

The regular meeting of the Village of Arcade (VOA) Board of Trustees, Wyoming County, New York was held on Tuesday, August 15, 2017 at 7:00 pm there were:

PRESENT

Mayor Jay May, Trustee Ken Rule, Trustee Jim McGarvey, Trustee Andrew Koerner, Superintendent of Public Works Larry Kilburn, Clerk/Treasurer Jennifer Kraft, Police Chief Anthony Biscaro,.

ABSENT

Trustee Donna Schiener, Deputy Clerk/Treasurer Michelle Karpinski

ALSO PRESENT

Carole Jones, Michael McElheny, Jim Pump

PLEDGE OF ALLEGIANCE

Mayor May opened the meeting with the Pledge of Allegiance.

PARKING CONCERNS

Village resident, Jim Pump, approached the board regarding his concerns over the limited availability of handicapped parking spaces around the elementary building. He does not feel the three parking spaces are adequate. The Mayor stated there are two more at the municipal lot and they will be re-painted as such before the school year begins. Chief Biscaro suggested adding two more on the same side of Church Street as the school, currently there are two there. School employees do park on Church Street for the day but the Chief Biscaro indicated the school does not have sufficient parking for all of the employees. The Clerk will review the law to see if the law designates where the handicap parking is, if the handicap spaces are designated there will be a public hearing to address the changes. Superintendent of Public Works Kilburn will order street signs to be posted in conjunction with the painted signs.

APPROVE MINUTES

Motion by Trustee McGarvey and seconded by Trustee Rule, the minutes from the special meeting held on July 28, 2017 be approved as presented by Clerk/Treasurer Kraft.

The motion was passed upon the following vote:

VOTE									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner	X	Yes		No		Abstain		Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener		Yes		No		Abstain	X	Absent	
VOTE TOTAL:									
	4	Yes	0	No	0	Abstain	1	Absent	
RESULTS									
	X	PASS					FAIL		

APPROVE MINUTES

Motion by Trustee Koerner and seconded by Trustee McGarvey, the minutes from the regular meeting held on August 1, 2017 be approved as presented by Clerk/Treasurer Kraft.

The motion was passed upon the following vote:

VOTE									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner	X	Yes		No		Abstain		Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule		Yes		No	X	Abstain		Absent	
Trustee Donna Schiener		Yes		No		Abstain	X	Absent	
VOTE TOTAL:									
	3	Yes	0	No	1	Abstain	1	Absent	
RESULTS									
	X	PASS					FAIL		

CODE OF CONDUCT/ETHICS POLICY

The Mayor requested the Board review the current Code of Ethics and compare it to the Code of Conduct the Mayor distributed at the last meeting. Recommendations and comments will be reviewed at the next meeting.

PROJECT UPDATE

Superintendent of Public Works Kilburn updated the Board on various projects.

The wastewater treatment plant is fully operational. Remaining work includes final grading and seeding, construction of asphalt driveway, install remaining light poles and various punch list items.

The flow monitoring on North Street and the east end is nearly complete. It has confirmed, North Street is getting a lot of I&I, which is as we suspected.

CPL has generated maps for the feasibility study on the extension of the water and sewer lines, we are to meet and review them on August 31st, 2017.

The drilling for the monitoring work for the Gernatt mine expansion will be completed by SJB. A price has been obtained for the purchase of the monitoring equipment, \$3,842.50. CPL suggested we try to obtain another price.

The Village received a letter of support from Senator Gallivan for the \$407,306 loan from EFC for the rehabilitation of the sanitary sewer mains along North Street and NYS Route 98.

The skid steer repair will cost \$3,300, The Board recommended going forward with the repair and suggested budgeting next year to replace it.

Mountain View East subdivision has been filed with the County. Superintendent of Public Works Kilburn will send letters to those that have confirmed interest in the property.

JUSTICE COURT EXPENSE RATIO WITH TOWN OF ARCADE

Motion Mayor May seconded by Trustee Koerner the VOA Board adjust the Justice Court Expense Ratio to 17.96% (from 14.32%) based on the total number of cases from January 1, 2016 through December 31, 2016, effective June 1, 2017 through May 31, 2018 pending TOA Board approval and written response indicating such approval.

