

The regular meeting of the Village of Arcade (VOA) Board of Trustees, Wyoming County, New York was held on Tuesday, May 5, 2015 at 7:00 pm there were:

PRESENT

Mayor Jay May, Trustee Ken Rule, Trustee Jim McGarvey, Trustee Donna Schiener Trustee Andrew Koerner, Superintendent of Public Works Larry Kilburn, Clerk/Treasurer Jennifer Kraft, Police Chief Anthony Biscaro.

ABSENT

Deputy Clerk/Treasurer Michelle Karpinski

ALSO PRESENT

Dan Meyers

PLEDGE OF ALLEGIANCE

Mayor May opened the meeting with the Pledge of Allegiance.

TRADE FAIR

Mayor May thanked everyone for their support by volunteering their time at the recent Trade Fair, with a special thank you to Superintendent of Public Works Kilburn because he stepped in when one of our volunteers could not fulfill their time slot. Superintendent of Public Works Kilburn stayed all day on Sunday and the Mayor was very appreciative.

AWARD ELECTRIC SUPPLIES BID

Bids were received from the following companies:

Hull Electric 2409 Constitution Avenue Olean NY 14760	Marmon Utility LLC 53 Old Wilton Road Milford NH 03055
Southern Tier Electric 123 N. Clark Street Olean NY 14760	Irby Utilities 4083 Buckley Road Liverpool NY 13088
Gotto Go Electric 7865 E. Main Road Leroy NY 14482	Wesco Distribution 1255 Danner Drive Aurora OH 44202
County Line Electric 31 Church Street Silver Springs NY 14550	

The awarded bids were awarded to the lowest bidder in accordance with specific bid requirements. Some bids received were dismissed due to unacceptable alternates or due to an excessive lead time. Motion by Trustee Schiener and seconded by Trustee Koerner to award the electric supply bid per the recommendation of Superintendent of Public Works Kilburn. (See attachment)

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:	5	Yes	0	No	0	Abstain	0	Absent
RESULTS	X	PASS					FAIL	

APPROVE MINUTES

Motion by Trustee Rule and seconded by Trustee Koerner, the minutes from public hearing and the regular meeting held on April 21, 2015 be approved as presented by Clerk/Treasurer Kraft.

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	5	Yes	0	No	0	Abstain	0	Absent
RESULTS								
	X	PASS					FAIL	

AUTHORIZATION TO BID SIDEWALKS

Motion by Trustee Rule and seconded by Trustee Koerner to authorize Superintendent of Public Works Kilburn to bid the sidewalk work on Haskell Avenue, approximately 2,000 feet, this would be the labor costs as we purchase the concrete on the County contract.

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	5	Yes	0	No	0	Abstain	0	Absent
RESULTS								
	X	PASS					FAIL	

REPORT OF MISCELLANEOUS ITEMS SPW

- Discussed the use of a chip and sealing product that contains fibers rather than paving roads. This product is supposed to last much longer than traditional products.
- Work has begun on the water main transmission line replacement, the work is slow going
- Traffic counter at park, over weekend there were about 2300 vehicles

RESOLUTION - 2015 TAX LEVY

The following resolution was offered by Mayor May and seconded by Trustee Schiener:

RESOLUTION

WHEREAS, Real Property Tax Law §1420 mandates that the Board of Trustees levy the tax for the ensuing year by May 15th; and

WHEREAS, the Board of Trustees has adopted a budget for the period June 1, 2015 through May 31, 2016 showing an amount to be raised by taxation; and

WHEREAS, the taxable assessed value of the Village for the period June 1, 2015 through May 31, 2016 has been set forth in the final assessment roll and verified by the assessors; and

BE IT RESOLVED, that Clerk/Treasurer Kraft be hereby authorized and directed to extend and carry out upon the roll the amount to be levied against each parcel of real property with a tax rate of 15.790027 per thousand of assessed valuation.

Total General Fund Tax Levy\$1,420,135.00

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:	5	Yes	0	No	0	Abstain	0	Absent
RESULTS	X	PASS				FAIL		

2015 TAX WARRANT

The following resolution was offered by Trustee Rule and seconded by Trustee McGarvey

To: Jennifer Kraft, Clerk Treasurer

YOU ARE HEREBY COMMANDED to receive and collect from the persons named in the tax roll hereunto annexed, the several sums stated in the last column hereof opposite their respective names, being a total of **\$1,420,135.00**.

