

The public hearing, annual organizational meeting and regular meeting, of the Village of Arcade Board of Trustees, Wyoming County, New York was held on Tuesday, April 2, 2024, at 7:00 pm. There were:

PRESENT

Mayor Donna Schiener, Trustee Andrew Koerner, Trustee Eric Szucs, Trustee Elwyn Roll, Clerk/Treasurer Bethany Jordan, Deputy Clerk/Treasurer Michelle Karpinski

ABSENT

Trustee Lisa Byers, Superintendent of Public Works Andrew Bartz, Police Chief Matt Krist

ALSO PRESENT

Gillian Koerner

PLEDGE OF ALLEGIANCE

Mayor Schiener opened the meeting with the Pledge of Allegiance.

PUBLIC HEARING WATER RATE INCREASE

With a motion by Trustee Roll and seconded by Trustee Koerner, the Mayor opened the public hearing to hear comments regarding the Water Rate Increase. The last rate increase was in 2022. The rate increase will add \$82,474.72 in revenues to balance the water budget.

PUBLIC COMMENT

None

ADOPT RATE INCREASE

Motion by Trustee Szucs and seconded by Trustee Roll to adopt water rate increase as presented to the Board at the total of \$82,474.72, effective June 2024.

ADJOURN

There being no further questions or comments there was a motion by Trustee Koerner and seconded by Trustee Roll to close the Public Hearing at 7:03 PM.

PUBLIC HEARING PROPOSED 2024-2025 VILLAGE BUDGETS

With a motion by Trustee Koerner and seconded by Trustee Szucs, the Mayor opened the public hearing at 7:03 PM to discuss the proposed 2024-2025 Village budgets.

Mayor Schiener read the following budget summaries on the proposed Village budgets for the 2024-2025 fiscal year:

**VILLAGE OF ARCADE
BUDGET CONSIDERATIONS**

All budgets for the upcoming 2024-2025 fiscal year are balanced. The General Fund budget is \$3,070,075. The Water Department budget is at a deficit of \$65,235. A water rate increase has been found to be necessary to increase revenues to \$82,474.72 (based on 2022-23 revenues) to counterbalance the deficit, with the difference going to Contingency. The Sewer Department budget is \$930,000. The Electric Department budget is \$9,779,380.

Garbage collection costs will be billed to the resident at an approximate cost of \$235/unit, for a total contract cost of \$159,600.

The proposed tax rate increase is 1.00%.

Outside of routine work, projects scheduled for the upcoming year include:

Streets and Parks Department

- Road Paving – Jackson Ave., North St. (Douglas Dr. to West St.), Clough Ave.
- Parking Lot Repairs – Nova-Chip pathway between Main St. Winery and Cottrill's building), mill and fill bad areas of parking lot behind Main St. buildings
- Sidewalks – Church St. (from Main St. to end of Village office building), East Main St. (South side from bridge abutment to Chamber of Commerce building), repair a few areas on Liberty St., and rear of downtown buildings (near old Cottrill's building)
- Install new playground equipment at Sullivan Ave. park
- Place \$25,000 in Equipment Replacement Reserve (ERR) for new loader

Village Park

- Mill and top South side of road in park
- Plant new trees to replace removals
- Repair some minor issues to shelters/dugouts

Water Department

- Complete inventory on homeowner's service lines for Lead and Copper Rule
- Create an ARC GIS platform from Lead and Copper Inventory list
- 3-year maintenance inspections of Well/Pump Houses
- Replace meters as necessary as some are reaching the end of their life
- Meter pit/curb box maintenance as needed
- Servicing Water Hydrants, color-coding hydrants for Fire Department
- Upgrades on hydrants currently in stock
- Purchase of a new transfer pump and containment unit for chemicals
- Upgrade of Chlorine pumps at one of our wellhouses
- \$5,000 will be added to the Employee Accrued Liability (EAL) for future retirements

Sewer Department

- Camera sanitary sewer lines from Hurdville Rd. to Village Limits
- Preventative sewer line maintenance East End (Duke's Root Service)
- LED Explosion-proof lighting for Grit room and the rest of the treatment plant
- Rebuilt Sequential Batch Reactor (SBR) pumps
- Increase manhole maintenance to continue to upgrade infrastructure
- Add \$5,000 to Employee Accrued Liability (EAL)
- Add \$5,000 to Equipment Replacement Reserve (ERR)
- Add \$13,970 to Capital Project Reserve Fund

