

The budget work session of the Village of Arcade (VOA) Board of Trustees, Wyoming County, New York was held on Tuesday, March 31, 2015 at 7:00 pm there were:

PRESENT

Mayor Jay May, Trustee Ken Rule, Trustee Jim McGarvey, Trustee Donna Schiener Trustee Andrew Koerner, Superintendent of Public Works Larry Kilburn, Clerk/Treasurer Jennifer Kraft, Police Chief Anthony Biscaro, Deputy Clerk/Treasurer Michelle Karpinski.

ALSO PRESENT

Dan Laird, David Carr

PLEDGE OF ALLEGIANCE

Mayor May opened the meeting with the Pledge of Allegiance.

MOMENT OF SILENCE

Mayor May requested a moment of silence to honor Frank Wood, who passed away over the weekend.

AWARD JCAP GRANT BID

The following bids were received for the JCAP grant project:

James McGarvey General Contractor 495 Main Street Arcade NY 14009	\$14,963
Robert Koerner Construction 6233 Youngers Road Bliss NY 14024	\$18,225
Hopkins Building Construction, Inc. 12125 Gales Court Chaffee NY 14030	\$26,750

Motion by Trustee Rule and seconded by Trustee Schiener to award the JCAP grant project bid to McGarvey Construction in the amount of \$14,963 per the recommendation of Superintendent of Public Works Kilburn.

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner		Yes		No	X	Abstain		Absent
Trustee Jim McGarvey		Yes		No	X	Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:	3	Yes	0	No	2	Abstain	0	Absent
RESULTS	X	PASS				FAIL		

AWARD CLEANING AND TELEVISIONING SEWER LINES BID

The following bids were received for the cleaning and televising of the sewer lines; the project is funded by a grant through Environmental Facilities Corp. EFC. The work will involve Rt. 98 N, Park Street and the side roads off of Park. The project has a set amount of \$24,000 and the bids are the number of feet of sewer line that will be worked on:

Sewer Specialty Service Co. Inc. 2462 New Road Leicester NY 14481	18,461.5 feet
Kandey Company Inc. 19 Ransier Drive West Seneca NY 14224	10,715 feet
United Survey, Inc. 25145 Broadway Avenue Cleveland OH 44146	8,450 feet

Motion by Trustee McGarvey and seconded by Trustee Rule to award the cleaning and televising of the sewer lines bid to Sewer Specialty Service Company, Inc. for 18,461.5 feet, per the recommendation of Superintendent of Public Works Kilburn.

The motion was passed upon the following vote:

VOTE									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner	X	Yes		No		Abstain		Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
VOTE TOTAL:									
	5	Yes	0	No	0	Abstain	0	Absent	
RESULTS									
	X	PASS					FAIL		

AWARD DIRECTIONAL BORE UNDER THE RR TRACKS BID

The following bids were received for the directional bore under the RR tracks bid:

D&H Excavating, Inc. 11939 Route 98 South Arcade NY 14009	\$47,900 Pipe \$21 p/ft Start date 5/1/15
Custom Crews Inc. 6111 Old Niagara Road Lockport NY 14094	\$33,155 Pipe \$29.43 p/ft Start date 5/11/15
Performance Cable Contracting, Inc. 62 Ransier Drive West Seneca NY 14224	\$31,200 Pipe \$21.77 p/ft No start date given

Motion by Trustee Rule and seconded by Trustee McGarvey to award the directional bore under the RR tracks bid to Performance Cable Contracting, Inc. in the amount of \$31,200, pipe \$21.77 p/ft, per the recommendation of Superintendent of Public Works Kilburn.

The motion was passed upon the following vote:

VOTE									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner	X	Yes		No		Abstain		Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
VOTE TOTAL:									
	5	Yes	0	No	0	Abstain	0	Absent	
RESULTS									
	X	PASS					FAIL		

REJECT ALL BIDS FOR DUMP TRUCK

Although the specs for the dump truck were the same as were formerly used all bids came in with a longer length. As a result the trucks would all be too long for the garage and the truck needs to be re-bid.

Motion by Mayor May and seconded by Trustee Schiener to reject all the bids received for the dump truck bid and the board authorizes Superintendent of Public Works Kilburn to re-bid with the specifics for a shorter chassis and shorter dump body.

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	5	Yes	0	No	0	Abstain	0	Absent
RESULTS								
	X	PASS					FAIL	

APPROVE ADDITIONAL WORK STREAM BANK PROJECT CLEAR CREEK

Superintendent of Public Works Kilburn has requested approval of additional stabilization of the bank of Clear Creek. The awarded bid amount leaves a surplus of the funds already in place which would allow for this work without further funding. The NYS Division of Homeland Security and Emergency Services has already approved the additional work.

