

The regular meeting of the Village of Arcade (VOA) Board of Trustees, Wyoming County, New York was held on Tuesday, May 31, 2016 at 7:00 am there were:

**PRESENT**

Mayor Jay May, Trustee Ken Rule, Trustee Jim McGarvey, Trustee Donna Schiener Trustee Andrew Koerner, Superintendent of Public Works Larry Kilburn, Police Chief Anthony Biscaro, Clerk/Treasurer Jennifer Kraft, Deputy Clerk/Treasurer Michelle Karpinski.

**PLEDGE OF ALLEGIANCE**

Mayor May opened the meeting with the Pledge of Allegiance.

**HIRE SEWAGE TREATMENT PLANT TRAINEE**

Upon recommendation by Superintendent of Public Works Kilburn a motion by Trustee Schiener and seconded by Trustee Koerner to hire Nick Siminski for the Sewage Treatment Plant Trainee no sooner than June 1, 2016 at an hourly rate of \$17.18 per the CSEA, Local 1000 AFSCME, AFL-CIO, General Unit #9252 contract, with a start date to be determined.

The motion was passed upon the following vote:

<b>VOTE</b>								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner		Yes		No		Abstain	X	Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
<b>VOTE TOTAL:</b>	4	Yes	0	No	0	Abstain	1	Absent
<b>RESULTS</b>	<b>X</b>	<b>PASS</b>				<b>FAIL</b>		

**AUTHORIZE MAYOR TO SIGN ENGAGEMENT LETTER WITH HODGSON RUSS**

Motion by Trustee Schiener and seconded by Trustee Koerner to authorize the Mayor to sign the supplemental engagement letter between the Village of Arcade and Hodgson Russ for legal services related to the Wastewater Treatment Facility sewer improvements. This engagement letter covers the additional fees required due to the expanded scope of the project.

The motion was passed upon the following vote:

<b>VOTE</b>								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner		Yes		No		Abstain	X	Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
<b>VOTE TOTAL:</b>	4	Yes	0	No	0	Abstain	1	Absent
<b>RESULTS</b>	<b>X</b>	<b>PASS</b>				<b>FAIL</b>		

**FY 2015-2016 BUDGET ADJUSTMENTS**

Motion by Trustee Rule and seconded by Trustee Koerner, the budget adjustments be approved as presented by the Clerk (attached).

The motion was passed upon the following vote:

<b>VOTE</b>								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
<b>VOTE TOTAL:</b>	5	Yes	0	No	0	Abstain	0	Absent
<b>RESULTS</b>	<b>X</b>	<b>PASS</b>				<b>FAIL</b>		

**AUDIT BILLS**

Motion by Mayor May and seconded by Trustee Schiener, the Village bills be audited and paid in the amount of \$99,335.32 and that the Clerk be authorized to transfer funds from the money market accounts to the checking accounts to cover such bills.

The motion was passed upon the following vote:

<b>VOTE</b>									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner	X	Yes		No		Abstain		Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
<b>VOTE TOTAL:</b>									
	5	Yes	0	No	0	Abstain	0	Absent	
<b>RESULTS</b>	<b>X</b>	<b>PASS</b>					<b>FAIL</b>		

**REPORTS RECEIVED**

The following reports were received, reviewed, and placed on file:

- Budget Adjustments

**ADJOURN**

There being no further business to come before the Board the meeting duly adjourned at 7:31 am upon motion by Trustee Rule and seconded by Trustee Koerner.

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Clerk/Treasurer

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 PACKET: 00257-BUDGET ADJ PER BOARD 5/31/2016  
 BUDGET CODE: CB-Current Budget

BUDGET ADJUSTMENT REGISTER

PAGE:

FUND ACCOUNT	DATE	DESCRIPTION	ADJUSTMENT	ORIGINAL BUDGET	PREVIOUS ADJUSTMENTS	NEW BUDGET	BUDGET BALANCE
-----							
Budget Adj. # 000792							
001 5-1330-400-4300	5/31/2016	PER BOARD DIRECTIVE SERVICE CONTRACTS-OFFICE EQUIP	335.00	3,020.00	0.00	3,335.00	2.34
001 5-5010-400-4220	5/31/2016	PER BOARD DIRECTIVE CONSULTANTS	490.00-	2,500.00	762.50-	1,247.50	523.50
001 5-5010-100-1000	5/31/2016	PER BOARD DIRECTIVE PERSONNEL SERVICES-REG	490.00	3,300.00	0.00	3,790.00	1.49
005 5-8330-200-2000	5/31/2016	PER BOARD DIRECTIVE EQUIPMENT	1,200.00-	1,200.00	0.00	0.00	1,910.00
005 5-8320-100-1000	5/31/2016	PER BOARD DIRECTIVE PERSONNEL SERVICES-REG	1,200.00	20,100.00	1,700.00-	24,600.00	183.97
005 5-8320-200-2000	5/31/2016	PER BOARD DIRECTIVE EQUIPMENT	5,000.00-	5,000.00	0.00	0.00	0.00
005 5-8320-100-1000	5/31/2016	PER BOARD DIRECTIVE PERSONNEL SERVICES-REG	5,000.00	20,100.00	1,700.00-	24,600.00	183.97
005 5-8320-400-4330	5/31/2016	PER BOARD DIRECTIVE REPAIRS TO EQUIP NON-OFFICE	1,700.00-	5,000.00	3,300.00-	0.00	0.00
005 5-8320-106-1000	5/31/2016	PER BOARD DIRECTIVE LABOR-UPPER EAGLE SPRING	1,700.00	0.00	6,500.00	8,200.00	221.48-
005 5-8320-400-4690	5/31/2016	PER BOARD DIRECTIVE MATERIALS/SUPPLIES/MAINT	45.00-	5,000.00	2,795.00-	930.00	6,319.03
005 5-8320-094-1000	5/31/2016	PER BOARD DIRECTIVE GENERATOR,SULL WELL HOUSE	45.00	0.00	400.00	445.00	0.69
005 5-8320-400-4690	5/31/2016	PER BOARD DIRECTIVE MATERIALS/SUPPLIES/MAINT	10.00-	5,000.00	2,795.00-	930.00	6,319.03
005 5-8320-101-1000	5/31/2016	PER BOARD DIRECTIVE LABOR-CHURCH ST WELL	10.00	0.00	200.00	210.00	1.13
005 5-8320-400-4690	5/31/2016	PER BOARD DIRECTIVE MATERIALS/SUPPLIES/MAINT	200.00-	5,000.00	2,795.00-	930.00	6,319.03
005 5-8320-103-1000	5/31/2016	PER BOARD DIRECTIVE LABOR-SANDUSKY WELL	200.00	0.00	800.00	1,000.00	0.45
005 5-8320-400-4690	5/31/2016	PER BOARD DIRECTIVE MATERIALS/SUPPLIES/MAINT	720.00-	5,000.00	2,795.00-	930.00	6,319.03
005 5-8320-104-1000	5/31/2016	PER BOARD DIRECTIVE LABOR-MUTTON HOLLOW WELL	720.00	0.00	1,250.00	1,970.00	5.74

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BUDGET ADJUSTMENT REGISTER

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PACKET: 00257-DUDGET ADJ PER BOARD 5/31/2016

