maya Borer, Peter Sorgi, Brian Meyers, Mike Landis

PLEDGE OF ALLEGIANCE

Mayor Schiener opened the meeting with the Pledge of Allegiance.

PUBLIC HEARING PROPOSED CHANGES CHAPTER 64 ZONING

Motion by Trustee Roll and seconded by Trustee Byers to open the public hearing regarding the proposed changes to local law Chapter 64 Zoning, to hear public comment at 7:01.

SEQR RESOLUTION – CLASSIFICATION OF ACTION

Motion by Trustee Byers and seconded by Trustee Roll to authorize the following resolution:

Whereas, the Arcade Village Board of Trustees (“Village Board”), pursuant to a recommendation from the Village of Arcade Planning Board (“Planning Board”), has proposed the enactment of a Local Law amending the Zoning Map of the Village of Arcade, New York (“Zoning Map”) and the Zoning Chapter of the Code of the Village of Arcade, New York (“Zoning Code”) as follows:

1. Mill Street, bearing SBL No. 183.14-1-61.2, consisting of 1.20± acres, is hereby rezoned from LI to R-3;
2. 58 Church Street, bearing SBL No. 183.9-1-32.11, consisting of 15.64± acres, is hereby rezoned from LI to R-3;
3. Section 505(2) of the Zoning Code is hereby amended to add the following permitted uses:
 - Stores selling convenience goods including food products, hardware, newspapers, magazines, variety items and apparel on the first floor of any multi-family residential structure.
 - Eating establishments on the first floor of any multi-family residential structure.
 - Personal service establishments including beauty, barber, shoeshine, cleaning and laundry facilities on the first floor of any multi-family residential structure.
 - Self defense studio, dance studio, aerobics and exercise instruction on the first floor of any multi-family residential structure.
 - Offices on the first floor of any multi-family residential structure.
 - Bank and financial establishments on the first floor of any multi-family residential structure
 - Theaters, hotels and motels on the first floor of any multi-family residential structure.
 - Retail sales and service establishments not more objectionable by reason of noise, fumes, vibration, or lights than any permitted use permitted by right in the NC district Local Law on the first floor of any multi-family residential structure.

And, Section 505(7) is hereby added to the Zoning Code as follows:

WAIVERS OR MODIFICATIONS OF REQUIREMENTS: Where the Planning Board finds that special circumstances exist in a site plan, it may waive or modify specific requirements of this Zoning Chapter, subject to appropriate conditions provided that such waiver shall not have the effect of nullifying the intent and purpose of this Zoning Chapter or any existing Village Comprehensive Plan or Village Zoning Map;

4. Section 506(7) is hereby added to the Zoning Code as follows:

WAIVERS OR MODIFICATIONS OF REQUIREMENTS: Where the Planning Board finds that special circumstances exist in a site plan, it may waive or modify specific requirements of this Zoning Chapter, subject to appropriate conditions provided that such waiver shall not have the effect of nullifying the intent and purpose of this Zoning Chapter or any existing Village Comprehensive Plan or Village Zoning Map; and

Whereas, the enactment of this Local Law is defined as an “Action” subject to the New York State Environmental Quality Review Act (“SEQR”); and

Whereas, the SEQR regulations at 6 NYCRR 617.6(a)(1)(i-iv) requires:

(a) Initial review of actions.

(1) As early as possible in an agency's formulation of an action it proposes to undertake, or as soon as an agency receives an application for funding or for approval of an action, it must do the following:

- (i) Determine whether the action is subject to SEQR. If the action is a Type II action, the agency has no further responsibilities under this Part;
- (ii) Determine whether the action involves a federal agency. If the action involves a federal agency, the provisions of section 617.15 of this Part apply;
- (iii) Determine whether the action may involve one or more other agencies; and
- (iv) Make a preliminary classification of an action as Type I or Unlisted, using the information available and comparing it with the thresholds set forth in section 617.4 of this Part. Such preliminary classification will assist in determining whether a full EAF and coordinated review is necessary;

And, Whereas, the Village Board has reviewed Part 1 of the Full Environmental Assessment Form (“FEAF”) pursuant to SEQR; and

Now, Therefore, Be It Resolved, by the Village Board that:

1. The Local Law is an Action subject to SEQR;
2. The Local Law / Action does not involve any federal agency;
3. The Local Law / Action involves only one Involved Agency, as defined by SEQR, and that Involved Agency is the Village Board;
4. The Local Law / Action is a Type I Action because it involves “the adoption of changes in the allowable uses within any zoning district, affecting 25 or more acres of the district” as set forth in the SEQR Regulations at 6 NYCRR 617.4(b)(2); and
5. The Village Board is hereby declared “Lead Agency” pursuant to SEQR and no “Coordinated Review” is required because the Village Board is the sole “Involved Agency” pursuant to the SEQR regulations at 6 NYCRR 617.6(b)(1).

The motion was passed upon the following vote:

VOTE								
Mayor Donna Schiener	X	Yes		No		Abstain		Absent
Trustee Lisa Byers	X	Yes		No		Abstain		Absent
Trustee Andy Koerner		Yes		No		Abstain	X	Absent
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent
Trustee Eric Szucs	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	4	Yes	0	No	0	Abstain	1	Absent
RESULTS		X	PASS				FAIL	

SEQR DETERMINATION RESOLUTION – NEGATIVE DECLARATION

Motion by Trustee Roll and seconded by Trustee Byers to authorize the Resolution issuing a Negative Declaration pursuant to SEQR Regarding a Local Law Amending the Zoning Map and Zoning Chapter of the Code of the Village of Arcade, New York

Whereas, the Arcade Village Board of Trustees (“Village Board”), pursuant to a recommendation from the Village of Arcade Planning Board (“Planning Board”), has proposed the enactment of a Local Law amending the Zoning Map of the Village of Arcade, New York (“Zoning Map”) and the Zoning Chapter of the Code of the Village of Arcade, New York (“Zoning Code”) as follows:

1. Mill Street, bearing SBL No. 183.14-1-61.2, consisting of 1.20± acres, is hereby rezoned from LI to R-3;

2. 58 Church Street, bearing SBL No. 183.9-1-32.11, consisting of 15.64± acres, is hereby rezoned from LI to R-3;

3. Section 505(2) of the Zoning Code is hereby amended to add the following permitted uses:
 - Stores selling convenience goods including food products, hardware, newspapers, magazines, variety items and apparel on the first floor of any multi-family residential structure.
 - Eating establishments on the first floor of any multi-family residential structure.
 - Personal service establishments including beauty, barber, shoeshine, cleaning and laundry facilities on the first floor of any multi-family residential structure.
 - Self defense studio, dance studio, aerobics and exercise instruction on the first floor of any multi-family residential structure.
 - Offices on the first floor of any multi-family residential structure.
 - Bank and financial establishments on the first floor of any multi-family residential structure
 - Theaters, hotels and motels on the first floor of any multi-family residential structure.
 - Retail sales and service establishments not more objectionable by reason of noise, fumes, vibration, or lights than any permitted use permitted by right in the NC district Local Law on the first floor of any multi-family residential structure.

And, Section 505(7) is hereby added to the Zoning Code as follows:

WAIVERS OR MODIFICATIONS OF REQUIREMENTS: Where the Planning Board finds that special circumstances exist in a site plan, it may waive or modify specific requirements of this Zoning Chapter, subject to appropriate conditions provided that such waiver shall not have the effect of nullifying the intent and purpose of this Zoning Chapter or any existing Village Comprehensive Plan or Village Zoning Map;

4. Section 506(7) is hereby added to the Zoning Code as follows:

WAIVERS OR MODIFICATIONS OF REQUIREMENTS: Where the Planning Board finds that special circumstances exist in a site plan, it may waive or modify specific requirements of this

Zoning Chapter, subject to appropriate conditions provided that such waiver shall not have the effect of nullifying the intent and purpose of this Zoning Chapter or any existing Village Comprehensive Plan or Village Zoning Map; and

Whereas, the enactment of this Local Law is defined as an “Action” subject to the New York State Environmental Quality Review Act (“SEQR”); and

Whereas, the Village Board has determined by Resolution that:

5. The Local Law is an Action subject to SEQR;
6. The Local Law / Action does not involve any federal agency;
7. The Local Law / Action involves only one Involved Agency, as defined by SEQR, and that Involved Agency is the Village Board;
8. The Local Law / Action is a Type I Action because it involves “the adoption of changes in the allowable uses within any zoning district, affecting 25 or more acres of the district” as set forth in the SEQR Regulations at 6 NYCRR 617.4(b)(2); and
9. The Village Board is hereby declared “Lead Agency” pursuant to SEQR and no “Coordinated Review” is required because the Village Board is the sole “Involved Agency” pursuant to the SEQR regulations at 6 NYCRR 617.6(b)(1); and

And, Whereas, the Village Board has reviewed Part 1 of the Full Environmental Assessment Form (“FEAF”) pursuant to SEQR; and

Whereas, the SEQR Regulations at 6 NYCRR 617.7(c)(1)(i-xii) state:

(b) Criteria for determining significance:

- (1) To determine whether a proposed Type I or Unlisted action may have a significant adverse impact on the environment, the impacts that may be reasonably expected to result from the proposed action must be compared against the criteria in this subdivision. The following list is illustrative, not exhaustive. These criteria are considered indicators of significant adverse impacts on the environment:
 - (i) a substantial adverse change in existing air quality, ground or surface water quality or quantity, traffic or noise levels; a substantial increase in solid waste production; a substantial increase in potential for erosion, flooding, leaching or drainage problems;
 - (ii) the removal or destruction of large quantities of vegetation or fauna; substantial interference with the movement of any resident or migratory fish or wildlife species; impacts on a significant habitat area; substantial adverse impacts on a threatened or endangered species of animal or plant, or the habitat of such a species; or other significant adverse impacts to natural resources;
 - (iii) the impairment of the environmental characteristics of a Critical Environmental Area as designated pursuant to section 617.14(g) of this Part;

- (iv) the creation of a material conflict with a community's current plans or goals as officially approved or adopted;
- (v) the impairment of the character or quality of important historical, archeological, architectural, or aesthetic resources or of existing community or neighborhood character;
- (vi) a major change in the use of either the quantity or type of energy;
- (vii) the creation of a hazard to human health;
- (viii) a substantial change in the use, or intensity of use, of land including agricultural, open space or recreational resources, or in its capacity to support existing uses;
- (ix) the encouraging or attracting of a large number of people to a place or places for more than a few days, compared to the number of people who would come to such place absent the action;
- (x) the creation of a material demand for other actions that would result in one of the above consequences;
- (xi) changes in two or more elements of the environment, no one of which has a significant impact on the environment, but when considered together result in a substantial adverse impact on the environment; or
- (xii) two or more related actions undertaken, funded or approved by an agency, none of which has or would have a significant impact on the environment, but when considered cumulatively would meet one or more of the criteria in this subdivision.

Whereas, the Village Board has completed Parts 2 and 3 of the EAF and has found that there are no potential environmental impacts and that none of the criteria set forth in the SEQR Regulations at 6 NYCRR 617.7(c)(1)(i-xii) apply to the proposed Local Law / Action.

Now, Therefore, Be It Resolved, by the Village Board that:

In accordance with the findings set forth above, incorporated herein, a Negative Declaration be issued regarding the proposed Local Law / Action “will not result in any significant adverse environmental impacts.”

The motion was passed upon the following vote:

VOTE								
Mayor Donna Schiener	X	Yes		No		Abstain		Absent
Trustee Lisa Byers	X	Yes		No		Abstain		Absent
Trustee Andy Koerner		Yes		No		Abstain	X	Absent
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent
Trustee Eric Szucs	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	4	Yes	0	No	0	Abstain	1	Absent
RESULTS		X	PASS				FAIL	

There being no further comment, the public hearing was closed at 7:07 pm with a motion by Trustee Byers and seconded by Trustee Roll.