For General Fund.....	\$1,420,135.00
For Omitted Taxes	\$0.00
For Delinquent Water Rents, Charges, & Interest	\$0.00
For Delinquent Sewer Rents, Charges, & Interest.....	\$0.00
For Miscellaneous General Fund Accounts Receivable.....	\$0.00
For Miscellaneous Water Fund Accounts Receivable	\$0.00
For Miscellaneous Sewer Fund Accounts Receivable	\$0.00
For Tax Rebate	\$0.00
Total Real Property Taxes & Other Charges on Roll.....	\$1,420,135.00

YOU ARE FURTHER COMMANDED to receive and collect such sums without additional charge between June 1, 2015 and June 30, 2015, both inclusive; and thereafter to collect with such of the sums as have not been theretofore collected, an additional charge of five percent (5%) between July 1, 2015 and July 31, 2015 and an additional one percent (1%) for each month thereafter. No payments shall be accepted after October 31, 2015. Unpaid taxes will be re-levied January 1, 2016 by Wyoming County with an additional seven percent (7%).

YOU ARE FURTHER COMMANDED to collect the unpaid taxes, with interest as herein provided, and to impose a charge of \$2.00 to offset the expense of mailing notices of unpaid taxes.

YOU ARE FURTHER COMMANDED to return the tax roll and warrant on or before November 1, 2015, and at the same time deliver an account of the unpaid taxes to the Board of Trustees. The account must describe each parcel of real property upon which taxes are unpaid, the person(s) whose name the property is assessed, and the amount of unpaid tax.

YOU ARE FURTHER COMMANDED to publish a notice in the Arcade Herald newspaper, once a week for two (2) successive weeks, stating that the tax roll and warrant have been delivered to you for the collection of the taxes levied on such roll. The notice must designate that taxes will be collected at the Village of Arcade Office, 17 Church Street, Arcade NY from June 1 to an including June 30 from 7:00am to 4:00pm, except Saturdays, Sundays, and holidays. The notice must state the interest required to be added after June 30 as herein provided.

IN WITNESS WHEREOF: The Village of Arcade Board of Trustees has caused this tax warrant to be signed by its Mayor and Clerk/Treasurer of the said Village and the seal of the Village hereby be affixed, May 5, 2015.

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	5	Yes	0	No	0	Abstain	0	Absent
RESULTS	X	PASS				FAIL		

AUTHORIZE MAYOR TO SIGN INDEPENDENT HEALTH CONTRACT

Motion by Trustee Schiener and seconded by Trustee McGarvey to authorize the Mayor to sign the contract between Independent Health and the VOA for health insurance coverage for the CSEA Police Unit #9251-01 and the Salaried Employees, effective June 1, 2015 through May 31, 2016.

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	5	Yes	0	No	0	Abstain	0	Absent
RESULTS	X	PASS				FAIL		

AUTHORIZE MAYOR TO SIGN UNIVERA CONTRACT

Motion by Trustee Rule and seconded by Trustee Koerner to authorize the Mayor to sign the contract between Univera and the VOA for health insurance coverage for the CSEA General Unit #9252, effective June 1, 2015 through May 31, 2016.

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	5	Yes	0	No	0	Abstain	0	Absent
RESULTS	X	PASS				FAIL		

JUSTICE COURT EXPENSE RATIO WITH TOWN OF ARCADE

Motion by Trustee Rule and seconded by Trustee McGarvey the VOA Board adjust the Justice Court Expense Ratio to 13.88% (from 12.25%) based on the total number of cases from January 1, 2014 through December 31, 2014, effective June 1, 2015 through May 31, 2016 pending TOA Board approval and written response indicating such approval.

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	5	Yes	0	No	0	Abstain	0	Absent
RESULTS	X	PASS				FAIL		

AUDIT BILLS

Motion by Trustee Schiener and seconded by Trustee McGarvey, the Village bills be audited and paid in the amount of \$186,952.24 and that the Clerk be authorized to transfer funds from the money market accounts to the checking accounts to cover such bills.

The motion was passed upon the following vote:

VOTE									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner	X	Yes		No		Abstain		Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
VOTE TOTAL:									
	5	Yes	0	No	0	Abstain	0	Absent	
RESULTS									
	X	PASS					FAIL		

EXECUTIVE SESSION

Motion by Trustee Rule and seconded by Trustee McGarvey, the Board enter into executive session to discuss the following topic(s) at 7:45 pm:

- Employment history of particular employee
Possible Litigation

The motion was passed upon the following vote:

VOTE									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner	X	Yes		No		Abstain		Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
VOTE TOTAL:									
	5	Yes	0	No	0	Abstain	0	Absent	
RESULTS									
	X	PASS					FAIL		

Motion by Trustee McGarvey and seconded by Trustee Rule, the Board exit executive session at 8:19 pm.

