

The regular meeting of the Village of Arcade (VOA) Board of Trustees, Wyoming County, New York was held on Tuesday, November 18, 2008 at 7:00pm there were:

PRESENT

Mayor Rich Kosmerl, Deputy Mayor Paul Burkett, Trustee Jim McGarvey, Trustee Ken Rule, Superintendent of Public Works Larry Kilburn, Clerk/Treasurer Pam Beiersdorf, Police Chief John Laird, and Deputy Clerk/Treasurer Jennifer Kraft

ABSENT

Trustee Brian Burton

ALSO PRESENT

Sandie Dutton, Bill Beyer, Kathy Landahl, Judy Rix, Jack Tuttle, Sheri Bell Beyer, and Brian Lane

PLEDGE TO ALLEGIANCE

Mayor Kosmerl opened the meeting with the Pledge to Allegiance.

REVIEW JUSTICE EXPENDITURES

Town of Arcade (TOA) Council Members approached the VOA Board and requested a change in the percentage that should be charged to the TOA for Justice labor and contractual expenditures. On March 8, 2008 at a VOA budget work session, both Boards' reviewed the 2007 calendar year total cases and determined that the percentage that should be charged to the TOA for labor and contractual expenditures to be 27.92% for the VOAs 2008-2009 fiscal year (June 1 - May 31). Since that meeting and according to the Town council members, the TOA court cases are lower, therefore, they verbally requested an appropriate adjustment. Mayor Kosmerl suggested that the TOA present the request in writing for the VOAs consideration at the December 2, 2008 regularly scheduled meeting.

JUSTICE - RELEASE OF FUNDS

At the April 15, 2008 meeting, the Board passed a motion notifying the Justices that the VOA Board will not support expenditures for the battery backup with 8-outlets, robes for the Justices, book shelf for the office, or safe as listed in the FY 2008-09 Justice budget until explicit financial support from the Town of Arcade Board was obtained.

Motion by Trustee McGarvey and seconded by Mayor Kosmerl, the hold on spending be released for the FY 2008-09 Justice budget, line item 001 5-1110-200-2000, and Justice be authorized to purchase the battery backup with 8-outlets in the amount of \$159.99 (50% to be paid by the TOA).

The motion was passed upon the following vote:

| VOTE | | | | | | | | |
|---------------------------|----------|-------------|---|----|---|---------|-------------|--------|
| Mayor Richard Kosmerl | X | Yes | | No | | Abstain | | Absent |
| Trustee Brian Burton | | Yes | | No | | Abstain | X | Absent |
| Deputy Mayor Paul Burkett | X | Yes | | No | | Abstain | | Absent |
| Trustee Jim McGarvey | X | Yes | | No | | Abstain | | Absent |
| Trustee Ken Rule | X | Yes | | No | | Abstain | | Absent |
| VOTE TOTAL: | 4 | Yes | 0 | No | 0 | Abstain | 1 | Absent |
| RESULTS | X | PASS | | | | | FAIL | |

JUSTICE - RELEASE OF FUNDS

Motion by Trustee McGarvey and seconded by Deputy Mayor Burkett, the hold on spending be released for the FY 2008-09 Justice budget, line item 001 5-1110-200-2000, and Justices be authorized to purchase the bookshelf for the office in the amount of \$300.00 (50% to be paid by the TOA).

The motion was passed upon the following vote:

| VOTE | | | | | | | | | |
|---------------------------|---|-------------|---|----|---|---------|-------------|--------|--|
| Mayor Richard Kosmerl | X | Yes | | No | | Abstain | | Absent | |
| Trustee Brian Burton | | Yes | | No | | Abstain | X | Absent | |
| Deputy Mayor Paul Burkett | X | Yes | | No | | Abstain | | Absent | |
| Trustee Jim McGarvey | X | Yes | | No | | Abstain | | Absent | |
| Trustee Ken Rule | X | Yes | | No | | Abstain | | Absent | |
| VOTE TOTAL: | | | | | | | | | |
| | 4 | Yes | 0 | No | 0 | Abstain | 1 | Absent | |
| RESULTS | | | | | | | | | |
| | X | PASS | | | | | FAIL | | |

APPROVE MINUTES

Motion by Mayor Kosmerl and seconded by Deputy Mayor Burkett, the minutes from the regular meeting held on November 3, 2008 be approved with the following amendment:

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REQUEST FROM ARCADIA HEIGHTS DEVELOPMENT GROUP- PVC PIPE VERSUS DUCTILE IRON (DI) PIPE (CONTINUED)

Change

"After hearing the arguments by Mr. Trent and Mr. Kirchmeyer and comments from the Board, Mayor Kosmerl suggested that the Board consider the installation of PVC pipe at the Arcadia Heights Development with a \$10,000 performance bond to be held open until replaced by fees collected with a special water district charge which is to be developed and applied to Arcadia Heights Development for future unanticipated failures. Mr. Trent stated that he could commit his partnership to that bond."

to

"After hearing the arguments by Mr. Trent and Mr. Kirchmeyer and comments from the Board, Mayor Kosmerl suggested that the Board consider the installation of PVC pipe at the Arcadia Heights Development with a \$10,000 performance bond to be held open until replaced by fees collected with a special water district charge which is to be developed and applied to Arcadia Heights Development for future unanticipated failures. Mr. Trent stated that he could commit his partnership to that bond. The Board instructed Superintendent of Public Works Kilburn to prepare a proposed modification to the regulations for review at a future meeting. The Board took no action. "