The motion was passed upon the following vote:

VOTE									
Mayor Donna Schiener	X	Yes		No		Abstain		Absent	
Trustee Lisa Byers	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner		Yes		No		Abstain	X	Absent	
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent	
Trustee Eric Szucs	X	Yes		No		Abstain		Absent	
VOTE TOTAL:									
	4	Yes	0	No	0	Abstain	1	Absent	
RESULTS									
	X	PASS					FAIL		

ADOPT PROPOSED CHANGES CHAPTER 64 ZONING

Motion by Trustee Byers and seconded by Trustee Roll to adopt the proposed changes to local law Chapter 64 Zoning.

The motion was passed upon the following vote:

VOTE									
Mayor Donna Schiener	X	Yes		No		Abstain		Absent	
Trustee Lisa Byers	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner		Yes		No		Abstain	X	Absent	
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent	
Trustee Eric Szucs	X	Yes		No		Abstain		Absent	
VOTE TOTAL:									
	4	Yes	0	No	0	Abstain	1	Absent	
RESULTS									
	X	PASS					FAIL		

PUBLIC HEARING PROPOSED CHANGES SEWER RENT RATES

Motion by Trustee Byers and seconded by Trustee Roll to open the public hearing regarding the proposed changes to the Sewer Rent Rates Schedule for public comment at 7:10 pm. A section was added that explains the sewer rent rate for a Public School or Municipality Owned Infrastructure, which is a new heading that will cover Pioneer School, Town of Machias and Town of Yorkshire for now. This wording sets the precedence for future additions to the list.

There being no further comments, the public hearing was closed at 7:10 with a motion by Trustee Roll and seconded by Trustee Byers.

The motion was passed upon the following vote:

VOTE								
Mayor Donna Schiener	X	Yes		No		Abstain		Absent
Trustee Lisa Byers	X	Yes		No		Abstain		Absent
Trustee Andy Koerner		Yes		No		Abstain	X	Absent
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent
Trustee Eric Szucs	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	4	Yes	0	No	0	Abstain	1	Absent

ADOPT PROPOSED CHANGES SEWER RENT RATES

Motion by Trustee Roll and seconded by Trustee Byers to adopt the proposed changes to the Sewer Rent Rate Schedule.

The motion was passed upon the following vote:

VOTE								
Mayor Donna Schiener	X	Yes		No		Abstain		Absent
Trustee Lisa Byers	X	Yes		No		Abstain		Absent
Trustee Andy Koerner		Yes		No		Abstain	X	Absent

Trustee Elwyn Roll	X	Yes		No		Abstain		Absent
Trustee Eric Szucs	X	Yes		No		Abstain		Absent
VOTE TOTAL:	4	Yes	0	No	0	Abstain	1	Absent

DISCUSS USE OF FIRE HALL FACILITY

Brian Meyers discussed the use of the truck bays for events. The Fire department would like to discontinue this practice. They would like only fire department functions to use the bays due to the work involved moving the trucks in and out for any event.

A motion will be made at the next board meeting to change the availability of the truck bays to non-fire department members.

APPROVE MINUTES

Motion by Trustee and seconded by Trustee, the minutes from the regular meeting held on May 16, 2023, be approved as presented by Clerk/Treasurer Kraft. **Postponed until June 20, 2023**

APPROVE MINUTES

Motion by Trustee Roll and seconded by Trustee Byers, the minutes from the special meeting held on May 23, 2023, be approved as presented by Clerk/Treasurer Kraft.

The motion was passed upon the following vote:

VOTE									
Mayor Donna Schiener	X	Yes		No		Abstain		Absent	
Trustee Lisa Byers	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner		Yes		No		Abstain	X	Absent	
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent	
Trustee Eric Szucs	X	Yes		No		Abstain		Absent	
VOTE TOTAL:	4	Yes	0	No	0	Abstain	1	Absent	
RESULTS	X	PASS					FAIL		

DEPARTMENT UPDATES

SPW Bartz updated the Board on various projects in the departments.

Water

The VOA water won the Wyoming County taste test at the Wyoming County Trailside Envirothon in May

A water leak was repaired at the A&A Depot

They are working on lining the creek edge, that was within a few feet of eroding the water main that comes through 214 Park St, with rip rap. They were able to use the thumb on the backhoe.

WWTP

There is a wait list again for mulch, more should be available in about three weeks

Streets/Parks

Creek area is finished up, the knotweed will be sprayed Thursday/Friday of this week

There are issues trying to maintain the bathrooms during baseball tournaments. We have had several callouts that have resulted in many hours of overtime. Foreman Jace Drennan has suggested we charge the teams for tournaments. The Board discussed this option, it will be reviewed again next season.

Trustee Roll has requested the use of caution tape to delineate the property lines between the VOA and Mike George's farm at the park during the upcoming tournaments.

Electric

They will be tree trimming upper Park St.

The lineman assisted the creek clean up with both manpower and equipment

Replaced a rotten junction pole on Prospect St.

Replaced a broken pole on Scotch Rd.

Replaced a bad primary pole on Bray Rd.

The linemen are preparing for an expansion at Arcade Valley Estates for about 13 new homes. This will include installing three transformers and a switch gear

NYMPA/MEAU CONFERENCE UPDATE

SPW Bartz reported on the Transmission Congestion Charges; costs are way down this year. In 2020 they cost \$810,000, in 2021 - \$710,000, in 2022- \$294, 000 and in 2023 they will be \$48,000. It was also announced that the RECs and ZECs, which are an itemized addition to our bill as CES-Clean Energy Surcharge, are likely to increase drastically because of all the renewable energy generation that is coming online. ORECs, offshore wind renewable energy credits are also in the near future for added surcharges.

