

The regular meeting of the Village of Arcade (VOA) Board of Trustees, Wyoming County, New York was held on Tuesday, January 16, 2007 at 6:00pm there were:

PRESENT

Mayor Michael Doster, Deputy Mayor Richard Kosmerl, Trustee Paul Burkett, Trustee Hugh Ely, Superintendent of Public Works Larry Kilburn, Clerk/Treasurer Pam Beiersdorf, Police Chief John Laird, and Deputy Village Clerk/Temporary Donna Miller

ABSENT

Trustee Dan Reisdorf

ALSO PRESENT

Margaret Morgan, Anita Stewart, Dave Trent (Arcadia Development Group), and Tom Hollis (Arcadia Development Group)

NOTICE

Pursuant to Article 7 of the Public Officers Law, notice of this meeting was given to the media on December 28, 2006 and the same posted on December 28, 2006.

PLEDGE TO ALLEGIANCE

Mayor Doster opened the meeting with the Pledge to Allegiance.

MOMENT OF SILENCE

Mayor Doster asked for a moment of silence as a gesture of respect to honor and remember Deputy Clerk/Treasurer Janet Payne who passed away Friday, January 12, 2007 after a lengthy illness. Janet was a 26 year employee for the Village of Arcade.

APPROVE MINUTES

Motion by Deputy Mayor Kosmerl and seconded by Trustee Ely, the minutes from the regular meetings held on January 2, 2007 be approved as presented by the Clerk.

The motion was passed upon the following vote:

<u>VOTE</u>								
Mayor Michael Doster	X	Yes		No		Abstain		Absent
Deputy Mayor Richard Kosmerl	X	Yes		No		Abstain		Absent
Trustee Paul Burkett	X	Yes		No		Abstain		Absent
Trustee Hugh Ely	X	Yes		No		Abstain		Absent
Trustee Daniel Reisdorf		Yes		No		Abstain	X	Absent
VOTE TOTAL:	4	Yes	0	No	0	Abstain	1	Absent
RESULTS	X	PASS					FAIL	

REVIEW FINANCIAL REPORTS

Clerk/Treasurer Beiersdorf presented the Board with various financial reports for review and discussion.

OPEN BID – CIRCUIT BREAKER VACUUM RETROFIT

This meeting having been duly advertised for the receipt of bid(s) for the Circuit Breaker Vacuum Retrofit, the above persons were in attendance. The following bids were received:

Name and Address	AMP	Amount
Stuart C. Irby Liverpool, NY	500-1200	\$15,216.00
	500-2000	\$18,220.00
National Breaker Service Durby, CT	500-1200	\$11,250.00
	500-2000	\$12,250.00
	2 day travel	\$1,800.00

Motion by Trustee Burkett and seconded by Deputy Mayor Kosmerl, the bid(s) for Circuit Breaker Vacuum Retrofit be turned over to Superintendent of Public Works Kilburn for evaluation and recommendation to the Board.

The motion was passed upon the following vote:

VOTE								
Mayor Michael Doster	X	Yes		No		Abstain		Absent
Deputy Mayor Richard Kosmerl	X	Yes		No		Abstain		Absent
Trustee Paul Burkett	X	Yes		No		Abstain		Absent
Trustee Hugh Ely	X	Yes		No		Abstain		Absent
Trustee Daniel Reisdorf		Yes		No		Abstain	X	Absent
VOTE TOTAL:								
	4	Yes	0	No	0	Abstain	1	Absent
RESULTS								
	X	PASS					FAIL	

GRANTS

Carol O'Connell was unable to attend the meeting as originally planned. This item was postponed until a future meeting.

ARCADIA DEVELOPMENT GROUP – FULL ENVIRONMENTAL ASSESSMENT FORM (EAF) REVIEW

The EAF review committee (Superintendent of Public Works Kilburn, Deputy Mayor Kosmerl, and Trustee Burkett) conveyed the recommendations made by the Arcadia Planning Board and provided their own comments on Parts II and III of the EAF submitted by the Arcadia Development Group. In addition, they identified changes to Part I of the EAF and submitted those changes to Dave Trent for inclusion by January 25, 2007. A straw vote was taken and indicated that subsequent to the EAF, the Board would most likely issue a Negative Declaration and approve the petition for annexation.

PERMISSION TO CARRY OVER VACATION

Motion by Deputy Mayor Kosmerl and seconded by Trustee Ely, Al Noble be granted permission to carry over 28 hours of vacation to be used within 60 days past his anniversary date.

The motion was passed upon the following vote:

VOTE								
Mayor Michael Doster	X	Yes		No		Abstain		Absent
Deputy Mayor Richard Kosmerl	X	Yes		No		Abstain		Absent
Trustee Paul Burkett	X	Yes		No		Abstain		Absent
Trustee Hugh Ely	X	Yes		No		Abstain		Absent
Trustee Daniel Reisdorf		Yes		No		Abstain	X	Absent
VOTE TOTAL:								
	4	Yes	0	No	0	Abstain	1	Absent
RESULTS								
	X	PASS					FAIL	

5 YEAR PLAN – ELECTRIC DEPARTMENT

Superintendent of Public Works Kilburn distributed to the Board a revised five year plan for the electric department. The Plan includes proposed costs for routine projects, capital projects, miscellaneous supplies, miscellaneous tools, bonds, pilot, labor and benefits, and equipment replacement.

PERMISSION TO ATTEND WELDING SCHOOL

Motion by Trustee Ely and seconded by Mayor Doster, Tom Ziegler be granted permission to attend an adult and continuing education welding course at Ellicottville BOCES on Wednesdays March 7 – May 16, 2007 from 5:30 - 8:00pm. Tom will not be compensated for his attendance at the training, however, the Village will pay for mileage and tuition required for the course as outlined in the union contract.

