

The budget work session and regular meeting of the Village of Arcade (VOA) Board of Trustees, Wyoming County, New York was held on Tuesday, February 19, 2013 at 6:00 pm there were:

PRESENT

Mayor Jay May, Trustee Ken Rule, Trustee Jim McGarvey, Trustee Donna Schiener, Superintendent of Public Works Larry Kilburn, Clerk/Treasurer Jennifer Kraft, Police Chief Anthony Biscaro, Deputy Clerk/Treasurer Michelle Karpinski.

ABSENT

Trustee Andrew Koerner

ALSO PRESENT

Chris Lexer (7:00pm)

PLEDGE OF ALLEGIANCE

Mayor May opened the meeting with the Pledge of Allegiance.

BUDGET WORKSESSION

The preliminary general budget was reviewed. Discussion was held on areas in which cuts could be made. Adjustments will made and reviewed at the next budget work session

ZONING

Chris Lexer updated the board on some zoning issues that he has been working on and the progress that has been made.

APPROVE MINUTES

Motion by Trustee Rule and seconded by Trustee McGarvey, the minutes from the budget work session and regular meeting held on February 5, 2013 be approved as presented by Clerk/Treasurer Kraft.

The motion was passed upon the following vote:

VOTE									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner		Yes		No		Abstain	X	Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener		Yes		No	X	Abstain		Absent	
VOTE TOTAL:									
	3	Yes	0	No	1	Abstain	1	Absent	
RESULTS									
	X	PASS					FAIL		

APPROVE MINUTES

Motion by Trustee McGarvey and seconded by Trustee Rule, the minutes from the budget work session held on February 12, 2013 be approved as presented by Clerk/Treasurer Kraft.

The motion was passed upon the following vote:

VOTE									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner		Yes		No		Abstain	X	Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
VOTE TOTAL:									
	4	Yes	0	No	0	Abstain	1	Absent	
RESULTS									
	X	PASS					FAIL		

ACCEPT RESIGNATION PART TIME POLICE OFFICER

Motion by Trustee McGarvey and seconded by Trustee Schiener to accept the resignation of part time police officer Katherine George effective February 14, 2013.

The motion was passed upon the following vote:

VOTE									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner		Yes		No		Abstain	X	Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
VOTE TOTAL:	4	Yes	0	No	0	Abstain	1	Absent	
RESULTS	X	PASS					FAIL		

AUTHORIZE CHIEF TO HIRE PART TIME OFFICER

Motion by Mayor May and seconded by Trustee McGarvey to authorize Chief Biscaro to hire a part time office to fill the current vacancy.

The motion was passed upon the following vote:

VOTE									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner		Yes		No		Abstain	X	Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
VOTE TOTAL:	4	Yes	0	No	0	Abstain	1	Absent	
RESULTS	X	PASS					FAIL		

REVIEW ANNUAL POLICE REPORT

Chief Biscaro reviewed the annual Police Department report which highlights the efforts of the police department including traffic tickets, arrests and community involvement. The board commended the police department for their efforts and a job well done.

AUTHORIZE HILBERT COLLEGE INTERN

Motion by Trustee Schiener and seconded by Mayor May to authorize the Chief to participate in an internship program with Hilbert College. The intern would work for 120 hours beginning in September 2013.

The motion was passed upon the following vote:

VOTE									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner		Yes		No		Abstain	X	Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
VOTE TOTAL:	4	Yes	0	No	0	Abstain	1	Absent	
RESULTS	X	PASS					FAIL		

SEQR TYPE II DETERMINATION RESOLUTION

Motion by Trustee McGarvey and seconded by Trustee Rule to approve the following resolution:

SEQR TYPE II DETERMINATION RESOLUTION

WHEREAS, 6 NYCRR Section 617.5 (Title 6 of the New York Code of Rules and Regulation) under the State Environmental Quality Review Act (SEQR) provides that certain actions identified in subdivision (c) of that section are not subject to environmental review under the Environmental Conservation Law;

NOW, THEREFORE, BE IT RESOLVED that the Village of Arcade hereby determines that the proposed Village of Arcade Sewer Repair Engineering Study is a Type II action in accordance with 6 NYCRR Section 617.5(c) (18) which constitutes the information collection including basic data collection and research, water quality and pollution studies, traffic counts, engineering studies, surveys, subsurface investigations and soils studies that do not commit the agency to undertake, fund or approve any Type I or Unlisted action and is therefore not subject to review under

6 NYCRR Part 617.5.

The motion was passed upon the following vote:

VOTE									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner		Yes		No		Abstain	X	Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
VOTE TOTAL:									
	4	Yes	0	No	0	Abstain	1	Absent	
RESULTS									
	X	PASS					FAIL		

AUTHORIZATION TO APPROVE LOCAL MATCH OF EFC GRANT

Motion by Trustee Schiener and seconded by Trustee Rule the following resolution was approved:

AUTHORIZATION AND APPROPRIATION OF LOCAL MATCH FOR EFC GRANT

NOW, THEREFORE, BE IT RESOLVED that the Village of Arcade authorizes and appropriates a minimum of \$20% local match as required by the Engineering Planning Grant Program for the Village of Arcade Sewer Repair Engineering Study.