Motion by Trustee Rule and seconded by Trustee McGarvey to approve the additional stabilization of the bank of Clear Creek.

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	5	Yes	0	No	0	Abstain	0	Absent
RESULTS								
	X	PASS					FAIL	

APPROVE ADDITIONAL WORK WATER MAIN TRANSMISSION PROJECT

Superintendent of Public Works Kilburn has requested approval of additional work to the water main transmission line project. Funding has been secured and the bid for the project came in under the amount estimated by the engineers, which leaves a surplus. Superintendent of Public Works Kilburn would like to proceed with replacing the existing six (6) in water main on Eagle Street in Sandusky. No further funding needs to be secured for this project.

Motion by Trustee McGarvey and seconded by Trustee Schiener to authorize Superintendent of Public Works Kilburn to proceed with securing the engineering for the replacement of the six (6) inch water main on Eagle Street in Sandusky.

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	5	Yes	0	No	0	Abstain	0	Absent
RESULTS								
	X	PASS					FAIL	

FY 2014-2015 BUDGET AMENDMENT

Clerk Treasurer Kraft did a budget amendment in the amount of \$250,000, an increase to expenditure and an appropriation from fund balance, for the ordering of the fire truck. The amount should have only been \$198,000 as \$52,000 was already in the budget. The Clerk is requesting authorization to reverse the first budget amendment and re-amend the budget in the correct amount.

Motion by Trustee McGarvey and seconded by Trustee Koerner, the FY 2014-2015 budget be amended as follows because funds were moved from the Equipment Replacement Reserve in the amount of \$198,000.00 to pay for the down payment of the fire truck.

INCREASE REVENUE	INCREASE EXPENDITURE
001-4-9999-9999	001-5-3410-200-2001
From Fund Balance Budget Only	ERR Expense
In the amount of \$198,000.00	

The motion was passed upon the following vote:

VOTE									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner	X	Yes		No		Abstain		Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
VOTE TOTAL:	5	Yes	0	No	0	Abstain	0	Absent	
RESULTS	X	PASS					FAIL		

FY 2014-2015 BUDGET ADJUSTMENTS

Motion by Mayor May and seconded by Trustee Rule, the budget adjustments be approved as presented by the Clerk (attached).

The motion was passed upon the following vote:

VOTE									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner	X	Yes		No		Abstain		Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
VOTE TOTAL:	5	Yes	0	No	0	Abstain	0	Absent	
RESULTS	X	PASS					FAIL		

EXECUTIVE SESSION

Motion by Trustee Rule and seconded by Trustee Schiener, the Board enter into executive session to discuss the following topic(s) at 8:24 pm:

- Contract negotiations

The motion was passed upon the following vote:

VOTE									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner	X	Yes		No		Abstain		Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
VOTE TOTAL:	5	Yes	0	No	0	Abstain	0	Absent	
RESULTS	X	PASS					FAIL		

Motion by Trustee Rule and seconded by Trustee Schiener, the Board exit executive session at 9:00 pm.

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:	5	Yes	0	No	0	Abstain	0	Absent
RESULTS	X	PASS				FAIL		

REVIEW OF GENERAL, WATER, SEWER AND ELECTRIC BUDGETS

All budgets were reviewed. David Carr, foreman of the water department, discussed the difficulties this year due to all of the water main breaks and frozen meters; when possible additional labor was derived from the highway department. The van the department currently uses is in need of replacement, which has been budgeted for the 2015-16 fiscal year.

Dan Laird, foreman of the highway department, discussed the projects the department is hoping to accomplish in the 2015-16 fiscal year. These projects include sidewalk repairs/replacements as well as road work.

Adjustments were made to the general fund; all tentative budgets were approved and will be reviewed at the public hearing at the annual meeting on April 7, 2015.

ADJOURN

There being no further business to come before the Board the meeting duly adjourned at 9:17 pm upon motion by Trustee Rule and seconded by Trustee Schiener.

