

The regular meeting of the Village of Arcade (VOA) Board of Trustees, Wyoming County, New York was held on Tuesday, June 20, 2017 at 7:00 pm there were:

**PRESENT**

Mayor Jay May, Trustee Ken Rule, Trustee Jim McGarvey, Trustee Donna Schiener, Superintendent of Public Works Larry Kilburn, Clerk/Treasurer Jennifer Kraft, Police Chief Anthony Biscaro, Deputy Clerk/Treasurer Michelle Karpinski.

**ABSENT**

Trustee Andrew Koerner

**ALSO PRESENT**

Carole Jones, Brent Rosiek, Sandie Dutton

**PLEDGE OF ALLEGIANCE**

Mayor May opened the meeting with the Pledge of Allegiance.

**WWTP EXPANSION UPDATE**

Brent Rosiek, CPL, updated the Board on the progress at the WWTP. He presented a proposed Change Order #2, Contract A General Construction, Wind-Sun Construction, Inc. The change pertains to the following time and materials:

Repair existing 4 inch water main, install new temporary by-pass sewer rerouting effluent from CST #1 through new 18 inch gravity sewer utilizing the UV disinfection, furnish a temporary by-pass connection to allow testing of SBR #2 flows, sludge removal from CST #2 and additional water piping to new bar screen and new concrete core hole for the level control. CPL has reviewed the documents.

UV equipment is up and running, they have boxed out for paving, contractor plans to pave compost building on Friday. The rain has created some issues, everything is very muddy. They have begun breaking down the old CST #1 tank, and are preparing to switch over to SBR #2 next week. The tank concrete needs to cure for two weeks at which time they will fill it up. Following this there will be two weeks of testing, this will bring the contractor to the current deadline therefore he will be asking for extension of time.

Overall the general contractor is 85% finished and the electrical contractor is about 88% finished.

Motion by Trustee Rule and seconded by Trustee Schiener to authorize the Mayor to sign the Change Order #2, Contract A General Construction, Wind-Sun Construction, Inc., once a signed copy is received. The change order shall not exceed \$15,336.06.

The motion was passed upon the following vote:

<b>VOTE</b>									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner		Yes		No		Abstain	X	Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
<b>VOTE TOTAL:</b>	4	Yes	0	No	0	Abstain	1	Absent	
<b>RESULTS</b>	<b>X</b>	<b>PASS</b>					<b>FAIL</b>		

**APPROVE MINUTES**

Motion by Trustee Rule and seconded by Trustee McGarvey, the minutes from the regular meeting held on June 6, 2017 be approved as presented by Clerk/Treasurer Kraft.

The motion was passed upon the following vote:

<b>VOTE</b>									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner		Yes		No		Abstain	X	Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
<b>VOTE TOTAL:</b>									
	4	Yes	0	No	0	Abstain	1	Absent	
<b>RESULTS</b>									
	X	<b>PASS</b>					<b>FAIL</b>		

**RESOLUTION NYS WATER GRANT APPLICATION SANITARY SEWER IMPROVEMENTS PHASE IIA**

Motion by Trustee Schiener and seconded by Trustee Rule authorizing Mayor, Jay R. May to file an application for the NYS Water Grant in an amount not to exceed \$435,320, and upon approval of said request to enter into and execute a project agreement with the New York State Department of Environmental Conservation for such financial assistance to the Village of Arcade for the Sanitary Sewer Improvements Phase IIA Project.

The motion was passed upon the following vote:

<b>VOTE</b>									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner		Yes		No		Abstain	X	Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
<b>VOTE TOTAL:</b>									
	4	Yes	0	No	0	Abstain	1	Absent	
<b>RESULTS</b>									
	X	<b>PASS</b>					<b>FAIL</b>		

**SMOKING POLICY**

The current policy will be reviewed and proposed changes will be presented at the next meeting.

