

The regular meeting of the Village of Arcade (VOA) Board of Trustees, Wyoming County, New York was held on Tuesday, October 17, 2023, at 7:00 pm there were:

PRESENT

Mayor Donna Schiener, Trustee Lisa Byers, Trustee Andrew Koerner, Trustee Elwyn Roll, Trustee Eric Szucs, Clerk/Treasurer Jennifer Kraft, Police Chief Matt Krist, Bethany Jordan, Clerk Treasurer Trainee

ABSENT

SPW Andrew Bartz, Deputy Clerk/Treasurer Michelle Karpinski

ALSO PRESENT

Jace Drennan, Jeff Johnson, MJ Johnson, Sheri Bell-Byer, Brian Burton, Gillian Koerner, Sandie Dutton, Ann O'Donnell

PLEDGE OF ALLEGIANCE

Mayor Schiener opened the meeting with the Pledge of Allegiance.

LADY CARDINALS PRESENTATION

Jeff Johnson of the Lady Cardinals softball league presented a check in the amount of \$1500 in gratitude for the use of the softball diamond. He also presented a softball signed by most of the girls on the team and Jeff thanked the Village Board for all of the support for the league. He stated that other teams enjoy coming to the Village and they all appreciate the wonderful condition of the field. The league played about 200 games here in the Village this year.

APPROVE MINUTES

Motion by Trustee Roll and seconded by Trustee Koerner, the minutes from the regular meeting held on October 3, 2023, be approved as presented by Clerk/Treasurer Kraft.

The motion was passed upon the following vote:

VOTE									
Mayor Donna Schiener	X	Yes		No		Abstain		Absent	
Trustee Lisa Byers	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner	X	Yes		No		Abstain		Absent	
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent	
Trustee Eric Szucs	X	Yes		No		Abstain		Absent	
VOTE TOTAL:	5	Yes	0	No	0	Abstain	0	Absent	
RESULTS	X	PASS					FAIL		

EXECUTIVE SESSION

Motion by Trustee Szucs and seconded by Trustee Koerner the Board enter into executive session to discuss the following topic(s) at 7:06 pm:

- Employment history of a particular employee

The motion was passed upon the following vote:

VOTE									
Mayor Donna Schiener	X	Yes		No		Abstain		Absent	
Trustee Lisa Byers	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner	X	Yes		No		Abstain		Absent	
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent	
Trustee Eric Szucs	X	Yes		No		Abstain		Absent	
VOTE TOTAL:	5	Yes	0	No	0	Abstain	0	Absent	
RESULTS	X	PASS					FAIL		

Motion by Trustee Roll and seconded by Trustee Koerner, the Board exit executive session at 7:20 pm.

The motion was passed upon the following vote:

VOTE									
Mayor Donna Schiener	X	Yes		No		Abstain		Absent	
Trustee Lisa Byers	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner	X	Yes		No		Abstain		Absent	
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent	
Trustee Eric Szucs	X	Yes		No		Abstain		Absent	
VOTE TOTAL:	5	Yes	0	No	0	Abstain	0	Absent	
RESULTS	X	PASS					FAIL		

APPOINT COURT CLERK

Motion by Trustee Koerner and seconded by Trustee Byers to approve the appointment of Casey Dunlap as Court Clerk, with an hourly rate of \$20.70, which is in accordance with CSEA, Local 1000 AFSCME, AFL-CIO, Village of Arcade General Unit #9252, Wyoming County Local 861. The effective date will be October 30th, she may be training prior to this date as a court clerk trainee at the same hourly rate.

The motion was passed upon the following vote:

VOTE									
Mayor Donna Schiener	X	Yes		No		Abstain		Absent	
Trustee Lisa Byers	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner	X	Yes		No		Abstain		Absent	
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent	
Trustee Eric Szucs	X	Yes		No		Abstain		Absent	
VOTE TOTAL:	5	Yes	0	No	0	Abstain	0	Absent	
RESULTS	X	PASS					FAIL		

COURT CLERK CONSULTANT

Motion by Trust Szucs and seconded by Trustee Byers to hire Gillian Koerner as a consultant to train the new court clerk at an hourly rate of \$38.19 per hour. This is a temporary position until training is at a satisfactory level for independent work by the new court clerk.