Because of the renewables being built, transmission is needed to send it downstate near New York City, where it is needed. NYS is building transmission lines from the top of NY to NYC and from central NY to NYC. The cost for the transmission lines will likely be spread out through all rate payers of NY.

POLICE UPDATE

Chief Krist discussed setting up a “safe space” for people to utilize when exchanging items purchased/sold on social media. He is thinking of the area on the upper level of the municipal lot by the dumpster. He will look into this and update the Board.

AUTHORIZE MAYOR TO SIGN CONTRACT IN SITE ARCHITECTURE

Motion by Trustee Byers and seconded by Trustee Roll to authorize the Mayor to sign the contract between the VOA and In Site Architecture for the proposal to obtain Arcade’s downtown listed on the National Register. This designation, should it be obtained, could be a catalyst for significant renovation projects that would include Federal and State Rehabilitation Tax Credits. The total fee will not exceed \$27,000.

The motion was passed upon the following vote:

VOTE								
Mayor Donna Schiener	X	Yes		No		Abstain		Absent
Trustee Lisa Byers	X	Yes		No		Abstain		Absent
Trustee Andy Koerner		Yes		No		Abstain	X	Absent
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent
Trustee Eric Szucs	X	Yes		No		Abstain		Absent
VOTE TOTAL:	4	Yes	0	No	0	Abstain	1	Absent
RESULTS	X	PASS					FAIL	

AUTHORIZE MAYOR TO SIGN CONTRACT C&S COMPANIES

Motion by Trustee Roll and seconded by Trustee Byers to authorize the Mayor to sign the contract between the VOA and C&S for grant writing services associated with the NYS Department of State’s Local Waterfront Revitalization Program. The total cost will not exceed \$3,852.

The motion was passed upon the following vote:

VOTE								
Mayor Donna Schiener	X	Yes		No		Abstain		Absent
Trustee Lisa Byers	X	Yes		No		Abstain		Absent
Trustee Andy Koerner		Yes		No		Abstain	X	Absent
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent
Trustee Eric Szucs	X	Yes		No		Abstain		Absent
VOTE TOTAL:	4	Yes	0	No	0	Abstain	1	Absent
RESULTS	X	PASS					FAIL	

AUTHORIZATION TO DESTROY RECORDS

Motion by Trustee Byers and seconded by Trustee Roll to authorize Clerk Treasurer Kraft to destroy the following records in accordance with NYS LGS-1:

DESCRIPTION	RETENTION	BOX #
Electric Customer Records # 23 6/1/1972-5/31/1973	50 years	0258
Electric Customer Records # 23 6/1/1972-5/31/1973	50 years	0331
Daily Reports	6 years	0920
Deposit Slips	6 years	0927
Abstract of Vouchers	6 years	0930
Bank Statements	6 years	0933
PO's 2016-2017: A - Cintas	6 years	0988
PO's 2016-2017: Clark Patt - G	6 years	0989
PO's 2016-2017: H - M	6 years	0990
PO's 2016-2017: N - Souter	6 years	0991
PO's 2016-2017: Southern Tier - Z	6 years	0992
Voided checks	6 years	
Use of Facilities	6 years	
Utility Tax Payments	6 years	
A/R Billing	6 years	
Certificates of Insurance	6 years	
Insurance	6 years	
A/R Checks	6 months	
A/R Checks	6 months	
Tax Searches	6 years	
NSF 2016	6 years	

The motion was passed upon the following vote:

VOTE									
Mayor Donna Schiener	X	Yes		No		Abstain		Absent	
Trustee Lisa Byers	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner		Yes		No		Abstain	X	Absent	
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent	
Trustee Eric Szucs	X	Yes		No		Abstain		Absent	
VOTE TOTAL:	4	Yes	0	No	0	Abstain	1	Absent	
RESULTS	X	PASS					FAIL		

FY 2022-23 BUDGET ADJUSTMENTS

Motion by Trustee Byers and seconded by Trustee Szucs, the 2022-2023 budget adjustments be approved as presented by the Clerk Treasurer (see attached).

The motion was passed upon the following vote:

VOTE									
Mayor Donna Schiener	X	Yes		No		Abstain		Absent	
Trustee Lisa Byers	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner		Yes		No		Abstain	X	Absent	
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent	
Trustee Eric Szucs	X	Yes		No		Abstain		Absent	
VOTE TOTAL:	4	Yes	0	No	0	Abstain	1	Absent	
RESULTS	X	PASS					FAIL		

FY 2022-2023 BUDGET AMENDMENT

Motion by Trustee Roll and seconded by Trustee Byers, the FY 2022-2023 budget be amended as funds have been received from NYS Stop DWI to pay the cost of DRE expenses in the amount of \$210.48 and \$3,077.62. See Attached.

The motion was passed upon the following vote:

VOTE									
Mayor Donna Schiener	X	Yes		No		Abstain		Absent	
Trustee Lisa Byers	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner		Yes		No		Abstain	X	Absent	
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent	
Trustee Eric Szucs	X	Yes		No		Abstain		Absent	
VOTE TOTAL:									
	4	Yes	0	No	0	Abstain	1	Absent	
RESULTS									
	X	PASS					FAIL		

EMERGENCY RENTAL ASSISTANCE PROGRAM (ERAP)

After discussion regarding the ERAP program and the difficulties using the system and having to refund monies after eleven months, which resulted in a bad debt due the Village, and confirming with MEUA the Village is not obligated to participate in this program, a motion by Trustee Roll and seconded by Trustee Byers was made to authorize the VOA to not participate in the ERAP assistance program.

The motion was passed upon the following vote:

VOTE									
Mayor Donna Schiener	X	Yes		No		Abstain		Absent	
Trustee Lisa Byers	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner		Yes		No		Abstain	X	Absent	
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent	
Trustee Eric Szucs	X	Yes		No		Abstain		Absent	
VOTE TOTAL:									
	4	Yes	0	No	0	Abstain	1	Absent	
RESULTS									
	X	PASS					FAIL		

AUDIT BILLS

Motion by Trustee Roll and seconded by Trustee Byers, the Village bills be audited and paid in the amount of \$561,227.61 and that the Clerk be authorized to transfer funds from the money market accounts to the checking accounts to cover such bills.

