

The regular meeting of the Village of Arcade (VOA) Board of Trustees, Wyoming County, New York was held on Tuesday, January 3, 2012 at 7:00 pm there were:

PRESENT

Mayor Jay May, Trustee Ken Rule, Trustee Jim McGarvey, Trustee Donna Schiener Trustee Robert Davis, Superintendent of Public Works Larry Kilburn, Clerk/Treasurer Jennifer Kraft, Police Chief John Laird, Deputy Clerk Treasurer Michelle Karpinski.

ALSO PRESENT

Andy Koerner, Mike Landis

PLEDGE OF ALLEGIANCE

Mayor May opened the meeting with the Pledge of Allegiance.

APPROVE MINUTES

Motion by Trustee Rule and seconded by Trustee Davis, the minutes from the regular meeting held on December 20, 2011 be approved as presented by Clerk/Treasurer Kraft.

The motion was passed upon the following vote:

VOTE									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Robert Davis	X	Yes		No		Abstain		Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
VOTE TOTAL:									
	5	Yes	0	No	0	Abstain	0	Absent	
RESULTS									
	X	PASS					FAIL		

BUDGET WISH LIST

Superintendent of Public Works Kilburn handed out department wish lists for the coming fiscal year. There will be further detail and discussion at the budget work sessions.

MAIN STREET GRANT UPDATE

Progress continues to be made with the Main Street Grant work. Wolfe's project is complete except for the weatherization, Gray Fox and Creekside are in progress, Doogies and Sanders' projects will begin in the next couple of weeks and Marco's will be going out to bid .

COUNTYLINE SUBSTATION UPDATE

Superintendent of Public Works Kilburn sent out pictures to the board showing the delivery of the Countyline substation transformer. Weather has impeded the progress but work will continue and is expected to be completed sometime next week.

VLLAGE ELECTIONS POLLING PLACE AND HOURS

The following resolution was offered by Trustee McGarvey and seconded by Trustee Rule:

RESOLUTION

WHEREAS, the next Village Election is to be held on Tuesday, March 20, 2012;

NOW, THEREFORE BE IT RESOLVED, that the Village of Arcade Board of Trustees set the polling place as the Village Board Room, 17 Church Street, Arcade, Wyoming County, New York and the polls be open from 12:00 o'clock noon until 9:00pm.

The motion was passed upon the following vote:

VOTE									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Robert Davis	X	Yes		No		Abstain		Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
VOTE TOTAL:									
	5	Yes	0	No	0	Abstain	0	Absent	
RESULTS									
	X	PASS					FAIL		

WYOMING COUNTY WORKSITE EXPERIENCE AGREEMENT

Motion by Trustee Rule and seconded by Trustee Schiener, the Mayor of the VOA be hereby authorized to execute the Worksite Experience Agreement by and between Wyoming County Department of Social Services (WCDSS) and the VOA. WCDSS shall assign to the VOA, recipients of public assistance to whom the VOA shall assign work experience activities. VOA will maintain and provide to the WCDSS time records with respect to each participant. WCDSS shall provide for each participant workers' compensation or equivalent protection for on-the-job injuries. The VOA shall provide adequate supervision and shall provide adequate liability insurance. The Agreement shall be for the term commencing January 1, 2012 – December 31, 2012 and may be terminated at any time by either party upon thirty (30) days written notice by registered or certified mail, return receipt requested.

The motion was passed upon the following vote:

VOTE									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Robert Davis	X	Yes		No		Abstain		Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
VOTE TOTAL:									
	5	Yes	0	No	0	Abstain	0	Absent	
RESULTS									
	X	PASS					FAIL		

NOTICE OF FINAL RAILROAD CEILING

Clerk/Treasurer Kraft reported that notice has been received from the NYS Board of Real Property Services that the final railroad ceiling for the Buffalo & Pittsburg RR, Inc. real property for the VOA assessment roll to be filed in 2012 is \$125,053.00. This is an increase of \$38,836 (45%) due to the equalization rate of 91.22 for 2012 versus 72.41 for the 2011 tax year.

NOTICE OF TENTATIVE SPECIAL FRANCHISE ASSESSMENT FULL VALUE

Clerk/Treasurer Kraft reported that notice has been received from the NYS Board of Real Property Services that the tentative special franchise full values for the VOA assessment roll to be filed in 2012 is \$1,012,675 and includes National Fuel Gas Dist. Corp at \$436,044, Verizon New York Inc. at \$482,378 and Time Warner at \$94,253. The prior year assessment total was \$1,107,186.

