

The special meeting of the Village of Arcade (VOA) Board of Trustees, Wyoming County, New York was held on Friday, August 16, 2013 at 8:00 am there were:

PRESENT

Mayor Jay May, Trustee Ken Rule, Trustee Jim McGarvey, Trustee Donna Schiener, Superintendent of Public Works Larry Kilburn, Clerk/Treasurer Jennifer Kraft, Police Chief Anthony Biscaro, Deputy Clerk/Treasurer Michelle Karpinski.

ABSENT

Trustee Andrew Koerner

ALSO PRESENT

George Persons and Brendan Kennedy, both from BST

PLEDGE OF ALLEGIANCE

Mayor May opened the meeting with the Pledge of Allegiance.

REVIEW VOA FINANCIAL CONDITION WITH BST PERSONNEL**ELECTRIC FUND**

Brendan Kennedy, Senior Manager, prepared the PSC Annual Report as well as the electric portion of the AUD. The electric fund realized a net operating income of \$74,000. Increased benefits and retirement incentives along with higher purchased power expenses impacted the net income. The fund generated \$782,000 in operating cash flows, with a rate of return of 3.61% (a strong rate of return is between 5% and 6%). At this time the electric fund is relatively healthy and it is not felt that a rate increase is necessary.

George Persons, CPA, discussed the general water and sewer funds. He prepared the AUD report and he also met with Clerk Treasurer Kraft to discuss some upcoming accounting issues that needed clarification.

WATER FUND

The water fund revenues and expenditures ended very close to even. The Water fund has fund balance of \$161,000 with a reserve in the amount of \$77,000. The water fund was impacted by the retirement incentive but each year should realize gains around \$30,000.

SEWER FUND

The sewer fund had a net operating surplus of \$37,000 along with a fund balance of \$106,000. The fund appears healthy.

GENERAL FUND

The general fund had a deficit of \$11,000. Revenues increased, due to property tax increase but the expenditures increased, again due to retirement incentive and employee benefits. As of 5/31/2013 the general fund owes the electric \$290,000 with a cash balance of \$59,000. On the positive side there is a receivable in the amount of \$200,000 mainly due from grants.

It was noted by both gentlemen they received full cooperation from Superintendent of Public Works Kilburn and Clerk Treasurer Kraft as well as the entire office staff. They enjoyed the opportunity to work with the employees. Mr. Kennedy recommended Senior Account Clerk Brian Burton as well as Clerk Treasurer Kraft attend the upcoming MEUA conferences for both networking and accounting experiences.

ADJOURN

There being no further business to come before the Board the meeting duly adjourned at 8:15 am upon motion by Trustee Rule and seconded by Trustee McGarvey.

Clerk/Treasurer