

The budget work session and regular meeting of the Village of Arcade (VOA) Board of Trustees, Wyoming County, New York was held on Tuesday, February 21, 2012 at 6:00 pm there were:

PRESENT

Mayor Jay May, Trustee Ken Rule, Trustee Jim McGarvey, Trustee Donna Schiener Trustee Robert Davis, Superintendent of Public Works Larry Kilburn, Clerk/Treasurer Jennifer Kraft, Police Chief John Laird.

ALSO PRESENT

Carole Jones, Andy Koerner, Jeff Mason, Ernie Floyd

PLEDGE OF ALLEGIANCE

Mayor May opened the meeting with the Pledge of Allegiance.

BUDGET WORK SESSION

The mayor called the budget work session to order at 6:01 pm. The purpose of this work session is to discuss the budget for the 2012-13 fiscal year for the following fund:

Electric

EXECUTIVE SESSION

Motion by Trustee Schiener and seconded by Trustee McGarvey, the Board enter into executive session to discuss the following topic(s) at 6:35 pm:

- Employment history of a particular employee

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Robert Davis	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:	5	Yes	0	No	0	Abstain	0	Absent
RESULTS	X	PASS					FAIL	

Motion by Trustee McGarvey and seconded by Trustee Schiener, the Board exit executive session at 7:00pm.

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Robert Davis	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:	5	Yes	0	No	0	Abstain	0	Absent
RESULTS	X	PASS					FAIL	

REGULAR MEETING

The Mayor called the regular meeting to order at 7:00 pm.

ARCADE SUMMERFEST

Ernie Floyd requested the dates of June 22nd through June 24th, 2012 as the official dates for the Arcade Summerfest. He has requested use of the park cabin, volley ball court, hockey field and other fields in the park from 8:00am to 3:00pm on June 23, 2012. He will send a list of events to the VOA as soon as it is available. Ernie will make contact with the Farmer’s Market to be sure there is not a conflict on that date.

APPROVE MINUTES

Motion by Trustee Rule and seconded by Trustee McGarvey, the minutes from the work session and regular meeting held on February 7, 2012 be approved as presented by Clerk/Treasurer Kraft.

The motion was passed upon the following vote:

VOTE									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Robert Davis	X	Yes		No		Abstain		Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
VOTE TOTAL:									
	5	Yes	0	No	0	Abstain	0	Absent	
RESULTS									
	X	PASS					FAIL		

APPROVE MINUTES

Motion by Trustee Schiener and seconded by Trustee Rule, the minutes from the work session held on February 14, 2012 be approved as presented by the Clerk/Treasurer Kraft.

The motion was passed upon the following vote:

VOTE									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Robert Davis	X	Yes		No		Abstain		Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
VOTE TOTAL:									
	5	Yes	0	No	0	Abstain	0	Absent	
RESULTS									
	X	PASS					FAIL		

ANNUAL REPORT

Chief Laird presented his annual report and offered a copy to Carole Jones of the Arcade Herald.

AUTHORIZE HIRING OF PART TIME POLICE OFFICER

Motion by Mayor May and seconded by Trustee Rule to hire, as a part time police officer, Kurt Kilburn at a starting pay of \$15.60 per hour, effective February 22, 2012.

The motion was passed upon the following vote:

VOTE									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Robert Davis	X	Yes		No		Abstain		Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
VOTE TOTAL:									
	5	Yes	0	No	0	Abstain	0	Absent	
RESULTS									
	X	PASS					FAIL		

RESOLUTION TO ADOPT THE TOWN AND VILLAGE OF ARCADE HAZARD MITIGATION PLAN UPDATE

The following resolution was offered:

WHEREAS, The Village of Arcade and the Town of Arcade, with the assistance from Genesee Finger Lakes Regional Planning Council, has gathered information and prepared the Town and Village of Arcade Hazard Mitigation Plan Update; and

WHEREAS, the Town and Village of Arcade Hazard Mitigation Plan Update has been prepared in accordance with the Disaster Mitigation Act of 2000; and

WHEREAS, the Village of Arcade and the Town of Arcade are local units of government that have afforded the citizens an opportunity to comment and provide input in the Plan and the actions in the Plan; and

WHEREAS, The Village of Arcade and the Town of Arcade have reviewed the Plan and affirms that the Plan will be updated no less than every five years;

NOW THEREFORE, BE IT RESOLVED by the Village of Arcade Board of Trustees that the Village of Arcade adopts the Town and Village of Arcade Hazard Mitigation Plan Update as this jurisdiction's Natural Hazard Mitigation Plan, and resolves to execute the actions in the Plan.

ADOPTED this 21st day of February at the meeting of the Village of Arcade Board of Trustees.

Motion by Trustee Rule and seconded by Trustee McGarvey to approve the resolution to adopt the All Hazard Mitigation Plan.

