

The public meeting and regular meeting of the Village of Arcade (VOA) Board of Trustees, Wyoming County, New York was held on Tuesday, October 2, 2012 at 7:00 pm there were:

PRESENT

Mayor Jay May, Trustee Ken Rule, Trustee Jim McGarvey, Trustee Donna Schiener Trustee Andrew Koerner, Superintendent of Public Works Larry Kilburn, Clerk/Treasurer Jennifer Kraft, Police Chief Anthony Biscaro, Deputy Clerk/Treasurer Michelle Karpinski.

ALSO PRESENT

Carole Jones, Kevin Munro, Jeff Mason

PLEDGE OF ALLEGIANCE

Mayor May opened the meeting with the Pledge of Allegiance.

PUBLIC MEETING SRTS GRANT

The Village of Arcade will be applying for another Safe Routes to School Grant (SRTS) that will concentrate on repairing/replacing sidewalks in the Village. Superintendent of Public Works Kilburn is working with the Ann McDonnell, the grant writer, and gave information to the public regarding the grant. The application requires input from the school and parents. To date two surveys have been sent over to the school, one for the parents to fill out and one for the teachers to answer questions regarding how students arrive and leave school. There is a health component and again we have worked with the school to develop a program. The sidewalks that are in need of repair have been prioritized. The areas of greatest concern are Church Street, Park Street and sections of Main Street. The minimum amount of the grant is \$50,000 and the maximum is \$500,000. This grant is 100% refundable. If we receive the grant we will be going to a five foot wide sidewalk, rather than the current four foot wide. Superintendent of Public Works Kilburn emphasized that any improvements would be within the guidelines of the Americans with Disabilities Act. Kevin Munro, Principal of the Arcade Elementary School, stated that students that live within three quarters of a mile of the school are considered walkers. Mr. Munro indicated the surveys have been sent out. He indicated the weather plays a role as far as how many students walk or ride their bikes to school.

APPROVE MINUTES

Motion by Trustee Schiener and seconded by Trustee Rule, the minutes from the regular meeting held on September 18, 2012, be approved as presented by the Clerk/Treasurer Kraft.

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	5	Yes	0	No	0	Abstain	0	Absent
RESULTS		X	PASS				FAIL	

COMMUNITY WELLNESS DAY UPDATE

Chief Biscaro updated the board on the Wellness Day event on September 22, 2012. Overall it was considered a success with about 400 people in attendance throughout the day. The long range plan is to continue with this event on an annual basis.

UPDATE CHAPTER 32 OUTDOOR STORAGE VIOLATIONS

Chief Biscaro followed up on the violations that he had addressed previously; most have been corrected or are in the process of getting corrected.

DRUG TAKE BACK PROGRAM

The VOA participated in the Sheriff's drug take back program on Saturday, September 29, 2012. Approximately eighteen cars went through and forty (40) pounds of drugs were received.

GRANT UPDATE

The VOA has been notified they have been approved for the BUNY grant in the amount of \$820 and the Bicycle Helmet grant in the amount of \$2,160.

PESH UPDATE

Superintendent of Public Works Kilburn reported on the PESH inspection updates. Superintendent of Public Works Kilburn was able to find rollover protection for the Jacobsen mower, it has been purchased and it will be installed. That is the last requirement for the Streets and Parks citations. As far as the WWTP they are working on the confined space entry program, Superintendent of Public Works Kilburn has written up the policy and will review with Steve Burkett and then PESH. The citations in the electric and water garage most everything is done. There is a training that is required, PESH will do the training. Superintendent of Public Works Kilburn would like to combine the training for electric and WWTP for the First Responder Awareness.

MAIN STREE GRANT UPDATE

It is expected the projects will be wrapped up by the end of this month and at this time it appears all the money will be used as well.

METER TRAINING

Motion by Mayor May and seconded by Trustee McGarvey to authorize Linemen Andy Bartz and Al Meyers, to attend meter training in West Union, South Carolina from December 3rd through the 7th, 2012. The training is conducted by Itron, the manufacturer of our meters, the training is free. The cost will include hotel accommodations for four nights and one meal per day, as breakfast and lunch are provided by Itron. The men will drive a Village vehicle. The approximate cost will be \$1350.00

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:	5	Yes	0	No	0	Abstain	0	Absent
RESULTS	X	PASS				FAIL		

LINEMAN TRAINING COMPLETE

Motion by Trustee McGarvey and seconded by Trustee Schiener to authorize a pay raise to lineman Lou Szabo who has completed his four years of lineman school. His position will change from a Lineman B to a Lineman A with a rate of pay of \$31.12, per the CSEA, Local 1000 AFSCME, and AFL CIO Village of Arcade General Unit #9252 contract. The pay rate will be effective 10/1/2012.