The motion was passed upon the following vote:

VOTE									
Mayor Donna Schiener	X	Yes		No		Abstain		Absent	
Trustee Lisa Byers	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner		Yes		No		Abstain	X	Absent	
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent	
Trustee Eric Szucs	X	Yes		No		Abstain		Absent	
VOTE TOTAL:									
	4	Yes	0	No	0	Abstain	1	Absent	
RESULTS									
	X	PASS					FAIL		

TRUSTEE UPDATE

Trustee Byers discussed the possibility of a pickle ball court in place of the volleyball court. Pioneer Jr Football attended the Damar Hamlin program and have purchased their own AED.

Trustee Roll thanked Beautification for their efforts, the Hometown Heroes banners are installed and the flowers are all planted.

EXECUTIVE SESSION

Motion by Trustee Roll and seconded by Trustee Byers, the Board enter into executive session to discuss the following topic(s) at 8:15 pm:

- Employment history of a particular employee
Purchase/sale or lease of real property

The motion was passed upon the following vote:

VOTE										
Mayor Donna Schiener	X	Yes		No		Abstain		Absent		
Trustee Lisa Byers	X	Yes		No		Abstain		Absent		
Trustee Andy Koerner		Yes		No		Abstain	X	Absent		
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent		
Trustee Eric Szucs	X	Yes		No		Abstain		Absent		
VOTE TOTAL:										
	4	Yes	0	No	0	Abstain	1	Absent		
RESULTS										
	X	PASS					FAIL			

Motion by Trustee Roll and seconded by Trustee Byers, the Board exit executive session at 9:25 pm.

The motion was passed upon the following vote:

VOTE										
Mayor Donna Schiener	X	Yes		No		Abstain		Absent		
Trustee Lisa Byers	X	Yes		No		Abstain		Absent		
Trustee Andy Koerner		Yes		No		Abstain	X	Absent		
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent		
Trustee Eric Szucs	X	Yes		No		Abstain		Absent		
VOTE TOTAL:										
	4	Yes	0	No	0	Abstain	1	Absent		
RESULTS										
	X	PASS					FAIL			

REPORTS RECEIVED

The following reports were received, reviewed, and placed on file:

- Budget Adjustments
Budget Amendments

ADJOURN

There being no further business to come before the Board the meeting duly adjourned at 9:25 pm upon motion by Trustee Szucs and seconded by Trustee Byers.

Clerk/Treasurer

6-07-2023 9:44 AM

BUDGET ADJUSTMENT REGISTER

PAGE: 1

PACKET: 00494-BUDGET ADJ BOARD 6/6/2023

BUDGET CODE: CB-Current Budget

FUND ACCOUNT	DATE	DESCRIPTION	ADJUSTMENT	ORIGINAL BUDGET	PREVIOUS ADJUSTMENTS	NEW BUDGET	BUDGET BALANCE

Budget Adj. # 001057							
001 5-5142-400-4460	5/31/2023	BUDGET ADJ BOARD SALT & SAND DEPT: SNOW REMOVAL	110.00-	30,000.00	0.00	26,320.00	356,269.98
001 5-5132-091-4000	5/31/2023	BUDGET ADJ BOARD GENERATOR:50 MILL ST GARAGE DEPT: HIGHWAY GARAGE	110.00	1,000.00	0.00	1,110.00	1.27
001 5-5142-400-4460	5/31/2023	BUDGET ADJ BOARD SALT & SAND DEPT: SNOW REMOVAL	1,135.00-	30,000.00	0.00	26,320.00	356,269.98
001 5-5132-400-4270	5/31/2023	BUDGET ADJ BOARD UTILITIES DEPT: HIGHWAY GARAGE	1,135.00	5,000.00	0.00	6,135.00	40.07-
001 5-5142-400-4460	5/31/2023	BUDGET ADJ BOARD SALT & SAND DEPT: SNOW REMOVAL	30.00-	30,000.00	0.00	26,320.00	356,269.98
001 5-5132-400-4360	5/31/2023	BUDGET ADJ BOARD BLDG MAINT/MATERIALS DEPT: HIGHWAY GARAGE	30.00	200.00	0.00	230.00	1.34
001 5-5410-100-1000	5/31/2023	BUDGET ADJ BOARD PERSONNEL SERVICES-REG DEPT: SIDEWALKS	355.00-	10,000.00	425.00-	9,220.00	176.74
001 5-5410-400-4220	5/31/2023	BUDGET ADJ BOARD CONSULTANTS DEPT: SIDEWALKS	355.00	0.00	0.00	355.00	1.05
001 5-5650-400-4600	5/31/2023	BUDGET ADJ BOARD RESURFACING MATERIALS DEPT: OFF STREET - PARKING	770.00-	90,000.00	0.00	89,230.00	3,951.43
001 5-5650-100-1000	5/31/2023	BUDGET ADJ BOARD PERSONNEL SERVICES-REG DEPT: OFF STREET - PARKING	770.00	0.00	0.00	770.00	0.27-
001 5-8140-400-4640	5/31/2023	BUDGET ADJ BOARD PIPE & MANHOLES/PARTS PURCH DEPT: STORM SEWERS	1,000.00-	5,000.00	2,500.00-	1,500.00	1,044.00
001 5-8140-100-1010	5/31/2023	BUDGET ADJ BOARD PERSONNEL SERVICES-OT DEPT: STORM SEWERS	1,000.00	0.00	0.00	1,000.00	197.33
001 5-8560-400-4690	5/31/2023	BUDGET ADJ BOARD MATERIALS/SUPPLIES/MAINT DEPT: SHADE TREES	150.00-	500.00	0.00	350.00	325.49