The motion was passed upon the following vote:

VOTE								
Mayor Michael Doster	X	Yes		No		Abstain		Absent
Deputy Mayor Richard Kosmerl	X	Yes		No		Abstain		Absent
Trustee Paul Burkett	X	Yes		No		Abstain		Absent
Trustee Hugh Ely	X	Yes		No		Abstain		Absent
Trustee Daniel Reisdorf		Yes		No		Abstain	X	Absent
VOTE TOTAL:								
	4	Yes	0	No	0	Abstain	1	Absent
RESULTS								
	X	PASS				FAIL		

NOBLE ENVIRONMENTAL AGREEMENTS

Agreements will hopefully be presented for signature at the next meeting scheduled for February 6, 2007.

LINEMAN B POSITION

Superintendent of Public Works Kilburn was directed to advertise in The Buffalo News to seek applicants from a wider population.

SPECIAL FRANCHISE FULL VALUE

Clerk/Treasurer Beiersdorf reported that the State Board of real Property Services has determined the final special franchise full value for National Fuel Gas to be \$493,246, Verizon New York, Inc. to be \$899,252, and Parnossos to be \$160,730. The full values were determined in accordance with Article 6 of the Real Property Tax Law and Part 197 of Title 9 of the Official Compilation of Codes, Rules and Regulations of the State of New York.

LOCAL LAW CHAPTER 37, "PARKS"

Additional changes will be incorporated into the Local Law and presented to the Board before a public hearing is scheduled.

Motion by Trustee Ely and seconded by Trustee Burkett, non-profit or not for profit organizations MUST submit the insurance liability certificate.

The motion was passed upon the following vote:

VOTE								
Mayor Michael Doster	X	Yes		No		Abstain		Absent
Deputy Mayor Richard Kosmerl	X	Yes		No		Abstain		Absent
Trustee Paul Burkett	X	Yes		No		Abstain		Absent
Trustee Hugh Ely	X	Yes		No		Abstain		Absent
Trustee Daniel Reisdorf		Yes		No		Abstain	X	Absent
VOTE TOTAL:								
	4	Yes	0	No	0	Abstain	1	Absent
RESULTS								
	X	PASS				FAIL		

USE OF FACILITIES APPLICATION AND AGREEMENT

Additional changes will be incorporated into the Use of Facilities Application and Agreement before it is approved at a future meeting..

BUDGET ADJUSTMENTS

No budget adjustments were presented to the Board.

AUDIT BILLS

Motion by Mayor Doster and seconded by Deputy Mayor Kosmerl, the Village bills be audited and paid and that the Clerk be granted permission to transfer funds from the money market accounts to the checking accounts to cover such bills.

The motion was passed upon the following vote:

VOTE									
Mayor Michael Doster	X	Yes		No		Abstain		Absent	
Deputy Mayor Richard Kosmerl	X	Yes		No		Abstain		Absent	
Trustee Paul Burkett	X	Yes		No		Abstain		Absent	
Trustee Hugh Ely	X	Yes		No		Abstain		Absent	
Trustee Daniel Reisdorf		Yes		No		Abstain	X	Absent	
VOTE TOTAL:									
	4	Yes	0	No	0	Abstain	1	Absent	
RESULTS									
	X	PASS					FAIL		

EMPLOYMENT POLICY – SALARIED EMPLOYEES

Trustee Burkett presented the Board with proposed changes to this policy several months ago and has not received any response. This item will be added to the February 6, 2007 agenda for further discussion.

TRI-COUNTY BUSINESS PARK

Trustee Ely asked Superintendent of Public Works Kilburn if there were plans for the Tri-County Business Park to hook-up to VOA water and sewer and if so, could VOA facilities accommodate such capacity? Superintendent of Public Works Kilburn reminded Trustee Ely that enhancements or improvements to VOA facilities would need to be made at the expense of the developer.

WORKPLACE VIOLENCE RISK ASSESSMENT

Subsequent to reading the December 2006 Supplement to NYCOM's Handbook for Elected Village Officials, Deputy Mayor Kosmerl noted that every municipality with 20 or more full-time employees are required to conduct a workplace violence risk assessment and develop a written workplace violence prevention program, listing risk factors and prevention methods. Deputy Mayor Kosmerl agreed to work with Superintendent of Public Works Kilburn to conduct the assessment and develop the plan.

ACCEPTANCE OF CREDIT CARDS

Deputy Mayor Kosmerl read an excerpt from an article in the Buffalo News published on January 2, 2007. The publication was titled *Property Tax Payment By Credit Card Is On The Way* and related to the new way for City of Niagara residents to make their property tax payments. The article also stated that "...residents should expect to pay an additional transaction fee, possibly 2 percent, which goes to the company handing credit card administration. The City of Buffalo charges a \$2 'convenience fee' for payment of city fees with a credit card, ..." The VOA discussed accepting credit cards during the 2006-2007 budget preparations, but voted it down since Village officials were under the impression the extra fees would have to be absorbed by the Village. Village officials will revisit acceptance of credit cards during the 2007-2008 budget preparations.

VOA/TOA SENIOR CITIZENS MEETING

The senior citizens will be gathering on Monday, January 22, 2007 at the Arcade VFW at 2:00pm. All interested Board members are encouraged to attend. Marty Mucher and Alan Bliss of Wyoming County Community Action will be in attendance to discuss the proposed Phase II to the Northridge Homes Project.

REPORTS RECEIVED

The following reports were received, reviewed, and placed on file:

- Justice (December 2006)

ADJOURN

There being no further business to come before the Board the meeting duly adjourned at 8:25pm upon motion by Mayor Doster and seconded by Deputy Mayor Kosmerl.

Clerk/Treasurer