PERMISSION TO DESTROY RECORDS

Motion by Trustee Rule and seconded by Trustee McGarvey, Clerk/Treasurer Kraft be granted permission to destroy the following records in accordance with New York State Archives Records Retention and Disposition Schedule MU-1:

- 1993 – 2005 Purchase Order Log Box #0645
- 2005 Stray Voltage Inspection Completed Box #0652
- 1999-2005 Abstract of Vouchers box #0746
- 2005 Correspondence
- Informational copies that are no longer needed
- Vehicle Records older than 6 years
- 2005 A/R invoices
- May 2005-Dec 2005 Daily Cash Receipts Box #0025
- 2004-05 Balance Sheets sewer, water and capital projects Box #0780

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Robert Davis	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	5	Yes	0	No	0	Abstain	0	Absent
RESULTS								
	X	PASS				FAIL		

PERMISSION TO DESTROY COURT RECORDS

Motion by Trustee Schiener and seconded by Trustee McGarvey to authorize Court Clerk Gillian Moore to destroy records contingent on approval from OCA.

2004 and 2005 Vehicle and Traffic Records for the Town and the Village

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Robert Davis	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	5	Yes	0	No	0	Abstain	0	Absent
RESULTS								
	X	PASS				FAIL		

FY 2011-12 BUDGET ADJUSTMENTS

Motion by Mayor May and seconded by Trustee McGarvey, the budget adjustments be approved as presented by the Clerk (attached).

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Robert Davis	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	5	Yes	0	No	0	Abstain	0	Absent
RESULTS								
	X	PASS				FAIL		

AUDIT BILLS

Motion by Trustee Schiener and seconded by Trustee McGarvey, the Village bills be audited and paid and that the Clerk be authorized to transfer funds from the money market accounts to the checking accounts to cover such bills.

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Robert Davis	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	5	Yes	0	No	0	Abstain	0	Absent
RESULTS								
	X	PASS				FAIL		

SRTS GRANT UPDATE

The County has awarded a contract. Before the work in the creek can begin the county has utility work to be done. Work in the creek must be completed by 10/1/2012. The tentative date to relocate the bridge is sometime in August.

BUDGET MEETINGS

Budget meetings were scheduled to discuss the water and sewer budgets for the 2012-2013 fiscal year for January 24th and 31st 2012 at 6:00 pm.

EXECUTIVE SESSION

Motion by Mayor May and seconded by Trustee McGarvey, the Board enter into executive session to discuss the following topic(s) at 7:45pm:

- contract negotiations

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Robert Davis	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:	5	Yes	0	No	0	Abstain	0	Absent
RESULTS	X	PASS				FAIL		

Motion by Trustee Rule and seconded by Trustee Davis the Board exit executive session at 8:12 pm.

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Robert Davis	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:	5	Yes	0	No	0	Abstain	0	Absent
RESULTS	X	PASS				FAIL		

ADJOURN

There being no further business to come before the Board the meeting duly adjourned at 8:12pm upon motion by Trustee Rule and seconded by Trustee McGarvey.

