

The regular meeting of the Village of Arcade (VOA) Board of Trustees, Wyoming County, New York was held on Tuesday, October 21, 2014 at 7:00 pm there were:

**PRESENT**

Mayor Jay May, Trustee Ken Rule, Trustee Jim McGarvey, Trustee Donna Schiener Trustee Andrew Koerner, Superintendent of Public Works Larry Kilburn, Clerk/Treasurer Jennifer Kraft, Police Chief Anthony Biscaro.

**ABSENT**

Deputy Clerk Treasurer Michelle Karpinski

**ALSO PRESENT**

Sandra Dutton

**PLEDGE OF ALLEGIANCE**

Mayor May opened the meeting with the Pledge of Allegiance.

**APPROVE MINUTES**

Motion by Trustee McGarvey and seconded by Trustee Koerner, the minutes from the regular meeting held on October 7, 2014 be approved as presented by Clerk/Treasurer Kraft.

The motion was passed upon the following vote:

<b>VOTE</b>								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
<b>VOTE TOTAL:</b>	5	Yes	0	No	0	Abstain	0	Absent
<b>RESULTS</b>	<b>X</b>	<b>PASS</b>				<b>FAIL</b>		

**PROPERTY MAINTENANCE**

Trustee Koerner handed out draft versions of the proposed property maintenance law. After review it was determined Clerk Treasurer Kraft will send the draft of the law to Attorney Robert Kutzuba for review and recommendation.

**CANTER FOR CANCER**

Chief Biscaro reported the Canter for Cancer went well without incident.

**WATER TRANSMISSION PROJECT**

After discussion it was determined to have the Water project pay for the replacement of driveway aprons in the Village when replacing the water line. Outside the Village driveway aprons will be replaced with the same material as that which already exists. When bidding the project this should be included in the specifications.

**PERMISSION TO DESTROY RECORDS**

Motion by Trustee Schiener and seconded by Trustee Rule to authorize Clerk Treasurer Kraft to destroy the following records in accordance with the NYS MU1 guidelines:

<b>RECORDS</b>	<b>RETENTION PERIOD</b>
Facility Use Applications 2006-2008	6 years
2 Year Lease Purchase Agreement 1995	6 years after final payment

The motion was passed upon the following vote:

<b>VOTE</b>									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner	X	Yes		No		Abstain		Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
<b>VOTE TOTAL:</b>									
	5	Yes	0	No	0	Abstain	0	Absent	
<b>RESULTS</b>									
	X	<b>PASS</b>					<b>FAIL</b>		

**FY 2014-2015 BUDGET AMENDMENT**

Motion by Trustee McGarvey and seconded by Mayor May, the FY 2014-2015 budget be amended as follows because funds have been received from the NYS Archives grant and expenditures have been realized, both in the amount of \$18,038.00. Fund balance will be debited for \$18,038 and the expenditure accounts will be credited, consultants for \$4,473 and materials and supplies for \$13,565.

<b>INCREASE REVENUE</b>		<b>INCREASE EXPENDITURE</b>	
001-4-9999-9999	\$18,038	001-5-1460-400-4220	\$4,473
		001-5-1460-400-4690	\$13,565
In the amount of <b>\$18,038</b>			

The motion was passed upon the following vote:

<b>VOTE</b>									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner	X	Yes		No		Abstain		Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
<b>VOTE TOTAL:</b>									
	5	Yes	0	No	0	Abstain	0	Absent	
<b>RESULTS</b>									
	X	<b>PASS</b>					<b>FAIL</b>		

**BANK RESOLUTION**

Motion by Trustee Schiener and seconded by Trustee Koerner to authorize Clerk Treasurer Kraft and Deputy Clerk Treasurer Karpinski to have signing authority on the Village of Arcade's Certificate of Deposit, account #31003903773032, that is held at M&T Bank.

The motion was passed upon the following vote:

<b>VOTE</b>									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner	X	Yes		No		Abstain		Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
<b>VOTE TOTAL:</b>									
	5	Yes	0	No	0	Abstain	0	Absent	
<b>RESULTS</b>									
	X	<b>PASS</b>					<b>FAIL</b>		

**AUDIT BILLS**

Motion by Trustee Schiener and seconded by Trustee McGarvey, the Village bills be audited and paid in the amount of \$299,729.09 and that the Clerk be authorized to transfer funds from the money market accounts to the checking accounts to cover such bills.

The motion was passed upon the following vote:

<b>VOTE</b>									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner	X	Yes		No		Abstain		Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
<b>VOTE TOTAL:</b>	5	Yes	0	No	0	Abstain	0	Absent	
<b>RESULTS</b>	<b>X</b>	<b>PASS</b>					<b>FAIL</b>		

**EXECUTIVE SESSION**

Motion by Trustee McGarvey and seconded by Trustee Rule, the Board enter into executive session to discuss the following topic(s) at 7:49 pm:

- Proposed acquisition, sale or lease of real property

The motion was passed upon the following vote:

<b>VOTE</b>									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner	X	Yes		No		Abstain		Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
<b>VOTE TOTAL:</b>	5	Yes	0	No	0	Abstain	0	Absent	
<b>RESULTS</b>	<b>X</b>	<b>PASS</b>					<b>FAIL</b>		

Motion by Trustee Koerner and seconded by Trustee McGarvey, the Board exit executive session at 8:02 pm.

The motion was passed upon the following vote:

<b>VOTE</b>									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner	X	Yes		No		Abstain		Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
<b>VOTE TOTAL:</b>	5	Yes	0	No	0	Abstain	0	Absent	
<b>RESULTS</b>	<b>X</b>	<b>PASS</b>					<b>FAIL</b>		

**REPORTS RECEIVED**

The following reports were received, reviewed, and placed on file:

- None.

**ADJOURN**

There being no further business to come before the Board the meeting duly adjourned at 8:02 pm upon motion by Trustee Rule and seconded by Trustee McGarvey.

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Clerk/Treasurer