

The regular meeting of the Village of Arcade (VOA) Board of Trustees, Wyoming County, New York was held on Tuesday, March 27, 2012 at 7:00 pm there were:

PRESENT

Mayor Jay May, Trustee Jim McGarvey, Trustee Donna Schiener, Superintendent of Public Works Larry Kilburn, Clerk/Treasurer Jennifer Kraft, Police Chief John Laird, Deputy Clerk/Treasurer Michelle Karpinski.

ABSENT

Trustee Ken Rule, Trustee Robert Davis

ALSO PRESENT

Carole Jones

PLEDGE OF ALLEGIANCE

Mayor May opened the meeting with the Pledge of Allegiance.

EXECUTIVE SESSION

Motion by Trustee McGarvey and seconded by Trustee Schiener the board enter into executive session to discuss the following topics at 7:05:

Employment history of a particular employee

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Robert Davis		Yes		No		Abstain	X	Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule		Yes		No		Abstain	X	Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	3	Yes	0	No	0	Abstain	2	Absent
RESULTS								
	X	PASS				FAIL		

Motion by Trustee McGarvey and seconded by Trustee Schiener the board exit executive session at 7:15pm.

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Robert Davis		Yes		No		Abstain	X	Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule		Yes		No		Abstain	X	Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	3	Yes	0	No	0	Abstain	2	Absent
RESULTS								
	X	PASS				FAIL		

APPROVE MINUTES

Motion by Trustee McGarvey and seconded by Trustee Schiener, the minutes from the work session and regular meeting held on March 6, 2012 be approved as presented by Deputy Clerk/Treasurer Karpinski.

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Robert Davis		Yes		No		Abstain	X	Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule		Yes		No		Abstain	X	Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	3	Yes	0	No	0	Abstain	2	Absent
RESULTS								
	X	PASS				FAIL		

APPROVE MINUTES

Motion by Trustee Schiener and seconded by Trustee McGarvey, the minutes from the work session held on March 13, 2012 be approved as presented by the Clerk/Treasurer Kraft.

The motion was passed upon the following vote:

VOTE									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Robert Davis		Yes		No		Abstain	X	Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule		Yes		No		Abstain	X	Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
VOTE TOTAL:									
	3	Yes	0	No	0	Abstain	2	Absent	
RESULTS									
	X	PASS					FAIL		

APPROVE MINUTES

Motion by Trustee McGarvey and seconded by Trustee Schiener, the minutes from the work session held on March 15, 2012 be approved as presented by the Clerk/Treasurer Kraft.

The motion was passed upon the following vote:

VOTE									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Robert Davis		Yes		No		Abstain	X	Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule		Yes		No		Abstain	X	Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
VOTE TOTAL:									
	3	Yes	0	No	0	Abstain	2	Absent	
RESULTS									
	X	PASS					FAIL		

APPOINT POLICE CHIEF

Motion by Mayor May and seconded Trustee McGarvey by to appoint Anthony Biscaro as Police Chief, effective May 30, 2012, pending the retirement of Chief Laird. The starting rate of pay will be \$30.048 per hour with an exception made to the legal residency limit of three miles to a limit of approximately six miles.

The motion was passed upon the following vote:

VOTE									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Robert Davis		Yes		No		Abstain	X	Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule		Yes		No		Abstain	X	Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
VOTE TOTAL:									
	3	Yes	0	No	0	Abstain	2	Absent	
RESULTS									
	X	PASS					FAIL		

INSURANCE RECOVERY

Superintendent of Public Works Kilburn reported on a check he received from our insurance company, Tompkins Financial, which represents a partial recovery of the costs for damage to cables on south transformer at Freedom substation.

PUBLIC EMPLOYEE SAFETY AND HEALTH AUDIT

Today the VOA underwent a safety audit by the Public Employee Safety and Health Department. They will be sending a letter of confirmation regarding any improvements necessary to be compliant with the regulations.