**NEW YORK POWER AUTHORITY (NYPA)**

Superintendent of Public Works Kilburn shared a letter from NY Power Authority. The letter provided the Village with an annual cost comparison between the cost of hydropower purchased by the Village through NYPA versus the cost of purchasing market power. The savings was approximately \$1,567,270, which equates to an estimated 1.2 cents per kwh.

**FY 2016-2017 BUDGET AMENDMENT**

Motion by Trustee McGarvey and seconded by Trustee Schiener, the FY 2016-2017 budget be amended as follows because funds have been received from the Department of Justice for bullet proof vests in the amount of \$747.00.

<b>INCREASE REVENUE</b>	<b>INCREASE EXPENDITURE</b>
001-4-4389-0100	001-5-3120-400-4050
In the amount of <b>\$747.00</b>	

The motion was passed upon the following vote:

<b>VOTE</b>									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner		Yes		No		Abstain	X	Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
<b>VOTE TOTAL:</b>									
	4	Yes	0	No	0	Abstain	1	Absent	
<b>RESULTS</b>									
	X	<b>PASS</b>					<b>FAIL</b>		

**FY 2016-2017 BUDGET ADJUSTMENTS**

Motion by Trustee Rule and seconded by Trustee McGarvey, the budget adjustments be approved as presented by the Clerk (attached).

The motion was passed upon the following vote:

<b>VOTE</b>								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner		Yes		No		Abstain	X	Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
<b>VOTE TOTAL:</b>								
	4	Yes	0	No	0	Abstain	1	Absent
<b>RESULTS</b>								
	X	<b>PASS</b>				<b>FAIL</b>		

**AUDIT CAPITAL PROJECT INVOICES**

Motion by Mayor May and seconded by Trustee Rule the Village Capital Project bills be audited and paid in the amount of \$360.00 and that the Clerk be authorized to submit bills to Environmental Facilities Corporation (EFC) for payment via the funding for the WWTP Expansion.

The motion was passed upon the following vote:

<b>VOTE</b>								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner		Yes		No		Abstain	X	Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
<b>VOTE TOTAL:</b>								
	4	Yes	0	No	0	Abstain	1	Absent
<b>RESULTS</b>								
	X	<b>PASS</b>				<b>FAIL</b>		

**AUDIT BILLS**

Motion by Trustee Schiener and seconded by Trustee McGarvey, the Village bills be audited and paid in the amount of \$875,859.04 and that the Clerk be authorized to transfer funds from the money market accounts to the checking accounts to cover such bills.

The motion was passed upon the following vote:

<b>VOTE</b>								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner		Yes		No		Abstain	X	Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
<b>VOTE TOTAL:</b>								
	4	Yes	0	No	0	Abstain	1	Absent
<b>RESULTS</b>								
	X	<b>PASS</b>				<b>FAIL</b>		

**SUMMER RECREATION UPDATE**

Trustee Schiener updated the Board on the upcoming YMCA Summer Recreation program. Currently there are 40 children signed up for the 6 week program and 16 more are signed up for the weeks between the end of the school year and the start of the regular summer recreation program. The trips proposed to date are a trip to Get Air, the Little Red Caboose, bowling and going over to Perry to take part in their summer recreation program. Also the Zoo Mobile will be visiting the Arcade recreation site.

**LOCAL LAW CHAPTER 13 DOG CONTROL**

Mayor May discussed the possibility of updating the current dog control law to include a limit as to the number of pets a resident of the Village may have on their property. The Board discussed the meaning of a kennel, which is addressed in the Zoning law. Changes will be made to the law and they will be reviewed at the next board meeting.

**EXECUTIVE SESSION**

Motion by Trustee Schiener and seconded by Trustee Rule, the Board enter into executive session to discuss the following topic(s) at 8:02 pm:

- Contract Negotiations

The motion was passed upon the following vote:

<b>VOTE</b>									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner		Yes		No		Abstain	X	Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
<b>VOTE TOTAL:</b>									
	4	Yes	0	No	0	Abstain	1	Absent	
<b>RESULTS</b>									
	X	<b>PASS</b>					<b>FAIL</b>		

Motion by Trustee Rule and seconded by Trustee Schiener, the Board exit executive session at 8:27 pm.