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PACKET: 00494-BUDGET ADJ BOARD 6/6/2023

BUDGET CODE: CB-Current Budget

FUND ACCOUNT	DATE	DESCRIPTION	ADJUSTMENT	ORIGINAL BUDGET	PREVIOUS ADJUSTMENTS	NEW BUDGET	BUDGET BALANCE

Budget Adj. # 001057							
001 5-8560-129-1000	5/31/2023	BUDGET ADJ BOARD 2006 FRT MOUNT LEAF MACH #29 DEPT: SHADE TREES	150.00	0.00	0.00	150.00	6.66
001 5-8745-400-4350	5/31/2023	BUDGET ADJ BOARD GROUNDS DEPT: FLOOD-EROSION CONTROL	3,000.00-	3,000.00	0.00	0.00	0.00
001 5-7510-400-4510	5/31/2023	BUDGET ADJ BOARD HISTORICAL SOCIETY DEPT: HISTORIAN	3,000.00	750.00	0.00	3,750.00	0.00
005 5-8310-400-4220	5/31/2023	BUDGET ADJ BOARD CONSULTANTS DEPT: WATER ADMINISTRATION	35.00-	16,000.00	3,410.00-	12,555.00	5,809.00
005 5-8310-200-2000	5/31/2023	BUDGET ADJ BOARD EQUIPMENT DEPT: WATER ADMINISTRATION	35.00	1,000.00	500.00	1,535.00	1.07
005 5-8320-200-2000	5/31/2023	BUDGET ADJ BOARD EQUIPMENT DEPT: WATER PRODUCTION	785.00-	140,000.00	5,000.00-	134,215.00	2,247.22
005 5-8340-200-2000	5/31/2023	BUDGET ADJ BOARD EQUIPMENT DEPT: WATER TRANSMISSION	785.00	30,000.00	9,000.00-	21,785.00	2.70
005 5-9010-800-8000	5/31/2023	BUDGET ADJ BOARD STATE RETIREMENT SYSTEM DEPT: RETIREMENT	15,000.00-	46,725.00	0.00	31,725.00	2,130.55
005 5-8320-100-1000	5/31/2023	BUDGET ADJ BOARD PERSONNEL SERVICES-REG DEPT: WATER PRODUCTION	15,000.00	33,000.00	4,975.00-	43,025.00	257.17
001 5-1210-400-4150	5/31/2023	BUDGET ADJ BOARD TRAVEL/MTG/CONF/SCHOOLS DEPT: MAYOR'S OFFICE	310.00-	1,000.00	0.00	620.00	398.29
001 5-1010-400-4010	5/31/2023	BUDGET ADJ BOARD SUPPLIES-OFFICE DEPT: BOARD OF TRUSTEES	310.00	0.00	0.00	310.00	4.62
001 5-1210-400-4150	5/31/2023	BUDGET ADJ BOARD TRAVEL/MTG/CONF/SCHOOLS DEPT: MAYOR'S OFFICE	70.00-	1,000.00	0.00	620.00	398.29
001 5-1010-400-4160	5/31/2023	BUDGET ADJ BOARD ADVERTISING/NOTICES DEPT: BOARD OF TRUSTEES	70.00	50.00	0.00	120.00	35.81-

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PACKET: 00494-BUDGET ADJ BOARD 6/6/2023

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FUND ACCOUNT	DATE	DESCRIPTION	ADJUSTMENT	ORIGINAL BUDGET	PREVIOUS ADJUSTMENTS	NEW BUDGET	BUDGET BALANCE

Budget Adj. # 001057							
001 5-1210-400-4220	5/31/2023	BUDGET ADJ BOARD CONSULTANTS DEPT: MAYOR'S OFFICE	75.00-	500.00	0.00	410.00	410.00
001 5-1010-400-4220	5/31/2023	BUDGET ADJ BOARD CONSULTANTS DEPT: BOARD OF TRUSTEES	75.00	0.00	0.00	75.00	3.75
001 5-1210-400-4220	5/31/2023	BUDGET ADJ BOARD CONSULTANTS DEPT: MAYOR'S OFFICE	15.00-	500.00	0.00	410.00	410.00
001 5-1320-400-4220	5/31/2023	BUDGET ADJ BOARD CONSULTANTS DEPT: INDEPENDENT AUDIT	15.00	6,500.00	0.00	6,515.00	2.50
001 5-1910-400-4000	5/31/2023	BUDGET ADJ BOARD UNALLOCATED INSURANCE DEPT: UNALLOCATED INSURANCE	15.00-	67,935.00	0.00	67,920.00	857.31
001 5-1920-400-4190	5/31/2023	BUDGET ADJ BOARD DUES & SUBSCRIPTIONS DEPT: SPECIAL DUES	15.00	1,600.00	0.00	1,615.00	3.00
001 5-3410-400-4360	5/31/2023	BUDGET ADJ BOARD BLDG MAINT/MATERIALS DEPT: FIRE DEPARTMENT	1,890.00-	22,000.00	7,740.00-	12,370.00	16,032.68
001 5-3410-200-2000	5/31/2023	BUDGET ADJ BOARD EQUIPMENT DEPT: FIRE DEPARTMENT	1,890.00	9,000.00	0.00	10,890.00	6.27
001 5-1325-400-4010	5/31/2023	BUDGET ADJ BOARD SUPPLIES-OFFICE DEPT: TREASURER'S OFFICE	100.00-	2,500.00	260.00-	2,120.00	201.52
001 5-4020-400-4000	5/31/2023	BUDGET ADJ BOARD REGISTRAR OF VITAL STATISTICS DEPT: REGISTRAR OF VITAL STATS	100.00	800.00	0.00	900.00	606.00-
001 5-1325-400-4010	5/31/2023	BUDGET ADJ BOARD SUPPLIES-OFFICE DEPT: TREASURER'S OFFICE	20.00-	2,500.00	260.00-	2,120.00	201.52
001 5-3510-400-4270	5/31/2023	BUDGET ADJ BOARD UTILITIES DEPT: CONTROL OF DOGS DEPT	20.00	240.00	0.00	260.00	2.93
001 5-5142-100-1000	5/31/2023	BUDGET ADJ BOARD PERSONNEL SERVICES-REG DEPT: SNOW REMOVAL	4,210.00-	22,000.00	10,200.00-	7,590.00	0.13