Electric Department

- Heat 30' of sidewalk being replaced on Church St. (North and South of Village office to keep snow off)
- Breaker testing/lubricating of racking mechanism
- Purchase of a single-phase power quality meter recorder for Meter Department
- Genesee Rd. pole/conductor upgrade
- Change out insulators, dead ends, upgrade transformer connections on Park St.
- Maintain five-year tree trimming plan to mirror our 5-year pole inspection (focusing on Town of Arcade area)
- Correct any stray voltage/pole inspection deficiencies
- West Yorkshire Rd. reconductor upgrade
- Voltage upgrade for Town of Freedom
- Continuing ArcGIS mapping of system
- Testing of North Bixby Hill transformer/LTC maintenance
- NERC testing according to the Village of Arcade NERC Compliance Testing Schedule
- Refurbish/re-wire final breaker at Industrial Park Substation
- Order hardware/poles/wire/transformers for current upgrades
- Add \$10,000 to Employee Accrued Liability (EAL) for future retirements

Grant Work

- Completion of the Smart Growth Comprehensive Plan
- Completion of the ESD (Empire State Development) Wayfinding Grant
- Continuing with the awarded New York Main Street Target Grant to provide funding for applicants to implement interior and exterior building improvements in Arcade's Central Business district for both commercial and mixed-use structures
- Submitted the required application and documentation to the New York State Historic Preservation Office (SHPO) to be acknowledged as the Arcade Downtown Commercial Historic District
- Awarded, pending State Approval, a \$5,100 grant through the Wyoming County Youth Bureau for an upgrade of foul ball fence at the Sullivan Ave. Park
- Implementation of an EPG (Engineering Planning Grant) grant to aid in infrastructure upgrades to determine condition and relocation of sewer/water lines before project upgrades

- Moving forward with the awarded LWRP (Local Waterfront Revitalization Program) grant to develop and enhance public and recreation access, mitigating flooding and improving water quality. The Village’s LWRP will identify potential projects and actions to enhance Cattaraugus Creek to be a true community asset, providing public spaces and recreational opportunities within our waterfront area.

PUBLIC COMMENT

Resident in the audience asked for clarification of garbage charges, to which Mayor Schiener answered any and all questions.

ADJOURN

There being no further questions or comments, there was a motion by Trustee Roll and seconded by Trustee Szucs to close the Public Hearing at 7:11 PM.

The Annual Organizational Meeting of the Village of Arcade Board of Trustees, Wyoming County, New York was held on Tuesday, April 2, 2024, at 7:11 PM. There were:

PRESENT

Mayor Donna Schiener, Trustee Andrew Koerner, Trustee Eric Szucs, Trustee Elwyn Roll, Clerk/Treasurer Bethany Jordan, Deputy Clerk/Treasurer Michelle Karpinski

ABSENT

Trustee Lisa Byers, Superintendent of Public Works Andrew Bartz, Police Chief Matt Krist

ALSO PRESENT

Gillian Koerner

APPOINT DEPUTY MAYOR

In accordance with Village Law §4-400, Mayor Schiener hereby appoints Trustee Koerner to serve as Deputy Mayor, who will serve in the Mayor's absence or inability to serve. This appointment is not subject to Board approval.

ANNUAL APPOINTMENTS

The following appointments were made by Mayor Schiener:

2024 ANNUAL APPOINTMENTS		DATE TERM EXPIRES
Deputy Mayor	Andrew Koerner	04/2025
Clerk/Treasurer	Bethany Jordan	04/2025
Deputy Clerk/Treasurer	Michelle Karpinski	04/2025
Associate Village Justice	Brian Burton	04/2025
Registrar of Vital Statistics	Bethany Jordan	04/2025
Budget Officers	Andrew Bartz	04/2025
	Bethany Jordan	04/2025
Records Access Officer	Bethany Jordan	04/2025
Zoning Officer	Chris Lexer	04/2025
Enforcement Officer Under the Multiple Residence Law and Assistant Zoning Officer	Andrew Bartz	04/2025
Fair Housing Officer	Donna Schiener	04/2025
Official Depositories	Bank of Castile	04/2025
	M&T Bank	
	Community Bank	
	Five Star Bank	
	Chase	
Official Newspaper	Herald Courier	04/2025
Department Liaisons		
Beautification Committee	Elwyn Roll	04/2025
Celebrations and Events	Lisa Byers	04/2025
Electric	Andrew Koerner	04/2025
Fire/Ambulance	Eric Szucs	04/2025