The motion was passed upon the following vote:

VOTE									
Mayor Donna Schiener	X	Yes		No		Abstain		Absent	
Trustee Lisa Byers	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner		Yes		No	X	Abstain		Absent	
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent	
Trustee Eric Szucs	X	Yes		No		Abstain		Absent	
VOTE TOTAL:	4	Yes	0	No	1	Abstain	0	Absent	
RESULTS	X	PASS					FAIL		

AUTHORIZATION TO ATTEND MEUA CONFERENCE

Motion by Trustee Szucs and seconded by Trustee Roll to authorize the following employees to attend the MEUA Engineering and Accounting & Finance Workshops taking place November 8 – November 9, 2023, at the Embassy Suites Destiny USA in Syracuse, NY: Brian Burton, Brian Lane, Mike McElheny, SPW Bartz and Bethany Jordan. The cost for each will be \$254 (hotel and registration) for Brian Lane and Mike McElheny. SPW Bartz will cost \$159 (hotel only) and Brian Burton and Bethany Jordan \$95 (registration only).

The motion was passed upon the following vote:

VOTE									
Mayor Donna Schiener	X	Yes		No		Abstain		Absent	
Trustee Lisa Byers	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner	X	Yes		No		Abstain		Absent	
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent	
Trustee Eric Szucs	X	Yes		No		Abstain		Absent	
VOTE TOTAL:									
	5	Yes	0	No	0	Abstain	0	Absent	
RESULTS		X	PASS				FAIL		

APPOINT VILLAGE PROSECUTOR

Motion by Trustee Koerner and seconded by Trustee Byers to appoint Robert Kutzuba as the Village Prosecutor for the 2024 calendar year.

The motion was passed upon the following vote:

VOTE									
Mayor Donna Schiener	X	Yes		No		Abstain		Absent	
Trustee Lisa Byers	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner	X	Yes		No		Abstain		Absent	
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent	
Trustee Eric Szucs	X	Yes		No		Abstain		Absent	
VOTE TOTAL:									
	5	Yes	0	No	0	Abstain	0	Absent	
RESULTS		X	PASS				FAIL		

AUTHORIZE MAYOR TO SIGN FIRE CONTRACTS

Motion by Trustee Koerner and seconded by Trustee Roll to authorize the Mayor to sign the fire contracts between the Village of Arcade, the Town of Arcade and the Town of Freedom. The fire contract is in effect January 1, 2024, through December 31, 2024.

The motion was passed upon the following vote:

VOTE									
Mayor Donna Schiener	X	Yes		No		Abstain		Absent	
Trustee Lisa Byers	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner	X	Yes		No		Abstain		Absent	
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent	
Trustee Eric Szucs	X	Yes		No		Abstain		Absent	
VOTE TOTAL:									
	5	Yes	0	No	0	Abstain	0	Absent	
RESULTS		X	PASS				FAIL		

AUTHORIZATION TO DESTROY RECORDS

Motion by Trustee Roll and seconded by Trustee Byers to authorize Clerk Treasurer Kraft to destroy the following records in accordance with NYS LGS-1:

DESCRIPTION	RETENTION	BOX #
Deposited Checks 2/1/2023-3/31/2023	6 months	
Park Grant Homerun Fence	6 years	folder

The motion was passed upon the following vote:

VOTE								
Mayor Donna Schiener	X	Yes		No		Abstain		Absent
Trustee Lisa Byers	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent
Trustee Eric Szucs	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	5	Yes	0	No	0	Abstain	0	Absent
RESULTS		X	PASS				FAIL	

AUDIT BILLS

Motion by Trustee Byers and seconded by Trustee Koerner, the Village bills be audited and paid in the amount of \$116,935.14 and that the Clerk be authorized to transfer funds from the money market accounts to the checking accounts to cover such bills. ***Error in processing a check; new check report will be offered to the board at the November 7, 2023, meeting.***

The motion was passed upon the following vote:

VOTE								
Mayor Donna Schiener	X	Yes		No		Abstain		Absent
Trustee Lisa Byers	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent
Trustee Eric Szucs	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	5	Yes	0	No	0	Abstain	0	Absent
RESULTS		X	PASS				FAIL	

SNOW PLOWING SCHEDULE

Jace Drennan distributed a proposed plowing schedule for the upcoming winter. The Board will review the schedule and there will be further discussion at the next meeting.

REPORTS RECEIVED

The following reports were received, reviewed, and placed on file:

- Snow Plowing Schedule

ADJOURN

There being no further business to come before the Board the meeting duly adjourned at 7:51 pm upon motion by Trustee Koerner and seconded by Trustee Szucs.

Clerk/Treasurer