

The regular meeting of the Village of Arcade (VOA) Board of Trustees, Wyoming County, New York was held on Tuesday, March 6, 2018 at 7:00 pm there were:

PRESENT

Mayor Jay May, Trustee Jim McGarvey, Trustee Donna Schiener Trustee Andrew Koerner, Superintendent of Public Works Larry Kilburn, Clerk/Treasurer Jennifer Kraft, Police Chief Anthony Biscaro, Deputy Clerk/Treasurer Michelle Karpinski.

ABSENT

Trustee Ken Rule

ALSO PRESENT

Carole Jones, Charles Skillman, Steve Buckley (MRC Disposal), Christopher Balbierz (Waste Management)

PLEDGE OF ALLEGIANCE

Mayor May opened the meeting with the Pledge of Allegiance.

OPEN BIDS SOLID WASTE COLLECTION

Letters were received from Modern Disposal Services, Inc. and Casella stating they were not interested in submitting a bid proposal at this time. The following bids were received for solid waste collection:

COMPANY	AMOUNT
Waste Management 100 Ransier Drive West Seneca NY 14224	3 year \$112,731.60 \$115,549.92 \$118,438.68 With two year renewal \$121,399.68 \$124,434.72
MRC Disposal Inc. 71 Nason Blvd Springville NY 14141	3 year \$108,000 \$112,200 115,560 With two year renewal \$119,026, \$122,596 request change of pickup date to Wednesday

Motion by Trustee McGarvey and seconded by Trustee Schiener to turn the bids over to Superintendent of Public Works Kilburn for further review and recommendation.

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule		Yes		No		Abstain	X	Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:	4	Yes	0	No	0	Abstain	1	Absent
RESULTS	X	PASS				FAIL		

APPROVE MINUTES

Motion by Trustee McGarvey and seconded by Trustee Koerner, the minutes from the special meeting held on February 15, 2018 be approved as presented by Clerk/Treasurer Kraft.

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule		Yes		No		Abstain	X	Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:	5	Yes	0	No	0	Abstain	0	Absent
RESULTS	X	PASS				FAIL		

Trustee Rule arrived 7:10 pm

APPROVE MINUTES

Motion by Trustee McGarvey and seconded by Trustee Koerner, the minutes from the regular meeting held on February 20, 2018 be approved as presented by Clerk/Treasurer Kraft.

The motion was passed upon the following vote:

VOTE								
Mayor Jay May		Yes		No	X	Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	4	Yes	0	No	1	Abstain	0	Absent
RESULTS								
	X	PASS				FAIL		

APPROVE MINUTES

Motion by Trustee Schiener and seconded by Trustee Koerner, the minutes from the budget meeting held on February 27, 2018 be approved as presented by Clerk/Treasurer Kraft.

The motion was passed upon the following vote:

VOTE								
Mayor Jay May		Yes		No	X	Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey		Yes		No	X	Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	3	Yes	0	No	2	Abstain	0	Absent
RESULTS								
	X	PASS				FAIL		

UPDATE SULLIVAN AVENUE GARAGE FIRE

Today Superintendent of Public Works Kilburn held a conference call with George Dickover, Trustee McGarvey, Mark Aliniello and Don Roberts regarding the structural engineers report. It was determined the report is accurate and the work described is in fact a repair. MDA Consulting Engineers has been retained to help us with the determination of the structural integrity of the building and to assist us with the design of the rebuilt building.

Determining the cost of the lost Inventory has begun.

Arrangements have been made for the purchase and delivery of the used digger derrick.

The inspection of the small bucket truck that is believed to have caused the fire has been scheduled for March 13th. Superintendent of Public Works Kilburn, along with Trustee Koerner, will attend.

The truck that Altec has inspected has not been reassembled yet, they are waiting for approval from Selective to begin the work. There is question on the future maintenance issues that may arise due to heat, smoke and soot from the fire. Superintendent of Public Works Kilburn is working with Selective to arrange for the cleaning of the bucket truck once it has been reassembled. The disassembly and inspection of the second unit is to start this week.

