

The regular meeting of the Village of Arcade (VOA) Board of Trustees, Wyoming County, New York was held on Tuesday, July 19, 2016 at 7:00 pm there were:

PRESENT

Mayor Jay May, Trustee Ken Rule, Trustee Jim McGarvey, Trustee Donna Schiener, Trustee Andrew Koerner, Superintendent of Public Works Larry Kilburn, Clerk/Treasurer Jennifer Kraft, Police Chief Anthony Biscaro, Deputy Clerk/Treasurer Michelle Karpinski.

ALSO PRESENT

Steve Lopiano, Tim Martinson, Carole Jones, John Camiolo

PLEDGE OF ALLEGIANCE

Mayor May opened the meeting with the Pledge of Allegiance.

POWER ANALYTICS MICROGRID PRESENTATION

Steve Lopiano and Tim Martinson of Power Analytics presented a proposal to develop a detailed engineering micro-grid feasibility study for the Village electric. A microgrid is a small grid that interfaces with the macrogrid. Power Analytics goal is to develop an operationally and financially sound, ready to build microgrid. The development of a microgrid would fall within the guidelines of the governor’s REV Policy, Reforming the Energy Vision. “REV is a strategy to build a clean, resilient and affordable energy system for all New Yorkers.” The goals includes the reduction of greenhouse gas emissions by 40%, 50% of generation of electricity is to come from renewable sources including solar, wind, hydropower and biomass and a 23% reduction in energy consumption in buildings from the 2012 level. One of the initiatives towards this end was the NYS Prize Grant through NYSERDA, which we participated in. The NY Prize was a feasibility study to create a sustainable and resilient community through the use of a microgrid. The final report did not suggest the use of a microgrid would be feasible for the Village of Arcade. Power Analytics has reviewed the report and feels there is an option for the Village.

The estimated cost of this first phase would be approximately \$75,000 but there would be no expense to the Village for this study even if the Village chose not to build the microgrid. Should the Village choose to move forward and build the proposed system, the costs incurred to date would be rolled into the total cost with a payback period of 20 years. Power Analytics will send a letter of intent that will outline the terms and conditions. The VOA will send this letter to the Village Attorney for review and recommendation.

APPROVE MINUTES

Motion by Trustee McGarvey and seconded by Trustee Schiener, the minutes from the regular meeting held on July 5, 2016 be approved as presented by Clerk/Treasurer Kraft.

The motion was passed upon the following vote:

| VOTE | | | | | | | | |
|------------------------|----------|-------------|---|----|---|-------------|---|--------|
| Mayor Jay May | X | Yes | | No | | Abstain | | Absent |
| Trustee Andy Koerner | X | Yes | | No | | Abstain | | Absent |
| Trustee Jim McGarvey | X | Yes | | No | | Abstain | | Absent |
| Trustee Ken Rule | | Yes | | No | X | Abstain | | Absent |
| Trustee Donna Schiener | X | Yes | | No | | Abstain | | Absent |
| VOTE TOTAL: | 4 | Yes | 0 | No | 1 | Abstain | 0 | Absent |
| RESULTS | X | PASS | | | | FAIL | | |

EMPIRE STATE DEVELOPMENT INCENTIVE PROPOSAL

Superintendent of Public Works Kilburn informed the VOA Board of the receipt of the proposal from Empire State Development for a \$500,000 Grant to be used towards the costs of the upgrade to the WWTP. There is an application fee of \$250 to be submitted with the signed proposal.

AUTHORIZATION TO POST WATER DEPARTMENT FOREMAN POSITION

Motion by Trustee Rule and seconded by Trustee Schiener to authorize Superintendent of Public Works Kilburn to post for the position of water department foreman, the position that will be vacated once the current foreman, David Carr, retires effective August 3, 2016.

The motion was passed upon the following vote:

| VOTE | | | | | | | | | |
|------------------------|----------|-------------|---|----|---|---------|-------------|--------|--|
| Mayor Jay May | X | Yes | | No | | Abstain | | Absent | |
| Trustee Andy Koerner | X | Yes | | No | | Abstain | | Absent | |
| Trustee Jim McGarvey | X | Yes | | No | | Abstain | | Absent | |
| Trustee Ken Rule | X | Yes | | No | | Abstain | | Absent | |
| Trustee Donna Schiener | X | Yes | | No | | Abstain | | Absent | |
| VOTE TOTAL: | | | | | | | | | |
| | 5 | Yes | 0 | No | 0 | Abstain | 0 | Absent | |
| RESULTS | X | PASS | | | | | FAIL | | |

SCHEDULE SPECIAL MEETING

Motion by Trustee Rule and seconded by Trustee McGarvey to schedule a special meeting for the purpose of reviewing the financial situation of the Village after the close of the 2015-2016 fiscal year. The meeting will be held July 28, 2016 at 7:00 am at the Village Board room.

