

The regular meeting of the Village of Arcade (VOA) Board of Trustees, Wyoming County, New York was held on Tuesday, December 3, 2013 at 7:00 pm there were:

PRESENT

Mayor Jay May, Trustee Ken Rule, Trustee Donna Schiener Trustee Andrew Koerner, Superintendent of Public Works Larry Kilburn, Police Chief Anthony Biscaro, Deputy Clerk/Treasurer Michelle Karpinski.

ABSENT

Clerk/Treasurer Jennifer Kraft, Trustee Jim McGarvey

ALSO PRESENT

Chris Lexer, Sandra Dutton, Al Noble, Carole Jones, Mike Landis, Dan Laird, Keenan Laird

PLEDGE OF ALLEGIANCE

Mayor May opened the meeting with the Pledge of Allegiance.

APPROVE MINUTES

Motion by Trustee Koerner and seconded by Trustee Schiener, the minutes from the regular meeting held on November 19, 2013 be approved as presented by Clerk/Treasurer Kraft.

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey		Yes		No		Abstain	X	Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:	4	Yes	0	No	0	Abstain	1	Absent
RESULTS	X	PASS				FAIL		

HIRE LABORER

Motion by Mayor May and seconded by Trustee Koerner to authorize Superintendent of Public Works Kilburn to hire James Sheehe as a laborer for the Parks and Streets, at an hourly rate of \$13.91 effective December 4, 2013.

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey		Yes		No		Abstain	X	Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:	4	Yes	0	No	0	Abstain	1	Absent
RESULTS	X	PASS				FAIL		

WINTERFEST COMMITTEE

The Winterfest Committee donated \$ 160.00 for a Child Handicapped Swing to be in the Arcade Village Park.

BEAUTIFICATION COMMITTEE

New lights have been purchased and they are up on the light poles on Main Street, also the Christmas banners have been hung.

FIRE DEPARTMENT MEMBERSHIP

Per a report from Debby Austin-LaCerais, Secretary, membership applications were received from the following individual and will be considered at the AFDs December 2013 meeting:

- Jason Brisley 15 Park Street
- Doug Wheaton 1340 Genesee Road

The following individual has been accepted into membership: Mel Bray

Motion by Trustee Schiener and seconded by Trustee Koerner, the Board approves the changes to the fire department membership as presented above.

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey		Yes		No		Abstain	X	Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	4	Yes	0	No	0	Abstain	1	Absent
RESULTS								
	X	PASS				FAIL		

FY 2013-2014 BUDGET AMENDMENT

Motion by Trustee Schiener and seconded by Trustee Koerner, the FY 2013-14 budget be amended as follows because funds have been received from the Department of Justice for the reimbursement on purchases of bullet proof vests.

INCREASE REVENUE	INCREASE EXPENDTURE
001-4-4090-0100	001-5-3120-400-4050
In the amount of \$747.00	

To correct prior budget amendment for monies received for the Records Management grant in the amount of \$25,570.00, revenue was posted to the wrong account.

INCREASE REVENUE	DECREASE REVENUE
001-4-3060-0100	001-4-3089-0101
In the amount of \$25,570.00	

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey		Yes		No		Abstain	X	Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	4	Yes	0	No	0	Abstain	1	Absent
RESULTS								
	X	PASS				FAIL		

FY 2013-14 BUDGET ADJUSTMENTS

Motion by Trustee Schiener and seconded by Mayor May, the budget adjustments be approved as presented by the Clerk (attached).

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey		Yes		No		Abstain	X	Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	4	Yes	0	No	0	Abstain	1	Absent
RESULTS								
	X	PASS				FAIL		

AUDIT BILLS

Motion by Trustee Rule seconded by Trustee Koerner, the Village bills be audited and paid in the amount of \$ 302,817.82 and that the Clerk be authorized to transfer funds from the money market accounts to the checking accounts to cover such bills.

The motion was passed upon the following vote:

VOTE									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner	X	Yes		No		Abstain		Absent	
Trustee Jim McGarvey		Yes		No		Abstain	X	Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
VOTE TOTAL:									
	4	Yes	0	No	0	Abstain	1	Absent	
RESULTS		X	PASS				FAIL		

MAIN STREET BUSINESS

The Board had discussion regarding the sale of Christmas Trees and whether or not this type of sale required a Peddlers and Solicitors Permit or a zoning compliance application. After much discussion no action was taken regarding the Peddlers and Solicitors permit and there would be further review. It was determined that a zoning permit for a sign was required and Zoning Officer Lexer was going to inform the owner.