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:	5	Yes	0	No	0	Abstain	0	Absent
RESULTS	X	PASS				FAIL		

FY 2012-2013 BUDGET AMENDMENT

Motion by Trustee McGarvey and seconded by Trustee Koerner, the FY 2012-2013 budget be amended as follows because funds have been received from NOCO in the amount of \$100 as a donation to the police department "as a token of appreciation for their continued cooperation and support in protecting our property located at 472 West Main Street, Arcade NY."

INCREASE REVENUE	INCREASE EXPENDITURE
001-4-2705-0100	001-5-3120-200-2000
Gifts and Donations	Equipment
In the amount of \$100.00	

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:	5	Yes	0	No	0	Abstain	0	Absent
RESULTS	X	PASS				FAIL		

2012-13 TAX WARRANT ADJUSTMENT RESOLUTION

The following resolution was offered by Trustee Schiener and seconded by Trustee Rule

RESOLUTION

Resolution authorizing an adjustment to the 2012 Tax Warrant

TAX WARRANT ADJUSTMENT

WHEREAS, Clerk/Treasurer Kraft has determined that an adjustment needs to be made to the original 2012 tax warrant signed May 15, 2012 as it was overstated by \$1,226.20, and;

WHEREAS, the Village of Arcade (VOA) entered into a 10-year, non-exclusive franchise agreement with Parnassos Communications, d/b/a Time Warner Cable in August 2003, and;

WHEREAS, as compensation for the franchise granted, Time Warner Cable pays the VOA three percent (3%) of its Gross Annual Revenues derived from operation of the Cable System within the franchise area, and;

WHEREAS, according to NYS Real Property Tax Law §626(1), the amount paid as a franchise fee is to be deducted from the taxes levied on a special franchise, and;

WHEREAS, the VOA received a franchise payment from Time Warner Cable on March 16, 2012 in the amount of \$12,822.37, and;

WHEREAS, a tax was levied for Time Warner Cable and included in the original 2012 tax warrant in the amount of \$1,226.20, and ;

WHEREAS, based on the information above and upon the recommendation of Clerk/Treasurer Kraft, the 2012 tax warrant be adjusted to reflect a reduction of \$1,226.20,

NOW THEREFORE BE IT RESOLVED, the VOA Board of Trustees hereby authorizes Clerk/Treasurer Kraft to amend the 2012 tax warrant of \$1,243,515 by \$1,226.20. An adjusted warrant is as follows:

For General Fund.....	\$1,242,289.00
For Omitted Taxes	\$0.00
For Delinquent Water Rents, Charges, & Interest	\$0.00
For Delinquent Sewer Rents, Charges, & Interest.....	\$0.00
For Miscellaneous General Fund Accounts Receivable.....	\$0.00

For Miscellaneous Water Fund Accounts Receivable	\$0.00
For Miscellaneous Sewer Fund Accounts Receivable	\$0.00
For Tax Rebate	\$0.00
Total Real Property Taxes & Other Charges on Roll.....	\$1,242,289.00

IN WITNESS WHEREOF: The VOA Board of Trustees has caused this adjusted tax warrant to be signed by its Mayor and Clerk/Treasurer of the said Village and the seal of the Village hereby be affixed, October 2, 2012.

The motion was passed upon the following vote:

VOTE									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner	X	Yes		No		Abstain		Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
VOTE TOTAL:	5	Yes	0	No	0	Abstain	0	Absent	
RESULTS	X	PASS					FAIL		

AUDIT BILLS

Motion by Mayor May and seconded by Trustee Rule, the Village bills be audited and paid and that the Clerk be authorized to transfer funds from the money market accounts to the checking accounts to cover such bills.