The motion was passed upon the following vote:

| VOTE | | | | | | | | | |
|------------------------|----------|-------------|---|----|---|---------|-------------|--------|--|
| Mayor Jay May | X | Yes | | No | | Abstain | | Absent | |
| Trustee Andy Koerner | X | Yes | | No | | Abstain | | Absent | |
| Trustee Jim McGarvey | X | Yes | | No | | Abstain | | Absent | |
| Trustee Ken Rule | X | Yes | | No | | Abstain | | Absent | |
| Trustee Donna Schiener | X | Yes | | No | | Abstain | | Absent | |
| VOTE TOTAL: | | | | | | | | | |
| | 5 | Yes | 0 | No | 0 | Abstain | 0 | Absent | |
| RESULTS | X | PASS | | | | | FAIL | | |

2015-2016 CAPITAL BUDGET AMENDMENT

Motion by Trustee Rule and seconded by Trustee McGarvey, the FY 2015-2016 capital budget be amended as follows because funds have been received for the I&I TV Work from EFC in the amount of \$13,000.00.

| INCREASE REVENUE | | INCREASE EXPENDITURE | |
|-------------------------|--------------|-----------------------------|--------------|
| 011-4-3990-0100 | \$ 13,000.00 | 011-5-8120-400-4220 | \$ 13,000.00 |

The motion was passed upon the following vote:

| VOTE | | | | | | | | | |
|------------------------|----------|-------------|---|----|---|---------|-------------|--------|--|
| Mayor Jay May | X | Yes | | No | | Abstain | | Absent | |
| Trustee Andy Koerner | X | Yes | | No | | Abstain | | Absent | |
| Trustee Jim McGarvey | X | Yes | | No | | Abstain | | Absent | |
| Trustee Ken Rule | X | Yes | | No | | Abstain | | Absent | |
| Trustee Donna Schiener | X | Yes | | No | | Abstain | | Absent | |
| VOTE TOTAL: | | | | | | | | | |
| | 5 | Yes | 0 | No | 0 | Abstain | 0 | Absent | |
| RESULTS | X | PASS | | | | | FAIL | | |

FY2015-2016 BUDGET AMENDMENT

Motion by Trustee McGarvey and seconded by Trustee Rule, the FY 2015-2016 budget be amended as follows because funds have been received from NYS DEC Composting Grant in the amount of \$32,438.19. for the stream bank improvements.

| INCREASE REVENUE | | INCREASE EXPENDITURE | |
|-------------------------------------|--|-----------------------------|--|
| 006-4-3089-0100 | | 006-5-8130-200-2000 | |
| In the amount of \$32,438.19 | | | |

The motion was passed upon the following vote:

| VOTE | | | | | | | | | |
|------------------------|----------|-------------|---|----|---|---------|-------------|--------|--|
| Mayor Jay May | X | Yes | | No | | Abstain | | Absent | |
| Trustee Andy Koerner | X | Yes | | No | | Abstain | | Absent | |
| Trustee Jim McGarvey | X | Yes | | No | | Abstain | | Absent | |
| Trustee Ken Rule | X | Yes | | No | | Abstain | | Absent | |
| Trustee Donna Schiener | X | Yes | | No | | Abstain | | Absent | |
| VOTE TOTAL: | 5 | Yes | 0 | No | 0 | Abstain | 0 | Absent | |
| RESULTS | X | PASS | | | | | FAIL | | |

FY 2015-2016 BUDGET ADJUSTMENTS

Motion by Mayor May and seconded by Trustee Schiener, the budget adjustments be approved as presented by the Clerk (attached).