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PACKET: 00494-BUDGET ADJ BOARD 6/6/2023

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FUND ACCOUNT	DATE	DESCRIPTION	ADJUSTMENT	ORIGINAL BUDGET	PREVIOUS ADJUSTMENTS	NEW BUDGET	BUDGET BALANCE

001 5-5110-100-1000	5/31/2023	BUDGET ADJ BOARD PERSONNEL SERVICES-REG DEPT: STREET MAINTENANCE	4,210.00	95,000.00	4,250.00-	94,960.00	29,898.22-
001 5-5142-400-4460	5/31/2023	BUDGET ADJ BOARD SALT & SAND DEPT: SNOW REMOVAL	2,405.00-	30,000.00	0.00	26,320.00	356,269.98
001 5-5110-422-4000	5/31/2023	BUDGET ADJ BOARD 2021 FREIGHTLINER DUMP #22 DEPT: STREET MAINTENANCE	2,405.00	5,000.00	8,000.00	15,405.00	101.50-
005 5-1950-400-4000	5/31/2023	BUDGET ADJ BOARD TAXES & ASSESS ON MUNI PROP DEPT: TAX & ASSESS ON MUNI PROP	1,820.00-	18,300.00	0.00	16,480.00	558.29
005 5-8330-400-4670	5/31/2023	BUDGET ADJ BOARD CHEMICALS DEPT: WATER PURIFICATION	1,820.00	7,000.00	0.00	8,820.00	4.23
005 5-1990-400-4000	5/31/2023	BUDGET ADJ BOARD CONTRACTUAL EXPENDITURES DEPT: CONTINGENCY	2,220.00-	4,450.00	0.00	2,230.00	2,230.00
005 5-8340-400-4690	5/31/2023	BUDGET ADJ BOARD MATERIALS/SUPPLIES/MAINT DEPT: WATER TRANSMISSION	2,220.00	12,000.00	22,850.00	37,070.00	85.08-
005 5-8330-100-1000	5/31/2023	BUDGET ADJ BOARD PERSONNEL SERVICES-REG DEPT: WATER PURIFICATION	1,500.00-	1,500.00	0.00	0.00	0.00
005 5-8320-100-1010	5/31/2023	BUDGET ADJ BOARD PERSONNEL SERVICES-OT DEPT: WATER PRODUCTION	1,500.00	27,500.00	1,850.00	30,850.00	2,869.67-
006 5-8110-400-4010	5/31/2023	BUDGET ADJ BOARD SUPPLIES-OFFICE DEPT: SANITATION ADMINISTRATION	10.00-	1,500.00	80.00-	1,410.00	46.60
006 5-8110-200-2000	5/31/2023	BUDGET ADJ BOARD EQUIPMENT DEPT: SANITATION ADMINISTRATION PACKET NOTES:	10.00	500.00	0.00	510.00	1.07
TOTAL IN PACKET--						0.00	

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 PACKET: 00495-DRE OT PAYT
 BUDGET CODE: CB-Current Budget

BUDGET ADJUSTMENT REGISTER

FUND ACCOUNT	DATE	DESCRIPTION	ADJUSTMENT	ORIGINAL BUDGET	PREVIOUS ADJUSTMENTS	NEW BUDGET	BUDGET BALANCE

Budget Adj. # 001058							
001 4-3089-0120	5/26/2023	STOP DWI DRE OT NYS STOP DWI PROGRAM	210.48	0.00	3,616.45	6,904.55-	9,369.95
001 5-3120-100-1210	5/26/2023	STOP DWI DRE OT DRE EVALUATIONS- OT DEPT: POLICE DEPARTMENT	210.48	0.00	0.00	521.70	525.25-

Budget Adj. # 001059							
001 4-3089-0120	5/31/2023	DRE TRAINING/OT NYS STOP DWI PROGRAM	3,077.62	0.00	3,616.45	6,904.55-	9,369.95
001 5-3120-100-1200	5/31/2023	DRE TRAINING/OT DRE EVALUATIONS- SHIFT 1 DEPT: POLICE DEPARTMENT	2,766.40	0.00	0.00	2,766.40	0.00
001 5-3120-100-1210	5/31/2023	DRE TRAINING/OT DRE EVALUATIONS- OT DEPT: POLICE DEPARTMENT PACKET NOTES: DRE REIMBURSEMENT M LOCOCO WAGES. JMK	311.22	0.00	0.00	521.70	525.25-
TOTAL NO. ADJUSTMENTS--REVENUE:						2	3,288.10
TOTAL NO. ADJUSTMENTS--EXPENSE:						3	3,288.10
TOTAL IN PACKET--							6,576.20

