

The regular meeting of the Village of Arcade (VOA) Board of Trustees, Wyoming County, New York was held on Tuesday, October 17, 2017 at 7:00 pm there were:

PRESENT

Mayor Jay May, Trustee Ken Rule, Trustee Jim McGarvey, Trustee Donna Schiener Trustee Andrew Koerner, Superintendent of Public Works Larry Kilburn, Clerk/Treasurer Jennifer Kraft, Police Chief Anthony Biscaro, Deputy Clerk/Treasurer Michelle Karpinski.

ALSO PRESENT

Carole Jones, Jason Foote, Dan Meyers, Chuck Bell, Chris Lexer, Jean and Charlie Gagnon, Andrew Golombek, Tim Spalti, Rebecca Hoyt, Constance and Larry Barclay, Jeff Kmicinski, Jason and Jamie Ely

PLEDGE OF ALLEGIANCE

Mayor May opened the meeting with the Pledge of Allegiance.

PRESTOLITE

Chuck Bell, Consultant for Prestolite, discussed the possibility of the Village of Arcade applying for a Community Development Block Grant (CDBG) on behalf of Prestolite. The grant proceeds would be used by Prestolite for significant investment in the current facility as well as equipment upgrades that could result in contract opportunities which in turn would create job opportunities. Prestolite contacted the Wyoming County IDA which suggested the CDBG grant. The grant consists of federal monies that are passed through the state. A public hearing must be held and any record of public hearing becomes part of the grant application. The Mayor requested more information be made available to the Board before considering this proposal. Mr. Bell will send the information to the VOA Board.

WWTP EXPANSION UPDATE

Jason Foote updated the Board on the progress with the WWTP expansion. Paving will proceed tomorrow. There are numerous punch list items to be addressed. Jason will email the punch list to the VOA board. The treatment components are working well.

PROJECT UPDATE

Flow study for Phase 1 of the I&I rehab work, is complete; data is being compiled at this time.

The data logs for the Sandusky Springs test wells are in and they are getting baselines for the aquifer levels.

The Village has been awarded a \$100,000 grant through Environmental Facilities Corporation (EFC) for Phase 2 of the I&I rehab work. The duration of the actual work will be about 1.5 months. The tentative dates for the project are submit project plans and proposal for review in March 2018, advertise for bids in June 2018, completion by August 2018.

DEACON DRIVE DRAINAGE ISSUES

Rebecca Hoyt approached the Board to discuss drainage issues on Deacon Drive. The ditch, on the north end of Deacon Drive overflows onto the properties. Some of the backyards have had standing water in the yards for weeks and the road floods during heavy rains. Superintendent of Public Works Kilburn stated there are a few issues, the ditch needs to be dug out again, and also the railroad tracks hold water back because the tube under the tracks cannot handle the water. This area has always been a wet area. Trustee Rule stated the ditch should be maintained each year; perhaps we need to create a maintenance plan for yearly review. Rebecca left photos with Superintendent of Public Works Kilburn. Trustee Rule, Trustee Koerner and Superintendent of Public Works Kilburn will go up and take a look at the ditches and check the flow to see what is going on. Next meeting they will bring an idea to the board.

APPROVE MINUTES

Motion by Trustee Schiener and seconded by Trustee Koerner, the minutes from the public hearing and regular meeting held on October 3, 2017 as presented by Deputy Clerk Treasurer Michelle Karpinski.

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule		Yes		No	X	Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	4	Yes	0	No	1	Abstain	0	Absent
RESULTS								
	X	PASS				FAIL		

ACCEPT POLICY CHANGES – CALLOUT, CONFIDENTIALITY AND SAFE DRIVING

Motion by Trustee McGarvey and seconded by Trustee Schiener to accept the changes to the following policies as presented to the VOA Board at the October 3, 2017 meeting:

- Callout Policy
- Confidentiality Policy
- Safe Driving Policy

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	5	Yes	0	No	0	Abstain	0	Absent
RESULTS								
	X	PASS				FAIL		

FEE SCHEDULE

Motion by Trustee Schiener and seconded by Trustee McGarvey to accept the changes to the Fee Schedule to include the fees for call outs for each department.

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	5	Yes	0	No	0	Abstain	0	Absent
RESULTS								
	X	PASS				FAIL		

REVIEW POLICIES – CELLULAR TELEPHONE AND COMPUTER

The Board reviewed the proposed changes to the Cellular Telephone Policy and the Computer Policy. The Cellular Phone policy now emphasizes proper use of cell phone during work hours and the employees will be paid quarterly rather than monthly for use of their personal cell phones in lieu of a Village cell phone. The changes in the Computer Policy were more grammatical in nature.

