

The public hearing and regular meeting of the Village of Arcade (VOA) Board of Trustees, Wyoming County, New York was held on Tuesday, August 1, 2023, at 7:00 pm there were:

**PRESENT**

Mayor Donna Schiener, Trustee Lisa Byers, Trustee Andrew Koerner, Trustee Elwyn Roll, Superintendent of Public Works Andrew Bartz, Clerk/Treasurer Jennifer Kraft, Clerk Treasurer Trainee Bethany Jordan

**ABSENT**

Police Chief Matt Krist, Deputy Clerk/Treasurer Michelle Karpinski, Trustee Eric Szucs

**ALSO PRESENT**

Bill Clester, Becky Landphair, Trent Harrison, Jace Drennan, Jay May

**PLEDGE OF ALLEGIANCE**

Mayor Schiener opened the meeting with the Pledge of Allegiance.

**PUBLIC HEARING**

Motion by Trustee Byer and seconded by Trustee Roll to open the public hearing to hear comments from the public regarding the NYS Office of Community Renewal Community Block Grant Funding Application by Prestolite. Bill Clester and Becky Landphair, both from Prestolite, were present. Ms. Landphair explained the project. Prestolite will produce an MGU unit for Cummins of Jamestown NY. This will keep manufacturing here in Arcade and create new jobs. There is a possibility that workload could increase from 15,000 units up to 90,000 by 2027. Prestolite will need to do capital improvements to prepare for this product line. They are currently in pre-alpha stage, creating purchase orders for the new equipment. Prestolite has had to change the current product lines to accommodate this project. They have been making improvements in their engineering lab and cleaning up spaces both interior and exterior. Within this project Prestolite is trying to bring back lines that had once been here but subsequently were outsourced.

Mr. Clester invited the Board, Clerk Treasurer, Chief and SPW to an open house on August 22<sup>nd</sup> to meet those involved in this project.

There being no further comment, the public hearing was closed with a motion by Trustee Koerner and seconded by Trustee Roll at 7:13 pm.

**AUHTORIZE CDBG APPLICATION**

Motion by Trustee Roll and seconded by Trustee Koerner to authorize the grant application to NYS Office of Community Renewal for Community Development Block Grant Funding and to issue the following resolution:

**RESOLUTION****AUTHORIZATION TO SUBMIT A GRANT APPLICATION TO THE NEW YORK STATE OFFICE OF COMMUNITY RENEWAL FOR COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING**

WHEREAS, Prestolite Electric Incorporated (the "Company") proposes to make capital improvements and upgrade machinery and equipment at its facility located at 400 Main Street in the Village of Arcade (the "Project"), and

WHEREAS, the Company have requested that the Village of Arcade (the "Village") apply for funding from the New York State Office of Community Renewal (the "OCR") to finance a portion of the machinery and equipment expenses of the Project, and

WHEREAS, the Company has requested that the Village provide the OCR funding to the Company as a grant, and

WHEREAS, the Project will result in substantial benefit to the Village in the form of an estimated 11 new employment positions, and

WHEREAS, the Village has held a public hearing to obtain citizens' views regarding the CDBG program as administered by OCR and the Project.

**NOW, THEREFORE, BE IT**

**RESOLVED**, that the Village Mayor is hereby authorized to submit a grant application on behalf of the Village of Arcade for an amount to be determined by OCR and not expected to exceed \$165,000, such amount to be provided as a grant to the Company for a portion of the costs of machinery and equipment associated with the Project and to fund grant administration costs, and be it further,

**RESOLVED**, that the Village Mayor is hereby authorized to execute a grant agreement between the Village and the OCR and all related documents associated with the OCR grant, including entering into a grant agreement with the Company for the implementation of the Project and administration of the OCR grant, all such documents to be subject to review and approval by the Village Attorney, and be it further

**RESOLVED**, that the Village Mayor is hereby designated as the Environmental Certifying Officer for the purposes of complying with the applicable federal environmental review requirements for the OCR grant.

The motion was passed upon the following vote:

<b>VOTE</b>										
Mayor Donna Schiener	X	Yes		No		Abstain		Absent		
Trustee Lisa Byers	X	Yes		No		Abstain		Absent		
Trustee Andy Koerner	X	Yes		No		Abstain		Absent		
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent		
Trustee Eric Szucs		Yes		No		Abstain	X	Absent		
<b>VOTE TOTAL:</b>										
	4	Yes	0	No	0	Abstain	1	Absent		
<b>RESULTS</b>										
	X	<b>PASS</b>					<b>FAIL</b>			

**PIONEER YOUTH FOOTBALL**

Pioneer Youth Football Coach Trent Harrison discussed the possibility of obtaining a storage unit at the park for some of their equipment. He was thinking of a 10x14 unit with a garage door on it. Trent is requesting authorization to install this unit at the park. The football group would purchase the unit, they want permission to install it. Jace Drennan, foreman, has some ideas. He will work with Trent on this. They would like to make a donation, the amount of \$500, to the beautification committee. The Board thanked him for the donation.

