

The annual organization meeting, public hearing and regular meeting of the Village of Arcade Board of Trustees, Wyoming County, New York was held on Tuesday, April 1, 2014 at 7:00pm there were:

PRESENT

Mayor Jay May, Trustee Ken Rule, Trustee Jim McGarvey, Trustee Donna Schiener, Trustee Andrew Koerner, Superintendent of Public Works Larry Kilburn, Clerk/Treasurer Jennifer Kraft, Police Chief Anthony Biscaro, Deputy Clerk Michelle Karpinski.

ALSO PRESENT

Carole Jones. Sheri Bell-Beyer, Sandi Dutton, Mark Smith, Mike Landis, Tom Spencer, Jane Braemer, Mike Declerck and Jackie Bialaszewski

PLEDGE OF ALLEGIANCE

Mayor May opened the meeting with the Pledge of Allegiance.

OATH OF OFFICE TO NEWLY ELECTED OFFICIALS

Village Justice Sheri Bell-Beyer administered the oath of office to Trustee Donna Schiener and Trustee Kenneth Rule.

PUBLIC HEARING PROPOSED 2014-2015 VILLAGE BUDGETS

Mayor May opened the public hearing at 7:04 pm and read the following budget summaries on the proposed 2014-15 Village budgets:

2014-2015 VILLAGE BUDGETS

The budgets proposed for all Village departments for the 2014-15 fiscal year have been thoroughly discussed and are now balanced. The Water Department requires a rate increase while the General Fund will require a 3% tax increase to meet proposed expenses. This tax rate increase does meet the 2% tax cap limitation.

The **General fund** balances at \$2,012,760 with a 3% increase in the tax rate (\$14.63 per \$1,000 assessed value as compared to last year's rate of \$14.19).

The Fire and Rescue Squad budgets are funded at over \$170,000 which is roughly the same as last year. In order to fund the future purchase of a fire truck, \$52,000 will be placed in the equipment replacement reserve fund.

The Police Department is funded at over \$800,000 and will be able to maintain the same level of service as well as set aside \$16,500 for the future replacement of a police vehicle. This budget is up less than \$5000 from last year.

Street work is planned for Sherman Avenue, North Street and Mt. View Drive, although the plan may be modified once the streets can be inspected this spring. Sidewalk repairs are planned on Grove Street, North Street, portions of the east side of Park Street and on Haskell Avenue. A Safe Routes to School grant will cover the expense of replacing the sidewalks on the west side of Church Street, the west side of Park Street and on a short section of Main Street from Pearl Street to Sanford Avenue. The Streets and Parks budget is about \$728,000, an increase of just under \$20,000 from last year.

The summer youth program has been revamped and will be partially funded by grants that have been received. The fees have been reduced and weekly rates are available.

In order to meet the tax cap, certain programs will receive reduced funds. The budgets for the library, adult programs, and celebrations have all been reduced

The **Water fund** includes expenses of \$617,800, including \$75,000 for the design of the replacement of the 87 year old Route 98 water transmission line from Sandusky. Construction is planned for the following year. This year we have scheduled to clean and paint the Upper Reservoir. Time and funding has been set aside for annual routine maintenance, such as exercising main line valves and flushing water mains and maintaining fire hydrants. A rate increase is required to meet these expenses.

The **Electric fund** balances at \$7,428,320. Major line work planned includes the last segment of the interconnect between County Line Substation and Industrial Park Substation and completing the voltage conversion in the Town of Freedom. Other major work includes structural repairs and upgrades to the Bixby Hill substation. Funds from the Equipment Replacement Reserve have been allocated to replace a bucket truck.

The **Sewer fund** balances with expenses and revenues of \$577,900. The majority of the budget is to fund the normal day to day operations of the sewer system and the Wastewater Treatment Plant. Funds have been set aside to begin the follow up on the infiltration/Inflow study that was conducted last year.

The budget will be adopted at the regular Board of Trustee meeting to be held April 15, 2014.

PUBLIC COMMENTS

Mayor May discussed the fact that last year we stayed below the tax cap limit and we have again this year. The budget will be adopted at the VOA meeting held on April 15, 2014.