Clerk/Treasurer

VENDOR	AMOUNT	VENDOR	AMOUNT
AFLAC NEW YORK	\$ 1,863.22	JOSEPH G POLLARD CO	\$ 137.02
ALLIED BOLT PRODUCTS	\$ 110.91	LINEMENS SUPPLY INC	\$ 626.05
ALTEC INDUSTRIES INC	\$ 1,250.00	MARTIN BROS CHEVROLE	\$ 54.95
AT&T	\$ 13.65	MAYNARDS ELECTRIC SU	\$ 2,357.99
BANK OF NEW YORK	\$ 2,698.51	NATIONAL GRID 10010	\$ 87,586.49
BENCHMARK ANALYTICS,	\$ 664.20	NGT CORPORATION	\$ 1,010.00
BENEFLEX INC	\$ 180.00	NY PLANNING FEDERATI	\$ 175.00
BENNETT, DiFILIPPO &	\$ 238.20	NYS & LOCAL RETIRE S	\$ 4,496.50
BENTLEY, BRIAN	\$ 46.68	NYS INCOME TAX	\$ 63.49
BRASS' SHURFINE	\$ 307.92	NYS INCOME TAX	\$ 4,273.97
C.W. ELECTRONICS	\$ 232.25	O'BRIEN, JONATHAN DB	\$ 271.25
CATT CO DSS	\$ 517.78	OFFICE OF STATE COMP	\$ 5,418.00
CATT CO DSS	\$ 300.00	PIONEER FORD INC.	\$ 45.93
CID DIVISION OF WASTE	\$ 9,980.70	POWERCON CORP	\$ 34,404.80
CID-DIV WASTE MANAGE	\$ 198.50	QUILL CORP	\$ 146.13
CINTAS CORPORATION #	\$ 282.74	ROCKHURST UNIVERSITY	\$ 100.00
CLARK PATTERSON LEE	\$ 7,150.00	SISSON'S BODY WORKS,	\$ 637.20
CSEA	\$ 735.28	SOUTER & SONS PRINTI	\$ 400.00
CSEA BENEFIT UNIT	\$ 1,119.30	SPRINGVILLE DOOR & W	\$ 639.62
CSEA POLICE UNIT	\$ 143.96	STUART C IRBY CO	\$ 456.15
D & H EXCAVATING INC	\$ 797.11	TECHNICAL ASSISTANCE	\$ 6,737.25
DFT COMMUNICATIONS C	\$ 60.99	TIME WARNER CABLE	\$ 44.95
DIVAL SAFETY & SUPPL	\$ 510.00	TRACTOR SUPPLY CO	\$ 80.96
FORBES, EDITH E	\$ 105.00	USA BLUEBOOK	\$ 160.45
HACH COMPANY	\$ 276.03	VALLEY FAB & EQUIPMEN	\$ 87.00
HALEY CONCRETE INC	\$ 316.00	VERIZON COMMUNICATIO	\$ 34.99
HARRY C. JOHNSON COM	\$ 199.13	VERIZON WIRELESS	\$ 654.09
HSBC BANK USA	\$ 750.09	VIEVU	\$ 552.00
INDEPENDENT HEALTH P	\$ 26,807.32	VILLAGE OF ARCADE	\$ 90.00
IRS - FEDRAL PAYROLL	\$ 252.78	WESCO DISTRIBUTION I	\$ 2,282.76
IRS - FEDRAL PAYROLL	\$ 22,455.29	WYOMING CO DSS	\$ 431.17
ITRON, INC.	\$ 1,150.86	WYOMING CO DSS	\$ 513.72
J & S AGEN, INC	\$ 110.00	WYOMING COUNTY CLERK	\$ 315.00
TOTAL COLUMN 1	\$ 81,824.40	ZEE MEDICAL SERVICE	\$ 56.05
		TOTAL COLUMN 2	\$ 155,340.93
		OVERALL TOTAL	\$ 237,165.33

1-04-2012 7:57 AM
 PACKET: 00142-PER BOARD DIRECTIVE
 BUDGET CODE: CB-Current Budget

BUDGET ADJUSTMENT REGISTER

FUND ACCOUNT	DATE	DESCRIPTION	ADJUSTMENT	ORIGINAL BUDGET	PREVIOUS ADJUSTMENTS	NEW BUDGET

Budget Adj. # 000171						
001 5-5410-400-4690	12/30/2011	PER BOARD DIRECTIVE MATERIALS/SUPPLIES/MAINT	32,560.00-	215,000.00	0.00	182,440.0
001 5-5110-400-4600	12/30/2011	PER BOARD DIRECTIVE RESURFACING MATERIALS	16,732.04-	107,000.00	0.00	90,267.9
001 5-5410-400-4600	12/30/2011	PER BOARD DIRECTIVE RESURFACING MATERIALS	49,292.04	0.00	0.00	49,292.0

Budget Adj. # 000172						
005 5-8340-400-4350	12/30/2011	PER BOARD DIRECTIVE GROUNDS	8,003.71-	9,500.00	0.00	1,496.2
005 5-8310-400-4220	12/30/2011	PER BOARD DIRECTIVE CONSULTANTS	8,003.71	5,020.00	0.00	13,023.7
		PACKET NOTES:				
TOTAL IN PACKET--						0

*** BUDGET DEFICIT WARNINGS ***

FUND ACCOUNT	NAME	BALANCE
005 5-8310-400-4220	CONSULTANTS	7,145.25-
TOTAL WARNINGS: 1		

*** NO ERRORS ***

*** END OF REPORT ***