The motion was passed upon the following vote:

<b>VOTE</b>									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner		Yes		No		Abstain	X	Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
<b>VOTE TOTAL:</b>									
	4	Yes	0	No	0	Abstain	1	Absent	
<b>RESULTS</b>									
	X	<b>PASS</b>					<b>FAIL</b>		

**AWARD BID RESTROOM/SHELTER VOA PARK**

The following bids were received for the new restroom at the VOA Park:

<b>VENDOR</b>	<b>AMOUNT</b>
James McGarvey GC	\$44,500 Restroom/Concession Stand
495 Main Street	\$10,500 Shelter
Arcade NY 14009	

Motion by Trustee Rule and seconded by Trustee Schiener the bid for the VOA Park restroom/shelter be awarded to James McGarvey GC in the amount of \$44,500 for the restroom/concession stand and \$10,500 for the shelter per a recommendation by Superintendent of Public Works Kilburn.

The motion was passed upon the following vote:

<b>VOTE</b>									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner		Yes		No		Abstain	X	Absent	
Trustee Jim McGarvey		Yes		No	X	Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
<b>VOTE TOTAL:</b>									
	3	Yes	0	No	1	Abstain	1	Absent	
<b>RESULTS</b>									
	X	<b>PASS</b>					<b>FAIL</b>		

**REPORTS RECEIVED**

The following reports were received, reviewed, and placed on file:

- Budget Adjustments

**ADJOURN**

There being no further business to come before the Board the meeting duly adjourned at 8:30 pm upon motion by Trustee Schiener and seconded by Trustee McGarvey.