ADJOURN

There being no further questions or comments there was a motion by Trustee Koerner and seconded by Trustee McGarvey to close the Public Hearing at 7:09pm.

The motion was passed upon the following vote

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andrew Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	5	Yes	0	No	0	Abstain	0	Absent
RESULTS								
	X	PASS				FAIL		

The annual organizational meeting of the Village of Arcade Board of Trustees, Wyoming County, New York was held on Tuesday, April 1, 2014 at 7:09 pm. There were:

PRESENT

Mayor Jay May, Trustee Ken Rule, Trustee Jim McGarvey, Trustee Donna Schiener, Trustee Andy Koerner, Superintendent of Public Works Larry Kilburn, Clerk/Treasurer Jennifer Kraft, Police Chief Anthony Biscaro, Deputy Clerk/Treasurer Michelle Karpinski.

ALSO PRESENT

Carole Jones. Sheri Bell-Beyer, Sandi Dutton, Mark Smith, Mike Landis, Tom Spencer, Jane Braemer, Mike Declerck and Jackie Bialaszewski.

APPOINT DEPUTY MAYOR

In accordance with Village Law §4-400, Mayor May hereby appointed Trustee Rule to serve as Deputy Mayor, who will serve in the Mayor's absence or inability to serve. This appointment is not subject to Board approval.

ANNUAL APPOINTMENTS

The following appointments were made by Mayor May:

2014 ANNUAL APPOINTMENTS		DATE TERM EXPIRES
Deputy Mayor	Ken Rule	04/2015
Clerk/Treasurer	Jennifer Kraft	04/2017
Deputy Clerk/Treasurer	Michelle Karpinski	04/2017
Acting Village Justice	Shad Salzler	12/31/2014
Registrar of Vital Statistics	Jennifer Kraft	04/2015
Village Assessors	Jay May	04/2015
	Jim McGarvey	04/2015
Budget Officers	Larry Kilburn	04/2015
	Jennifer Kraft	04/2015
Board of Assessment Review	Jay May	04/2015
	Jim McGarvey	04/2015
	XXXXX	

2014 ANNUAL APPOINTMENTS			DATE TERM EXPIRES
	XXXXX		
	XXXXX		
Records Access Officer	Jennifer Kraft		04/2015
Zoning Officer	Chris Lexer		04/2015
Enforcement Officer Under the Multiple Residence Law and Assistant Zoning Officer	Larry Kilburn		04/2014
Fair Housing Officer	Jay May		04/2015
Official Depositories	M & T Bank		04/2015
	Bank of Castile		
	Community Bank		
	Five Star Bank		
	Chase		
Official Newspaper	Arcade Herald		04/2015
Department Liaisons			
Beautification Committee	Jim McGarvey		04/2015
Electric	Ken Rule		04/2015
Fire/Ambulance	Andy Koerner		04/2015
Justice	Jay May		04/2015
Office	Jim McGarvey		04/2015
Police	Jay May		04/2015
Recreation Commission	Donna Schiener		04/2015
Sewer	Andy Koerner		04/2015
Streets & Parks	Donna Schiener		04/2015
Town of Arcade	Jim McGarvey		04/2015
Water	Andy Koerner		04/2015
Revitalize Arcade Committee	Jay May		04/2015
	Joanne Offers		04/2015
Health Insurance Committee (one (1) representative nominated by each of the CSEA General Unit and Police Unit and two (2) representatives will work with the Insurance Broker to research and recommend a contract for insurance coverage)	Jay May		04/2015
	Jennifer Kraft		04/2015
Sick Bank Committee (Mayor (or his/her designee), one (1) member of the administrative staff and two (2) representatives from the CSEA)	Jay May		04/2015
	Jennifer Kraft		04/2015
Village Board Regular Meeting Schedule	1st and 3rd Tuesdays of each month @ 7:00pm		04/2015
Planning Board Regular Meeting Schedule	2nd Wednesday of each month @ 7:00pm		
Zoning Board of Appeals Regular Meeting Schedule	3rd Monday of each month @ 7:00pm		
Planning Board Member Appointments (5 year term)	Paul Bijhouwer, Chairman	05/18/2004	04/2015
	Aaron Felber	12/04/2011	04/2015
	Rich Kosmerl	04/01/2014	04/2019
Zoning Board of Appeals Appointments (5 year term)	Gordon Cramer	04/03/2012	04/2017
	Paul Sanders	04/01/2014	04/2019

Motion by Trustee Rule and seconded by Trustee Schiener, the appointments listed above be approved as presented by Mayor May.

