

The regular meeting of the Village of Arcade (VOA) Board of Trustees, Wyoming County, New York was held on Tuesday, April 19, 2011 at 7:00pm there were:

PRESENT

Mayor Jay May, Trustee Ken Rule, Trustee Jim McGarvey, Trustee Robert Davis, Superintendent of Public Works Larry Kilburn, Clerk/Treasurer Jennifer Kraft, Police Chief John Laird.

ABSENT

Trustee Donna Schiener

ALSO PRESENT

Carole Jones, Arcade Herald, Bill Arlow, Ernest Floyd, Mike Landis, Bonnie Daunce

PLEDGE OF ALLEGIANCE

Mayor May opened the meeting with the Pledge of Allegiance.

MAIN STREET GRANT UPDATE

Bill Arlow presented updates on the progress of the Main Street Grant. Michael Weiss, from Community Action, has been out here at least once a week and has begun writing scopes of work so they can get bids Applications are still coming in, there are about 13-14 to date. The next committee meeting is May 10, 2011 at 8:00am.

ARCADE HERITAGE FESTIVAL

Ernest Floyd presented information on the Arcade Heritage Festival (formerly the Fabulous Fifties Festival) to be held July 21 through 23, 2011, noon to 11:00pm each day. The festival will be a family cultural event and will have venues throughout the Village including the Village Park. Perspective committee members are: Ernest Floyd and Bill George, co-chairpersons, Deanne Hamilton, accountant, Linda Roll, sales representative and accounts payable, Scott Mason as administrative assistant and Donna Schiener as board advisor. The committee is looking for participation from Village merchants as well as outside vendors.

The events will include the car cruise and car show, a soap box race and bands downtown just to name a few. Youth organizations, (Scouts and Troops) will oversee events on Thursday which may include an evening movie and camp out in the VOA park.

Mayor May requested Chief Laird meet with committee and come up with an agreeable plan that is cost efficient for police coverage during the event, especially during the car show. The Chief will report to the VOA board at the next meeting.

HIRE SUMMER RECREATION SUPERVISOR

Motion by Trustee McGarvey and seconded by Trustee Rule to hire Erin Asquith as Summer Recreation Supervisor as recommended by Clerk/Treasurer Kraft. The salary is scheduled at \$4,000.00.

The motion was passed upon the following vote

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Robert Davis	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener		Yes		No		Abstain	X	Absent
VOTE TOTAL:								
	4	Yes	0	No	0	Abstain	1	Absent
RESULTS								
	X	PASS					FAIL	

APPROVE MINUTES

Motion by Trustee Rule and seconded by Trustee McGarvey the minutes from the regular meeting held on April 19, 2011 be approved with changes as presented by Clerk/Treasurer Kraft.

The motion was passed upon the following vote

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Robert Davis	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener		Yes		No		Abstain	X	Absent
VOTE TOTAL:								
	4	Yes	0	No	0	Abstain	1	Absent
RESULTS								
	X	PASS					FAIL	

REVIEW PEDDLER AND SOLICITORS LAW

There has been some concern regarding unsolicited vendors approaching residents at later hours of the night. The current local law does not include specific times for solicitation. Change section 40-8 License Requirements to include the time frame for solicitation to be 9:00am to 7:00pm Monday through Saturday.

Motion by Trustee McGarvey and seconded by Trustee Davis to hold a Public Hearing for changes to Local Law 40 Peddlers and Solicitors on June 7, 2011 at 7:00pm.

The motion was passed upon the following vote

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Robert Davis	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener		Yes		No		Abstain	X	Absent
VOTE TOTAL:								
	4	Yes	0	No	0	Abstain	1	Absent
RESULTS								
	X	PASS					FAIL	

REVIEW USE OF FACILITY POLICY

The VOA board created a committee to review the Use of Facility policy and return with recommendations at the June 7, 2011 regular VOA board meeting.

UPDATE ON NYS RECORDS GRANT

Superintendent Kilburn reported that Ann McDonnell has found another individual, Steve Goodfellow, who is interested in doing the work for the records grant. He is expected to call the Clerk/Treasurer and set up a date for a meeting.

DRUG TAKE BACK PROGRAM

Chief Laird reported the drug take back program was very successful.