RESOLUTION - MEUA SEMI-ANNUAL MEETING

The following resolution was offered by Trustee Mayor May and seconded by Trustee Rule:

RESOLUTION

WHEREAS, the Board of Trustees of the Village of Arcade, New York, is a municipal member of the Municipal Electric Utilities Association (MEUA) of New York State, and

WHEREAS, the semi-annual meeting of the MEUA has been called on April 11 and April 12, 2018 to be held at the Embassy Suites Hotel, 6646 Old Collamer Road., East Syracuse, New York, 13057 and,

WHEREAS, in accordance with the bylaws of the MEUA, each municipal member may cast one vote on each transaction properly brought before this meeting,

NOW THEREFORE BE IT RESOLVED, that Superintendent of Public Works Larry Kilburn be and is hereby designated as the accredited delegate of the Village of Arcade, New York.

The motion was passed upon the following vote:

VOTE							
Mayor Jay May	X	Yes		No		Abstain	Absent
Trustee Andy Koerner	X	Yes		No		Abstain	Absent
Trustee Jim McGarvey	X	Yes		No		Abstain	Absent
Trustee Ken Rule	X	Yes		No		Abstain	Absent
Trustee Donna Schiener	X	Yes		No		Abstain	Absent
VOTE TOTAL:	5	Yes	0	No	0	Abstain	Absent
RESULTS	X	PASS				FAIL	

LIME LAKE PROJECT UPDATE

Superintendent of Public Works Kilburn attended the pre-preconstruction meeting on the building of the force mains for the Lime Lake Project. Milherst Construction is the contractor for the project. Work is to be done by June 30, 2018. There are still easements that need to be filed, once filed Rural Development will allow for the preconstruction meeting to occur.

FY 2017-2018 BUDGET AMENDMENT

Motion by Trustee Schiener and seconded by Trustee Rule, the FY 2017-2018 budget be amended as follows because funds have been received from Wyoming County for the Stop DWI program in the amount of \$2,701.68 for labor and \$360 for equipment recertification.

INCREASE REVENUE		INCREASE EXPENDITURE	
001-4-3389-0100	\$ 2701.68	001-5-3120-101-1005	\$2701.68
001-4-2710-0100	\$360.00		
TOTAL \$3061.68			

The motion was passed upon the following vote:

VOTE							
Mayor Jay May	X	Yes		No		Abstain	Absent
Trustee Andy Koerner	X	Yes		No		Abstain	Absent
Trustee Jim McGarvey	X	Yes		No		Abstain	Absent
Trustee Ken Rule	X	Yes		No		Abstain	Absent
Trustee Donna Schiener	X	Yes		No		Abstain	Absent
VOTE TOTAL:	5	Yes	0	No	0	Abstain	0
RESULTS	X	PASS				FAIL	

AUDIT BILLS

Motion by Mayor May and seconded by Trustee Rule, the Village bills be audited and paid in the amount of \$324,037.34 and that the Clerk be authorized to transfer funds from the money market accounts to the checking accounts to cover such bills.

NYS CIVIL SERVICE ATTENDANCE AND LEAVE AMENDMENT

Clerk Treasurer Kraft discussed the NYS Civil Service Law, section 159-b, that grants four hours, annually, to all employees for screening of all cancers. This leave time will be an excused leave and will not be charged against any other benefit time. The employee will provide documentation that substantiates the purpose of the time off.

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	5	Yes	0	No	0	Abstain	0	Absent
RESULTS								
	X	PASS				FAIL		

PURCHASE A USED BUCKET TRUCK

Trustee Koerner indicated that he was aware of another used bucket truck in Webster NY. It is a 2002 52' Freightliner with an asking price of \$25,500. At this time it is uncertain whether or not the Village needs to purchase another used vehicle. Once more information is received from Altec on the outcome of the inspections of the two vehicles at the Altec plant a decision can be made.

EXECUTIVE SESSION

Motion by Trustee Rule and seconded by Trustee Schiener, the Board enter into executive session to discuss the following topic(s) at 7:29 pm:

- Proposed pending or current litigation (d)
Matters leading to the dismissal or removal of a corporation (f)

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	5	Yes	0	No	0	Abstain	0	Absent
RESULTS								
	X	PASS				FAIL		

Motion by Trustee Schiener and seconded by Trustee McGarvey, the Board exit executive session at 8:16 pm.

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	5	Yes	0	No	0	Abstain	0	Absent
RESULTS								
	X	PASS				FAIL		

REPORTS RECEIVED

The following reports were received, reviewed, and placed on file:

- None.

ADJOURN

There being no further business to come before the Board the meeting duly adjourned at 8:19 pm upon motion by Trustee Schiener and seconded by Trustee McGarvey.