**APPROVE MINUTES**

Motion by Trustee Byers and seconded by Trustee Koerner, the minutes from the regular meeting held on July 18, 2023, be approved as presented by Clerk/Treasurer Kraft.

The motion was passed upon the following vote:

<b>VOTE</b>										
Mayor Donna Schiener	X	Yes		No		Abstain		Absent		
Trustee Lisa Byers	X	Yes		No		Abstain		Absent		
Trustee Andy Koerner	X	Yes		No		Abstain		Absent		
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent		
Trustee Eric Szucs		Yes		No		Abstain	X	Absent		
<b>VOTE TOTAL:</b>										
	4	Yes	0	No	0	Abstain	1	Absent		
<b>RESULTS</b>										
	X	<b>PASS</b>					<b>FAIL</b>			

**AUTHORIZE VACATION CARRYOVER**

Motion by Trustee Koerner and seconded by Trustee Roll to authorize Brian Lane to carry 80 hours over of vacation to be used by November 30, 2023.

The motion was passed upon the following vote:

<b>VOTE</b>									
Mayor Donna Schiener	X	Yes		No		Abstain		Absent	
Trustee Lisa Byers	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner	X	Yes		No		Abstain		Absent	
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent	
Trustee Eric Szucs		Yes		No		Abstain	X	Absent	

<b>VOTE TOTAL:</b>	4	Yes	0	No	0	Abstain	1	Absent
<b>RESULTS</b>	<b>X</b>	<b>PASS</b>				<b>FAIL</b>		

**DEPARTMENT UPDATES**

SPW Bartz updated the Board on the Senior Citizens bus tour of the Village’s public works departments. The foremen spoke with the group.

North side of the Village park road has been resurfaced, there will be striping, and arrows added in the coming weeks.

**USE OF FIREHALL**

Motion by Trustee Koerner and seconded by Trustee Byers to authorize the use of the fire hall truck bays to fire department sanctioned events only. The public and community organizations will no longer be allowed to rent the space.

The motion was passed upon the following vote:

<b>VOTE</b>								
Mayor Donna Schiener	X	Yes		No		Abstain		Absent
Trustee Lisa Byers	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Elwyn Roll		Yes	X	No		Abstain		Absent
Trustee Eric Szucs		Yes		No		Abstain	X	Absent
<b>VOTE TOTAL:</b>								
	3	Yes	1	No	0	Abstain	1	Absent
<b>RESULTS</b>	<b>X</b>	<b>PASS</b>				<b>FAIL</b>		

**AUTHORIZE MAYOR TO SIGN INTERMUNICIPAL AGREEMENT SRO OFFICER**

Motion by Trustee Roll and seconded by Trustee Koerner to authorize Mayor Schiener to sign the Inter-municipal agreement between the Village of Arcade, the Town of Arcade, and the Pioneer Central School District. The Town of Arcade and the School District will pay the wages of the officer when working as the SRO, the Village will pay his wages the remainder of the year.

The motion was passed upon the following vote:

<b>VOTE</b>								
Mayor Donna Schiener	X	Yes		No		Abstain		Absent
Trustee Lisa Byers	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent
Trustee Eric Szucs		Yes		No		Abstain	X	Absent
<b>VOTE TOTAL:</b>								
	4	Yes	0	No	0	Abstain	1	Absent
<b>RESULTS</b>	<b>X</b>	<b>PASS</b>				<b>FAIL</b>		

**AUDIT BILLS**

Motion by Trustee Byers seconded by Trustee Roll, the Village bills be audited and paid in the amount of \$409,953.46 and that the Clerk be authorized to transfer funds from the money market accounts to the checking accounts to cover such bills.

The motion was passed upon the following vote:

<b>VOTE</b>								
Mayor Donna Schiener	X	Yes		No		Abstain		Absent
Trustee Lisa Byers	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent
Trustee Eric Szucs		Yes		No		Abstain	X	Absent
<b>VOTE TOTAL:</b>								
	4	Yes	0	No	0	Abstain	1	Absent
<b>RESULTS</b>	<b>X</b>	<b>PASS</b>				<b>FAIL</b>		

**EXECUTIVE SESSION**

Motion by Trustee Roll and seconded by Trustee Byers, the Board enter into executive session to discuss the following topic(s) at 7:52 pm:

- Proposed acquisition, sale or lease of real property  
Employment of particular employee

The motion was passed upon the following vote:

<b>VOTE</b>									
Mayor Donna Schiener	X	Yes		No		Abstain		Absent	
Trustee Lisa Byers	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner	X	Yes		No		Abstain		Absent	
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent	
Trustee Eric Szucs		Yes		No		Abstain	X	Absent	
<b>VOTE TOTAL:</b>									
	4	Yes	0	No	0	Abstain	1	Absent	
<b>RESULTS</b>									
	X	<b>PASS</b>					<b>FAIL</b>		

Motion by Trustee Roll and seconded by Trustee Byers, the Board exit executive session at 7:59 pm.