The motion was passed upon the following vote:

VOTE									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner	X	Yes		No		Abstain		Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
VOTE TOTAL:									
	5	Yes	0	No	0	Abstain	0	Absent	
RESULTS									
	X	PASS					FAIL		

ADVERTISE POSITION WWTP CHIEF OPERATOR WITH 2A ACTIVE LICENSE

Due to the fact we were unable to secure a WWTP Chief Operator with a 3A license it has been decided to post for a 2A license. Motion by Trustee McGarvey and seconded by Trustee Rule to authorize Superintendent of Public Works Kilburn to advertise for the position of WWTP Chief Operator with a 2A active license. Although the original position was to be a 3A license, we have not had any applicants.

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	5	Yes	0	No	0	Abstain	0	Absent
RESULTS	X	PASS				FAIL		

REPORTS RECEIVED

The following reports were received, reviewed, and placed on file:

- Revenue and Expense Report Summary

ADJOURN

There being no further business to come before the Board the meeting duly adjourned at 8:23 pm upon motion by Trustee Rule and seconded by Trustee McGarvey.

Clerk/Treasurer

VENDOR	AMOUNT	VENDOR	AMOUNT
AUTOZONE	\$ 81.99	LARRY ROMANCE & SON INC.	\$ 264.35
697 WEST MAIN ST LLC	\$ 7,200.00	MARCOS PIZZA & SUBS	\$ 68.50
ATTICA AUTO SUPPLY	\$ 23.32	NATIONAL GRID	\$ 62,148.09
BANK OF NEW YORK	\$ 2,484.24	NGT CORPORATION	\$ 845.00
BENCHMARK ANALYTICS/MICROBAC L	\$ 67.65	NOCO ENERGY CORP	\$ 1,824.33
BENEFLEX INC	\$ 180.00	NYS INCOME TAX	\$ 3,241.79
BIELS	\$ 1,860.00	POLLARDWATER.COM	\$ 894.10
BISON OFFICE SYSTEMS INC	\$ 1,821.60	REL COMM, INC.	\$ 389.50
C & G ELECTRICAL SUPPLY	\$ 26.40	S S DIESEL & AUTO LLC	\$ 264.34
CARLEY, EDWARD D	\$ 546.00	SHELTERPOINT LIFE INSURANCE CO	\$ 261.60
CATERED CREATIONS INC	\$ 5,000.00	SHELTERPOINT LIFE INSURANCE CO	\$ 217.30
CATTARAUGUS COUNTY	\$ 120.00	SIMAR ENTERPRISES	\$ 238.50
CG AUTOMATION SOLUTIONS, INC	\$ 12,285.00	STAPLES ADVANTAGE	\$ 254.94
CID DIVISION OF WASTE MANAGEMEN	\$ 9,041.67	THOMSON REUTERS - WEST	\$ 99.62
CINTAS CORPORATION #782	\$ 114.02	TOMPKINS INSURANCE AGENCIES IN	\$ 2,500.00
CLARK PATTERSON LEE	\$ 11,374.00	TRACTOR SUPPLY CREDIT PLAN	\$ 95.90
CSEA	\$ 702.55	UNITED UNIFORM CO INC	\$ 80.85
CSEA POLICE UNIT	\$ 153.83	UNIVAR USA INC.	\$ 1,686.10
ELECTRO INDUSTRIES/ GUAGE TECH	\$ 615.00	UNIVERA	\$ 37,558.91
FIRST NIAGARA BANK, N.A.	\$ 348.94	UPS	\$ 27.31
GRAINGER	\$ 425.40	USA BLUEBOOK	\$ 138.91
IRS - FEDERAL PAYROLL TAX PAYME	\$ 18,274.80	VERIZON	\$ 145.32
JOBS WEEKLY, INC	\$ 95.00	VERIZON WIRELESS	\$ 775.57
COLUMN TOTAL	\$ 72,841.41	VILLAGE OF ARCADE	\$ 90.00
		COLUMN TOTAL	\$ 114,110.83
		GRAND TOTAL	\$ 186,952.24