IMPOUND LOT

Chief Laird and SPW Kilburn were unable to find property the VOA owned that would be suitable for the purpose of an impound lot. Nothing is fenced in appropriately for this type of use. Mayor May has requested a report with details and dollar amounts for cost of creating such an area and how long it would take to recoup the expense.

PART TIME CLERK FOR POLICE DEPARTMENT

Motion by Mayor May and seconded by Trustee McGarvey to hire Mary Ann Hagner as part time police clerk at an hourly rate of \$12 per hour for 8 hours per week.

The motion was passed upon the following vote

VOTE									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Robert Davis	X	Yes		No		Abstain		Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener		Yes		No		Abstain	X	Absent	
VOTE TOTAL:									
	4	Yes	0	No	0	Abstain	1	Absent	
RESULTS									
	X	PASS					FAIL		

SEASONAL EMPLOYEE AGREEMENT DONALD NORTON

Motion by Trustee McGarvey and seconded by Trustee Rule, per recommendation of Superintendent of Public Works Kilburn, permission granted to sign a seasonal agreement as presented between Donald Norton and the VOA commencing on or about May 16, 2011 and lasting approximately 14 weeks not to exceed the annual limit \$7,420. This will require an amount of \$1,166 to be taken from contingency to cover this amount.

The motion was passed upon the following vote

VOTE									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Robert Davis	X	Yes		No		Abstain		Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener		Yes		No		Abstain	X	Absent	
VOTE TOTAL:									
	4	Yes	0	No	0	Abstain	1	Absent	
RESULTS									
	X	PASS					FAIL		

SANFORD AVENUE BRIDGE

SPW Kilburn presented an update to the board regarding the Sanford Avenue bridge project. There are still many items to consider before proceeding with the project, SPW Kilburn will keep the board apprised.

FY 2010-2011 BUDGET AMENDMENT

Motion by Mayor May and seconded by Trustee Rule, the FY 2010-2011 budget be amended as follows because funds were collected from persons living outside the VOA limits or through donations in exchange for a child safety seat as part of the statewide Child Passenger Safety Program to increase the proper use and installation of child safety seats.

INCREASE REVENUE	INCREASE EXPENDITURE
001 4-4389-0100	001 5-3120-200-2000
Fed Aid: Other Public Safety	Police Department - Equipment
In the amount of \$25.00	

The motion was passed upon the following vote:

VOTE									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Robert Davis	X	Yes		No		Abstain		Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener		Yes		No		Abstain	X	Absent	
VOTE TOTAL:									
	4	Yes	0	No	0	Abstain	1	Absent	
RESULTS									
	X	PASS					FAIL		

PERMISSION FOR MAYOR TO SIGN BOR FOR VERACITY/AFLAC

Motion by Trustee McGarvey and seconded by Trustee Rule for Mayor May to sign the Broker of Record Agreement with Veracity. This would allow Veracity to administer our Aflac accounts.

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Robert Davis	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener		Yes		No		Abstain	X	Absent
VOTE TOTAL:								
	4	Yes	0	No	0	Abstain	1	Absent
RESULTS								
	X	PASS				FAIL		

TAX ASSESSMENT ISSUES

Clerk/Treasurer Kraft gave notice to the board the Village Board of Assessments has been served court appearance papers regarding two different assessment issues. The papers were given over to Attorney Robert Kutzuba who forwarded them on to Attorney Joel Kurtzhals, who represents both the VOA and TOA in this matter.

BST AUDIT

Clerk/Treasurer Kraft advised the board the audit this year by BST will be a compilation so as they may assist her in the preparation of the annual PSC report and AUD reports. BST will be at the VOA the last week of July.

AUDIT BILLS

Motion by Trustee McGarvey and seconded by Trustee Rule, the Village bills be audited and paid and that the Clerk be authorized to transfer funds from the money market accounts to the checking accounts to cover such bills.

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Robert Davis	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener		Yes		No		Abstain	X	Absent
VOTE TOTAL:								
	4	Yes	0	No	0	Abstain	1	Absent
RESULTS								
	X	PASS				FAIL		

CROSSWALK SIGNAGE

A resident shared some concerns regarding the signage for the crosswalk on Main Street; there is no signage on the east side of the street indicating you are approaching the crosswalk. SPW Kilburn will speak to the DOT regarding the signs.