GRANT AWARD NYS WATER INFRASTRUCTURE IMPROVEMENT ACT (WIIA) THROUGH ENVIRONMENTAL FACILITIES CORPORATION

Motion by Trustee McGarvey and seconded by Trustee Koerner to authorize the Mayor to sign the acknowledgement and acceptance of the WIIA Grant once the project dates have been determined. The grant amount is \$100,000. The grant will allow the VOA to proceed with the Clean Water State Revolving Fund Project No. C9-6678-04-01. This project will reduce infiltration and inflow from the sanitary sewer on Route 98 north. The estimated cost of the project is \$435,320.

The motion was passed upon the following vote:

VOTE									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner	X	Yes		No		Abstain		Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
VOTE TOTAL:	5	Yes	0	No	0	Abstain	0	Absent	
RESULTS	X	PASS					FAIL		

AWARD BID SNOW PLOW AND WING

Motion by Trustee McGarvey and seconded by Trustee Rule to award the bid to Valley Fab & Equipment, Inc. 9776 Trevett Rd. Boston NY 14025, for the Everest Snow Plow and Wing in the amount of \$9,450. There were no exceptions to this bid. This was the only bid received. Delivery is between 60-75 days.

The motion was passed upon the following vote:

VOTE									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner	X	Yes		No		Abstain		Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
VOTE TOTAL:	5	Yes	0	No	0	Abstain	0	Absent	
RESULTS	X	PASS					FAIL		

SCHEDULE PUBLIC HEARING, LOCAL LAW CHAPTER 37, PARKS

Motion by Trustee Rule and seconded by Trustee McGarvey to schedule a public hearing for the proposed changes to Local Law, Chapter 37, Parks. The proposed changes include changing the traffic pattern in the park to one way, in a clockwise rotation. The Public Hearing will be held November 21, 2017 at 7:00 pm.

The motion was passed upon the following vote:

VOTE									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner	X	Yes		No		Abstain		Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
VOTE TOTAL:	5	Yes	0	No	0	Abstain	0	Absent	
RESULTS	X	PASS					FAIL		

PERMISSION TO ATTEND CONFERENCE – COURT CLERK

Motion by Trustee Rule and seconded by Trustee Schiener to authorize Court Clerk Gillian Koerner to attend the Association of Towns Conference in New York City, February 18-21, 2018. The estimated cost is \$1,168 which includes airfare, room and meals.

The motion was passed upon the following vote:

VOTE									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner		Yes		No	X	Abstain		Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
VOTE TOTAL:	4	Yes	0	No	1	Abstain	0	Absent	
RESULTS	X	PASS					FAIL		

FY 2017-2018 BUDGET AMENDMENT

Motion by Trustee Schiener and seconded by Trustee Koerner, the FY 2017-2018 budget be amended as follows because funds have been received from Wyoming County for the DWI Crackdown.

INCREASE REVENUE	INCREASE EXPENDITURE
001-43389-0100	5-3120-101-1005
In the amount of \$706.78	

The motion was passed upon the following vote:

VOTE									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner	X	Yes		No		Abstain		Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
VOTE TOTAL:	5	Yes	0	No	0	Abstain	0	Absent	
RESULTS	X	PASS					FAIL		

AUDIT CAPITAL PROJECT INVOICES

Motion by Mayor May and seconded by Trustee McGarvey the Village Capital Project bills be audited and paid in the amount of \$180.00 and that the Clerk be authorized to submit bills to Environmental Facilities Corporation (EFC) for payment via the funding for the WWTP Expansion.

The motion was passed upon the following vote:

VOTE									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner	X	Yes		No		Abstain		Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
VOTE TOTAL:	5	Yes	0	No	0	Abstain	0	Absent	
RESULTS	X	PASS					FAIL		

AUDIT BILLS

Motion by Mayor May and seconded by Trustee Rule, the Village bills be audited and paid in the amount of \$162,641.05 and that the Clerk be authorized to transfer funds from the money market accounts to the checking accounts to cover such bills.

The motion was passed upon the following vote:

VOTE									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner	X	Yes		No		Abstain		Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
VOTE TOTAL:	5	Yes	0	No	0	Abstain	0	Absent	
RESULTS	X	PASS					FAIL		

EXECUTIVE SESSION

Motion by Trustee Rule and seconded by Trustee McGarvey, the Board enter into executive session to discuss the following topic(s) at pm:

- Employment history of a particular employee
- Acquisition, sale or lease of real property

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	5	Yes	0	No	0	Abstain	0	Absent
RESULTS		X	PASS				FAIL	

Motion by Trustee Rule and seconded by Trustee McGarvey, the Board exit executive session at 8:45 pm.

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	5	Yes	0	No	0	Abstain	0	Absent
RESULTS		X	PASS				FAIL	

REPORTS RECEIVED

The following reports were received, reviewed, and placed on file:

- None.

ADJOURN

There being no further business to come before the Board the meeting duly adjourned at 8:45 pm upon motion by Trustee Rule and seconded by Trustee McGarvey.