The motion was passed upon the following vote:

| VOTE | | | | | | | | | |
|---------------------------|---|-------------|---|----|---|---------|-------------|--------|--|
| Mayor Richard Kosmerl | X | Yes | | No | | Abstain | | Absent | |
| Trustee Brian Burton | | Yes | | No | | Abstain | X | Absent | |
| Deputy Mayor Paul Burkett | X | Yes | | No | | Abstain | | Absent | |
| Trustee Jim McGarvey | X | Yes | | No | | Abstain | | Absent | |
| Trustee Ken Rule | X | Yes | | No | | Abstain | | Absent | |
| VOTE TOTAL: | | | | | | | | | |
| | 4 | Yes | 0 | No | 0 | Abstain | 1 | Absent | |
| RESULTS | | | | | | | | | |
| | X | PASS | | | | | FAIL | | |

TIME WARNER ALL THAT MATTERS (ATM) WESTERN NEW YORK (WNY) HEROES PROGRAM

Police Chief Laird announced that he would be accompanying Officer Matt Krist and his wife to the Time Warner Cable's ATM WNY Heroes Program. Officer Krist was chosen as a finalist in the "Guarding the Greater Good" category. On-line voting took place the entire month of October.

TRAFFIC PATTERN CHANGES ON ROUTE 39

Police Chief Laird expressed his continued concerns about the traffic pattern changes on Route 39 and questioned whether or not there were any plans to discuss the concerns with the NYS Department of Transportation. Superintendent of Public Works Kilburn announced that he was meeting with a DOT representative on Wednesday, November 19th. Superintendent of Public Works Kilburn noted Police Chief Laird's concerns and offered to address them with the DOT.

PARKING SPACES ALONG MAIN STREET NEAR PARK STREET

The Board discussed adding one parking spot on the south side of Main Street east of Park Street. After investigating the pros and cons of adding one or two spots in the area, Superintendent of Public Works Kilburn and Police Chief Laird recommend adding one parking spot closest to the bump out by the A&A tracks. Trustee Rule recommended making Park Street a right turn only during specified hours. Superintendent of Public Works Kilburn read proposed changes to local law Chapter 34 titled "Parking."

DRUG TASK FORCE GRANT

Police Chief Laird reported that grant funding for the drug task force could be negatively effected because of the status of the state budget. Police Chief Laird was instructed to review the Police Department budget for available dollars that could support two officers in the force and report back to the Board.

CONTRACT WITH CLARK PATTERSON TO COMPLETE THE GEOGRAPHIC INFORMATION SYSTEMS (GIS) NEEDS ASSESSMENT

Motion by Deputy Mayor Burkett and seconded by Trustee McGarvey, per Superintendent of Public Works Kilburn recommendation, Clark Patterson be hired to perform the GIS needs assessment awarded to the VOA through the Local Government Records Management Improvement Fund, not to exceed \$12,408.00 (amount of the grant award).

The motion was passed upon the following vote:

| VOTE | | | | | | | | | |
|---------------------------|----------|-------------|---|----|---|---------|-------------|--------|--|
| Mayor Richard Kosmerl | X | Yes | | No | | Abstain | | Absent | |
| Trustee Brian Burton | | Yes | | No | | Abstain | X | Absent | |
| Deputy Mayor Paul Burkett | X | Yes | | No | | Abstain | | Absent | |
| Trustee Jim McGarvey | X | Yes | | No | | Abstain | | Absent | |
| Trustee Ken Rule | X | Yes | | No | | Abstain | | Absent | |
| VOTE TOTAL: | 4 | Yes | 0 | No | 0 | Abstain | 1 | Absent | |
| RESULTS | X | PASS | | | | | FAIL | | |

REQUEST FOR PROPOSAL (RFP) - ENGINEERING WORK FOR ARCADE CORRIDOR MANAGEMENT STUDY

Motion by Mayor Kosmerl and seconded by Trustee McGarvey, per Superintendent of Public Works Kilburn recommendation, all bids opened at the September 16, 2008 regular board meeting be rejected and because the RFP should have been originally included in the NYS contract report (since it is federally funded) Superintendent of Public Works Kilburn be authorized to rebid the Project as described.

The motion was passed upon the following vote:

| VOTE | | | | | | | | | |
|---------------------------|----------|-------------|---|----|---|---------|-------------|--------|--|
| Mayor Richard Kosmerl | X | Yes | | No | | Abstain | | Absent | |
| Trustee Brian Burton | | Yes | | No | | Abstain | X | Absent | |
| Deputy Mayor Paul Burkett | X | Yes | | No | | Abstain | | Absent | |
| Trustee Jim McGarvey | X | Yes | | No | | Abstain | | Absent | |
| Trustee Ken Rule | X | Yes | | No | | Abstain | | Absent | |
| VOTE TOTAL: | 4 | Yes | 0 | No | 0 | Abstain | 1 | Absent | |
| RESULTS | X | PASS | | | | | FAIL | | |

ACCEPT WATER AND SEWER LINE FROM ARCADE BUSINESS PARK

Motion by Mayor Kosmerl and seconded by Trustee McGarvey, Superintendent of Public Works Kilburn be authorized to accept once ownership has been verified and title transferred appropriately.