BUDGET CODE: CB-Current Budget

FUND ACCOUNT	DATE	DESCRIPTION	ADJUSTMENT	ORIGINAL BUDGET	PREVIOUS ADJUSTMENTS	NEW BUDGET	BUDGET BALANCE
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Budget Adj. # 000792							
001 5-5142-100-1000	5/31/2016	PER BOARD DIRECTIVE PERSONNEL SERVICES-REG	5,800.00-	22,000.00	1,960.00	14,240.00	92.13
001 5-5110-100-1000	5/31/2016	PER BOARD DIRECTIVE PERSONNEL SERVICES-REG	5,800.00	110,000.00	6,270.00	109,530.00	3,151.77
001 5-5142-100-1010	5/31/2016	PER BOARD DIRECTIVE PERSONNEL SERVICES-OT	7,500.00-	18,400.00	0.00	10,900.00	69.28
001 5-5110-100-1620	5/31/2016	PER BOARD DIRECTIVE SICK NON-OFFICE	7,500.00	11,600.00	4,845.00	23,945.00	0.95-
001 5-7550-100-1010	5/31/2016	PER BOARD DIRECTIVE PERSONNEL SERVICES-OT	150.00-	500.00	0.00	350.00	350.00
001 5-7510-400-4220	5/31/2016	PER BOARD DIRECTIVE CONSULTANTS	150.00	300.00	150.00	600.00	0.00
001 5-1210-400-4220	5/31/2016	PER BOARD DIRECTIVE CONSULTANTS	82.00-	1,600.00	0.00	1,140.00	1,140.00
001 5-1010-400-4150	5/31/2016	PER BOARD DIRECTIVE TRAVEL/MTG/CONF/SCHOOLS	82.00	500.00	0.00	582.00	0.51
001 5-1210-400-4220	5/31/2016	PER BOARD DIRECTIVE CONSULTANTS	63.00-	1,600.00	0.00	1,140.00	1,140.00
001 5-1010-400-4160	5/31/2016	PER BOARD DIRECTIVE ADVERTISING/NOTICES	63.00	50.00	0.00	113.00	17.30
001 5-1110-400-4190	5/31/2016	PER BOARD DIRECTIVE DUES & SUBSCRIPTIONS	27.00-	250.00	0.00	223.00	88.00
001 5-1110-200-2000	5/31/2016	PER BOARD DIRECTIVE EQUIPMENT	27.00	500.00	32,318.93	32,845.93	20.18
001 5-1325-200-2000	5/31/2016	PER BOARD DIRECTIVE EQUIPMENT	270.00-	3,000.00	0.00	1,330.00	9,681.01
001 5-1325-100-1610	5/31/2016	PER BOARD DIRECTIVE SICK OFFICE	270.00	1,720.00	150.00	2,140.00	5.51
001 5-1325-200-2000	5/31/2016	PER BOARD DIRECTIVE EQUIPMENT	1,400.00-	3,000.00	0.00	1,330.00	9,681.01
001 5-1325-400-4300	5/31/2016	PER BOARD DIRECTIVE SERVICE CONTRACTS-OFFICE EQUIP	1,400.00	7,150.00	1,247.00	9,797.00	0.14
001 5-1210-400-4220	5/31/2016	PER BOARD DIRECTIVE CONSULTANTS	315.00-	1,600.00	0.00	1,140.00	1,140.00

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BUDGET ADJUSTMENT REGISTER

PAGE:

PACKET: 00257-BUDGET ADJ PER BOARD 5/31/2016

BUDGET CODE: CB-Current Budget

FUND ACCOUNT	DATE	DESCRIPTION	ADJUSTMENT	ORIGINAL BUDGET	PREVIOUS ADJUSTMENTS	NEW BUDGET	BUDGET BALANCE
-----							
005 5-8320-400-4690	5/31/2016	PER BOARD DIRECTIVE	300.00-	5,000.00	2,795.00-	930.00	6,319.03
		MATERIALS/SUPPLIES/MAINT					
005 5-8320-105-1000	5/31/2016	PER BOARD DIRECTIVE	300.00	0.00	000.00	1,100.00	7.71
		LABOR-LOWER EAGLE SPRING					
005 5-8340-200-2000	5/31/2016	PER BOARD DIRECTIVE	8,000.00-	70,000.00	0.00	62,000.00	2,197.77
		EQUIPMENT					
005 5-8340-100-1620	5/31/2016	PER BOARD DIRECTIVE	8,000.00	7,600.00	9,500.00	25,100.00	794.55
		SICK NON-OFFICE					
006 5-8110-400-4220	5/31/2016	PER BOARD DIRECTIVE	890.00-	15,500.00	1,075.00-	12,035.00	22,442.36
		CONSULTANTS					
006 5-8130-400-4330	5/31/2016	PER BOARD DIRECTIVE	890.00	1,500.00	500.00	2,890.00	365.07
		REPAIRS TO EQUIP NON-OFFICE					
006 5-8110-400-4220	5/31/2016	PER BOARD DIRECTIVE	1,500.00-	15,500.00	1,075.00-	12,035.00	22,442.36
		CONSULTANTS					
006 5-9030-800-8000	5/31/2016	PER BOARD DIRECTIVE	1,500.00	19,500.00	0.00	21,000.00	1,200.42
		CONT EXP-SOCIAL SECURITY					
007 5-0761-200-4220	5/31/2016	PER BOARD DIRECTIVE	4,725.00-	73,750.00	962.50	66,887.50	32,652.73
		CONSULTANTS					
007 5-0741-420-4690	5/31/2016	PER BOARD DIRECTIVE	4,725.00	6,000.00	7,200.00	17,925.00	1,001.67
		MATERIALS/SUPPLIES/MAINT					
007 5-0781-200-4220	5/31/2016	PER BOARD DIRECTIVE	3,100.00-	73,750.00	962.50	66,887.50	32,652.73
		CONSULTANTS					
007 5-0751-210-4690	5/31/2016	PER BOARD DIRECTIVE	3,100.00	500.00	0.00	3,600.00	55.84
		MATERIALS/SUPPLIES/MAINT					
007 5-0785-100-4930	5/31/2016	PER BOARD DIRECTIVE	12,115.00-	169,000.00	4,200.00-	152,685.00	223.57
		STATE RETIREMENT SYSTEM					
007 5-0785-100-1050	5/31/2016	PER BOARD DIRECTIVE	12,115.00	0.00	0.00	12,115.00	4.26
		LABOR: 16T AID & SAFETY					
TOTAL IN PACKET--						0.00	