The motion was passed upon the following vote:

VOTE									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Robert Davis	X	Yes		No		Abstain		Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
VOTE TOTAL:	5	Yes	0	No	0	Abstain	0	Absent	
RESULTS	X	PASS					FAIL		

OPEN BIDS FOR SALE OF 2007 CHEVROLET 3500 TRUCK WITH DUMP BODY

The following bids were received for the 2007 Chevrolet 3500 truck with the dump body:

Upstate Automotive	Dennis DeGolier
36 Main Street	10989 Middle Road
Attica NY 14011	East Concord NY 14055
\$13,127.00	\$13,513.50

Motion by Trustee Schiener and seconded by Trustee Rule to accept the bid from Dennis DeGolier in the amount of \$13,513.50.

The motion was passed upon the following vote:

VOTE									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Robert Davis	X	Yes		No		Abstain		Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
VOTE TOTAL:	5	Yes	0	No	0	Abstain	0	Absent	
RESULTS	X	PASS					FAIL		

MAIN STREET GRANT

Superintendent of Public Works Kilburn updated the board on the progress of the Main Street Grant. One project is complete, the others are coming along and progress is noted.

AUTHORIZE MAYOR TO SIGN CONTRACT WITH BENEFLEX

Motion by Trustee McGarvey and seconded by Trustee Davis to authorize the Mayor to sign the contract with Beneflex for the coming plan year of June 1, 2012 through May 31, 2013.

The motion was passed upon the following vote:

VOTE									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Robert Davis	X	Yes		No		Abstain		Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
VOTE TOTAL:									
	5	Yes	0	No	0	Abstain	0	Absent	
RESULTS									
	X	PASS					FAIL		

ESTABLISH JUSTICE COURT EXPENSE RATIO WITH THE TOWN OF ARCADE

Motion by Mayor May and seconded by Trustee McGarvey, the VOA Board hereby sets the expense ratio at 16% based on the total number of cases from January 2011 to December 2011 with an effective date of June 1, 2012 through May 31, 2013 (VOA fiscal year) pending TOA Board approval and written response indicating such approval.

The motion was passed upon the following vote:

VOTE									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Robert Davis	X	Yes		No		Abstain		Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
VOTE TOTAL:									
	5	Yes	0	No	0	Abstain	0	Absent	
RESULTS									
	X	PASS					FAIL		

APPOINT ELECTION INSPECTORS

The following resolution was offered by Trustee McGarvey and seconded by Trustee Rule:

RESOLUTION

WHEREAS, the Board of Trustees shall appoint two Election Inspectors and alternate(s) for the Village election to be held on March 20, 2012, and

WHEREAS, Election Inspectors shall be compensated \$100.00 each to conduct the election if the lever-style voting machine is used on Election Day or \$120.00 each to conduct the election if ballots are hand counted on Election Day;

NOW THEREFORE, BE IT RESOLVED, that Village residents Janet Ely and Suzanne Strauss be appointed as Election Inspectors. In addition, Clerk/Treasurer Kraft be authorized to appoint two additional alternate inspectors as named on the Wyoming County Board of Elections Inspector Personnel List.

The motion was passed upon the following vote:

VOTE									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Robert Davis	X	Yes		No		Abstain		Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
VOTE TOTAL:									
	5	Yes	0	No	0	Abstain	0	Absent	
RESULTS									
	X	PASS					FAIL		

APPOINT VOTING MACHINE CUSTODIAN/DEPUTY

The following resolution was offered by Trustee Rule and seconded by Trustee McGarvey:

RESOLUTION

WHEREAS, if villages are authorized to use the lever-style voting machines for the 2012 elections, the Board of Trustees shall appoint one Voting Machine Custodian and Deputy Custodian for the Village election to be held on March 20,2012, and

WHEREAS, the Village must engage the services of a qualified Voting Machine Custodian to set up the lever-style voting machine for the Village elections, and

WHEREAS, such Voting Machine Custodian shall be paid a total of \$100.00 for services to set up the lever-style voting machine for the Village elections, and

WHEREAS, Don Simons has received the programmer's certificate from the Automatic Voting Machine Corporation, and

NOW THEREFORE, BE IT RESOLVED, that Don Simons be appointed as the Voting Machine Custodian upcoming Village elections to be held on March 20, 2012. If he declines this appointment, Clerk/Treasurer Kraft be authorized to contact other custodians named on the Wyoming County Board of Elections Voting Machine Custodian list.

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Robert Davis	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:	5	Yes	0	No	0	Abstain	0	Absent
RESULTS	X	PASS				FAIL		

REQUEST FEE WAIVER FOR USE OF FACILITY

Motion by Trustee Jim and seconded by Trustee Schiener to waive the facility use fee as requested by the Arcade VFW for their use of the park shelter for the annual children's Easter egg hunt.

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Robert Davis	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:	5	Yes	0	No	0	Abstain	0	Absent
RESULTS	X	PASS				FAIL		

CHANGE IN VOA BOARD MEETING DATE

Motion by Trustee McGarvey and seconded by Mayor May to change the scheduled VOA board meeting date from March 20, 2012 to March 27, 2012 at 7:00 pm due to the VOA elections being held on March 20, 2012. Also, schedule another budget work session for March 15, 2012 at 6:00 pm.