The motion was passed upon the following vote

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andrew Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	5	Yes	0	No	0	Abstain	0	Absent
RESULTS								
	X	PASS				FAIL		

ESTABLISH NEXT ORGANIZATIONAL MEETING

Mayor May scheduled the next organizational meeting for April 6, 2015

ADVANCE APPROVAL OF CLAIMS

The following resolution was offered by Trustee McGarvey and seconded by Trustee Koerner

RESOLUTION

WHEREAS, pursuant to Village Law §5-524(6), the Board has determined to authorize payment in advance of audit of claims for utility bills, postage, freight, payroll, sales tax, bond debt, authorized travel advance and fees for registration and attendance at pre-approved meetings, conferences, schools, seminars, and workshops, and any other payment deemed necessary with authority of the Clerk/Treasurer; and

WHEREAS, all such claims must be presented at the next regular meeting for audit; and

NOW THEREFORE BE IT RESOLVED, that this resolution is effective immediately.

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andrew Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	5	Yes	0	No	0	Abstain	0	Absent
RESULTS								
	X	PASS				FAIL		

MILEAGE REIMBURSEMENT

The following resolution was offered by Trustee Schiener and seconded by Trustee Rule:

RESOLUTION

WHEREAS, pursuant to Village Law §5-524(7), the Board has determined to pay mileage as reimbursement to officers and employees of the Village who use their personal vehicles while performing their official duties on behalf of the Village.

WHEREAS, the Board approves reimbursement to such officers and employees at the approved IRS business mileage rate in effect at the time of such travel.

NOW THEREFORE BE IT RESOLVED, that this resolution is effective immediately.

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	5	Yes	0	No	0	Abstain	0	Absent
RESULTS								
	X	PASS				FAIL		

ATTENDANCE AT MEETINGS, CONFERENCES, SCHOOLS, SEMINARS, WORKSHOPS

The following resolution was offered by Trustee McGarvey and seconded by Trustee Rule:

RESOLUTION

WHEREAS, pursuant to General Municipal Law §77-b, the Board has determined that there is to be held during the coming official year meetings, conferences, schools, seminars, workshops; and

WHEREAS, the Board has determined that attendance by the Mayor, Deputy Mayor, Trustees, Superintendent of Public Works, Chief of Police, Police Sergeant, Justice, and Acting Justice, Clerk/Treasurer, and Deputy Clerk/Treasurer to such meetings, conferences, schools, seminars, workshops be necessary for the betterment of the VOA;

WHEREAS, the Board approves travel expenses for such meetings, conferences, schools, seminars, workshops as included in the respective Department budget, are within New York State, are not in excessive of \$200, are not in excessive of one day in duration, and are performed utilizing a cost effective and reasonable method of travel;

WHEREAS, the Board requires that upon return from the meeting, conferences, schools, seminars, workshop a written statement must be made to the Board within thirty (30) days of the meeting, conference, school, seminar, workshop that summarizes what was discussed and demonstrates what was gained by participating in the meeting, conference, school, seminar, workshop.

NOW THEREFORE BE IT RESOLVED, that this resolution shall take effect immediately.

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andrew Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	5	Yes	0	No	0	Abstain	0	Absent
RESULTS								
	X	PASS				FAIL		

ADJOURN

There being no further business to come before the Board at the annual organizational meeting, the meeting duly adjourned at 7:18 pm.