2024 ANNUAL APPOINTMENTS		DATE TERM EXPIRES
Grants	Eric Szucs	04/2025
Justice	Donna Schiener	04/2025
Office	Donna Schiener, Elwyn Roll	04/2025
Police	Donna Schiener	04/2025
Recreation Committee	Lisa Byers	04/2025
School	Lisa Byers	04/2025
Sewer	Andrew Koerner	04/2025
Streets & Parks	Lisa Byers	04/2025
Town of Arcade	Elwyn Roll	04/2025
Water	Andrew Koerner	04/2025
Revitalize Arcade Committee	Eric Szucs	04/2025
Health Insurance Committee (one (1) representative nominated by each of the CSEA General Unit and Police Unit and two (2) representatives will work with the Insurance Broker to research and recommend a contract for insurance coverage	Donna Schiener	04/2025
	Bethany Jordan	04/2025
Village Board of Trustees Regular Meeting	1st and 3rd Tuesday of each month @ 7:00 pm	
Planning Board Regular Meeting Schedule	2nd Wednesday of each month @ 7:00 pm	
Planning Board Member Appointments (5 year)	Paul Bijhouwer, Chairman	4/2025
	Rich Kosmerl	4/2029
	TBD	4/2025
Zoning Board of Appeals Regular Meeting Schedule	3rd Wednesday of each month @ 7:00 pm	
Zoning Board of Appeals Appointments (5 year term)	Mike Sonner	4/2025
	Tim Sonner	4/2029

Motion by Trustee Szucs and seconded by Trustee Koerner, the appointments listed above be approved as presented by Mayor Schiener.

The motion was passed upon the following vote:

VOTE								
Mayor Donna Schiener	X	Yes		No		Abstain		Absent
Trustee Lisa Byers		Yes		No		Abstain	X	Absent
Trustee Andrew Koerner	X	Yes		No		Abstain		Absent
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent
Trustee Eric Szucs	X	Yes		No		Abstain		Absent
VOTE TOTAL:	4	Yes	0	No	0	Abstain	1	Absent
RESULTS	X	PASS					FAIL	

ESTABLISH NEXT ORGANIZATIONAL MEETING

Mayor Schiener scheduled the next organizational meeting for April 1, 2025.

REVIEW PROCUREMENT POLICY

General Municipal Law §104-b requires municipalities to adopt procurement policies for goods and services which are not required by law to be publicly bid. Accordingly, the procurement policy must be reviewed annually.

Motion by Trustee Koerner and seconded by Trustee Szucs the Board reviewed the Procurement Policy, Rev. 6, dated December 4, 2012, and determined that no changes were required at this time.

The motion was passed upon the following vote:

VOTE								
Mayor Donna Schiener	X	Yes		No		Abstain		Absent
Trustee Lisa Byers		Yes		No		Abstain	X	Absent
Trustee Andrew Koerner	X	Yes		No		Abstain		Absent
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent
Trustee Eric Szucs	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	4	Yes	0	No	0	Abstain	1	Absent
RESULTS		X	PASS				FAIL	

REVIEW FIXED ASSETS CAPITALIZATION THRESHOLD POLICY

Governing boards are required to establish capitalization thresholds that assets must exceed before they are reported in financial statements; hence, the VOA adopted the Fixed Asset Capitalization Threshold Policy. Accordingly, the policy must be reviewed annually.

Motion by Trustee Roll and seconded by Trustee Szucs, the Board reviewed the Fixed Asset Capitalization Threshold Policy, Rev. 0, dated November 17, 2009, and determined that no changes were required at this time.

The motion was passed upon the following vote:

VOTE								
Mayor Donna Schiener	X	Yes		No		Abstain		Absent
Trustee Lisa Byers		Yes		No		Abstain	X	Absent
Trustee Andrew Koerner	X	Yes		No		Abstain		Absent
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent
Trustee Eric Szucs	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	4	Yes	0	No	0	Abstain	1	Absent
RESULTS		X	PASS				FAIL	

REVIEW INVESTMENT POLICY

General Municipal Law §39 requires municipalities to establish an Investment Policy that applies to all moneys and other financial resources available for deposit and/or investment by the Village. Accordingly, this policy must be reviewed annually.