The motion was passed upon the following vote:

| VOTE | | | | | | | | | |
|------------------------|----------|-------------|---|----|---|---------|-------------|--------|--|
| Mayor Jay May | X | Yes | | No | | Abstain | | Absent | |
| Trustee Andy Koerner | X | Yes | | No | | Abstain | | Absent | |
| Trustee Jim McGarvey | X | Yes | | No | | Abstain | | Absent | |
| Trustee Ken Rule | X | Yes | | No | | Abstain | | Absent | |
| Trustee Donna Schiener | X | Yes | | No | | Abstain | | Absent | |
| VOTE TOTAL: | 5 | Yes | 0 | No | 0 | Abstain | 0 | Absent | |
| RESULTS | X | PASS | | | | | FAIL | | |

AUDIT CAPITAL PROJECT INVOICES

Motion by Trustee Rule and seconded by Trustee McGarvey, the Village Capital Project bills be audited and paid in the amount of \$1,558.00.00 and that the Clerk be authorized to submit bills to Environmental Facilities Corporation (EFC) for payment via the funding for the WWTP Expansion.

The motion was passed upon the following vote:

| VOTE | | | | | | | | | |
|------------------------|----------|-------------|---|----|---|---------|-------------|--------|--|
| Mayor Jay May | X | Yes | | No | | Abstain | | Absent | |
| Trustee Andy Koerner | X | Yes | | No | | Abstain | | Absent | |
| Trustee Jim McGarvey | X | Yes | | No | | Abstain | | Absent | |
| Trustee Ken Rule | X | Yes | | No | | Abstain | | Absent | |
| Trustee Donna Schiener | X | Yes | | No | | Abstain | | Absent | |
| VOTE TOTAL: | 5 | Yes | 0 | No | 0 | Abstain | 0 | Absent | |
| RESULTS | X | PASS | | | | | FAIL | | |

AUDIT BILLS

Motion by Mayor May and seconded by Trustee Schiener, the Village bills be audited and paid in the amount of \$181,971.97 and that the Clerk be authorized to transfer funds from the money market accounts to the checking accounts to cover such bills.

The motion was passed upon the following vote:

| VOTE | | | | | | | | | |
|------------------------|----------|-------------|---|----|---|---------|-------------|--------|--|
| Mayor Jay May | X | Yes | | No | | Abstain | | Absent | |
| Trustee Andy Koerner | X | Yes | | No | | Abstain | | Absent | |
| Trustee Jim McGarvey | X | Yes | | No | | Abstain | | Absent | |
| Trustee Ken Rule | X | Yes | | No | | Abstain | | Absent | |
| Trustee Donna Schiener | X | Yes | | No | | Abstain | | Absent | |
| VOTE TOTAL: | 5 | Yes | 0 | No | 0 | Abstain | 0 | Absent | |
| RESULTS | X | PASS | | | | | FAIL | | |

DISPOSAL BAGS FOR DOG OWNERS

Mayor May suggested the streets department should strategically place bags for dog owners' use throughout the Village. The Mayor suggested they be placed within the residential areas. Perhaps this will encourage clean up after pets.

EXECUTIVE SESSION

Motion by Trustee Rule and seconded by Trustee McGarvey, the Board enter into executive session to discuss the following topic(s) at 8:17 pm:

- Employment history of a particular employee

The motion was passed upon the following vote:

| VOTE | | | | | | | | | |
|------------------------|----------|-------------|---|----|---|---------|-------------|--------|--|
| Mayor Jay May | X | Yes | | No | | Abstain | | Absent | |
| Trustee Andy Koerner | X | Yes | | No | | Abstain | | Absent | |
| Trustee Jim McGarvey | X | Yes | | No | | Abstain | | Absent | |
| Trustee Ken Rule | X | Yes | | No | | Abstain | | Absent | |
| Trustee Donna Schiener | X | Yes | | No | | Abstain | | Absent | |
| VOTE TOTAL: | 5 | Yes | 0 | No | 0 | Abstain | 0 | Absent | |
| RESULTS | X | PASS | | | | | FAIL | | |

Motion by Trustee Rule and seconded by Trustee Schiener, the Board exit executive session at 9:07 pm.

The motion was passed upon the following vote:

| VOTE | | | | | | | | | |
|------------------------|----------|-------------|---|----|---|---------|-------------|--------|--|
| Mayor Jay May | X | Yes | | No | | Abstain | | Absent | |
| Trustee Andy Koerner | X | Yes | | No | | Abstain | | Absent | |
| Trustee Jim McGarvey | X | Yes | | No | | Abstain | | Absent | |
| Trustee Ken Rule | X | Yes | | No | | Abstain | | Absent | |
| Trustee Donna Schiener | X | Yes | | No | | Abstain | | Absent | |
| VOTE TOTAL: | 5 | Yes | 0 | No | 0 | Abstain | 0 | Absent | |
| RESULTS | X | PASS | | | | | FAIL | | |

REPORTS RECEIVED

The following reports were received, reviewed, and placed on file:

- None.