The motion was passed upon the following vote:

VOTE									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Robert Davis	X	Yes		No		Abstain		Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
VOTE TOTAL:	5	Yes	0	No	0	Abstain	0	Absent	
RESULTS	X	PASS					FAIL		

AUDIT BILLS

Motion by Trustee McGarvey and seconded by Trustee Schiener, the Village bills be audited and paid and that the Clerk be authorized to transfer funds from the money market accounts to the checking accounts to cover such bills.

The motion was passed upon the following vote:

VOTE									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Robert Davis	X	Yes		No		Abstain		Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
VOTE TOTAL:	5	Yes	0	No	0	Abstain	0	Absent	
RESULTS	X	PASS					FAIL		

ADJOURN

There being no further business to come before the Board the meeting duly adjourned at 8:03 pm upon motion by Trustee Rule and seconded by Trustee McGarvey.

Clerk/Treasurer

VENDOR	AMOUNT	VENDOR	AMOUNT
21ST CENTURY ELECTRONICS	\$ 29.97	METRO GROUP INC	\$ 63.66
ABBOTT WELDING SUPPLY CO INC	\$ 202.73	MOORE MEDICAL, LLC	\$ 657.47
AMERICAN PUBLIC POWER ASSOC	\$ 4,545.86	NATIONAL FUEL GAS DISTRIB	\$ 1,069.97
ARCADE HERALD	\$ 113.32	NEOPOST USA INC.	\$ 165.00
AURORA ANSWERING SERVICE	\$ 85.00	NEW HORIZON COMMUNICATIONS COR	\$ 697.27
BANK OF NEW YORK	\$ 2,769.14	NY POWER AUTHORITY	\$ 148,870.90
BENCHMARK ANALYTICS, INC	\$ 77.90	NYMPA	\$ 488,208.00
BRASS' SHURFINE	\$ 45.81	NYS DEPT OF PUBLIC SRVC	\$ 63,839.80
BURKETT, STEVE	\$ 160.00	NYS INCOME TAX	\$ 3,644.45
CDI-CHEMICAL DIST INC	\$ 518.50	NYS LINEMANS SAFETY	\$ 724.00
CID-DIV WASTE MANAGEMENT	\$ 397.71	NYS SALES TAX	\$ 16,896.35
CINTAS CORPORATION #782	\$ 282.74	OFFICE OF STATE COMPTROLLER	\$ 2,208.75
CRABB OIL & PROPANE INC.	\$ 9,067.34	OSEA INC	\$ 375.00
CSEA	\$ 745.55	PARTS ASSOCIATES, INC.	\$ 439.88
CSEA POLICE UNIT	\$ 151.85	PHYSIO-CONTROL, INC	\$ 2,349.96
CURR A/C ELECTRIC	\$ 9,653.69	PIKE HARDWARE	\$ 29.85
CURR A/C SEWER	\$ 125.30	PIONEER CENTRAL SCHOOL	\$ 3,750.00
CURR A/C WATER	\$ 810.36	PIONEER FORD INC.	\$ 332.27
DEPOSITORY TRUST AND CLEARING	\$ 7,068.76	R.C. FIRE EQUIPMENT INC.	\$ 206.85
EAST AURORA LOCKSMITH	\$ 180.50	ROYAL FLUSH OF WNY LLC	\$ 125.00
EJ PRESCOTT, INC	\$ 165.03	S & C ELECTRIC CO.	\$ 12,077.10
FASTENAL COMPANY	\$ 61.91	SAIA COMMUNICATIONS INC	\$ 478.75
FORMS IN A WINK	\$ 860.77	STUART C IRBY CO	\$ 2,987.83
GENERAL WELDING	\$ 24.95	TECHNICAL ASSISTANCE AND	\$ 4,649.45
GERNATT ASPHALT PRODUCTS, INC.	\$ 3,462.21	TIME WARNER CABLE	\$ 122.95
GRAINGER, INC.	\$ 212.24	TMP TECHNOLOGIES, INC.	\$ 521.64
HODGSON RUSS LLP	\$ 123.50	TRACTOR SUPPLY CO	\$ 4.95
IEEP:IND ENERGY EFF PROG	\$ 14,650.75	TRI-COUNTY SUPPLY INC	\$ 33.22
IRS - FEDRAL PAYROLL TAX PAYME	\$ 18,873.73	UPS	\$ 48.61
J & S AGEN, INC	\$ 45.00	VALLEY FAB &EQUIPMENT INC	\$ 90.00
LEXISNEXIS RISK DATA MGMT INC	\$ 50.00	VELLANO BROTHERS, INC	\$ 850.10
LINEAGE	\$ 281.00	VERIZON WIRELESS	\$ 145.01
MARCOS PIZZA & SUBS	\$ 3.00	VILLAGE OF ARCADE	\$ 90.00
MAYNARDS ELECTRIC SUPPLY INC	\$ 515.48	WESCO DISTRIBUTION INC.	\$ 1,299.00
TOTAL COLUMN 1	\$ 76,361.60	WILLIAMSON LAW BOOK CO	\$ 43.06
		WYOMING CO DSS	\$ 750.00
		ZIMMER AUTO PARTS & SALES INC	\$ 966.54
		TOTAL COLUMN 2	\$ 759,812.64
		OVERALL TOTAL	\$ 836,174.24