Motion by Trustee Szucs and seconded by Trustee Roll, the Board reviewed the Investment Policy, Rev. 6, dated October 20, 2020, and determined no changes were required at this time.

The motion was passed upon the following vote:

VOTE								
Mayor Donna Schiener	X	Yes		No		Abstain		Absent
Trustee Lisa Byers		Yes		No		Abstain	X	Absent
Trustee Andrew Koerner	X	Yes		No		Abstain		Absent
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent
Trustee Eric Szucs	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	4	Yes	0	No	0	Abstain	1	Absent
RESULTS		X	PASS				FAIL	

ADVANCE APPROVAL OF CLAIMS

The following resolution was offered by Trustee Szucs and seconded by Trustee Koerner:

RESOLUTION

WHEREAS, pursuant to Village Law §5-524(6), the Board has determined to authorize payment in advance of audit of claims for utility bills, postage, freight, payroll, sales tax, bond debt, authorized travel advance and fees for registration and attendance at pre-approved meetings, conferences, schools, seminars, and workshops, and any other payment deemed necessary with authority of the Clerk/Treasurer; and

WHEREAS, all such claims must be presented at the next regular meeting for audit; and

NOW THEREFORE BE IT RESOLVED, that this resolution is effective immediately.

The motion was passed upon the following vote:

VOTE								
Mayor Donna Schiener	X	Yes		No		Abstain		Absent
Trustee Lisa Byers		Yes		No		Abstain	X	Absent
Trustee Andrew Koerner	X	Yes		No		Abstain		Absent
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent
Trustee Eric Szucs	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	4	Yes	0	No	0	Abstain	1	Absent
RESULTS		X	PASS				FAIL	

MILEAGE REIMBURSEMENT

The following resolution was offered by Trustee Roll and seconded by Trustee Szucs:

RESOLUTION

WHEREAS, pursuant to Village Law §5-524(7), the Board has determined to pay mileage as reimbursement to officers and employees of the Village who use their personal vehicles while performing their official duties on behalf of the Village.

WHEREAS, the Board approves reimbursement to such officers and employees at the approved IRS business mileage rate in effect at the time of such travel.

NOW THEREFORE BE IT RESOLVED, that this resolution is effective immediately

The motion was passed upon the following vote:

VOTE								
Mayor Donna Schiener	X	Yes		No		Abstain		Absent
Trustee Lisa Byers		Yes		No		Abstain	X	Absent
Trustee Andrew Koerner	X	Yes		No		Abstain		Absent
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent
Trustee Eric Szucs	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	4	Yes	0	No	0	Abstain	1	Absent
RESULTS		X	PASS				FAIL	

ATTENDANCE AT MEETINGS, CONFERENCES, SCHOOLS, SEMINARS, WORKSHOPS

The following resolution was offered by Trustee Roll and seconded by Trustee Koerner:

RESOLUTION

WHEREAS, pursuant to General Municipal Law §77-b, the Board has determined that there is to be held during the coming official year meetings, conferences, schools, seminars, workshops; and

WHEREAS, the Board has determined that attendance by the Mayor, Deputy Mayor, Trustees, Superintendent of Public Works, Chief of Police, Police Sergeant, Justice, and Acting Justice, Clerk/Treasurer, and Deputy Clerk/Treasurer to such meetings, conferences, schools, seminars, workshops be necessary for the betterment of the VOA; and

WHEREAS, the Board approves travel expenses for such meetings, conferences, schools, seminars, workshops as included in the respective Department budget, are within New York State, are not in excess of \$200, are not in excess of one day in duration, and are performed utilizing a cost effective and reasonable method of travel; and

WHEREAS, the Board requires that upon return from the meeting, conferences, schools, seminars, workshop a written statement must be made to the Board within thirty (30) days of the meeting, conference, school, seminar, workshop that summarizes what was discussed and demonstrates what was gained by participating in the meeting, conference, school, seminar, workshop.

NOW THEREFORE BE IT RESOLVED, that this resolution shall take effect immediately.