ADJOURN

There being no further business to come before the Board the meeting duly adjourned at 9:08 pm upon motion by Trustee Rule and seconded by Trustee Koerner.

Clerk/Treasurer

| VENDOR | AMOUNT | VENDOR | AMOUNT |
|-------------------------------|---------------------|-------------------------------|----------------------|
| ABBOTT ANSWERING 581 LLC | \$ 118.85 | KRASTEV, STEVEN | \$ 888.93 |
| ARCADE LUMBER & MILLWORK | \$ 1,436.71 | LARRY ROMANCE & SON INC. | \$ 482.82 |
| ARCADE POSTMASTER | \$ 1,730.75 | LEXISNEXIS RISK DATA MGMT INC | \$ 50.00 |
| ARCADE POSTMASTER | \$ 267.84 | LINEAGE | \$ 2,419.00 |
| BISON LABORATORIES INC. | \$ 2,178.00 | LOCOCO, MICHAEL | \$ 120.00 |
| BLUE COLLAR WORKWEAR | \$ 384.10 | MOORE MEDICAL, LLC | \$ 2,821.86 |
| BRASS' SHURFINE | \$ 161.41 | NEW HORIZON COMMUNICATIONS CO | \$ 807.12 |
| C & G ELECTRICAL SUPPLY | \$ 823.20 | NEW YORK STATE DEFERRED COMPE | \$ 2,534.48 |
| CATTARAUGUS COUNTY | \$ 32.00 | NOCO ENERGY CORP | \$ 1,390.60 |
| CINTAS CORPORATION #782 | \$ 55.70 | NYMPA | \$ 42,323.00 |
| CLARK PATTERSON LEE | \$ 1,200.00 | NYS DEC | \$ 160.00 |
| CONNOR, FRANCIS S. | \$ 790.00 | NYS INCOME TAX | \$ 3,776.39 |
| COTTRILLS PHARMACY, INC. | \$ 7.25 | NYS SOC MUNI FINANCE OFF - NY | \$ 40.00 |
| CSEA | \$ 737.78 | OFFICE OF STATE COMPTROLLER | \$ 2,193.75 |
| CSEA POLICE UNIT | \$ 144.66 | OUTSOURCE RECEIVABLES MGMT IN | \$ 217.00 |
| CURR A/C ELECTRIC | \$ 5,469.63 | PIONEER FORD INC. | \$ 107.18 |
| CURR A/C SEWER | \$ 217.19 | SCHWAB AGGREGATES | \$ 219.95 |
| CURR A/C WATER | \$ 1,404.52 | SECURITY INVESTORS GROUP INC | \$ 310.00 |
| DIG SAFELY NEW YORK, INC | \$ 3.00 | SELPHS FIRE SERVICE | \$ 668.00 |
| EATON OFFICE SUPPLY CO INC | \$ 317.60 | SOUTHWORTH-MILTON INC. | \$ 292.39 |
| ERMCO | \$ 600.00 | STAPLES CONTRACT & COMMERCIAL | \$ 657.62 |
| FASTENAL COMPANY | \$ 19.19 | TIME WARNER CABLE | \$ 278.34 |
| GEORGE, JASON | \$ 15.00 | TOMPKINS INSURANCE AGENCIES I | \$ 62,780.19 |
| GERNATT ASPHALT PRODUCTS, INC | \$ 266.25 | TRI-COUNTY SUPPLY INC | \$ 39.99 |
| GRAINGER | \$ 77.40 | UNIVAR USA INC. | \$ 1,258.18 |
| HACKETT, LUCAS W. | \$ 2,750.00 | VERIZON | \$ 146.94 |
| IEEP:IND ENERGY EFF PROG | \$ 10,950.66 | VILLAGE OF ARCADE | \$ 90.00 |
| IRS - FEDRAL PAYROLL TAX PAYM | \$ 21,124.18 | WOODRUFF CONSTRUCTION & GRAVE | \$ 449.50 |
| JOHN SIXT & SON, INC. | \$ 528.28 | WYOMING CO DSS | \$ 262.42 |
| COLUMN TOTAL | \$ 53,811.15 | ZIMMER AUTO PARTS & SALES INC | \$ 375.17 |
| | | COLUMN TOTAL | \$ 128,160.82 |
| | | GRAND TOTAL | \$ 181,971.97 |