\*\*\* BUDGET DEFICIT WARNINGS \*\*\*

FUND ACCOUNT	NAME	BALANCE
001 5-5110-100-1620	SICK NON-OFFICE	0.95-

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BUDGET ADJUSTMENT REGISTER

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PACKET: 00257-BUDGET ADJ FOR BOARD 5/31/2016

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FUND ACCOUNT	DATE	DESCRIPTION	ADJUSTMENT	ORIGINAL BUDGET	PREVIOUS ADJUSTMENTS	NEW BUDGET	BUDGET BALANCE
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005	5-0320-106-1000	LABOR-UPPER EAGLE SPRING		221,40-			

TOTAL WARNINGS: 2

\*\*\* NO ERRORS \*\*\*

\*\*\* END OF REPORT \*\*\*

<b>VENDOR</b>	<b>AMOUNT</b>	<b>VENDOR</b>	<b>AMOUNT</b>
ABRAM BROTHERS CONCRETE	\$ 13,416.00	KRAFT, JENNIFER	\$ 202.00
AFLAC NEW YORK	\$ 2,249.34	NATIONAL FUEL GAS DISTRIB	\$ 324.80
AGENS QUICK LUBE, INC.	\$ 52.75	NEW YORK STATE DEFERRED COMPEN	\$ 2,219.72
AMERICAN PUBLIC POWER ASSOC	\$ 4,937.43	NOCO ENERGY CORP	\$ 1,351.23
ARCADE FIRE DEPARTMENT	\$ 5,000.00	NYS & LOCAL RETIRE SYSTEM	\$ 4,115.22
ARCADE FIREMANS AUXILIARY	\$ 150.00	NYS DEC	\$ 100.00
ARCADE LUMBER & MILLWORK	\$ 2,771.49	NYS INCOME TAX	\$ 3,566.82
CINTAS CORPORATION #782	\$ 52.85	NYS LINEMANS SAFETY TRAINING F	\$ 1,986.50
CSEA	\$ 714.81	NYS SALES TAX	\$ 13,239.70
CSEA BENEFIT UNIT	\$ 747.20	OFFICE OF STATE COMPTROLLER	\$ 4,124.25
CSEA POLICE UNIT	\$ 144.66	R.S. MAHER & SON, INC	\$ 768.79
D & H MATERIALS	\$ 476.71	SS DIESEL & AUTO LLC	\$ 115.00
DIVAL SAFETY EQUIPMENT	\$ 2,121.91	TRIAD SYNERGY GROUP, INC	\$ 643.70
FIRST NIAGARA BANK, N.A.	\$ 1,197.28	TRI-COUNTY SUPPLY INC	\$ 530.67
GALLS LLC	\$ 382.50	USA BLUEBOOK	\$ 171.25
GEORGE, JASON	\$ 32.50	UTZ TIRE SERVICE OF ARCADE, IN	\$ 286.24
GERNATT ASPHALT PRODUCTS, INC.	\$ 299.57	VERIZON WIRELESS	\$ 690.98
GOOD NEIGHBOR SERVICES	\$ 4,260.00	VILLAGE OF ARCADE	\$ 90.00
HALEY CONCRETE INC	\$ 2,593.00	WARD & KUTZUBA	\$ 437.50
IRS - FEDERAL PAYROLL TAX PAYME	\$ 19,777.29	WESCO DISTRIBUTION, INC.	\$ 1,166.40
JAMESTOWN SOAP & SOLVENT	\$ 1,358.58	WORKPLACE HEALTH SERVICES	\$ 75.00
KARPINSKI, MICHELLE	\$ 160.00	WYOMING COUNTY SHERIFF	\$ 233.68
<b>COLUMN TOTAL</b>	<b>\$ 62,895.87</b>	<b>COLUMN TOTAL</b>	<b>\$ 36,439.45</b>
		<b>GRAND TOTAL</b>	<b>\$ 99,335.32</b>