Under the Engineering Planning Grant Program, this local match must be at least 20% of the total project cost. The maximum local share appropriated subject to any changes agreed to by the Superintendent of Public Works shall not exceed \$7,500 based upon a total estimated maximum project cost of \$37,500. The Superintendent of Public Works may increase this local match through the use of in kind services without further approval from the Village of Arcade.

The motion was passed upon the following vote:

VOTE									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner		Yes		No		Abstain	X	Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
VOTE TOTAL:									
	4	Yes	0	No	0	Abstain	1	Absent	
RESULTS									
	X	PASS					FAIL		

AUTHORIZE MAYOR TO SIGN PROPOSAL WITH UNITED SURVEY, INC.

Motion by Mayor May and seconded by Trustee McGarvey to authorize the mayor to sign the proposal with United Survey, Inc. for flow metering installation, calibration, installation of rain gauge and weekly readings for a two month period, in the amount of \$24,900.00.

The motion was passed upon the following vote:

VOTE									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner		Yes		No		Abstain	X	Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
VOTE TOTAL:									
	4	Yes	0	No	0	Abstain	1	Absent	
RESULTS									
	X	PASS					FAIL		

AUTHORIZE MAYOR TO SIGN PROPOSAL FOR ENGINEERING SERVICES

Motion by Trustee McGarvey and seconded by Trustee Rule to authorize the Mayor to sign the proposal for engineering services with Clark Patterson Lee in the amount of \$ 11,600.00. These services will include an

engineering report that presents their findings and recommendations for improvements to the sanitary sewer system.

The motion was passed upon the following vote:

VOTE									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner		Yes		No		Abstain	X	Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
VOTE TOTAL:									
	4	Yes	0	No	0	Abstain	1	Absent	
RESULTS									
	X	PASS					FAIL		

AUTHORIZE SPW TO ADVERTISE BIDS FOR BACKSTOP FOR BASEBALL FIELD

Motion by Trustee McGarvey and seconded by Trustee Schiener to authorize Superintendent of Public Works Kilburn to advertise for bids for the backstop for the baseball fields at the park.

The motion was passed upon the following vote:

VOTE									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner		Yes		No		Abstain	X	Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
VOTE TOTAL:									
	4	Yes	0	No	0	Abstain	1	Absent	
RESULTS									
	X	PASS					FAIL		

ABOLISH TWO PART TIME CLERK OF THE JUSTICE POSITIONS

Motion by Mayor May and seconded by Trustee Rule to abolish the two part-time Clerk of the Justice positions.

The motion was passed upon the following vote:

VOTE									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner		Yes		No		Abstain	X	Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
VOTE TOTAL:									
	4	Yes	0	No	0	Abstain	1	Absent	
RESULTS									
	X	PASS					FAIL		

CREATE FULL TIME CLERK OF THE JUSTICE POSITION

Motion by Mayor May and seconded by Trustee McGarvey to create a full time Clerk of the Justice position and to authorize Mayor May to sign the Duties Statement for the position.

The motion was passed upon the following vote:

VOTE									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner		Yes		No		Abstain	X	Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
VOTE TOTAL:									
	4	Yes	0	No	0	Abstain	1	Absent	
RESULTS									
	X	PASS					FAIL		

FIRE DEPARTMENT MEMBERSHIP

Per a report from Debby Austin-LaCerais, Secretary, membership application was received from the following individual and will be considered at the AFDs March meeting:

- Jeremy Klever
7521 Countyline Rd. Arcade

Motion by Trustee Schiener and seconded by Trustee Rule, the Board approves the changes to the fire department membership as presented above.

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner		Yes		No		Abstain	X	Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:	4	Yes	0	No	0	Abstain	1	Absent
RESULTS	X	PASS				FAIL		

AUDIT BILLS

Motion by Trustee Schiener and seconded by Mayor May, the Village bills be audited and paid in the amount of \$453,619.51 and that the Clerk be authorized to transfer funds from the money market account to the checking account to cover such bills.

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner		Yes		No		Abstain	X	Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:	4	Yes	0	No	0	Abstain	1	Absent
RESULTS	X	PASS				FAIL		

ADJOURN

There being no further business to come before the Board the meeting duly adjourned at 8:05pm upon motion by Trustee McGarvey and seconded by Trustee Rule.

Clerk/Treasurer