The motion was passed upon the following vote:

| VOTE | | | | | | | | | |
|---------------------------|---|----------|-------------|----|---|---------|-------------|--------|--|
| Mayor Richard Kosmerl | X | Yes | | No | | Abstain | | Absent | |
| Trustee Brian Burton | | Yes | | No | | Abstain | X | Absent | |
| Deputy Mayor Paul Burkett | X | Yes | | No | | Abstain | | Absent | |
| Trustee Jim McGarvey | X | Yes | | No | | Abstain | | Absent | |
| Trustee Ken Rule | X | Yes | | No | | Abstain | | Absent | |
| VOTE TOTAL: | | | | | | | | | |
| | 4 | Yes | 0 | No | 0 | Abstain | 1 | Absent | |
| RESULTS | | X | PASS | | | | FAIL | | |

NEW YORK MAIN STREET GRANT PROGRAM APPLICATION

Superintendent of Public Works Kilburn reported that the VOAs grant application was submitted before the deadline of November 12, 2008.

FIRE DEPARTMENT MEMBERSHIP

Per a report from Debby Austin-LaCerais, Secretary, the following individuals were removed from membership:

- Kenneth Kirisits (deceased)
- William (BJ) Moore (missed three meetings without being excused)
- Tricia Thurber (missed three meetings without being excused)

Membership applications were received from the following individuals and will be considered at the AFDs December 2008 meeting:

- Richard Mowery - East Main Street, Arcade
- Lydia Thomas - Old East Arcade Road, Arcade
- Colleen Fitzpatrick - Liberty Street, Arcade

Motion by Trustee McGarvey and seconded by Trustee Rule, the Board approves the changes to the fire department membership as presented above.

The motion was passed upon the following vote:

| VOTE | | | | | | | | | |
|---------------------------|---|----------|-------------|----|---|---------|-------------|--------|--|
| Mayor Richard Kosmerl | X | Yes | | No | | Abstain | | Absent | |
| Trustee Brian Burton | | Yes | | No | | Abstain | X | Absent | |
| Deputy Mayor Paul Burkett | X | Yes | | No | | Abstain | | Absent | |
| Trustee Jim McGarvey | X | Yes | | No | | Abstain | | Absent | |
| Trustee Ken Rule | X | Yes | | No | | Abstain | | Absent | |
| VOTE TOTAL: | | | | | | | | | |
| | 4 | Yes | 0 | No | 0 | Abstain | 1 | Absent | |
| RESULTS | | X | PASS | | | | FAIL | | |

NOTICE OF TENTATIVE RAILROAD CEILING

Clerk/Treasurer Beiersdorf reported that notice has been received from the State Board of Real Property Services that the tentative Railroad Ceiling for the Village assessment roll to be filed in 2009 is \$212,097. The prior year railroad ceiling was \$247,046.

NOTICE OF TENTATIVE SPECIAL FRANCHISE ASSESSMENT

Clerk/Treasurer Beiersdorf reported that notice has been received from the State Board of Real Property Services that the tentative Special Franchise Assessments for the Village of Arcade are \$1,319,184 (National Fuel Gas Dist. Corp at \$450,320, Verizon New York Inc. at \$726,431, and Time Warner at \$142,433). The prior year assessment was \$1,496,905.

WYOMING COUNTY OFFICE FOR THE AGING AGREEMENT

Motion by Deputy Mayor Burkett and seconded by Trustee McGarvey, Mayor Richard Kosmerl be granted permission to sign Agreement entered into by the County of Wyoming, Acting by and through its' Office for the Aging and the VOA to use the Village park cabin for a nutrition site from January 1, 2009 to December 31, 2009. The facility will provide storage for paper products and supplies, snow removal, four hours availability 10:30am – 2:30pm on Tuesdays and Thursdays, VOA will supply all utilities, and wall space for a bulletin board. Conditions on behalf of Wyoming County are to clean tables, chairs, etc., keep work areas clean, supply own equipment for nutrition service, bag trash appropriately. The telephone at the park cabin will be maintained and paid for by the Office for the Aging as long as the site is utilized for meals. A certificate of liability insurance has been submitted to the Clerk/Treasurer.

The motion was passed upon the following vote:

| VOTE | | | | | | | | |
|---------------------------|---|----------|-------------|----|---|---------|-------------|--------|
| Mayor Richard Kosmerl | X | Yes | | No | | Abstain | | Absent |
| Trustee Brian Burton | | Yes | | No | | Abstain | X | Absent |
| Deputy Mayor Paul Burkett | X | Yes | | No | | Abstain | | Absent |
| Trustee Jim McGarvey | X | Yes | | No | | Abstain | | Absent |
| Trustee Ken Rule | X | Yes | | No | | Abstain | | Absent |
| VOTE TOTAL: | | | | | | | | |
| | 4 | Yes | 0 | No | 0 | Abstain | 1 | Absent |
| RESULTS | | X | PASS | | | | FAIL | |

FY 2008-2009 BUDGET ADJUSTMENTS

Motion by Deputy Mayor Burkett and seconded by Mayor Kosmerl, the budget adjustments be approved as presented by the Clerk (attached).