MAIN STREET GRANT UPDATE

Two projects have not been put out for specs as of yet, there are still some decisions that need to be made by the property owners, deadlines are approaching.

WEST STREET BRIDGE

Superintendent of Public Works Kilburn met with Wyoming County regarding the West Street Bridge and Sanford Avenue Bridge. There is work the county needs to perform on the far end of North Street, east of Northwoods Road that will require roads to be closed. They would like to get this work completed before North Street has to be closed due to the West Street bridge construction. The work will take about a month but they are not certain how long they will need to close the road down. They will keep Superintendent of Public Works Kilburn informed and he will report back to the board.

AUTHORIZE MAYOR TO SIGN MEMORANDA OF UNDERSTANDING

Motion by Trustee McGarvey and seconded by Trustee Schiener to authorize the Mayor to sign the following Memoranda of Understanding to establish a Water Resources Agency in Wyoming County, NY.

MEMORANDA OF UNDERSTANDING

The Village of Arcade, located in Wyoming County, New York hereby agrees to enter into this Memoranda of Understanding to establish a Water Resources Agency in Wyoming County, NY. The county-wide water agency will provide manpower, services and specialized equipment, or other activities, on an as needed basis to all the water providers in the County. The Wyoming County Water Resources Agency will utilize funds from a New York State Department of State Local Government Efficiency Implementation Grant with a 10% local match to be provided by Wyoming County.

Among the specific areas of implementation are –

- 1) Developing Shared Technical Expertise and Water System Administration tools (GIS mapping systems, joint purchasing, etc.).
- 2) Developing Centralized Maintenance Services.
- 3) Developing a Shared Asset Management Service (development of facility security, safety plans and maintenance and repair).
- 4) Procuring specialized pieces of equipment (leak detection equipment, emergency generators, heavy equipment and other specialized equipment that cannot easily be purchased on an individual basis).
- 5) Consolidating Planning Activities and Goals.
- 6) Exploring the possibility of expanding water service to non-served and underserved areas in Wyoming County.
- 7) Exploring the consolidation of private and non-community water systems with the public community water systems.
- 8) Recertification of a water testing laboratory in Wyoming County, which would become the central lab for all water systems in the County.

The Village of Arcade enters into this Memoranda of Understanding willingly and will give the support needed to successfully complete the implementation of a Wyoming County Water Resources Agency.

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Robert Davis		Yes		No		Abstain	X	Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule		Yes		No		Abstain	X	Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	3	Yes	0	No	0	Abstain	2	Absent
RESULTS								
	X	PASS					FAIL	

FIRE DEPARTMENT MEMBERSHIP

Per a report from Debby Austin-LaCerais, Secretary, the following individuals were removed from membership:

- Jason Hastings (missed three meetings)
- Aaron Preston (missed three meetings)

Membership applications were received from the following individual and will be considered at the AFDs April 2012 meeting:

- Justin Haggerty Arcade NY

Motion by Trustee Schiener and seconded by Trustee McGarvey, the Board approves the changes to the fire department membership as presented above.

The motion was passed upon the following vote:

VOTE									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Robert Davis		Yes		No		Abstain	X	Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule		Yes		No		Abstain	X	Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
VOTE TOTAL:	3	Yes	0	No	0	Abstain	2	Absent	
RESULTS	X	PASS					FAIL		

PERMISSION TO DESTROY RECORDS

Motion by Trustee Schiener and seconded by Trustee McGarvey to authorize Clerk Treasurer Kraft to destroy the following records in accordance with the NYS MU1 Schedule:

- Electric Receipts 11/21/2005-2/23/2006 #0698
- Summer Recreation Committee Records 1999-2000

The motion was passed upon the following vote:

VOTE									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Robert Davis		Yes		No		Abstain	X	Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule		Yes		No		Abstain	X	Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
VOTE TOTAL:	3	Yes	0	No	0	Abstain	2	Absent	
RESULTS	X	PASS					FAIL		

AUDIT BILLS

Motion by Trustee Schiener and seconded by Trustee McGarvey , the Village bills be audited and paid and that the Clerk be authorized to transfer funds from the money market accounts to the checking accounts to cover such bills.