The regular meeting of the Village of Arcade Board of Trustees, Wyoming County, New York was held on Tuesday, April 1, 2014 at 7:18 pm there were:

PRESENT

Mayor Jay May, Trustee Ken Rule, Trustee Jim McGarvey, Trustee Donna Schiener, Trustee Andy Koerner, Superintendent of Public Works Larry Kilburn, Clerk/Treasurer Jennifer Kraft, Police Chief John Laird, Deputy Clerk/Treasurer Michelle Karpinski.

ALSO PRESENT

Carole Jones. Sheri Bell-Beyer, Sandi Dutton, Mark Smith, Mike Landis, Tom Spencer, Jane Braemer, Mike Declerck and Jackie Bialaszewski

OPEN SOLID WASTE COLLECTION BIDS

The following were received for the contract period of June 1, 2014 through May 31, 2016:

Modern Corporation 4746 Model City Road Model City NY 14107-0209	\$255,686 pickup and new recycle bins
NuWay Sanitation 270 Liberty Street Arcade NY 14009	\$216,300 pickup only \$224,000 pickup and recycle bins
Waste Management 100 Ransier Drive West Seneca NY 14224	\$217,00 pickup only \$222,278 pickup and recycle bins

Motion by Trustee McGarvey and seconded by Trustee Rule to turn the bids over to Superintendent of Public Works Kilburn for review and comment at the next board meeting, April 15, 2014.

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andrew Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:	5	Yes	0	No	0	Abstain	0	Absent
RESULTS	X	PASS					FAIL	

APPROVE MINUTES

Motion by Trustee Rule and seconded by Trustee Schiener the minutes of the special meeting dated March 10, 2014 be approved as presented by Mayor May.

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andrew Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:	5	Yes	0	No	0	Abstain	0	Absent
RESULTS	X	PASS					FAIL	

APPROVE MINUTES

Motion by Trustee McGarvey and seconded by Trustee Rule, the minutes of the budget work session dated March 17, 2014 be approved as presented by Clerk/Treasurer Kraft.

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andrew Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	5	Yes	0	No	0	Abstain	0	Absent
RESULTS								
	X	PASS				FAIL		

APPROVE MINUTES

Motion by Trustee Schiener and seconded by Trustee McGarvey, the minutes of the budget work session dated March 19, 2014 be approved as presented by Clerk/Treasurer Kraft.

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andrew Koerner		Yes		No	X	Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	4	Yes	0	No	1	Abstain	0	Absent
RESULTS								
	X	PASS				FAIL		

APPROVE MINUTES

Motion by Trustee Rule and seconded by Trustee Koerner, the minutes of the regular meeting dated March 25, 2014 be approved as presented by Clerk/Treasurer Kraft.

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andrew Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey		Yes		No	X	Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	4	Yes	0	No	1	Abstain	0	Absent
RESULTS								
	X	PASS				FAIL		

VACATION CARRYOVER

Officer Dustin Brown has requested a carryover of two weeks' vacation, the board agreed.

RX DRUG TAKE BACK:

The VOA police department in conjunction with the Wyoming County Sheriff's department will hold a RX Drug Take Back on Saturday April 26, 2014 from 10:00 am to 2:00 pm in the Village's back parking lot.

FY 2013-14 BUDGET AMENDMENT

Motion by Trustee McGarvey and seconded by Trustee Schiener, the FY 2013-14 budget be amended as follows:

Funds received from the Justice Court Grant in the of \$17,550

INCREASE REVENUE	INCREASE EXPENDITURE
001-4-3089-0134	001-5-1110-200-2000
In the amount of \$17,550	

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:	5	Yes	0	No	0	Abstain	0	Absent
RESULTS	X	PASS					FAIL	

AUDIT BILLS

Motion by Trustee Schiener and seconded by Trustee McGarvey bills be audited and paid in the amount of \$290,461.95 and that the Clerk be granted permission to transfer funds from the money market accounts to the checking accounts to cover such bills.

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andrew Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:	5	Yes	0	No	0	Abstain	0	Absent
RESULTS	X	PASS					FAIL	

ADJOURN

There being no further business to come before the Board the meeting duly adjourned at 7:40 pm upon motion by Trustee McGarvey and seconded by Trustee Rule.

Clerk/Treasurer