

The regular meeting of the Village of Arcade (VOA) Board of Trustees, Wyoming County, New York was held on Tuesday, March 15, 2016 at 7:00 pm there were:

PRESENT

Mayor Jay May, Trustee Ken Rule, Trustee Jim McGarvey, Trustee Donna Schiener, Superintendent of Public Works Larry Kilburn, Clerk/Treasurer Jennifer Kraft, Police Chief Anthony Biscaro, Deputy Clerk/Treasurer Michelle Karpinski.

ABSENT

Trustee Andrew Koerner

ALSO PRESENT

Doug Berwanger-Supervisor Town of Arcade, Jim Whitacre-Supervisor Town of Freedom, Tom Beiersdorf, Chris Lester, Sandra Dutton, Joe Collins, Dave Miller, John Camiolo, Casey Dunlap, Len Connelly

PLEDGE OF ALLEGIANCE

Mayor May opened the meeting with the Pledge of Allegiance.

FIRE CONTRACTS

Mayor May proposed a reduction in the fire contracts for the coming fiscal year. Over the past ten years there has been an error in the calculation which has led to shortfalls as well as over expenditures on the part of the Village which has resulted in the Village owing the Fire Department an estimated \$59,000. This figure will be adjusted at the fiscal year end once all current year expenses are posted. The Village proposed to deposit that amount in the fire departments equipment replacement reserve in the 2016-17 fiscal year. The current worksheet has been corrected and a checks and balances equation was added. This correction resulted in a reduced contribution in the coming year by all three parties involved, Towns of Arcade and Freedom and the Village of Arcade.

Doug Berwanger Spoke with Town of Arcade board and they have decided they will pay the original amount calculated and the difference will be put in the equipment replacement fund.

Jim Whitacre Agreed with Supervisor Berwanger but he would need to confirm this with the Town of Freedom Board and he will let the Village know their decision.

Tom Beiersdorf thanked the board, the Clerk/Treasurer and the SPW for their efforts and discussed the possibility of setting up an equipment repair reserve.

APPROVE MINUTES

The minutes to the February 29th and March 8, 2016 meetings were tabled as quorums from those meetings were not present.

APPROVE MINUTES

Motion by Trustee Schiener and seconded by Trustee Rule, the minutes from the regular meeting held on March 1, 2016 be approved as presented by Deputy Clerk Treasurer Karpinski.

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner		Yes		No		Abstain	X	Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	4	Yes	0	No	0	Abstain	1	Absent
RESULTS		X	PASS				FAIL	

RESOLUTION - MEUA SEMI-ANNUAL MEETING

The following resolution was offered by Trustee Rule and seconded by Trustee McGarvey:

RESOLUTION

WHEREAS, the Board of Trustees of the Village of Arcade, New York, is a municipal member of the Municipal Electric Utilities Association (MEUA) of New York State, and

WHEREAS, the semi-annual meeting of the MEUA has been called on April 27 and April 28, 2016 to be held at the Embassy Suites Hotel, 6646 Old Collamer Road., East Syracuse, New York, 13057 and,

WHEREAS, in accordance with the bylaws of the MEUA, each municipal member may cast one vote on each transaction properly brought before this meeting,

NOW THEREFORE BE IT RESOLVED, that Superintendent of Public Works Larry Kilburn be and is hereby designated as the accredited delegate of the Village of Arcade, New York.

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner		Yes		No		Abstain	X	Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:	4	Yes	0	No	0	Abstain	1	Absent
RESULTS	X	PASS				FAIL		

RIGHT OF WAY AGREEMENT WITH NATIONAL FUEL

Motion by Trustee Rule and seconded by Trustee McGarvey to authorize the Mayor to sign the Right of Way Agreement with National Fuel Gas Distribution. The right of way will allow National Fuel “the right to lay, maintain, alter, operate, relocate, remove, extend and change the size of a pipeline or pipelines and to install cathodic protection devices, cable, regulators, connections, meters, valves, fittings and accessories and do such other activity as is necessary and/or convenient for system maintenance. The right of way is “an area being 15’ in width immediately adjacent to the westerly highway bounds of Curriers Road and centered on the proposed pipeline.”

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner		Yes		No		Abstain	X	Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:	4	Yes	0	No	0	Abstain	1	Absent
RESULTS	X	PASS				FAIL		

RENEWAL WASTE MANAGEMENT CONTRACT

Motion by Trustee Schiener and seconded by Trustee McGarvey to accept and sign the proposed contract renewal with Waste Management for the period June 1, 2016 through May 31, 2018. The contract includes a rate increase of 3.9% which equates to an increase of \$0.12 per home, per week.