The motion was passed upon the following vote:

VOTE									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner	X	Yes		No		Abstain		Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener		Yes		No		Abstain	X	Absent	
VOTE TOTAL:	4	Yes	0	No	0	Abstain	1	Absent	
RESULTS	X	PASS					FAIL		

AUDIT CAPITAL PROJECT INVOICES

Motion by Mayor May and seconded by Trustee Rule the Village Capital Project bills be audited and paid in the amount of \$6,596.00 and that the Clerk be authorized to submit bills to Environmental Facilities Corporation (EFC) for payment via the funding for the WWTP Expansion.

The motion was passed upon the following vote:

VOTE									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner	X	Yes		No		Abstain		Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener		Yes		No		Abstain	X	Absent	
VOTE TOTAL:	4	Yes	0	No	0	Abstain	1	Absent	
RESULTS	X	PASS					FAIL		

AUDIT BILLS

Motion by Mayor May and seconded by Trustee McGarvey, the Village bills be audited and paid in the amount of \$859,307.73 and that the Clerk be authorized to transfer funds from the money market accounts to the checking accounts to cover such bills.

The motion was passed upon the following vote:

VOTE									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner	X	Yes		No		Abstain		Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener		Yes		No		Abstain	X	Absent	
VOTE TOTAL:									
	4	Yes	0	No	0	Abstain	1	Absent	
RESULTS									
	X	PASS					FAIL		

EXECUTIVE SESSION

Motion by Trustee McGarvey and seconded by Trustee Rule, the Board enter into executive session to discuss the following topic(s) at 7:52 pm:

- Acquisition, Sale or Lease of Real Property
Employment history of a particular employee

The motion was passed upon the following vote:

VOTE									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner	X	Yes		No		Abstain		Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener		Yes		No		Abstain	X	Absent	
VOTE TOTAL:									
	4	Yes	0	No	0	Abstain	1	Absent	
RESULTS									
	X	PASS					FAIL		

Motion by Trustee Rule and seconded by Trustee McGarvey, the Board exit executive session at 8:34 pm.

The motion was passed upon the following vote:

VOTE									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner	X	Yes		No		Abstain		Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener		Yes		No		Abstain	X	Absent	
VOTE TOTAL:									
	4	Yes	0	No	0	Abstain	1	Absent	
RESULTS									
	X	PASS					FAIL		

CREATE POSITION SECRETARY PLANNING BOARD/ZONING BOARD OF APPEALS PART TIME

Motion by Trustee McGarvey and seconded by Trustee Rule to create the position of Secretary to the Planning Board and Zoning Board of Appeals. The rate of pay will be at the current budgeted amount. This will be a part time position, effective November 1, 2017.

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener		Yes		No		Abstain	X	Absent
VOTE TOTAL:								
	4	Yes	0	No	0	Abstain	1	Absent
RESULTS								
	X	PASS				FAIL		

AUTHORIZE MAYOR TO SIGN DUTY STATEMENT

Motion by Trustee Koerner and seconded by Trustee McGarvey to authorize the Mayor to sign the job duty statement for the position of Secretary to the Planning Board and Zoning Board of Appeals.

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener		Yes		No		Abstain	X	Absent
VOTE TOTAL:								
	4	Yes	0	No	0	Abstain	1	Absent
RESULTS								
	X	PASS				FAIL		

REPORTS RECEIVED

The following reports were received, reviewed, and placed on file:

- None.

ADJOURN

There being no further business to come before the Board the meeting duly adjourned at 8:38 pm upon motion by Trustee McGarvey and seconded by Trustee Koerner.