The motion was passed upon the following vote:

| VOTE | | | | | | | | |
|---------------------------|---|----------|-------------|----|---|---------|-------------|--------|
| Mayor Richard Kosmerl | X | Yes | | No | | Abstain | | Absent |
| Trustee Brian Burton | | Yes | | No | | Abstain | X | Absent |
| Deputy Mayor Paul Burkett | X | Yes | | No | | Abstain | | Absent |
| Trustee Jim McGarvey | X | Yes | | No | | Abstain | | Absent |
| Trustee Ken Rule | X | Yes | | No | | Abstain | | Absent |
| VOTE TOTAL: | | | | | | | | |
| | 4 | Yes | 0 | No | 0 | Abstain | 1 | Absent |
| RESULTS | | X | PASS | | | | FAIL | |

AUDIT BILLS

Motion by Mayor Kosmerl and seconded by Trustee McGarvey, the Village bills be audited and paid and that the Clerk be granted permission to transfer funds from the money market accounts to the checking accounts to cover such bills.

The motion was passed upon the following vote:

| VOTE | | | | | | | | |
|---------------------------|---|----------|-------------|----|---|---------|-------------|--------|
| Mayor Richard Kosmerl | X | Yes | | No | | Abstain | | Absent |
| Trustee Brian Burton | | Yes | | No | | Abstain | X | Absent |
| Deputy Mayor Paul Burkett | X | Yes | | No | | Abstain | | Absent |
| Trustee Jim McGarvey | X | Yes | | No | | Abstain | | Absent |
| Trustee Ken Rule | X | Yes | | No | | Abstain | | Absent |
| VOTE TOTAL: | | | | | | | | |
| | 4 | Yes | 0 | No | 0 | Abstain | 1 | Absent |
| RESULTS | | X | PASS | | | | FAIL | |

REVIEW DEPARTMENT BUDGETS, COST AVOIDANCES AND/OR INCOME IMPROVEMENTS

The Board reviewed the proposed cost avoidances submitted by Police Chief Laird, Superintendent of Public Works Kilburn, and Clerk/Treasurer Beiersdorf and have agreed to place a spending hold on the following items: purchase of new patrol car, miscellaneous park building repairs, parking bumpers, storm sewer maintenance, money budgeted but not spent on contract negotiations for legal fees, money budgeted but not spent on outside consultants (BST), clean Sullivan well, pipe maintenance, proposed improvements due to Tri-County business park, and GPS equipment. Deputy Mayor Burkett informed the Board that the VOA may see an increase in electric revenue for overheads charged on materials. Superintendent of Public Works Kilburn was instructed to inform Department Foremen of the spending holds. The Board will re-evaluate spending on these items closer to the end of FY 2008-2009.

FIRE DEPARTMNET HEAVY RESCUE TRUCK DELIVERY AND FINANCING

Trustee McGarvey announced that the heavy rescue truck manufacturer has stated their ability to accelerate the production and delivery schedule of the vehicle hence expedites payment requirements. The VOAs contracted financial consultants provided multiple scenarios for the funding to include a low interest loan with NYS Emergency Services Revolving Loan Fund in May 2009 and public market serial bonds. Based on the information discussed, the Board decided to keep the original delivery date allowing time to apply for and obtain results of the NYS Emergency Services Revolving Loan. Trustee McGarvey will advise the Fire Chief of the Board's decision.

DECORATIVE RAILROAD CROSS WALKS

Motion by Mayor Kosmerl and seconded by Trustee McGarvey, Superintendent of Public Works Kilburn be authorized to place an order in the amount of \$5,676.08 for the decorative railroad cross walk stencil with installation in the Spring 2009.

The motion was passed upon the following vote:

| VOTE | | | | | | | | |
|---------------------------|----------|-------------|---|----|---|---------|-------------|--------|
| Mayor Richard Kosmerl | X | Yes | | No | | Abstain | | Absent |
| Trustee Brian Burton | | Yes | | No | | Abstain | X | Absent |
| Deputy Mayor Paul Burkett | X | Yes | | No | | Abstain | | Absent |
| Trustee Jim McGarvey | X | Yes | | No | | Abstain | | Absent |
| Trustee Ken Rule | X | Yes | | No | | Abstain | | Absent |
| VOTE TOTAL: | 4 | Yes | 0 | No | 0 | Abstain | 1 | Absent |
| RESULTS | X | PASS | | | | | FAIL | |

SALARIED EMPLOYEE POLICY

Deputy Mayor Burkett reported that information is still be gathered on this topic.

PROPOSED VOA DEPARTMENT RE-ORGANIZATION

Deputy Mayor Burkett advised the Board of the status of the proposed departmental (except office) re-organization.

\$75,000 GRANT AWARDED - VILLAGE PARK IMPROVEMENTS TO RE-CONSTRUCT ARCADE STREET HOCKEY RINK

Mayor Kosmerl suggested that a committee be formed in January 2009 and a timeline developed to re-construct the street hockey rink.

LIBERTY STREET FIRE HALL SALE

Mayor Kosmerl asked for the status of the Liberty Street fire hall sale. Superintendent of Public Works Kilburn will contact the Attorney for the VOA.

ZONING LOCAL LAW, REV. 16, DRAFT

Board members received a copy of the proposed Zoning Local Law, Rev, 16, Draft for review and discussion at the December 16, 2008 regularly scheduled board meeting.