The motion was passed upon the following vote:

VOTE								
Mayor Donna Schiener	X	Yes		No		Abstain		Absent
Trustee Lisa Byers		Yes		No		Abstain	X	Absent
Trustee Andrew Koerner	X	Yes		No		Abstain		Absent
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent
Trustee Eric Szucs	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	4	Yes	0	No	0	Abstain	1	Absent
RESULTS		X	PASS				FAIL	

ADJOURN

There being no further business to come before the Board at the annual organizational meeting, the meeting duly adjourned at 7:19 PM with a motion by Trustee Koerner and seconded by Trustee Szucs.

The Regular Meeting of the Village of Arcade Board of Trustees, Wyoming County, New York was held on Tuesday, April 2, 2024, at 7:20 PM there were:

PRESENT

Mayor Donna Schiener, Trustee Andrew Koerner, Trustee Eric Szucs, Trustee Elwyn Roll, Clerk/Treasurer Bethany Jordan, Deputy Clerk/Treasurer Michelle Karpinski

ABSENT

Trustee Lisa Byers, Superintendent of Public Works Andrew Bartz, Police Chief Matt Krist

ALSO PRESENT

Gillian Koerner, Sargeant Dustin Brown

APPROVE MINUTES

Motion by Trustee Szucs and seconded by Trustee Koerner the minutes of the regular meeting dated March 19, 2024, be approved as presented by Clerk/Treasurer Jordan.

The motion was passed upon the following vote:

VOTE								
Mayor Donna Schiener	X	Yes		No		Abstain		Absent
Trustee Lisa Byers		Yes		No		Abstain	X	Absent
Trustee Andrew Koerner	X	Yes		No		Abstain		Absent
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent
Trustee Eric Szucs	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	4	Yes	0	No	0	Abstain	1	Absent
RESULTS		X	PASS				FAIL	

RESOLUTION – MEUA SEMIANNUAL MEETING

The following resolution was offered by Trustee Szucs and seconded by Trustee Koerner:

RESOLUTION

WHEREAS, the Board of Trustees of the Village of Arcade, New York, is a municipal member of the Municipal Electric Utilities Association (MEUA) of New York State, and

WHEREAS, the semiannual conference of the MEUA has been called on May 21, and May 22, 2024, to be held at, Embassy Suites by Hilton Destiny USA, 311 Hiawatha Blvd. West, Syracuse NY and

WHEREAS, in accordance with the bylaws of the MEUA, each municipal member may cast one vote on each transaction properly brought before this meeting,

NOW THEREFORE BE IT RESOLVED that Superintendent of Public Works Andrew Bartz be and is hereby designated as the accredited delegate of the Village of Arcade, New York.

The motion was passed upon the following vote:

VOTE										
Mayor Donna Schiener	X	Yes		No		Abstain		Absent		
Trustee Lisa Byers		Yes		No		Abstain	X	Absent		
Trustee Andy Koerner	X	Yes		No		Abstain		Absent		
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent		
Trustee Eric Szucs	X	Yes		No		Abstain		Absent		
VOTE TOTAL:										
	4	Yes	0	No	0	Abstain	1	Absent		
RESULTS										
	X	PASS					FAIL			

RESOLUTION – NYMPA ANNUAL MEETING

The following resolution was offered by Trustee Roll and seconded by Trustee Koerner:

RESOLUTION

WHEREAS, the Board of Trustees of the Village of Arcade, New York, is a municipal member of the New York Municipal Power Agency (NYMPA) and

WHEREAS, the annual meeting of NYMPA has been called on May 21, 2024 to be held at the Embassy Suites Syracuse-Destiny USA, 311 Hiawatha Boulevard, West, Syracuse NY, and,

WHEREAS, in accordance with the bylaws of NYMPA, each municipal member may cast one vote on each transaction properly brought before this meeting,

NOW THEREFORE BE IT RESOLVED, that Superintendent of Public Works Andrew Bartz be and is hereby designated as the accredited delegate of the Village of Arcade, New York.

The motion was passed upon the following vote:

VOTE										
Mayor Donna Schiener	X	Yes		No		Abstain		Absent		
Trustee Lisa Byers		Yes		No		Abstain	X	Absent		
Trustee Andy Koerner	X	Yes		No		Abstain		Absent		
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent		
Trustee Eric Szucs	X	Yes		No		Abstain		Absent		
VOTE TOTAL:										
	4	Yes	0	No	0	Abstain	1	Absent		
RESULTS										
	X	PASS					FAIL			

AUTHORIZE MAYOR TO SIGN TERMINATION LETTER BLUE CROSS/BLUE SHIELD HIGHMARK

Motion by Trustee Roll and seconded by Trustee Koerner to authorize the Mayor to sign termination of coverage letter with Blue Cross/Blue Shield Highmark, effective May 31, 2024.