The motion was passed upon the following vote:

VOTE									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner	X	Yes		No		Abstain		Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
VOTE TOTAL:	5	Yes	0	No	0	Abstain	0	Absent	
RESULTS	X	PASS					FAIL		

MAIN STREET GRANTS

Trustee Schiener attended a Main Street Grant workshop held by NYCOM. She shared information regarding tips on obtaining the grant. The goal is to personalize the grant application; the state is looking for success stories as well as letters of intent in advance of the application date. It would be helpful to have letters from politicians. A facet to be considered will be streetscape improvements; this could include benches, decorative garbage cans, sculptors, decorative cross walks. If we do not get the grant that we just applied for the State will detail our weaknesses. It is important to have a formal group that will monitor the businesses in town.

REPORTS RECEIVED

The following reports were received, reviewed, and placed on file:

- Police Department three month statistics

ADJOURN

There being no further business to come before the Board the meeting duly adjourned at 8:20 pm upon motion by Trustee Rule and seconded by Trustee McGarvey.

Clerk/Treasurer

VENDOR	AMOUNT	VENDOR	AMOUNT
ABRAM BROS CONCRETE	\$ 29,880.00	KEYSTONE BUILDERS SUPPLY	\$ 4,144.70
AFLAC NEW YORK	\$ 1,817.54	KRAFT, JENNIFER	\$ 368.52
ALTEC INDUSTRIES INC	\$ 3,724.33	MANUFACTURERS & TRADERS TRUST	\$ 25,629.38
BANK OF NEW YORK	\$ 2,217.41	MARCOS PIZZA & SUBS	\$ 37.16
BANK OF NEW YORK	\$ 2,208.77	METRO GROUP INC	\$ 229.09
BENEFLEX INC	\$ 185.00	NATIONAL GRID	\$ 66,270.44
BERTRAND CHAFFEE HOSPITAL	\$ 110.51	NY POWER AUTHORITY	\$ 3,796.11
BOLLAM,SHEEDY,TORANI & CO. LLP	\$ 15,646.00	NYS & LOCAL RETIRE SYSTEM	\$ 3,510.46
BUFFALO CRUSHED STONE, INC	\$ 13,068.81	NYS CHILD SPRT PROCESSING	\$ 242.00
CINTAS CORPORATION #782	\$ 884.29	NYS CHILD SPRT PROCESSING	\$ 242.00
COMPLETE OFFICE SOLUTIONS INC	\$ 8,700.00	NYS INCOME TAX	\$ 4,067.48
CSEA	\$ 691.37	NYS INCOME TAX	\$ 3,456.79
CSEA	\$ 691.37	NYS SALES TAX	\$ 9,254.57
CSEA BENEFIT UNIT	\$ 961.36	O'BRIEN, JONATHAN DBA ACTIVE I	\$ 2,265.92
CSEA POLICE UNIT	\$ 125.39	OFFICE OF STATE COMPTROLLER	\$ 7,534.75
CSEA POLICE UNIT	\$ 125.39	PIONEER FORD INC.	\$ 1,007.87
D & H EXCAVATING INC	\$ 6,122.68	RICHARD-CIN SIGNS & SUPPLIES I	\$ 543.00
EATON OFFICE SUPPLY CO INC	\$ 656.02	STUART C IRBY CO	\$ 3,540.72
FIRST NIAGARA BANK, N.A.	\$ 1,924.36	TRI-COUNTY SUPPLY INC	\$ 39.99
FORBES, EDITH E	\$ 140.00	TRI-COUNTY TOOL RENTAL & SALES	\$ 66.83
GRAPHIC CONTROLS LLC	\$ 351.40	UNITED UNIFORM CO INC	\$ 390.61
HOSELTON CHEVROLET INC.	\$ 32,199.33	VERIZON WIRELESS	\$ 676.84
IRS - FEDERAL PAYROLL TAX PAYME	\$ 21,377.14	VILLAGE OF ARCADE	\$ 90.00
IRS - FEDERAL PAYROLL TAX PAYME	\$ 18,205.55	VILLAGE OF ARCADE	\$ 90.00
ITRON, INC.	\$ 1,018.12	WARD & KUTZUBA	\$ 210.00
J. & S. AGEN, INC	\$ 250.00	YORKSHIRE PIONEER CSD	\$ 2,860.06
KENNERLY, AARON C	\$ 1,900.00	TOTAL COLUMN 2	\$ 140,565.29
TOTAL COLUMN 1	\$ 165,182.14	OVERALL TOTAL	\$ 305,747.43