REQUEST FROM ARCADIA HEIGHTS DEVELOPMENT GROUP - PVC PIPE VERSUS DUCTILE IRON (DI) PIPE (CONTINUED)

After another lengthy discussion on this topic, results of a straw vote show that the Board is not willing to authorize the installation of PVC pipe instead of the standard DI pipe at the Arcadia Heights Development Project on North Street and Cramer Drive, at this time.

SUBDIVISION REGULATION POLICY, REV. 4, DRAFT

This item was removed from the agenda.

EXECUTIVE SESSION

Motion by Mayor Kosmerl and seconded by Deputy Mayor Burkett, the Board enter into executive session to discuss the following topic(s) at 10:24pm:

- matters leading to the discipline on a particular person

The motion was passed upon the following vote:

| | | | | | | | | | |
|---------------------------|---|-------------|---|----|---|---------|-------------|--------|--|
| VOTE | | | | | | | | | |
| Mayor Richard Kosmerl | X | Yes | | No | | Abstain | | Absent | |
| Trustee Brian Burton | | Yes | | No | | Abstain | X | Absent | |
| Deputy Mayor Paul Burkett | X | Yes | | No | | Abstain | | Absent | |
| Trustee Jim McGarvey | X | Yes | | No | | Abstain | | Absent | |
| Trustee Ken Rule | X | Yes | | No | | Abstain | | Absent | |
| VOTE TOTAL: | | | | | | | | | |
| | 4 | Yes | 0 | No | 0 | Abstain | 1 | Absent | |
| RESULTS | | | | | | | | | |
| | X | PASS | | | | | FAIL | | |

Motion by Mayor Kosmerl and seconded by Trustee McGarvey, the Board exit executive session at 10:34pm.

The motion was passed upon the following vote:

| | | | | | | | | | |
|---------------------------|---|-------------|---|----|---|---------|-------------|--------|--|
| VOTE | | | | | | | | | |
| Mayor Richard Kosmerl | X | Yes | | No | | Abstain | | Absent | |
| Trustee Brian Burton | | Yes | | No | | Abstain | X | Absent | |
| Deputy Mayor Paul Burkett | X | Yes | | No | | Abstain | | Absent | |
| Trustee Jim McGarvey | X | Yes | | No | | Abstain | | Absent | |
| Trustee Ken Rule | X | Yes | | No | | Abstain | | Absent | |
| VOTE TOTAL: | | | | | | | | | |
| | 4 | Yes | 0 | No | 0 | Abstain | 1 | Absent | |
| RESULTS | | | | | | | | | |
| | X | PASS | | | | | FAIL | | |

REPORTS RECEIVED

The following reports were received, reviewed, and placed on file:

- Fire Department (September and October 2008)
- Justice (October 2008)
- Streets & Parks Department (October 2008) (attached)
- Electric Department (October 2008) (attached)
- Water Department (October 2008) (attached)
- Sewer Department (October 2008) (attached)

ADJOURN

There being no further business to come before the Board the meeting duly adjourned at 10:34pm upon motion by Deputy Mayor Burkett and seconded by Mayor Kosmerl.