The motion was passed upon the following vote:

VOTE									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Robert Davis		Yes		No		Abstain	X	Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule		Yes		No		Abstain	X	Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
VOTE TOTAL:	3	Yes	0	No	0	Abstain	2	Absent	
RESULTS	X	PASS					FAIL		

EXECUTIVE SESSION

Motion by Trustee McGarvey and seconded by Trustee Schiener the Board enter into executive session to discuss the following topic(s) at 7:54pm:

- Contract Negotiations

The motion was passed upon the following vote:

VOTE									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Robert Davis		Yes		No		Abstain	X	Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
VOTE TOTAL:									
	5	Yes	0	No	0	Abstain	0	Absent	
RESULTS		X	PASS				FAIL		

Motion by Trustee McGarvey and seconded by Trustee Schiener, the Board exit executive session at 8:10 pm.

The motion was passed upon the following vote:

VOTE									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Robert Davis	X	Yes		No		Abstain		Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
VOTE TOTAL:									
	5	Yes	0	No	0	Abstain	0	Absent	
RESULTS		X	PASS				FAIL		

ADJOURN

There being no further business to come before the Board the meeting duly adjourned at 8:11 pm upon motion by Trustee McGarvey and seconded by Trustee Schiener.

Clerk/Treasurer

VENDOR	AMOUNT	VENDOR	AMOUNT
ABBOTT WELDING SUPPLY CO INC	\$ 228.62	MAYNARDS ELECTRIC SUPPLY INC	\$ 307.25
AFLAC NEW YORK	\$ 1,863.22	METRO GROUP INC	\$ 31.83
ALTEC INDUSTRIES INC	\$ 1,451.84	MEUA - MUNICIPAL ELECTRIC UTIL	\$ 3,450.00
ARCADE HERALD	\$ 204.11	MILTON CAT	\$ 71.02
ARCADE LUMBER & MILLWORK	\$ 414.67	NATIONAL FUEL GAS DISTRIB	\$ 982.19
ARCADE POSTMASTER	\$ 321.75	NATIONAL GRID	\$ 104,860.27
AT&T	\$ 55.27	NEW HORIZON COMMUNICATIONS COR	\$ 696.46
AURORA ANSWERING SERVICE	\$ 85.00	NORTH EASTERN RESCUE VEHICLES,	\$ 103.84
AUTOZONE	\$ 50.25	NY POWER AUTHORITY	\$ 149,143.90
BANK OF NEW YORK	\$ 2,289.61	NYMPA	\$ 337,788.00
BANK OF NEW YORK	\$ 2,202.25	NYS & LOCAL RETIRE SYSTEM	\$ 2,983.80
BENCHMARK ANALYTICS, INC	\$ 102.50	NYS INCOME TAX	\$ 3,867.29
BENEFLEX INC	\$ 180.00	NYS INCOME TAX	\$ 3,976.49
BRASS' SHURFINE	\$ 109.60	NYS SALES TAX	\$ 21,791.98
C & G ELECTRICAL SUPPLY	\$ 20.50	O'BRIEN, JONATHAN DBA ACTIVE I	\$ 176.25