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner		Yes		No		Abstain	X	Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:	4	Yes	0	No	0	Abstain	1	Absent
RESULTS	X	PASS				FAIL		

DISCUSS WWTP EXPANSION BIDS

There were two parts to the bid process Contract A was for General Construction and Contract B was for Electrical Improvements. Superintendent of Public Works Kilburn discussed the lowest bids received as well as the ten different deduction options to the General Construction bid. The bids will be awarded at the next meeting.

SCHEDULE PUBLIC HEARING WATER /SEWER RENT RATES

Motion by Trustee McGarvey and seconded by Trustee Rule to schedule the public hearing for the discussion of the proposed increases to the water and sewer rent rates to be held April 5, 2016.

The motion was passed upon the following vote:

VOTE									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner		Yes		No		Abstain	X	Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
VOTE TOTAL:									
	4	Yes	0	No	0	Abstain	1	Absent	
RESULTS									
	X	PASS					FAIL		

AUTHORIZE MAYOR TO SIGN HIPAA BUSINESS ASSOCIATE AGREEMENT

Motion by Trustee Rule and seconded by Trustee Schiener to authorize the Mayor to sign the HIPAA Business Associate Agreement between the Village of Arcade and General Physician, P.C.

The motion was passed upon the following vote:

VOTE									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner		Yes		No		Abstain	X	Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
VOTE TOTAL:									
	4	Yes	0	No	0	Abstain	1	Absent	
RESULTS									
	X	PASS					FAIL		

CANCELLATION OF DEBT

Motion by Trustee McGarvey and seconded by Trustee Rule to authorize the cancellation of the following debt:

NAME	ACCOUNT NUMBER	AMOUNT	REASON
Clear, Darrin	17-21500-05	\$246.51	Past Statute
Forsythe, Bonnie	05-16400-01	\$164.16	Past Statute
Kaitanowski, Jeremy	09-29600-06	\$173.09	Past Statute
Lang, Susan	08-31200-11	\$ 69.71	Past Statute
Ligammari, Andre	05-08100-02	\$258.14	Past Statute
Miller, Jennifer	14-18800-03	\$ 61.07	Past Statute
Unterburger, Christina	13-02100-04	\$577.65	Now Bankrupt
Williams, Troy	01-05400-01	\$624.77	Past Statute
TOTAL		\$2,175.10	

The motion was passed upon the following vote:

VOTE									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner		Yes		No		Abstain	X	Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
VOTE TOTAL:									
	4	Yes	0	No	0	Abstain	1	Absent	
RESULTS									
	X	PASS					FAIL		

CHAMBER OF COMMERCE TRADE FAIR

Clerk Treasurer Kraft discussed the upcoming Chamber of Commerce Trade Fair. This year the event will be held April 30 – May 1, 2016 at the Tractor Supply Plaza. The Board agreed the Village should participate in the event again this year. Motion by Mayor May and seconded by Trustee McGarvey to authorize the rental of a 10x10 booth at a cost of \$95.00.

The motion was passed upon the following vote:

VOTE									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner		Yes		No		Abstain	X	Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
VOTE TOTAL:									
	4	Yes	0	No	0	Abstain	1	Absent	
RESULTS									
	X	PASS					FAIL		

FY 2015-2016 BUDGET AMENDMENT

Motion by Trustee Schiener and seconded by Trustee McGarvey, the FY 2015-2016 budget be amended as follows because funds have been received from the Governor’s Traffic Safety/NYS DMV for the Stop DWI Program in the amount of \$2,982.53.

INCREASE REVENUE	INCREASE EXPENDITURE
001-4-3389-0100	001-5-3120-101-1005
In the amount of \$2,982.53	

The motion was passed upon the following vote:

VOTE									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner		Yes		No		Abstain	X	Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
VOTE TOTAL:									
	4	Yes	0	No	0	Abstain	1	Absent	
RESULTS									
	X	PASS					FAIL		

AUDIT BILLS

Motion by Mayor May and seconded by Trustee Rule, the Village bills be audited and paid in the amount of \$678,201.15 and that the Clerk be authorized to transfer funds from the money market accounts to the checking accounts to cover such bills.

The motion was passed upon the following vote:

VOTE									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner		Yes		No		Abstain	X	Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
VOTE TOTAL:									
	4	Yes	0	No	0	Abstain	1	Absent	
RESULTS									
	X	PASS					FAIL		

EXECUTIVE SESSION

Motion by Trustee Schiener and seconded by Trustee Rule, the Board enter into executive session to discuss the following topic(s) at 8:09 pm:

- Employment history of a particular employee
Contract Negotiations

The motion was passed upon the following vote:

VOTE									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner		Yes		No		Abstain	X	Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
VOTE TOTAL:									
	4	Yes	0	No	0	Abstain	1	Absent	
RESULTS									
	X	PASS					FAIL		

Motion by Trustee Rule and seconded by Trustee Schiener, the Board exit executive session at 9:12 pm.