Clerk/Treasurer

VENDOR	AMOUNT	VENDOR	AMOUNT
ACTIVE IT DESIGN, LLC	\$ 2,545.00	NOCO ENERGY CORP	\$ 4,600.87
ADMAR SUPPLY COMPANY, INC	\$ 705.00	NORTHERN SAFETY CO. INC.	\$ 334.57
ADVANCE STORES COMPANY, INC	\$ 195.93	NY POWER AUTHORITY	\$ 164,039.31
AIRGAS, INC	\$ 159.65	NYS CHILD SPRT PROCESSING	\$ 500.46
ARCADE POSTMASTER	\$ 225.00	NYS INCOME TAX	\$ 3,596.27
ARCADE POSTMASTER	\$ 1,742.87	OSEA INC	\$ 65.00
ATTICA ACE HARDWARE	\$ 27.96	OUTSOURCE RECEIVABLES MGMT INC	\$ 45.26
ATTICA AUTO SUPPLY	\$ 123.88	PIONEER FORD INC.	\$ 398.34
BENEFLEX-ERIE	\$ 170.00	POW-R MOLE SALES LLC	\$ 16,530.00
BISON LABORATORIES INC.	\$ 1,682.00	R.B. U'REN EQUIPMENT INC	\$ 1,325.00
C & G ELECTRICAL SUPPLY	\$ 323.75	SAIA COMMUNICATIONS INC	\$ 1,249.58
CID DIVISION OF WASTE MANAGEMEN	\$ 9,394.30	SAIA COMMUNICATIONS INC	\$ 434.18
CINTAS CORPORATION #782	\$ 78.48	SECURITY INVESTORS GROUP INC	\$ 95.00
COLLINS, JOSEPH	\$ 72.33	SECURITY INVESTORS GROUP INC	\$ 360.00
CONNOR, FRANCIS S.	\$ 202.00	SHARP ELECTRONICS CORPORATION	\$ 99.49
CSEA	\$ 697.22	SHARP ELECTRONICS CORPORATION	\$ 99.49
CSEA POLICE UNIT	\$ 150.10	SHIMBURSKI, FRANCES	\$ 19.18
DEPOSITORY TRUST AND CLEARING	\$ 5,725.00	SOUTER, ROBERT A	\$ 500.00
EASTERN METAL OF ELMIRA, INC	\$ 2,887.20	STUART C IRBY CO	\$ 4,657.87
ERIE CO DSS	\$ 375.00	SYRACUSE LODGING VENTURES LLC	\$ 246.00
FLETCH-AIR SYSTEMS, INC.	\$ 657.25	TIFCO INDUSTRIES	\$ 264.48
GENERAL WELDING & FABRICATING	\$ 2,372.67	TOMPKINS INSURANCE AGENCIES IN	\$ 156.00
INDEPENDENT HEALTH	\$ 32,690.91	TRACTOR SUPPLY CREDIT PLAN	\$ 77.06
IRS - FEDERAL PAYROLL TAX PAYME	\$ 18,862.52	TRANSCAT, INC	\$ 1,679.31
JAVA FARM SUPPLY	\$ 64.57	UNIQUE PAVING MATERIALS	\$ 234.04
KEY BANK	\$ 59.82	UNITED UNIFORM CO INC	\$ 129.95
KEY BANK	\$ 278.26	UNIVAR USA INC.	\$ 1,555.60
KILBURN, LARRY	\$ 49.79	VERIZON WIRELESS	\$ 745.93
KOERNER, GILLIAN	\$ 149.18	VILLAGE OF ARCADE	\$ 90.00
KRIST, MATTHEW	\$ 111.09	WARD & KUTZUBA	\$ 9,318.16
KUTZUBA, ROBERT	\$ 1,428.00	WESCO DISTRIBUTION, INC.	\$ 22,341.23
LIFE SCIENCE LABORATORIES, INC	\$ 225.00	WILLIAMSON LAW BOOK CO	\$ 138.64
LOOSELEAF LAW PUBLICATIONS	\$ 74.25	WYOMING COUNTY DEPT OF HEALTH	\$ 64.00
MOORE MEDICAL, LLC	\$ 800.29	WYOMING COUNTY WORKERS COMPENS	\$ 50.00
NEW YORK STATE DEFERRED COMPEN	\$ 2,690.80	COLUMN TOTAL	\$ 236,040.27
COLUMN TOTAL	\$ 87,997.07	GRAND TOTAL	\$ 324,037.34