Clerk/Treasurer

VENDOR	AMOUNT	VENDOR	AMOUNT
ABBOTT ANSWERING 581 LLC	\$ 130.45	NEW HORIZON COMMUNICATIONS COR	\$ 829.38
ALTEC INDUSTRIES INC	\$ 405.00	NEW YORK STATE DEFERRED COMPEN	\$ 2,584.81
ARCADE HERALD	\$ 45.43	NGT CORPORATION	\$ 930.00
ARCADE LUMBER & MILLWORK	\$ 507.96	NOCO ENERGY CORP	\$ 3,608.06
ARCADE POSTMASTER	\$ 1,702.41	NY POWER AUTHORITY	\$ 125,575.55
ARCADE POSTMASTER	\$ 207.46	NYCOM	\$ 695.00
ATTICA ACE HARDWARE	\$ 2.79	NYMPA	\$ 65,051.00
ATTICA AUTO SUPPLY	\$ 8.17	NYS CHILD SPRT PROCESSING	\$ 500.46
AUTOMOTIVE ALLEY INC	\$ 1,023.38	NYS DEPT OF PUBLIC SRVC	\$ 9,507.63
BATES, SCOTT	\$ 15.00	NYS INCOME TAX	\$ 4,149.07
BRASS' SHURFINE	\$ 31.06	O'BRIEN, JONATHAN	\$ 2,465.00
C & G ELECTRICAL SUPPLY	\$ 94.15	OFFICE OF STATE COMPTROLLER	\$ 6,311.25
CHASE BANK	\$ 198,000.00	PIKE HARDWARE	\$ 95.65
CLARK PATTERSON LEE	\$ 11,543.00	R.C. FIRE EQUIPMENT INC.	\$ 327.94
CONNOR, FRANCIS S.	\$ 116.00	SATCHELL, JASON M	\$ 15.00
COUNTRY LINE SUPPLY LLC	\$ 3,610.00	SCHWAB AGGREGATES	\$ 464.71
COUNTY OF ERIE, NY	\$ 1,023.25	SECURITY INVESTORS GROUP INC	\$ 360.00
CSEA	\$ 669.37	SJB SERVICES INC	\$ 720.00
CSEA POLICE UNIT	\$ 144.85	SOUTHERN TIER ELECTRIC SUPPLY	\$ 341.00
CURR A/C ELECTRIC	\$ 5,480.45	STAPLES CONTRACT & COMMERCIAL,	\$ 801.53
CURR A/C SEWER	\$ 213.25	STUART C IRBY CO	\$ 7,338.52
CURR A/C WATER	\$ 1,512.52	TECHNICAL ASSISTANCE AND	\$ 4,302.50
DEPOSITORY TRUST AND CLEARING	\$ 62,702.50	TIME WARNER CABLE	\$ 324.93
DRENNAN, JACE	\$ 15.00	TOMPKINS INSURANCE AGENCIES IN	\$ 110.00
EVENHOUSE PRINTING, LLC	\$ 251.00	TRI-COUNTY SUPPLY INC	\$ 104.87
FASTENAL COMPANY	\$ 192.70	TRI-COUNTY TOOL RENTAL & SALES	\$ 391.22
FORBES, KELLY J.	\$ 75.00	TYLER TECHNOLOGIES INC	\$ 364.42
GEORGE, JASON	\$ 15.00	USA BLUEBOOK	\$ 208.28
GERNATT ASPHALT PRODUCTS, INC.	\$ 1,243.90	VERIZON	\$ 146.57
GLOW YMCA INC	\$ 5,670.00	VILLAGE OF ARCADE	\$ 90.00
IEEP:IND ENERGY EFF PROG	\$ 9,809.32	WARD & KUTZUBA	\$ 630.00
IRS - FEDERAL PAYROLL TAX PAYME	\$ 22,640.61	WESCO DISTRIBUTION, INC.	\$ 3,236.00
JOHN SIXT & SON, INC.	\$ 393.41	WILSON, RAYMOND D.	\$ 75.00
KENNERLY, AARON C	\$ 6,700.00	WIND-SUN CONSTRUCTION, INC	\$ 277,931.04
KENT, JUSTIN G.	\$ 40.00	WOODRUFF CONSTRUCTION & GRAVEL	\$ 266.18
LARRY ROMANCE & SON INC.	\$ 16.49	WORKPLACE HEALTH SERVICES	\$ 95.00
LEXISNEXIS RISK DATA MGMT INC	\$ 50.00	WYOMING CO DSS	\$ 782.38
LINEAGE	\$ 206.00	WYOMING COUNTY CLERK	\$ 50.00
MAILFINANCE INC	\$ 157.44	ZIMMER AUTO PARTS & SALES INC	\$ 364.51
MUNICIPAL SOLUTIONS, INC	\$ 29.28	ZOLL MEDICAL CORPORATION	\$ 430.95
NATIONAL FUEL GAS DISTRIB	\$ 38.72		
COLUMN TOTAL	\$ 336,732.32	COLUMN TOTAL	\$ 522,575.41
		COLUMN TOTAL	\$ 859,307.73