The motion was passed upon the following vote:

<b>VOTE</b>									
Mayor Donna Schiener	X	Yes		No		Abstain		Absent	
Trustee Lisa Byers	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner	X	Yes		No		Abstain		Absent	
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent	
Trustee Eric Szucs		Yes		No		Abstain	X	Absent	
<b>VOTE TOTAL:</b>									
	4	Yes	0	No	0	Abstain	1	Absent	
<b>RESULTS</b>									
	X	<b>PASS</b>					<b>FAIL</b>		

**EXTENSION COURT CLERK COVERAGE IN VILLAGE OF PERRY COURT**

Motion by Trustee Roll and seconded by Trustee Byers to extend court clerk Gillian’s Koerner time at the Village of Perry from July 31, 2023 through August with a few trials and training days through October.

The motion was passed upon the following vote:

<b>VOTE</b>									
Mayor Donna Schiener	X	Yes		No		Abstain		Absent	
Trustee Lisa Byers	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner	X	Yes		No	X	Abstain		Absent	
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent	
Trustee Eric Szucs		Yes		No		Abstain	X	Absent	
<b>VOTE TOTAL:</b>									
	4	Yes	0	No	0	Abstain	1	Absent	
<b>RESULTS</b>									
	X	<b>PASS</b>					<b>FAIL</b>		

**REPORTS RECEIVED**

The following reports were received, reviewed, and placed on file:

- None.

**ADJOURN**

There being no further business to come before the Board the meeting duly adjourned at 7:59 pm upon motion by Trustee Koerner and seconded by Trustee Byers.

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Clerk/Treasurer

<b>VENDOR</b>	<b>AMOUNT</b>	<b>VENDOR</b>	<b>AMOUNT</b>
AFLAC NEW YORK	\$ 1,923.42	NEW YORK STATE DEFERRED COMPEN	\$ 5,290.27
AT & T MOBILITY LLC	\$ 66.48	NOCO ENERGY CORP	\$ 2,882.78
AXON ENTERPRISE, INC	\$ 3,645.15	NYMPA	\$ 110,339.00
BST & CO. CPAS, LLP	\$ 1,600.00	NYS & LOCAL RETIRE SYSTEM	\$ 6,370.80
CHARTER COMMUNICATIONS HOLDING	\$ 229.98	NYS CHILD SPRT PROCESSING	\$ 500.46
CINTAS CORPORATION #782	\$ 232.24	NYS INCOME TAX	\$ 4,633.82
CSEA	\$ 882.11	NYS SALES TAX	\$ 7,528.89
CSEA BENEFIT UNIT	\$ 1,452.12	OFFICE OF STATE COMPTROLLER	\$ 1,296.75
CSEA POLICE UNIT	\$ 224.75	PROFESSIONAL AMBULANCE SERVICE	\$ 700.00
DE LAGE LANDEN FINANCIAL SERVI	\$ 99.00	R.C. FIRE EQUIPMENT INC.	\$ 565.94
FORMS IN A WINK	\$ 1,256.54	RENAISSANCE LIFE & HEALTH INSU	\$ 263.62
GERNATT ASPHALT PRODUCTS, INC.	\$ 176.74	SCHWAB AGGREGATES	\$ 545.26
GRAINGER	\$ 196.88	SIMAR, VICKI L.	\$ 1,826.87
HIGHMARK WESTERN & NORTHEASTER	\$ 45,159.80	SOUTER, ROBERT A	\$ 295.00
HODGSON RUSS LLP	\$ 33.90	STUART C IRBY CO	\$ 18,985.40
IRS - FEDRAL PAYROLL TAX PAYME	\$ 25,766.86	T L SCHWAB TRANSPORT LLC	\$ 202.65
JIM'S EQUIPMENT REPAIR INC	\$ 284.13	TIFCO INDUSTRIES INC	\$ 1,387.40
KEY BANK	\$ 2,307.75	TOMPKINS INSURANCE AGENCIES IN	\$ 1,378.00
KIBLER, KEN	\$ 25.00	TRACTOR SUPPLY CREDIT PLAN	\$ 436.94
LAND PRO EQUIPMENT LLC	\$ 50.01	VERIZON	\$ 142.01
LINEAGE	\$ 214.09	VERIZON WIRELESS	\$ 573.83
LOCOCO, MICHAEL JASEN	\$ 140.25	VILLAGE OF ARCADE	\$ 120.00
MARCOS PIZZA & SUBS	\$ 89.75	VILLAGE OF ARCADE	\$ 642.16
MRB GROUP ENGINEERING, ARCHITE	\$ 12,361.22	WASTE MANAGEMENT OF NEW YORK L	\$ 10,680.65
NATIONAL FUEL	\$ 18.90	WYOMING COUNTY DEPT OF HEALTH	\$ 64.00
NEW YORK POWER AUTHORITY	\$ 132,624.96	WYOMING COUNTY EMERGENCY SERVI	\$ 1,238.93
<b>COLUMN TOTAL</b>	<b>\$ 231,062.03</b>	<b>COLUMN TOTAL</b>	<b>\$ 178,891.43</b>
		<b>GRANT TOTAL</b>	<b>\$ 409,953.46</b>