

The work session meeting of the Village of Arcade (VOA) Board of Trustees, Wyoming County, New York was held on Tuesday, March 13, 2012 at 6:00 pm there were:

PRESENT

Mayor Jay May, Trustee Ken Rule, Trustee Jim McGarvey, Trustee Donna Schiener, Superintendent of Public Works Larry Kilburn, Chief Laird, Clerk/Treasurer Jennifer Kraft.

ALSO PRESENT

Gail and Pat Palmerton, Mike Medden, Chris Lexer

ABSENT

Trustee Robert Davis

PLEDGE OF ALLEGIANCE

Mayor May opened the meeting with the Pledge of Allegiance.

WORK SESSION

The Board reviewed and discussed the following department proposed budgets for FY 2012-13:

General, Water, Sewer and Electric

There was discussion on the retention pond projects and the fact that money was not directly budgeted towards that project. It was felt by a resident that perhaps we should put money aside towards the engineering expense necessary to begin the project. These ponds are necessary in order to change the flood plane map. The VOA is looking into grants that can defray the cost of the project. There is money in contingency that can be used for any project, including infrastructure, road repair or any other unanticipated expenses.

EXECUTIVE SESSION

Motion by Trustee McGarvey and seconded by Mayor May, the Board enter into executive session to discuss the following topic(s) at 6:10 pm:

- Employment history of a particular employee

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Robert Davis		Yes		No		Abstain	X	Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:	4	Yes	0	No	0	Abstain	1	Absent
RESULTS	X	PASS					FAIL	

Motion by Trustee Rule and seconded by Trustee Schiener the Board exit executive session at 6:33 pm.

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Robert Davis		Yes		No		Abstain	X	Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:	4	Yes	0	No	0	Abstain	1	Absent
RESULTS	X	PASS					FAIL	

BUDGET NARRATIVE

Superintendent of Public Works Kilburn shared a narrative of the changes to each fund which led to balancing the budget. Some of the changes included but are not limited to an employee retirement incentive which netted four

employees that will be retiring in the coming fiscal year, decreases in equipment and reduction in projects just to name a few. There are no plans for a water or sewer rate increase in the coming year. The library, beautification and the historian budgets have not changed from the previous year. There will be a 2% increase in the tax rate. (See attachment)

EXECUTIVE SESSION

Motion by Trustee McGarvey and seconded by Trustee Schiener the board enter into executive session at 7:08 pm to discuss the following topics:

Employment history of a particular employee

The motion was passed upon the following vote:

VOTE									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Robert Davis		Yes		No		Abstain	X	Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
VOTE TOTAL:									
	4	Yes	0	No	0	Abstain	1	Absent	
RESULTS									
	X	PASS					FAIL		

Motion by Trustee Rule and seconded by Trustee McGarvey the Board exit executive session at 7:16 pm.

The motion was passed upon the following vote:

VOTE									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Robert Davis		Yes		No		Abstain	X	Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
VOTE TOTAL:									
	4	Yes	0	No	0	Abstain	1	Absent	
RESULTS									
	X	PASS					FAIL		

VOTING MACHINE

The VOA and TOA have switched voting machines; the VOA machine is older and was given to the TOA for scrap.

SLICK WATER HORIZONTAL HYDRO FRACTURING DRILLING

The Town of Arcade is looking for a moratorium on slick water horizontal hydro fracturing drilling. The TOA board has also requested a price for putting up street lights between the overpass on Route 39 and Countyline Road. Superintendent of Public Works Kilburn will look into this.

A&A RAILROAD

A&A is celebrating their 50th year as a steam excursion train. The celebration will take place the last weekend of July and the first two weekends of August.

TOA LIGHTING DISTRICT

The Town of Arcade has requested an estimate of the cost of running a lighting district from the Route 39 overpass to Countyline Road. Superintendent of Public Works Kilburn will prepare the estimate.

ADJOURN

There being no further business to come before the Board the meeting duly adjourned at 8:20 pm upon motion by Trustee McGarvey and seconded by Trustee Rule.

Clerk/Treasurer

**VILLAGE OF ARCADE
BUDGET SUMMARY
2012-13**

NOTES FOR ALL FUNDS

CSEA wages up 3.5% per contract

PD negotiations ongoing

Health Insurance premiums up 11% (budgeted figure is down as we are budgeting only our actual expense (not our liability to the pot) At the end of the contract the accumulated amount in the pot belongs to the Village

Retirement premiums are up 14% over last year

Workman's Comp premiums are up

Added an account clerk to office staff

GENERAL FUND

Tax rate is up 2%

Increased rate of pay for Justices and prosecutor

Added 280 hours PT clerk to cover vacation and sick

\$13,100 in contingency to help fund balance

Police Department

Police Chief –retired

Increased pay of PT clerk to \$12.50 per hour

Included purchase of SUV (\$14,000 from ERR)

Fire and Ambulance Departments

Includes \$42,000 to ERR per fire contract

Included \$16,000 to ERR for last year's unexpended budget

Minimally reduced expenses for equipment

Reduced expenses for department by \$3,000

Streets and Parks Department

Includes \$25,000 to ERR

Includes routine patching and crack sealing

Mill and pave Prospect and Allen Streets

Slurry seal Maple, Madison and Pearl Streets

350 tons of salt (vs. 600 ton this year)

Sidewalks on Prospect and Haskell Ave

Includes \$4,000 for preparing base of the new parking lot on Liberty

Includes PT summer helper

Youth program is the same

Includes funds to install the culverts as a part of the SRTS grant

Retirement is up \$19,000

Other employee benefits up \$40,000 (retirement incentive, vacation payout and comp time payout)

ELECTRIC FUND

Electric Project Coordinator retired
 Meter Reader retired
 Hire Lineman Trainee
 Hire Meter Reader
 Removed expense for pole barn and security system
 Propose to cover the cost of vacation payout and sick time payout (for health insurance) from Employee Accrued Liability fund
 Distribution System account down \$181,000 (last year included \$150,000 for Co Line Sub engineering)
 General Administration account down \$50,000 (salaries and supplies are lower than last year)
 Employee benefits up \$105,000 (retirement incentive, retiree vacation payout, health insurance for retirees, retirement premium increases
 Added \$280,000 to Electric depreciation Reserve
 New Town of Freedom tax of \$52,985
 Interest payment for BAN of \$55,670
 Upcoming projects to be with material previously purchased (for Co Line Sub)

WATER FUND

No rate increase is proposed
 Revenue from sales down \$24,000
 Water Foreman retired, no replacement
 Use Sewer Department employees to help Water Department
 Freedom taxes down \$27,000
 Using \$30,000 to cover retirement incentive
 Transmission account down \$22,00 due to reduction in labor
 Health insurance down due to one fewer employee
 Retirement payout and sick time payout is \$55,375 (will not occur next year)
 Set aside \$5,000 for Equipment replacement reserve

SEWER FUND

No rate increase is proposed
 Revenue from rates down \$11,000
 Fifty percent of one employee time to be spent in the Water Department
 Only purchase for the treatment plant is trash pump and hoses
 Includes \$8,000 for de-chlorination study
 Retirement up \$3,000
 Health Insurance up \$10,000
 Set aside \$10,000 for de-chlorination next year