EXECUTIVE SESSION

Motion by Trustee Koerner and seconded by Trustee Rule the Board enter into executive session to discuss the following topic(s) at 7:39 pm:

- Proposed acquisition, sale or lease of real property
- Employment history of a particular employee

The motion was passed upon the following vote:

VOTE									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner	X	Yes		No		Abstain		Absent	
Trustee Jim McGarvey		Yes		No		Abstain	X	Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
VOTE TOTAL:									
	4	Yes	0	No	0	Abstain	1	Absent	
RESULTS		X	PASS				FAIL		

Motion by Trustee Schiener and seconded by Trustee Rule, the Board exit executive session at 8:02 pm.

The motion was passed upon the following vote:

VOTE									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner	X	Yes		No		Abstain		Absent	
Trustee Jim McGarvey		Yes		No		Abstain	X	Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
VOTE TOTAL:									
	4	Yes	0	No	0	Abstain	1	Absent	
RESULTS		X	PASS				FAIL		

ACCEPT PART TIME POLICE OFFICER RESIGNATION

Motion by Trustee Schiener and seconded by Trustee Rule to accept the resignation of James Sheehe as a part time police officer, effective December 1, 2013.

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey		Yes		No		Abstain	X	Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	4	Yes	0	No	0	Abstain	1	Absent
RESULTS								
	X	PASS					FAIL	

ADJOURN

There being no further business to come before the Board the meeting duly adjourned at 8:11pm upon motion by Trustee Koerner and seconded by Trustee Schiener.

Deputy Clerk/Treasurer

Budget Amendment

12-12-2013 4:26 PM

BUDGET ADJUSTMENT REGISTER

PAGE:

PACKET: 00167-BUDGET AMENDMENTS 12/3/2013

BUDGET CODE: CB-Current Budget

FUND ACCOUNT	DATE	DESCRIPTION	ADJUSTMENT	ORIGINAL BUDGET	PREVIOUS ADJUSTMENTS	NEW BUDGET	BUDGET BALANCE

Budget Adj. # 000382							
001 4-4090-0100	9/01/2013	PER BOARD DIRECTIVE FED AID:BULLETPROOF VEST	747.00	0.00	0.00	747.00-	747.00-
001 5-3120-400-4050	9/01/2013	PER BOARD DIRECTIVE 1ST AID SUPPLIES & SAFETY EQUIP	747.00	2,000.00	0.00	2,747.00	2,864.15

Budget Adj. # 000383							
001 4-3089-0101	11/22/2013	PER BOARD DIRECTIVE NYS RECORDS MGMT GRANT	25,570.00-	0.00	25,570.00	0.00	0.00
001 4-3060-0100	9/01/2013	PER BOARD DIRECTIVE STATE AID - RECORD MGMT PACKET NOTES: ORIGINAL BUDGET ADJ WAS POSTED TO WRONG REVENUE CODE, THIS ADJ CORRECTS THAT. JMK	25,570.00	0.00	0.00	25,570.00-	25,570.00
						TOTAL NO. ADJUSTMENTS--REVENUE:	3 747.00
						TOTAL NO. ADJUSTMENTS--EXPENSE:	1 747.00
						TOTAL IN PACKET--	<u>1,494.00</u>

*** NO WARNINGS ***

*** NO ERRORS ***

*** END OF REPORT ***

Budget Adjustments

12-12-2013 4:27 PM

BUDGET ADJUSTMENT REGISTER

PAGE:

PACKET: 00168-BUDGET ADJ VOA BM 12/3/2013

BUDGET CODE: CB-Current Budget

FUND ACCOUNT	DATE	DESCRIPTION	ADJUSTMENT	ORIGINAL BUDGET	PREVIOUS ADJUSTMENTS	NEW BUDGET	BUDGET BALANCE

Budget Adj. # 000384 -----							
001 5-3120-400-4010	12/03/2013	PER BOARD DIRECTIVE	1,900.00-	3,500.00	0.00	1,600.00	736.26
		SUPPLIES-OFFICE					
001 5-3120-200-2000	12/03/2013	PER BOARD DIRECTIVE	1,900.00	500.00	0.00	2,400.00	14,266.50
		EQUIPMENT					

Budget Adj. # 000385 -----							
005 5-8330-100-1000	12/03/2013	PER BOARD DIRECTIVE	810.00	0.00	0.00	810.00	3.90
		PERSONNEL SERVICES-REG					
005 5-8340-100-1000	12/03/2013	PER BOARD DIRECTIVE	810.00-	70,800.00	0.00	69,990.00	48,013.23
		PERSONNEL SERVICES-REG					

Budget Adj. # 000386 -----							
005 5-8330-100-1010	12/03/2013	PER BOARD DIRECTIVE	150.00	0.00	0.00	150.00	11.80
		PERSONNEL SERVICES-OT					
005 5-8340-100-1010	12/03/2013	PER BOARD DIRECTIVE	150.00-	5,000.00	0.00	4,850.00	3,662.38
		PERSONNEL SERVICES-OT					
		PACKET NOTES:					
						0.00	
			TOTAL IN PACKET--				

*** NO WARNINGS ***

*** NO ERRORS ***

*** END OF REPORT ***