CARRIER CONTROLS II	\$ 496.75	OFFICE OF STATE COMPTROLLER	\$ 5,281.25
CATTARAUGUS CO HEALTH	\$ 360.00	OSEA INC	\$ 800.00
CINTAS CORPORATION #782	\$ 424.11	PIONEER CENTRAL SCHOOL	\$ 61.00
CRABB OIL & PROPANE INC.	\$ 5,580.48	POWER MONITORS INC	\$ 143.31
CSEA	\$ 745.55	QUILL CORP	\$ 194.22
CSEA	\$ 745.55	ROYAL FLUSH OF WNY LLC	\$ 125.00
CSEA BENEFIT UNIT	\$ 1,119.28	SAIA COMMUNICATIONS INC	\$ 502.60
CSEA POLICE UNIT	\$ 151.85	SATCHELL, JASON	\$ 119.94
CSEA POLICE UNIT	\$ 151.85	SERVICE EDUCATION INC.	\$ 300.00
CURR A/C ELECTRIC	\$ 8,900.50	SIMONS, DONALD	\$ 100.00
CURR A/C SEWER	\$ 156.10	SOUTER & SONS PRINTING CO	\$ 275.00
CURR A/C WATER	\$ 894.41	SOUTHWORTH-MILTON INC.	\$ 2,037.00
DFT COMMUNICATIONS CORP	\$ 30.87	SPARTAN WAREHOUSE CORP	\$ 58.97
DIVAL SAFETY & SUPPLIES FOR LI	\$ 42.00	SPRINGVILLE DOOR & WINDOW	\$ 1,515.90
DRENNAN, JACE	\$ 107.94	STRAUSS, SUZANNE	\$ 100.00
EATON OFFICE SUPPLY CO INC	\$ 755.19	STUART C IRBY CO	\$ 6,500.32
ELY, JANET	\$ 100.00	TAYLOR, ELAINE	\$ 100.00
FASTENAL COMPANY	\$ 232.15	TECHNICAL ASSISTANCE AND	\$ 6,195.73
FORBES, EDITH E	\$ 70.00	TIME WARNER CABLE	\$ 122.95
GOOSENECK MACHINING & RPR	\$ 80.00	TRACTOR SUPPLY CO	\$ 132.99
GRAINGER, INC.	\$ 1,365.45	TYLER TECHNOLOGIES INC	\$ 1,589.81
HERITAGE CRYSTAL CLEAN, LLC	\$ 115.91	ULINE	\$ 87.41
HODGSON RUSS LLP	\$ 222.30	UNITED UNIFORM CO INC	\$ 124.21
HSBC BANK USA	\$ 580.49	UNIVAR USA INC.	\$ 1,963.80
IEEP:IND ENERGY EFF PROG	\$ 16,998.72	UPS	\$ 279.42
INDEPENDENT HEALTH PREMIUMS	\$ 27,157.03	UTZ TIRE SERVICE OF ARCADE, IN	\$ 18.00
IRS - FEDERAL PAYROLL TAX PAYME	\$ 19,868.69	VALLEY FAB & EQUIPMENT INC	\$ 1,330.16
IRS - FEDERAL PAYROLL TAX PAYME	\$ 21,281.92	VELLANO BROTHERS, INC	\$ 266.45
ITRON, INC.	\$ 1,106.61	VERIZON	\$ 331.99
J & S AGEN, INC	\$ 105.00	VERIZON WIRELESS	\$ 146.61
JOHN SIXT & SON, INC.	\$ 21.37	VIEVU	\$ 15.00
KOESTER ASSOC INC	\$ 862.20	VILLAGE OF ARCADE	\$ 90.00
LAIRD, DAN	\$ 97.54	VILLAGE OF ARCADE	\$ 90.00
LAKESIDE SOD SUPPLY CO	\$ 1,710.00	WESCO DISTRIBUTION INC.	\$ 247.50
LEXISNEXIS RISK DATA MGMT INC	\$ 50.00	WOODSMITH FENCE CORP	\$ 3,400.00
MACCONNELL, TODD	\$ 100.00	WYOMING CO DSS	\$ 917.69
MARTIN BROS CHEVROLET INC	\$ 191.77	ZIMMER AUTO PARTS & SALES INC	\$ 264.13
TOTAL COLUMN 1	\$ 122,558.77	ZOLL MEDICAL CORPORATION	\$ 135.20
		TOTAL COLUMN 2	\$ 666,194.13
		OVERALL TOTAL	\$ 788,752.90