The motion was passed upon the following vote:

VOTE									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner		Yes		No		Abstain	X	Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
VOTE TOTAL:									
	4	Yes	0	No	0	Abstain	1	Absent	
RESULTS									
	X	PASS					FAIL		

REPORTS RECEIVED

The following reports were received, reviewed, and placed on file:

- None.

ADJOURN

There being no further business to come before the Board the meeting duly adjourned at 9:15 pm upon motion by Trustee Rule and seconded by Trustee McGarvey.

Clerk/Treasurer

VENDOR	AMOUNT	VENDOR	AMOUNT
21ST CENTURY ELECTRONICS	\$ 23.94	LINEMENS SUPPLY INC	\$ 400.95
697 WEST MAIN ST LLC	\$ 1,800.00	MACHIAS OUTDOORS	\$ 404.91
ABBOTT ANSWERING 581 LLC	\$ 120.95	MASON, JEFFREY	\$ 450.00
AIRGAS, INC	\$ 37.75	NEW HORIZON COMMUNICATIONS COR	\$ 774.82
ARCADE HERALD	\$ 20.02	NEW YORK STATE DEFERRED COMPEN	\$ 2,258.61
ARCADE LUMBER & MILLWORK	\$ 469.73	NGT CORPORATION	\$ 845.00
ARCADE POSTMASTER	\$ 1,801.67	NOCO ENERGY CORP	\$ 478.42
ARCADE POSTMASTER	\$ 291.00	NY POWER AUTHORITY	\$ 4,784.97
ATTICA AUTO SUPPLY	\$ 26.39	NY POWER AUTHORITY	\$ 167,588.60
BISON LABORATORIES INC.	\$ 1,782.00	NY RURAL WATER ASSOC	\$ 37.00
BRASS' SHURFINE	\$ 23.97	NYMPA	\$ 383,345.00
C & G ELECTRICAL SUPPLY	\$ 311.85	NYS INCOME TAX	\$ 3,536.81
CID DIVISION OF WASTE MANAGEMEN	\$ 9,041.67	O'BRIEN, JONATHAN	\$ 2,480.00
CINTAS CORPORATION #782	\$ 55.70	OFFICE OF STATE COMPTROLLER	\$ 4,327.26
CONNOR, FRANCIS S.	\$ 172.00	OSEA INC	\$ 540.00
CSEA	\$ 721.24	PIONEER FORD INC.	\$ 150.48
CSEA POLICE UNIT	\$ 159.92	PROPET DISTRIBUTORS, INC	\$ 91.35
CURR A/C ELECTRIC	\$ 8,427.64	S & C ELECTRIC CO.	\$ 7,884.00
CURR A/C SEWER	\$ 6,973.88	SAIA COMMUNICATIONS INC	\$ 10,115.50
CURR A/C WATER	\$ 764.79	SECURITY INVESTORS GROUP INC	\$ 3,995.00
DANNY HEINEMAN & SONS INC	\$ 370.00	SECURITY INVESTORS GROUP INC	\$ 310.00
E.J. PRESCOTT, INC	\$ 84.00	SOUTER, ROBERT A	\$ 275.00
EVENFLO COMPANY, INC	\$ 2,410.65	SOUTHERN TIER ELECTRIC SUPPLY	\$ 144.21
FASTENAL COMPANY	\$ 403.33	SOUTHWORTH-MILTON INC.	\$ 115.80
GENERAL PHYSICIAN PC	\$ 720.00	STAPLES ADVANTAGE	\$ 244.99
GERNATT ASPHALT PRODUCTS, INC.	\$ 133.46	STUART C IRBY CO	\$ 3,593.98
GRAINGER	\$ 126.97	TIME WARNER CABLE	\$ 175.99
HODGSON RUSS LLP	\$ 54.00	TRI-COUNTY SUPPLY INC	\$ 14.95
IEEP:IND ENERGY EFF PROG	\$ 17,340.83	TYLER TECHNOLOGIES INC	\$ 1,282.50
IRS - FEDERAL PAYROLL TAX PAYME	\$ 19,687.27	VERIZON	\$ 146.98
JIM'S EQUIPMENT REPAIR	\$ 46.49	VILLAGE OF ARCADE	\$ 90.00
JOHN SIXT & SON, INC.	\$ 14.73	WESCO DISTRIBUTION, INC.	\$ 1,681.00
L & L AUTO SUPPLY	\$ 97.80	WILLIAMSON LAW BOOK CO	\$ 137.17
LARRY ROMANCE & SON INC.	\$ 16.26	WYOMING CO DSS	\$ 267.36
LEXISNEXIS RISK DATA MGMT INC	\$ 50.00	WYOMING COUNTY SHERIFF	\$ 251.42
COLUMN TOTAL	\$ 74,581.90	ZIMMER AUTO PARTS & SALES INC	\$ 399.22
		COLUMN TOTAL	\$ 603,619.25
		GRAND TOTAL	\$ 678,201.15