Clerk/Treasurer

11-18-2008 6:17 PM

BUDGET ADJUSTMENT REGISTER

PAGE: 1

PACKET: 00059-PER BOARD DIRECTIVE

BUDGET CODE: CB-Current Budget

| FUND ACCOUNT | DATE | DESCRIPTION | ADJUSTMENT | ORIGINAL BUDGET | PREVIOUS ADJUSTMENTS | NEW BUDGET | BUDGET BALANCE |
|-----------------------------------|------------|--|------------|-----------------|----------------------|------------|----------------|
| Budget Adj. # 000058 ----- | | | | | | | |
| 001 5-1950-400-4900 | 11/18/2008 | PER BOARD DIRECTIVE TAXES | 5.00 | 0.00 | 0.00 | 5.00 | 0.10 |
| 001 5-1355-400-4010 | 11/18/2008 | PER BOARD DIRECTIVE SUPPLIES-OFFICE | 5.00- | 0.00 | 0.00 | 5.00- | 5.00- |
| ** WARNING ** NEW BUDGET NEGATIVE | | | | | | | |
| 001 5-5010-100-1000 | 11/18/2008 | PER BOARD DIRECTIVE PERSONNEL SERVICES-REG | 7,000.00 | 0.00 | 0.00 | 7,000.00 | 5,609.83 |
| 001 5-5110-100-1000 | 11/18/2008 | PER BOARD DIRECTIVE PERSONNEL SERVICES-REG | 7,000.00- | 0.00 | 192,000.00 | 136,370.00 | 101,925.95 |
| 001 5-5110-100-1000 | 11/18/2008 | PER BOARD DIRECTIVE PERSONNEL SERVICES-REG | 20,000.00- | 0.00 | 192,000.00 | 136,370.00 | 101,925.95 |
| 001 5-5142-100-1000 | 11/18/2008 | PER BOARD DIRECTIVE PERSONNEL SERVICES-REG | 20,000.00 | 0.00 | 0.00 | 20,000.00 | 19,951.36 |
| 001 5-5110-100-1000 | 11/18/2008 | PER BOARD DIRECTIVE PERSONNEL SERVICES-REG | 5,000.00- | 0.00 | 192,000.00 | 136,370.00 | 101,925.95 |
| 001 5-5410-100-1000 | 11/18/2008 | PER BOARD DIRECTIVE PERSONNEL SERVICES-REG | 5,000.00 | 0.00 | 0.00 | 5,000.00 | 509.75 |
| 001 5-5110-100-1000 | 11/18/2008 | PER BOARD DIRECTIVE PERSONNEL SERVICES-REG | 13,000.00- | 0.00 | 192,000.00 | 136,370.00 | 101,925.95 |
| 001 5-7140-100-1000 | 11/18/2008 | PER BOARD DIRECTIVE PERSONNEL SERVICES-REG | 13,000.00 | 0.00 | 0.00 | 13,000.00 | 2,068.19 |
| 001 5-7320-400-4450 | 11/18/2008 | PER BOARD DIRECTIVE REC-SWIM/SPECIAL EVENTS | 307.00 | 500.00 | 0.00 | 807.00 | 2,209.54- |
| 001 5-7320-100-1000 | 11/18/2008 | PER BOARD DIRECTIVE PERSONNEL SERVICES-REG | 307.00- | 0.00 | 21,000.00 | 20,693.00 | 1,511.52 |
| 001 5-8140-100-1000 | 11/18/2008 | PER BOARD DIRECTIVE PERSONNEL SERVICES-REG | 8,000.00 | 0.00 | 0.00 | 8,000.00 | 484.51 |
| 001 5-5110-100-1000 | 11/18/2008 | PER BOARD DIRECTIVE PERSONNEL SERVICES-REG | 8,000.00- | 0.00 | 192,000.00 | 136,370.00 | 101,925.95 |
| 001 5-5110-100-1000 | 11/18/2008 | PER BOARD DIRECTIVE PERSONNEL SERVICES-REG | 2,600.00- | 0.00 | 192,000.00 | 136,370.00 | 101,925.95 |
| 001 5-8170-100-1000 | 11/18/2008 | PER BOARD DIRECTIVE PERSONNEL SERVICES-REG | 2,600.00 | 0.00 | 0.00 | 2,600.00 | 2,211.16 |
| 001 5-5110-100-1000 | 11/18/2008 | PER BOARD DIRECTIVE PERSONNEL SERVICES-REG | 30.00- | 0.00 | 192,000.00 | 136,370.00 | 101,925.95 |

11-18-2008 6:17 PM

BUDGET ADJUSTMENT REGISTER

PAGE: 2

PACKET: 00059-PER BOARD DIRECTIVE

BUDGET CODE: CB-Current Budget

| FUND ACCOUNT | DATE | DESCRIPTION | ADJUSTMENT | ORIGINAL BUDGET | PREVIOUS ADJUSTMENTS | NEW BUDGET | BUDGET BALANCE |
|----------------------------|------------|---|------------|-----------------|----------------------|------------|----------------|
| Budget Adj. # 000058 ----- | | | | | | | |
| 001 5-8560-100-1000 | 11/18/2008 | PER BOARD DIRECTIVE PERSONNEL SERVICES-REG | 30.00 | 0.00 | 0.00 | 30.00 | 1.37 |
| 006 5-8120-400-4870 | 11/18/2008 | PER BOARD DIRECTIVE NORTH ST LIFT STATION | 3,400.00 | 725.00 | 0.00 | 4,125.00 | 4,790.45- |
| 006 5-8120-400-4610 | 11/18/2008 | PER BOARD DIRECTIVE SEWER PIPE MAINTENANCE | 3,400.00- | 5,000.00 | 0.00 | 1,600.00 | 1,600.00 |
| 001 5-1620-400-4360 | 11/18/2008 | PER BOARD DIRECTIVE BLDG MAINT/MATERIALS | 75.00- | 2,500.00 | 0.00 | 2,425.00 | 1,658.97 |
| 001 5-1620-100-1000 | 11/18/2008 | PER BOARD DIRECTIVE PERSONNEL SERVICES-REG | 75.00 | 0.00 | 0.00 | 75.00 | 2.82 |
| TOTAL IN PACKET-- | | | | | | 0.00 | |

*** BUDGET DEFICIT WARNINGS ***

| FUND ACCOUNT | NAME | BALANCE |
|---------------------|-------------------------|-----------|
| 001 5-1355-400-4010 | SUPPLIES-OFFICE | 5.00- |
| 001 5-7320-400-4450 | REC-SWIM/SPECIAL EVENTS | 2,209.54- |
| 006 5-8120-400-4870 | NORTH ST LIFT STATION | 4,790.45- |