*** BUDGET DEFICIT WARNINGS ***

FUND ACCOUNT	NAME	BALANCE
001 5-3120-100-1210	DRE EVALUATIONS- OT	525.25-
TOTAL WARNINGS: 1		

*** NO ERRORS ***

*** END OF REPORT ***

VENDOR	AMOUNT	VENDOR	AMOUNT
ACCURATE CALIBRATION SERVICES	\$ 398.00	LARRY ROMANCE & SON INC.	\$ 150.00
ACTIVE IT DESIGN, LLC	\$ 1,878.03	LOCOCO, MICHAEL JASEN	\$ 259.99
AFLAC NEW YORK	\$ 1,308.10	MARTIN BROS CHEVROLET INC	\$ 52.95
ALTA EQUIPMENT COMPANY	\$ 375.11	MORRIS, THOMAS J. JR.	\$ 570.00
ALTEC INDUSTRIES INC	\$ 724.95	MRB GROUP ENGINEERING, ARCHITE	\$ 4,915.72
AMHERST ALARM, INC	\$ 2,367.00	NATIONAL FUEL	\$ 62.02
AMHERST ALARM, INC	\$ 3,280.80	NEW YORK STATE DEFERRED COMPEN	\$ 4,998.13
ARCADE FIREMANS AUXILIARY	\$ 350.00	NEW YORK STATE DEFERRED COMPEN	\$ 4,946.05
ARCADE HERALD	\$ 369.25	NOCO ENERGY CORP	\$ 2,653.08
ARCADE HISTORICAL SOCIETY	\$ 3,000.00	NOCO ENERGY CORP	\$ 131.08
ARCADE LUMBER & MILLWORK	\$ 790.87	NYCOM	\$ 1,189.00
ARCADE POSTMASTER	\$ 2,197.43	NYS & LOCAL RETIRE SYSTEM	\$ 5,248.28
ARCADE POSTMASTER	\$ 253.80	NYS CHILD SPRT PROCESSING	\$ 500.46
ARCADE UNITED METHODIST WOMEN	\$ 465.00	NYS CHILD SPRT PROCESSING	\$ 500.46
ASHCROFT, ADAM	\$ 127.23	NYS INCOME TAX	\$ 4,909.84
AT & T MOBILITY LLC	\$ 66.48	NYS INCOME TAX	\$ 4,404.48
AUTOMOTIVE ALLEY INC	\$ 201.75	NYS OFFICE OF TEMPORARY & DISA	\$ 524.43
AUTOZONE	\$ 6.99	NYS SALES TAX	\$ 14,220.39
BLUE COLLAR WORKWEAR	\$ 3,931.35	NYSID	\$ 382.50
BROWN WOOD PRESERVING CO, INC.	\$ 77,188.00	OFFICE OF STATE COMPTROLLER	\$ 3,366.00
CARWELL PRODUCTS INC	\$ 2,982.00	PHONETICS/dba SENSAPHONE	\$ 299.40
CHARTER COMMUNICATIONS HOLDING	\$ 229.98	PIONEER MOTORSPORT	\$ 291.35
CINTAS CORPORATION #782	\$ 170.57	PROFLEX ADMINISTRATORS LLC	\$ 200.00
COMSOURCE INC	\$ 8,142.18	R.C. FIRE EQUIPMENT INC.	\$ 3,808.97
CONNOR, FRANCIS S.	\$ 694.00	RAYMOND M. PFEIFFER, ATTORNEY	\$ 90,000.00
CONROY MOTOR CORPORATION	\$ 46.00	RENAISSANCE LIFE & HEALTH INSU	\$ 247.02
CSEA	\$ 882.11	RILEIGHS OUTDOOR LLC	\$ 7,320.65
CSEA	\$ 882.11	S & C ELECTRIC CO.	\$ 11,980.00
CSEA BENEFIT UNIT	\$ 1,437.70	SAIA COMMUNICATIONS INC	\$ 168.00
CSEA POLICE UNIT	\$ 215.20	SOUTER, ROBERT A	\$ 110.00
CSEA POLICE UNIT	\$ 194.67	SOUTER, ROBERT A	\$ 295.00
DE LAGE LANDEN FINANCIAL SERVI	\$ 99.00	SS DIESEL & AUTO LLC	\$ 147.36
DIVAL SAFETY EQUIPMENT	\$ 450.00	STANGTEK SERVICES LLC	\$ 1,457.08
DRAEGERT, NATHAN	\$ 161.92	STUART C IRBY CO	\$ 3,179.25
E J BROOKS COMPANY	\$ 707.92	TOMPKINS INSURANCE AGENCIES IN	\$ 970.00
ENVIRONMENTAL FACILITIES	\$ 138,210.00	TRACTOR SUPPLY CREDIT PLAN	\$ 119.99
FISHER, RAYMOND N.	\$ 8,050.00	TRI-COUNTY SUPPLY INC	\$ 168.94
FLETCH-AIR SYSTEMS, INC.	\$ 204.95	TRI-COUNTY SUPPLY INC	\$ 90.00
FREIGHTLINER & WESTERN STAR OF	\$ 1,660.39	TRI-COUNTY TOOL RENTAL & SALES	\$ 500.00
GERNATT ASPHALT PRODUCTS, INC.	\$ 518.76	UPS	\$ 27.40
GRAINGER	\$ 92.62	UTZ TIRE SERVICE OF ARCADE, IN	\$ 15.00
HIGHMARK WESTERN & NORTHEASTER	\$ 41,783.92	VERIZON	\$ 141.93
IN. SITE: ARCHITECTURE, LLP	\$ 10,715.50	VERIZON WIRELESS	\$ 573.73
IRS - FEDRAL PAYROLL TAX PAYME	\$ 27,278.45	VILLAGE OF ARCADE	\$ 120.00
IRS - FEDRAL PAYROLL TAX PAYME	\$ 24,955.43	VILLAGE OF ARCADE	\$ 120.00
JIM'S EQUIPMENT REPAIR INC	\$ 99.59	VILLAGE OF ARCADE	\$ 529.16
JIM'S EQUIPMENT REPAIR INC	\$ 177.00	WASTE MANAGEMENT OF NEW YORK L	\$ 10,369.56
KARPINSKI, MICHELLE	\$ 310.00	WASTE MANAGEMENT OF NEW YORK L	\$ 210.39
KEY BANK	\$ 167.97	WILLEY WELL DRILLING INC	\$ 37.43
KRAFT, JENNIFER	\$ 310.00	WYOMING COUNTY DEPT OF HEALTH	\$ 64.00
KUTZUBA, ROBERT	\$ 2,000.00	ZIMMER AUTO PARTS & SALES INC	\$ 571.06
COLUMN TOTAL	\$ 373,110.08	COLUMN TOTAL	\$ 188,117.53
		GRAND TOTAL	\$ 561,227.61