ADJOURN

There being no further business to come before the Board the meeting duly adjourned at 8:50 pm upon motion by Trustee Rule and seconded by Trustee McGarvey.

Clerk/Treasurer

VENDOR	AMOUNT	VENDOR	AMOUNT
AFLAC NEW YORK	\$ 1,298.02	MARTIN BROS CHEVROLET INC	\$ 294.85
ARC SALES AND SERVICES INC	\$ 1,359.00	MAYNARDS ELECTRIC SUPPLY INC	\$ 475.79
BANK OF NEW YORK	\$ 2,386.04	MOORE MEDICAL, LLC	\$ 1,072.26
BELL-BEYER, SHERI	\$ 50.40	NATIONAL GRID	\$ 133,382.64
BERTRAND CHAFFEE HOSPITAL	\$ 3.65	NEOPOST USA INC.	\$ 310.80
BOLLAM,SHEEDY,TORANI & CO. LLP	\$ 2,014.00	NGT CORPORATION	\$ 1,010.00
BRASS' SHURFINE	\$ 11.78	NYS & LOCAL RETIRE SYSTEM	\$ 2,791.10
BURGESS, SHIRLEY JAN	\$ 15.53	NYS INCOME TAX	\$ 3,747.26
C.W. ELECTRONICS	\$ 199.25	O'BRIEN, JONATHAN DBA ACTIVE I	\$ 451.25
CID DIVSION OF WASTE MANAGEMEN	\$ 9,785.00	POLEK, THOMAS	\$ 200.00
CINTAS CORPORATION #782	\$ 250.68	PROPET DISTRIBUTORS, INC	\$ 91.35
CSEA	\$ 752.34	QUILL CORP	\$ 173.11
CSEA BENEFIT UNIT	\$ 1,158.96	SANITARY WIPING CLOTH CO.	\$ 115.00
CSEA POLICE UNIT	\$ 149.96	SHEEHE, DIANE	\$ 100.00
DANNY HEINEMAN & SONS INC	\$ 6,300.00	SHEER, MAUREEN	\$ 100.00
EATON OFFICE SUPPLY CO INC	\$ 226.74	SOUTER & SONS PRINTING CO	\$ 395.00
ELTON GREENHOUSE	\$ 40.00	SOUTHWORTH-MILTON INC.	\$ 840.00
FASTENAL COMPANY	\$ 11.38	SPENCER'S SPORTING GOODS	\$ 110.50
FIRST REHABILITATION LIFE	\$ 198.00	STAPLES ADVANTAGE	\$ 84.60
FISHER SCIENTIFIC COMPANY	\$ 38.15	TIME WARNER CABLE	\$ 44.95
FLEET MAINTENANCE INC	\$ 122.39	TRACTOR SUPPLY CO	\$ 348.21
FORBES, EDITH E	\$ 105.00	TRI-COUNTY SUPPLY INC	\$ 197.40
GA FAMILY SERVICES	\$ 175.30	UPS	\$ 11.79
GERNATT ASPHALT PRODUCTS, INC.	\$ 71.96	VELLANO BROTHERS, INC	\$ 2,687.55
INDEPENDENT HEALTH CORP	\$ 180.00	VERIZON COMMUNICATIONS	\$ 34.99
INDEPENDENT HEALTH PREMIUMS	\$ 22,562.83	VERIZON WIRELESS	\$ 608.04
IRS - FEDRAL PAYROLL TAX PAYME	\$ 18,695.00	VILLAGE OF ARCADE	\$ 70.00
LAKESIDE SOD SUPPLY CO	\$ 2,039.40	VILLAGE OF SPRINGVILLE	\$ 179.20
		WEAVER, CRYSTAL	\$ 65.00
TOTAL COLUMN 1	\$ 70,200.76	WESCO DISTRIBUTION INC.	\$ 2,819.07
		WEST PAYMENT CENTER	\$ 85.48
		WYO CO VILLAGE ASSN.	\$ 141.60
		WYOMING CO DSS	\$ 926.44
		ZEE MEDICAL SERVICE CO.	\$ 101.15
		TOTAL COLUMN 2	\$ 154,066.38
		OVERALL TOTAL	\$ 224,267.14