Clerk/Treasurer

3-30-2015 3:35 PM
 PACKET: 00213-PER BOARD DIRECTIVE 3/31/15
 BUDGET CODE: CB-Current Budget

BUDGET ADJUSTMENT REGISTER

FUND ACCOUNT	DATE	DESCRIPTION	ADJUSTMENT	ORIGINAL BUDGET	PREVIOUS ADJUSTMENTS	NEW BUDGET	BUDGET BALANCE

Budget Adj. # 000567							
001 5-1320-400-4220	3/31/2015	PER BRD DIRECTIVE 3 CONSULTANTS	1,025.00-	5,650.00	0.00	4,625.00	0.00
001 5-1325-400-4220	3/31/2015	PER BRD DIRECTIVE 3 CONSULTANTS	1,025.00	860.00	1,137.81	4,125.81	1,487.66-

Budget Adj. # 000568							
001 5-1910-400-4000	3/31/2015	PER BRD DIRECTIVE 3 UNALLOCATED INSURANCE	1,083.00-	63,000.00	0.00	61,917.00	8,603.48
001 5-1325-400-4220	3/31/2015	PER BRD DIRECTIVE 3 CONSULTANTS	1,083.00	880.00	1,137.81	4,125.81	1,487.66-

Budget Adj. # 000569							
001 5-3410-400-4270	3/31/2015	PER BRD DIRECTIVE 3 UTILITIES	788.56-	9,000.00	0.00	8,211.44	558.24-
001 5-3410-200-2000	3/31/2015	PER BRD DIRECTIVE 3 EQUIPMENT	788.56	14,000.00	11,894.00	26,682.56	11,026.00

Budget Adj. # 000570							
001 5-7140-100-1000	3/31/2015	PER BRD DIRECTIVE 3 PERSONNEL SERVICES-REG	13.00-	22,900.00	0.00	22,687.00	8,406.75
001 5-7140-400-4690	3/31/2015	PER BRD DIRECTIVE 3 MATERIALS/SUPPLIES/MAINT	13.00	1,000.00	964.60	1,977.60	72.12-

Budget Adj. # 000571							
001 5-9010-800-9000	3/31/2015	PER BRD DIRECTIVE 3 STATE RETIREMENT SYSTEM	1,331.30-	59,865.00	8,289.50-	50,244.20	0.00
001 5-5142-400-4460	3/31/2015	PER BRD DIRECTIVE 3 SALT & SAND	1,331.30	26,500.00	0.00	27,831.30	777.54-

Budget Adj. # 000572							
005 5-9010-800-8000	3/31/2015	PER BRD DIRECTIVE 3 STATE RETIREMENT SYSTEM	1,398.00-	37,015.00	4,185.09-	31,431.91	0.15
005 5-8320-400-4330	3/31/2015	PER BRD DIRECTIVE 3 REPAIRS TO EQUIP NON-OFFICE	1,398.00	0.00	4,000.00	5,398.00	7,919.03-

3-30-2015 3:35 PM
 PACKET: 00213-PER BOARD DIRECTIVE 3/31/15
 BUDGET CODE: CB-Current Budget

BUDGET ADJUSTMENT REGISTER

FUND ACCOUNT	DATE	DESCRIPTION	ADJUSTMENT	ORIGINAL BUDGET	PREVIOUS ADJUSTMENTS	NEW BUDGET	BUDGET BALANCE

Budget Adj. # 000573							
005 5-8340-100-1000	3/31/2015	PER BRD DIRECTIVE 3 PERSONNEL SERVICES-REG	7,550.50-	70,800.00	1,583.05-	61,666.45	2,050.96
005 5-8320-100-1000	3/31/2015	PER BRD DIRECTIVE 3 PERSONNEL SERVICES-REG	4,748.62	17,600.00	0.00	22,348.62	2,781.48-
005 5-8320-101-1000	3/31/2015	PER BRD DIRECTIVE 3 LABOR-CHURCH ST WELL	583.20	0.00	0.00	583.20	0.00
005 5-8320-102-1000	3/31/2015	PER BRD DIRECTIVE 3 LABOR-SULLIVAN WELL	518.40	0.00	0.00	518.40	29.22-
005 5-8320-103-1000	3/31/2015	PER BRD DIRECTIVE 3 LABOR-SANDUSKY WELL	246.48	0.00	1,289.96	1,536.44	759.72-
005 5-8320-104-1000	3/31/2015	PER BRD DIRECTIVE 3 LABOR-MUTTON HOLLOW WELL	259.20	0.00	191.58	450.78	0.00
005 5-8320-105-1000	3/31/2015	PER BRD DIRECTIVE 3 LABOR-LOWER EAGLE SPRING	952.92	0.00	455.85	1,408.77	0.00
005 5-8320-106-1000	3/31/2015	PER BRD DIRECTIVE 3 LABOR-UPPER EAGLE SPRING	241.68	0.00	184.86	426.54	667.32-

Budget Adj. # 000574							
006 5-8130-400-4050	3/31/2015	PER BRD DIRECTIVE 3 1ST AID SUPPLIES & SAFETY EQUIP	39.00-	600.00	0.00	561.00	193.86
006 5-8130-200-2000	3/31/2015	PER BRD DIRECTIVE 3 EQUIPMENT	39.00	6,000.00	1,990.15	8,029.15	58,030.83