The motion was passed upon the following vote:

VOTE								
Mayor Donna Schiener	X	Yes		No		Abstain		Absent
Trustee Lisa Byers		Yes		No		Abstain	X	Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent
Trustee Eric Szucs	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	4	Yes	0	No	0	Abstain	1	Absent
RESULTS		X	PASS				FAIL	

AUTHORIZE MAYOR TO SIGN CONTRACT WITH INDEPENDENT HEALTH

Motion by Trustee Szucs and seconded by Trustee Koerner to authorize the Mayor to sign the contract between the Village of Arcade and Independent Health. Coverage will begin on June 1, 2024.

The motion was passed upon the following vote:

VOTE								
Mayor Donna Schiener	X	Yes		No		Abstain		Absent
Trustee Lisa Byers		Yes		No		Abstain	X	Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent
Trustee Eric Szucs	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	4	Yes	0	No	0	Abstain	1	Absent
RESULTS		X	PASS				FAIL	

AUDIT BILLS

Motion by Trustee Roll and seconded by Trustee Szucs for the Village bills to be audited and paid in the amount of \$1,057,152.36 and that the Clerk be authorized to transfer funds from the money market accounts to the checking accounts to cover such bills.

The motion was passed upon the following vote:

VOTE								
Mayor Donna Schiener	X	Yes		No		Abstain		Absent
Trustee Lisa Byers		Yes		No		Abstain	0	Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent
Trustee Eric Szucs	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	4	Yes	0	No	0	Abstain	1	Absent
RESULTS		X	PASS				FAIL	

SUMMER RECREATION

Trustee Roll notified the Board that the Requests for Proposal (RFP) for Summer Recreation were opened by himself and Clerk/Treasurer Jordan at noon on April 2nd. After review, it was determined that the best Proposal was provided by Hope Lutheran Church – Hope Day Camp, and requested the Board approve awarding them the contract for Summer of 2024.

Motion by Trustee Koerner and seconded by Trustee Roll to accept the Proposal for Summer Recreation to Hope Lutheran Church – Hope Day Camp, 2 East Main St., Arcade NY 14009 for the 2024 year.

The motion was passed upon the following vote:

VOTE								
Mayor Donna Schiener	X	Yes		No		Abstain		Absent
Trustee Lisa Byers		Yes		No		Abstain	0	Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent
Trustee Eric Szucs	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	4	Yes	0	No	0	Abstain	1	Absent
RESULTS		X	PASS				FAIL	

TRUSTEE ROLL

Trustee Roll asked that further attention be paid to sandwich board signs in the downtown Village area and suggested the possibility of no longer allowing them. Trustees Koerner and Szucs felt that they should continue to be permitted but agreed that further monitoring of the proper use of them should be enforced. Trustee Szucs mentioned an idea used by some other area Villages of having a uniform system of signage for commercial businesses, and will provide more information on that in the future.

Trustee Roll also mentioned that he would like to see some form of Policy put in place regarding the process for public comment at Village Board meetings. It was agreed that some form of time limit may be enforced in cases of long meetings; however, the Board would like to stress that public participation and comment is strongly encouraged at all public meetings. Further discussion will be had regarding possible guidelines.

TRUSTEE SZUCS

Trustee Szucs reminded the Board of the solar eclipse happening on April 8th, which may impact traffic in the Village. Additionally, he wanted to remind everyone of the Chamber of Commerce’s Trout Derby on April 13th and 14th.

MAYOR SCHIENER

The Mayor brought an idea before the Board to amend business hours of the Village Office and various departments on Monday, April 8th, 2024 in consideration of the total solar eclipse expected. It was decided by the Board to approve closure of the Village Office at 2:00 PM to allow staff to leave and be home before the event.

A motion by Trustee Roll and seconded by Trustee Szucs to approve the closure of the Village Office and Village Departments at 2:00 PM on Monday, April 8th, 2024.