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Clerk/Treasurer

VENDOR	AMOUNT	VENDOR	AMOUNT
AIRGAS, INC	\$ 230.00	LEXISNEXIS RISK DATA MGMT IN	\$ 50.00
ALL AROUND PERFORMANCE	\$ 8,706.88	MAPLE GROVE ENTERPRISES	\$ 24.00
ARCADE HERALD	\$ 126.56	MEUA - MUNICIPAL ELECTRIC UT	\$ 12,210.00
ARCADE LUMBER & MILLWORK	\$ 565.85	MILTON CAT	\$ 241.33
ARCADE POSTMASTER	\$ 264.04	MUNICIPAL SOLUTIONS, INC	\$ 876.32
ATTICA AUTO SUPPLY	\$ 34.36	NATIONAL FUEL GAS DISTRIB	\$ 274.16
AUTOMOTIVE ALLEY INC	\$ 160.00	NATIONAL GRID	\$ 84,216.04
BATES, SCOTT	\$ 15.00	NEW HORIZON COMMUNICATIONS C	\$ 738.13
BENEFLEX INC	\$ 180.00	NEW YORK STATE DEFERRED COMP	\$ 2,501.82
BRASS' SHURFINE	\$ 84.03	NOCO ENERGY CORP	\$ 1,512.23
BST & CO. CPAS, LLP	\$ 1,750.00	NY POWER AUTHORITY	\$ 153,110.45
CID-DIV WASTE MANAGEMENT	\$ 2,022.19	NYISO - NY INDEPENDENT SYS O	\$ 4,402.41
CINTAS CORPORATION #782	\$ 55.70	NYMPA	\$ 83,634.00
COLE, LINDA	\$ 10.00	NYS ASSOC OF CHIEFS OF	\$ 225.00
CONNOR, FRANCIS S.	\$ 202.00	NYS CHILD SPRT PROCESSING	\$ 500.46
CSEA	\$ 669.37	NYS DEC	\$ 160.00
CSEA POLICE UNIT	\$ 144.85	NYS INCOME TAX	\$ 4,179.78
CURR A/C ELECTRIC	\$ 6,506.33	NYS SALES TAX	\$ 10,666.80
CURR A/C SEWER	\$ 5,196.29	NYSAMCC INC	\$ 40.00
CURR A/C WATER	\$ 1,439.62	OUTSOURCE RECEIVABLES MGMT I	\$ 175.00
DRENNAN, JACE	\$ 15.00	PIONEER MANUFACTURING COMPAN	\$ 614.00
EASTERN STATES SENTINEL	\$ 300.00	SATCHELL, JASON M	\$ 15.00
ENVIRONMENTAL FACILITIES	\$ 11,730.00	SJB SERVICES INC	\$ 720.00
FLEET MAINTENANCE INC	\$ 218.71	STAPLES CONTRACT & COMMERCIA	\$ 895.23
FLETCH-AIR SYSTEMS, INC.	\$ 201.95	STUART C IRBY CO	\$ 18,189.00
FLIGHT SYSTEMS INC	\$ 308.00	SZABO, LOUIS	\$ 164.50
GEORGE, JASON	\$ 15.00	THE BUFFALO NEWS	\$ 1,131.40
GERNATT ASPHALT PRODUCTS, IN	\$ 168.48	THE ZOGHLIN GROUP, PLLC	\$ 455.00
GERWITZ & MCNEIL ELECTRIC IN	\$ 26,228.79	TIME WARNER CABLE	\$ 179.94
GOOD NEIGHBOR SERVICES	\$ 3,800.00	TRI-COUNTY SUPPLY INC	\$ 16.36
GRAINGER	\$ 235.11	UPS	\$ 19.59
HAMPTON INN & SUITES	\$ 936.00	VERIZON WIRELESS	\$ 613.65
HANES SUPPLY INC	\$ 337.68	VILLAGE OF ARCADE	\$ 90.00
HD SUPPLY WATERWORKS LTD	\$ 486.78	WARD & KUTZUBA	\$ 1,032.50
IIEP:IND ENERGY EFF PROG	\$ 13,363.95	WIND-SUN CONSTRUCTION, INC	\$ 340,270.05
INDEPENDENT HEALTH	\$ 37,727.08	WOODRUFF CONSTRUCTION & GRAV	\$ 168.00
IRS - FEDERAL PAYROLL TAX PAY	\$ 23,156.55	WYOMING CO DSS	\$ 312.17
ITRON, INC.	\$ 1,000.19	WYOMING COUNTY DEPT OF HEALT	\$ 64.00
JAMESTOWN SOAP & SOLVENT	\$ 2,235.00	ZUECH'S ENVIRONMENTAL SRVCS	\$ 237.50
JIM'S EQUIPMENT REPAIR INC	\$ 105.88	<b>COLUMN TOTAL</b>	<b>\$ 724,925.82</b>
<b>COLUMN TOTAL</b>	<b>\$ 150,933.22</b>	<b>GRAND TOTAL</b>	<b>\$ 875,859.04</b>

6/20/2017 6:08 PM

BUDGET ADJUSTMENT REGISTER

PAGE:

PACKET: 00301-BUD ADJ PER BOARD 6/20/2017  
 BUDGET CODE: CB-Current Budget

FUND ACCOUNT	DATE	DESCRIPTION	ADJUSTMENT	ORIGINAL BUDGET	SERVICES ADJUSTMENTS	NEW BUDGET	BUDGET BALANCE
-----							
Budget Adj. # 000836							
005 5-8310-200-2000	5/31/2017	PER BOARD DIRECTIVE EQUIPMENT	245.00-	1,500.00	0.00	1,255.00	1,255.00
005 5-8310-400-4220	5/31/2017	PER BOARD DIRECTIVE CONSULTANTS	245.00	10,000.00	1,535.00	11,780.00	1,047.21-
005 5-9060-800-4091	5/31/2017	PER BOARD DIRECTIVE HEALTH INS SALARY EMPLOYEES	265.00-	4,640.00	0.00	4,375.00	804.56
005 5-9030-800-8000	5/31/2017	PER BOARD DIRECTIVE SOCIAL SECURITY	265.00	12,800.00	0.00	13,065.00	1.53
005 5-8330-200-2000	5/31/2017	PER BOARD DIRECTIVE EQUIPMENT	400.00-	1,200.00	0.00	800.00	800.00
005 5-8340-200-2000	5/31/2017	PER BOARD DIRECTIVE EQUIPMENT	400.00	10,000.00	41,682.50	52,082.50	10.83
005 5-8320-400-4270	5/31/2017	PER BOARD DIRECTIVE UTILITIES	1,000.00-	10,000.00	0.00	8,775.00	86.59
005 5-8320-100-1000	5/31/2017	PER BOARD DIRECTIVE PERSONNEL SERVICES-REG	1,000.00	17,350.00	7,600.00	26,705.00	2.20
005 5-8320-400-4270	5/31/2017	PER BOARD DIRECTIVE UTILITIES	150.00-	10,000.00	0.00	8,775.00	86.59
005 5-8320-103-1000	5/31/2017	PER BOARD DIRECTIVE LABOR-SANDUSKY WELL	150.00	0.00	3,000.00	3,150.00	4.64
005 5-8320-400-4270	5/31/2017	PER BOARD DIRECTIVE UTILITIES	75.00-	10,000.00	0.00	8,775.00	86.59
005 5-8320-104-1000	5/31/2017	PER BOARD DIRECTIVE LABOR-MUTTON HOLLOW WELL	75.00	0.00	1,500.00	1,575.00	0.52
005 5-8320-094-4000	5/31/2017	PER BOARD DIRECTIVE GENERATOR:SUPL. WELL HOUSE	110.00-	1,200.00	0.00	1,090.00	465.09
005 5-8320-104-1010	5/31/2017	PER BOARD DIRECTIVE LABOR-MUTTON HOLLOW WELL:OT	110.00	0.00	0.00	110.00	2.20
005 5-8320-400-4330	5/31/2017	PER BOARD DIRECTIVE REPAIRS TO EQUIP NON OFFICE	130.00-	1,700.00	1,100.00-	470.00	470.00
005 5-8320-106-1000	5/31/2017	PER BOARD DIRECTIVE LABOR-UPPER BAGLE SPRING	130.00	0.00	3,250.00	3,380.00	3.23
006 5-8110-200-2000	5/31/2017	PER BOARD DIRECTIVE EQUIPMENT	950.00-	2,000.00	0.00	1,050.00	1,050.00

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BUDGET ADJUSTMENT REGISTER

PAGE:

PACKET: 00301-BUD ADJ PER BOARD 6/20/2017

BUDGET CODE: CR-Current Budget

FUND ACCOUNT	DATE	DESCRIPTION	ADJUSTMENT	ORIGINAL BUDGET	PREVIOUS ADJUSTMENTS	NEW BUDGET	BUDGET BALANCE
-----							
006 5-9730-700-7000	5/31/2017	PER BOARD DIRECTIVE BAN INTEREST	950.00	9,235.00	0.00	10,185.00	1.56
005 5-8330-400-4670	5/31/2017	PER BOARD DIRECTIVE CHEMICALS	755.00	10,000.00	220.00-	9,025.00	3,489.07
005 5-8320-100-1000	5/31/2017	PER BOARD DIRECTIVE PERSONNEL SERVICES-REG	755.00	17,350.00	7,600.00	26,705.00	2.20
TOTAL IN PACKET--						0.00	

\*\*\* BUDGET DEFICIT WARNINGS \*\*\*

FUND ACCOUNT	NAME	BALANCE
005 5-8310-400-4220	CONSULTANTS	1,047.21-
TOTAL WARNINGS:		1

\*\*\* NO ERRORS \*\*\*

\*\*\* END OF REPORT \*\*\*