Budget Adj. # 000575							
006 5-9010-800-8000	3/31/2015	PER BRD DIRECTIVE 3 STATE RETIREMENT SYSTEM	4,030.00-	46,725.00	3,685.59-	39,009.41	1,931.57
006 5-8130-463-4000	3/31/2015	PER BRD DIRECTIVE 3 JCB 406 WHEEL LOADER #63	4,030.00	500.00	0.00	4,530.00	747.47-

Budget Adj. # 000576							
007 5-0785-100-4830	3/31/2015	PER BRD DIRECTIVE 3 STATE RETIREMENT SYSTEM	1,704.00-	157,750.00	550.00-	146,704.00	5,805.80
007 5-0785-100-1050	3/31/2015	PER BRD DIRECTIVE 3 LABOR: 1ST AID & SAFETY	1,704.00	0.00	0.00	1,704.00	0.89

3-30-2015 3:35 PM
 PACKET: 00213 PER BOARD DIRECTIVE 3/31/15
 BUDGET CODE: CB-Current Budget

BUDGET ADJUSTMENT REGISTER

FUND ACCOUNT	DATE	DESCRIPTION	ADJUSTMENT	ORIGINAL BUDGET	PREVIOUS ADJUSTMENTS	NEW BUDGET	BUDGET BALANCE

Budget Adj. # 000577							
007 5-0741-224-4220	3/31/2015	PER BRD DIRECTIVE 3 CONSULTANTS	694.00-	2,500.00	55.17-	1,750.83	1,750.83
007 5-0787-100-4220	3/31/2015	PER BRD DIRECTIVE 3 CONSULTANTS	694.00	0.00	0.00	694.00	18.07

Budget Adj. # 000578							
007 5-0785-100-4830	3/31/2015	PER BRD DIRECTIVE 3 STATE RETIREMENT SYSTEM	360.00-	167,750.00	550.00-	146,704.00	5,805.80
007 5-0787-085-1000	3/31/2015	PER BRD DIRECTIVE 3 GENERATOR: BIXBY HILL	360.00	0.00	497.48	857.48	0.14

Budget Adj. # 000579							
007 5-0785-100-4830	3/31/2015	PER BRD DIRECTIVE 3 STATE RETIREMENT SYSTEM	352.00-	167,750.00	550.00-	146,704.00	5,805.80
007 5-0787-086-1000	3/31/2015	PER BRD DIRECTIVE 3 GENERATOR: COUNTY LINE RD	352.00	0.00	204.91	556.91	0.34

Budget Adj. # 000580							
007 5-0785-100-4830	3/31/2015	PER BRD DIRECTIVE 3 STATE RETIREMENT SYSTEM	18,080.00-	167,750.00	550.00-	146,704.00	5,805.80
007 5-0787-100-1000	3/31/2015	PER BRD DIRECTIVE 3 REPAIRS TO GEN PROPERTY-REG	18,080.00	0.00	22,955.36	41,036.36	7,802.43-
						0.00	
TOTAL IN PACKET--							

*** BUDGET DEFICIT WARNINGS ***

FUND ACCOUNT	NAME	BALANCE
001 5-1325-400-4220	CONSULTANTS	1,487.66-
001 5-3410-400-4270	UTILITIES	558.24-
001 5-5142-400-4460	SALT & SAND	777.54-
001 5-7140-400-4690	MATERIALS/SUPPLIES/MAINT	72.12-
005 5-8320-100-1000	PERSONNEL SERVICES-REG	2,781.48-

3-30-2015 10:35 AM

BUDGET ADJUSTMENT REGISTER

PACKET: 00213-PER BOARD DIRECTIVE 3/31/15

BUDGET CODE: CB-Current Budget

FUND ACCOUNT	DATE	DESCRIPTION	ADJUSTMENT	ORIGINAL BUDGET	PREVIOUS ADJUSTMENTS	NEW BUDGET	BUDGET BALANCE

Budget Adj. # 000580							
005 5-8320-102-1000		LABOR-SULLIVAN WELL	29.22-				
005 5-8320-103-1000		LABOR-SANDUSKY WELL	759.72-				
005 5-8320-106-1000		LABOR-UPPER EAGLE SPRING	667.32-				
005 5-8320-400-4330		REPAIRS TO EQUIP NON-OFFICE	7,939.03-				
006 5-8130-463-4000		JCB 406 WHEEL LOADER #63	747.47-				
007 5-0787-100-1000		REPAIRS TO GEN PROPERTY-REG	7,802.43-				

TOTAL WARNINGS: 11

*** NO ERRORS ***

*** END OF REPORT ***