TOTAL WARNINGS: 4

*** NO ERRORS ***

*** END OF REPORT ***

| VENDOR | AMOUNT | VENDOR | AMOUNT |
|---------------------------------|---------------------|-----------------------------|----------------------|
| A.W. DIRECT | \$ 480.12 | JM CLEANING SERVICE | \$ 1,400.00 |
| ABBOTT WELDING SUPPLY CO | \$ 152.59 | LIFTECH EQUIPMENT COMPANIES | \$ 48,523.00 |
| ALBERT J. MOGAVERO, CHAPTER 13 | \$ 422.00 | MARCOS PIZZA & SUBS | \$ 85.85 |
| ALLIANCE FOR | \$ 30.00 | MARTIN BROTHERS CHEVROLET | \$ 950.18 |
| ALTEC INDUSTRIES INC | \$ 315.00 | MOORE MEDICAL CORP. | \$ 230.16 |
| ARCADE HERALD | \$ 255.75 | NYS CHILD SPRT PROCESSING | \$ 264.00 |
| ARCADE LUMBER & MILLWORK | \$ 1,116.38 | NYS INCOME TAX | \$ 3,271.38 |
| ARCADE POSTMASTER | \$ 1,490.18 | NYS SALES TAX | \$ 8,625.57 |
| ARCADE POSTMASTER | \$ 170.10 | PHILLIPPI, NICK | \$ 269.72 |
| BANK OF NEW YORK | \$ 1,512.53 | PIERCE MILLING INC. | \$ 1,221.50 |
| BELL-BEYER, SHERI | \$ 51.94 | QUILL CORP | \$ 501.24 |
| BLUE MOON PORTABLE TOILET | \$ 70.00 | RADIO SHACK | \$ 59.97 |
| BRASS SHURFINE | \$ 18.16 | SHANTZ, JOHN | \$ 12.09 |
| C & G ELECTRICAL SUPPLY | \$ 254.05 | SHEER, MAUREEN | \$ 100.00 |
| CATTARAUGUS CO LABORATORY | \$ 120.00 | SOUTER & SONS PRINTING | \$ 75.00 |
| CHURCHVILLE FIRE EQUIP | \$ 2,620.28 | SOUTHWORTH-MILTON | \$ 3,300.00 |
| CINTAS CORPORATION #782 | \$ 111.40 | SPENCER, IAN | \$ 57.43 |
| COLDEN ENTERPRISES | \$ 728.55 | TECHNICAL ASSISTANCE AND | \$ 2,183.25 |
| CRABB OIL & PROPANE INC. | \$ 5,935.59 | THRUWAY BUILDERS | \$ 731.54 |
| CSEA | \$ 731.94 | TIFCO INDUSTRIES | \$ 127.75 |
| CSEA POLICE UNIT | \$ 173.28 | TIME WARNER CABLE | \$ 119.95 |
| CURR A/C ELECTRIC | \$ 6,442.94 | TRACTOR SUPPLY COMPANY | \$ 163.44 |
| CURR A/C SEWER | \$ 118.76 | TRI-COUNTY SUPPLY INC | \$ 30.88 |
| CURR A/C WATER | \$ 808.61 | UPS | \$ 54.38 |
| DAN HEINEMAN & SONS INC | \$ 26.46 | VELLANO BROTHERS, INC | \$ 1,166.08 |
| DELL MARKETING LP | \$ 1,476.00 | VERIZON | \$ 238.11 |
| DEPOSITORY TRUST AND CLEARING | \$ 6,550.00 | VILLAGE OF ARCADE | \$ 120.00 |
| DFT SELECT ONE | \$ 565.07 | WD FELTZ DIESEL REPAIR | \$ 1,606.09 |
| DISPLAY SALES INC. | \$ 1,073.70 | WESCO DIST. INC. | \$ 688.00 |
| DIVAL SAFETY EQUIP INC | \$ 93.24 | WILLIAM SCOTSMAN, INC | \$ 403.00 |
| DOLORES M DAWLEY | \$ 540.00 | WOODRUFF CONSTRUCTION | \$ 2,920.05 |
| DUBAY ELECTRIC | \$ 1,791.36 | WRAZEN, TIMOTHY | \$ 138.80 |
| E.R. RULE & SONS INC. | \$ 175.82 | ZIMMER AUTO PARTS & SALES | \$ 645.37 |
| EATON OFFICE SUPPLY | \$ 310.70 | | |
| EJ PRESCOTT, INC | \$ 295.72 | TOTAL COLUMN 2 | \$ 80,283.78 |
| FASTENAL COMPANY | \$ 45.30 | | |
| FEDEX GROUND, INC. | \$ 24.64 | OVERALL TOTAL | \$ 153,194.82 |
| FLUID KINETICS, INC. | \$ 4,950.00 | | |
| FORBES, EDITH E | \$ 70.00 | | |
| FREEDOM TIRE | \$ 714.24 | | |
| GEMPLERS | \$ 360.95 | | |
| HALPER, KRYSTINA | \$ 85.54 | | |
| HANES SUPPLY | \$ 620.77 | | |
| HODGSON RUSS LLP | \$ 154.00 | | |
| HSBC BANK USA | \$ 718.67 | | |
| HURTUBISE LANCASTER | \$ 113.00 | | |
| IEEP:IND ENERGY EFF PROG | \$ 9,409.50 | | |
| INDEPENDENT HEALTH | \$ 175.00 | | |
| IRS - FEDERAL PAYROLL TAX PAYME | \$ 18,441.21 | | |
| TOTAL COLUMN 1 | \$ 72,911.04 | | |

Electric Department October 2008

| | |
|-----------------------------------|-------------|
| Substation operation, repair | 67 Hours |
| Celebrations, Christmas lights | 125 Hours |
| Celebrations, Banners | 7 Hours |
| Safety school, lineman training | 143 Hours |
| Callouts | 4 |
| Locates (Approx 35) | 24 Hours |
| Street light replacement, repairs | 82 Hours |
| Vehicle maintenance/repairs | 46 Hours |
| Pole set | 3 |
| Primary Urd pulled in | 575 Feet |
| Services connected, disconnected | 11 |
| Shutoffs | 20.5 Hours |
| Tap Switch (9662-Noble) | 607.5 Hours |
| Tree Trimming | 48 Hours |
| Stray Voltage Testing | 22.5 Hours |