Clerk/Treasurer

VENDOR	AMOUNT	VENDOR	AMOUNT
21ST CENTURY ELECTRONICS	\$ 55.97	LEXISNEXIS RISK DATA MGMT INC	\$ 50.00
ABBOTT ANSWERING 581 LLC	\$ 127.45	MARTIN BROS CHEVROLET INC	\$ 21.00
AIRLINE HYRDAULIC CORPORATION	\$ 679.00	McDONNELL MILLER, ANN	\$ 4,000.00
ARCADE HERALD	\$ 556.90	MEUA - MUNICIPAL ELECTRIC UTIL	\$ 80.00
ARCADE LUMBER & MILLWORK	\$ 529.48	MOORE MEDICAL, LLC	\$ 780.90
ARCADE POSTMASTER	\$ 1,714.88	NATIONAL FUEL GAS DISTRIB	\$ 128.54
ARCADE POSTMASTER	\$ 230.92	NEW HORIZON COMMUNICATIONS COR	\$ 819.60
ARNETT, H.J. INDUSTRIES LLC	\$ 2,662.14	NEW YORK STATE DEFERRED COMPEN	\$ 2,534.81
ATTICA AUTO SUPPLY	\$ 45.95	NOCO ENERGY CORP	\$ 228.35
BATES, SCOTT	\$ 15.00	NY POWER AUTHORITY	\$ 6,218.75
BIRD, ETHAN	\$ 194.50	NYISO - NY INDEPENDENT SYS OP	\$ 12,707.42
BLUE COLLAR WORKWEAR	\$ 883.00	NYMPA	\$ 61,083.00
BRASS' SHURFINE	\$ 25.32	NYS CHILD SPRT PROCESSING	\$ 500.46
C & G ELECTRICAL SUPPLY	\$ 357.75	NYS INCOME TAX	\$ 3,803.02
CATT CO DSS	\$ 67.40	O'BRIEN, JONATHAN	\$ 2,465.00
CID-DIV WASTE MANAGEMENT	\$ 1,044.47	PAYNE, MICHAEL	\$ 11.96
CINTAS CORPORATION #782	\$ 78.48	PIKE HARDWARE	\$ 36.49
CONNOR, FRANCIS S.	\$ 202.00	PIONEER FORD INC.	\$ 10.00
COUNTRY LINE SUPPLY LLC	\$ 550.73	R.S. MAHER & SON, INC	\$ 1,603.23
CRAWFORD DOOR OF WNY INC	\$ 1,780.00	RAILROAD MANAGEMENT COMPANY IV	\$ 485.00
CSEA	\$ 671.35	RICHARD-CIN SIGNS & SAFETY SUP	\$ 581.55
CSEA POLICE UNIT	\$ 144.85	SATCHELL, JASON M	\$ 15.00
CURR A/C ELECTRIC	\$ 5,080.80	SCHIENER, DONNA	\$ 326.42
CURR A/C SEWER	\$ 205.95	SECURITY INVESTORS GROUP INC	\$ 95.00
CURR A/C WATER	\$ 1,526.02	SECURITY INVESTORS GROUP INC	\$ 360.00
DIG SAFELY NEW YORK, INC	\$ 12.48	SOUTHWORTH-MILTON INC.	\$ 1,268.10
DRENNAN, JACE	\$ 15.00	STAPLES CONTRACT & COMMERCIAL,	\$ 479.88
FASTENAL COMPANY	\$ 15.99	STRYKERSVILLE HARDWARE	\$ 59.69
FISHER SCIENTIFIC COMPANY	\$ 253.90	TECHNICAL ASSISTANCE AND	\$ 3,217.85
GEORGE, JASON	\$ 15.00	TIME WARNER CABLE	\$ 324.93
GOOD NEIGHBOR SERVICES	\$ 3,200.00	TRI-COUNTY TOOL RENTAL & SALES	\$ 240.00
GRAINGER	\$ 759.97	TYLER TECHNOLOGIES INC	\$ 150.05
HALLS SAFETY EQUIPMENT CORP	\$ 519.00	USA BLUEBOOK	\$ 272.21
IIEP:IND ENERGY EFF PROG	\$ 9,383.57	VERIZON	\$ 146.30
INTL ASSOC OF ELEC INSP	\$ 336.00	VILLAGE OF ARCADE	\$ 90.00
IRS - FEDRAL PAYROLL TAX PAYME	\$ 21,391.76	WARD & KUTZUBA	\$ 262.50
JOHN SIXT & SON, INC.	\$ 36.57	WILLIAMS, DENNIS	\$ 94.74
KOESTER ASSOCIATES INC	\$ 190.50	WOODRUFF CONSTRUCTION & GRAVEL	\$ 84.00
KROTJE, JOHN	\$ 71.56	WYOMING CO DSS	\$ 636.16
LANE, BRIAN	\$ 164.99	WYOMING COUNTY DEPT OF HEALTH	\$ 64.00
COLUMN TOTAL	\$ 55,796.60	ZIMMER AUTO PARTS & SALES INC	\$ 508.54
		COLUMN TOTAL	\$ 106,844.45
		GRAND TOTAL	\$ 162,641.05