The motion was passed upon the following vote:

VOTE								
Mayor Donna Schiener	X	Yes		No		Abstain		Absent
Trustee Lisa Byers		Yes		No		Abstain	0	Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent
Trustee Eric Szucs	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	4	Yes	0	No	0	Abstain	1	Absent
RESULTS		X	PASS				FAIL	

REPORTS RECEIVED

The following reports were received, reviewed, and placed on file:

- None

ADJOURN

There being no further business to come before the Board the meeting duly adjourned at 7:52 PM upon motion by Trustee Roll and seconded by Trustee Koerner.

Clerk/Treasurer

<u>VENDOR</u>	<u>AMOUNT</u>	<u>VENDOR</u>	<u>AMOUNT</u>
AFLAC NEW YORK	\$ 1,952.22	CSEA	\$ 916.06
ALTEC INDUSTRIES INC	\$ 960.00	CSEA POLICE UNIT	\$ 254.25
AUTOZONE	\$ 102.24	CSEA BENEFIT UNIT	\$ 1,545.89
NEW YORK STATE DEFERRED COMPEN	\$ 4,861.13	NOCO ENERGY CORP	\$ 2,653.70
IRS - FEDERAL PAYROLL TAX PAYME	\$ 29,117.42	CURR A/C WATER	\$ 2,136.97
OFFICE OF STATE COMPTROLLER	\$ 2,455.00	DECKMAN OIL CO INC	\$ 1,165.56
KRAFT, JENNIFER	\$ 579.24	DANNY HEINEMAN & SONS INC	\$ 67.44
SS DIESEL & AUTO LLC	\$ 1,049.40	STUART C IRBY CO	\$ 67.56
HULL ELECTRIC INC	\$ 4,140.48	LARRY ROMANCE & SON INC.	\$ 485.00
CONNOR, FRANCIS S.	\$ 895.00	KOERNER, GILLIAN	\$ 133.67
FLETCH-AIR SYSTEMS, INC.	\$ 992.75	NATIONAL FUEL	\$ 1,708.61
T J MARQUART & SONS INC	\$ 5,766.15	NATIONAL GRID	\$ 134,248.79
BLUE 360 MEDIA LLC	\$ 61.88	NEW YORK POWER AUTHORITY	\$ 155,054.10
DE LAGE LANDEN FINANCIAL SERVI	\$ 343.95	NYS INCOME TAX	\$ 5,223.26
GOVERNMENT PAYMENTS	\$ 4,596.48	NYS CHILD SPRT PROCESSING	\$ 500.46
COUNTRY LINE ELECTRICAL DISTRI	\$ 15,450.56	NYS & LOCAL RETIRE SYSTEM	\$ 7,080.01
HURTUBISE TIRE INC	\$ 337.54	NYMPA	\$ 578,880.00
RENAISSANCE LIFE & HEALTH INSU	\$ 248.39	NYS SALES TAX	\$ 19,318.46
WM CORPORATE SERVICES INC	\$ 10,680.65	R.C. FIRE EQUIPMENT INC.	\$ 437.29
IN. SITE ARCHITECTURE, LLP	\$ 8,268.75	SAIA COMMUNICATIONS INC	\$ 1,615.99
MORRIS, THOMAS JOSEPH, III	\$ 564.00	SOUTER, ROBERT A	\$ 295.00
CHARTER COMMUNICATIONS HOLDING	\$ 229.98	TRI-COUNTY SUPPLY INC	\$ 205.33
AT & T MOBILITY LLC	\$ 66.48	TRACTOR SUPPLY CREDIT PLAN	\$ 619.88
HIGHMARK WESTERN & NORTHEASTER	\$ 45,752.06	TRI-COUNTY TOOL RENTAL & SALES	\$ 100.00
AMHERST ALARM, INC	\$ 224.50	VERIZON WIRELESS	\$ 615.85
ESO SOLUTIONS INC	\$ 418.70	VERIZON	\$ 142.93
WENDEL, LLC	\$ 300.00	VILLAGE OF ARCADE	\$ 180.00
FIRST NATIONAL BANK OF OMAHA	\$ 532.04	VILLAGE OF ARCADE	\$ 467.14
CATTARAUGUS COUNTY CLERK	\$ 55.00	GRAINGER	\$ 31.17
COLUMN TOTAL	\$ 141,001.99	COLUMN TOTAL	\$ 916,150.37
		GRAND TOTAL	\$ 1,057,152.36