Summary Report October 2008 Meter Dept

Meters read 4300+
Connect / disconnect 162
October Shutoff list non payment 78
Bad checks shut offs 2
Meter complaint tests 1
Meters replaced / reprogrammed (not related to tests) 2
Reprogrammed 1
Replaced 1 Commercial
Replaced 1 Residential
Meter annual tests 18
Maintained lawn
Maintained pickup trucks
Office Maintained
Electrical Inspections 7
New meter sets 6
Assist with Mapping
Assist in Stray Voltage Testing
Assist in Scada load shed testing

WATER DEPARTMENT
09/29/08-11/02/05

| ACCOUNT NAME | Reg | OT | CO | Total |
|---------------------|------------|-----------|----------|-------------------------------|
| OpPump/Well/Sup | 112 | | | 112 |
| OpPump/Well/Sp OT | | 30 | | 30 OT weekend Wellhouse |
| Main/Serv/Meter | 115 | | | 115.0 |
| Meter Reading (Wtr) | 20.5 | | | 20.5 |
| Meter Reading (Swr) | 20 | | | 20 |
| Backhoe #51 | 1 | | | 1 |
| Ford Dump #52 | 0.5 | | | 0.5 |
| Chevy Van #54 | 60 | | | 60 |
| Upper Reservoir | 4 | | | 4 |
| Garage/Shop | 7 | | | 7 |
| Clearing ROW | 4 | | | 4 |
| Sandusky Well | 5.5 | 1 | | 6.5 |
| Lower Springs | 6 | | | 6 |
| Upper Springs | 2 | | | 2 |
| Mains Maint/Sewer | 51.5 | | 4 | 55.5 CO North St-Lift Station |
| Elec/Repair & Maint | 1 | | | 1 |
| Park | 8 | | | 8 |
| Small Equipment | 10 | | | 10 |
| Misc Wtr Repairs | 4 | | | 4 |
| UFPO Locates | 3 | | | 3 Locates 14 |
| Meter Installation | 48 | | | 48 |
| Work Orders: | | | | |
| Install Ert Meter | 31 | | | 31 |
| Wtr Main Park St | 15.5 | | | 15.5 |
| DOT Main St | 3 | | | 3 |
| Lower Reservoir | 2.5 | | | 2.5 |
| Vacation | 46 | | | 46 |
| Sick | 19 | | | 19 |
| | 600 | 31 | 4 | 635 |

- Review/discuss w/Lak, estimates, review blueprints-Arcadia Heights, Arcade Business Park
- Brush hog ROW/Clear lower springs
- Changed pump North St Lift Station
- Checked, cleanup & mow Upper & Lower Reservoirs
- Chemicals
- Clean #52 & 54/Maintenance #51
- Small tools/equipment maintenance
- Connects
- Repairs water/sewer/manholes
- Meters-ERT Installation, repairs, maintenance
- Park St-make ready, pour, fix & cleanup sidewalks
- Hydrant Maintenance/Flushing
- Leak detection with D. Tousley
- Locate shut-offs on Mill St.
- Meter Reading-Water/Sewer
- Monthly Water Reports
- Shut offs
- Winterize Park & close-up
- Maintenance/repairs to pumps/chlorination equipment

WWTP October 2008:

Daily testing 60 hours
Lawn maintenance 12 hours
Tank hosing 10 hours
Sludge pumping 10 hours
Belt filter press ran 4 days or 32 hours

Composting:

Pile 2008-7 turned pile three times, screened 83 yards of compost mixture
Pile 2008-8 built pile 39.5 yards sludge 52 yards chips, turned pile twice
Pile 2008-9 built pile 45 yards sludge 60 yards chips

Misc:

Replaced gearbox on John Deere mower deck
Replaced rubber on #1 scum collector arm
Rebuilt 160 feet of faceboard on compost building
Removed, rebuilt and reinstalled 3 air headers on #1 storage tank
Checked and started all heat systems in all buildings
Shut down chlorination system for winter season
Pumped and cleaned both sides of final tank
Yearly compost inspection from DEC
Completed DMRQA for 2008

OCTOBER 08 REPORT

- 1). Street Repairs:
 - A). Fix and raised di on Church st.
 - B). Replacing misc. signs
- 2). General duties:
 - A). New sidewalk on Sherman.
 - B). New sidewalk on south side of Mill st
 - C). Repaired sections on Haskell ave.
 - D). North st sidewalk from church st to Arcade phone service.
 - E). Couple of sections on north st
 - F). Still working on some of the top soiling, wet weather not helping!
- 3). Park
 - A). Mowed park
 - B). Checked park cabin several times.
 - C). Painted lines at hockey rink
 - D). Graded baseball and hockey parking lot
- 4). Misc.
 - A). Trimmed trees on Sherman
 - B). Picking up Leaves
- 5) Snow
 - A). Worked on snow equipment
 - B). Salted west st bridge.
 - C). Salted high speed routes

Sidewalks took up most of the time during the month, leaves are now taking over. I still would like to pour some more section of sidewalk in the spring, waiting to see how much money is left. So please keep that in mind when transferring money. Thankyou Dan Laird