

The regular meeting of the Village of Arcade (VOA) Board of Trustees, Wyoming County, New York was held on Tuesday, May 1, 2018 at 7:00 pm there were:

PRESENT

Mayor Jay May, Trustee Jim McGarvey, Trustee Donna Schiener Trustee Andrew Koerner, Superintendent of Public Works Larry Kilburn, Clerk/Treasurer Jennifer Kraft, Police Chief Anthony Biscaro,

ABSENT

Trustee Ken Rule, Deputy Clerk/Treasurer Michelle Karpinski.

ALSO PRESENT

Jason Foote of Clark Patterson Lee, Dan Meyers, Jacob Eate of Community Liason for Assemblyman Dipeitro's

PLEDGE OF ALLEGIANCE

Mayor May opened the meeting with the Pledge of Allegiance.

UPDATE WASTEWATER TREATMENT PLANT EXPANSION

Jason Foote updated the VOA Board on the progress of the WWTP expansion. A meeting was held Monday, April 30, 2018 with the contractors, Jason Foote, Superintendent of Public Works Kilburn and Trustee McGarvey, to review the punch list. The contractors have until the end of May to complete the list of items. The inspector is scheduled to be on sight throughout completion. The punch list was updated with issues the NYS DEC had found. Jim Winnick expects to mobilize the week of May 7, 2018.

UPDATE CPL PROJECTS IN PROGRESS

The Operations and Maintenance manual is still a work in progress.

The North Street, Water and Sewer Feasibility Study continues. Jason and Larry Kilburn will be meeting with Sardinia tomorrow to discuss their needs. Basis of report is the facilitation of growth and expansion of development. The VOA will be filling out a Consolidated Funding Application, this is due in July.

Phase 1 Flow Monitoring, there is an issue with the data. They need to quantify the improvements.

Phase 2A, Revised SEQR and the authorization to bid the project are on tonight's agenda. Bids will be opened May 31, 2018 and expect to award the bid the first meeting in June, construction to begin July 1, 2018.

Phase 2B a section of North Street, Douglass Drive and Clearview will be part of the sewer cleaning, televising and smoke testing. Bids will be sent out but advertising/public notice is not required as the job will cost less than \$35,000.

REVIEW LOCAL LAW CHAPTER 40 PEDDLERS AND SOLICITORS

Superintendent of Public Works Kilburn asked if the Board would like to consider allowing food trucks in the Village and if so we would need to add regulations to accommodate them in Local Law Chapter 40, Peddlers and Solicitors. There was discussion on limitations. Superintendent of Public Works Kilburn and Clerk Treasurer Kraft will review other communities' regulations and report back to the VOA Board.

APPROVE SICK LEAVE VOLUNTARY CONTRIBUTION

Motion by Trustee K and seconded by Trustee Koerner to approve the proposed Sick Leave Voluntary Contribution Policy. This policy replaces the wording regarding the Sick Bank in the CSEA contract in its entirety. The only proposed change is donations are accepted in four hour increments (rather tha 8).

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule		Yes		No		Abstain	X	Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:	4	Yes	0	No	0	Abstain	1	Absent
RESULTS	X	PASS				FAIL		

APPROVE MINUTES

Motion by Trustee McGarvey and seconded by Trustee Koerner, the minutes from the regular meeting held on April 17, 2018 be approved as presented by Clerk/Treasurer Kraft.

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule		Yes		No		Abstain	X	Absent
Trustee Donna Schiener		Yes		No	X	Abstain		Absent
VOTE TOTAL:								
	3	Yes	0	No	1	Abstain	1	Absent
RESULTS								
	X	PASS				FAIL		

PERMISSION TO CLOSE WEST STREET MAY 17, 2018 SLOW ROLL BIKE RIDE

Motion by Trustee McGarvey and seconded by Trustee Koerner to authorize Chief Biscaro to close West Street on May 17, 2018 for one hour to allow for a slow roll bike ride by the Pioneer Arcade Elementary students. Chief Biscaro will notify the residents of West Street.

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule		Yes		No		Abstain	X	Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	4	Yes	0	No	0	Abstain	1	Absent
RESULTS								
	X	PASS				FAIL		

RESOLUTION – NYMPA ANNUAL MEETING

The following resolution was offered by Trustee Schiener and seconded by Trustee McGarvey:

RESOLUTION

WHEREAS, the Board of Trustees of the Village of Arcade, New York, is a municipal member of the New York Municipal Power Agency (NYMPA) and

WHEREAS, the annual meeting of NYMPA has been called on May 30, 2018 to be held at the Embassy Suites Hotel, 6646 Old Collamer Road., East Syracuse, New York, 13057 and,

WHEREAS, in accordance with the bylaws of NYMPA, each municipal member may cast one vote on each transaction properly brought before this meeting,

NOW THEREFORE BE IT RESOLVED, that Superintendent of Public Works Larry Kilburn be and is hereby designated as the accredited delegate of the Village of Arcade, New York.

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule		Yes		No		Abstain	X	Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	4	Yes	0	No	0	Abstain	1	Absent
RESULTS								
	X	PASS				FAIL		

DISPOSITION BUCKET TRUCKS

Superintendent of Public Works Kilburn reviewed the cost to repair the three bucket trucks that have been inspected by Altec. The two older trucks will take about \$20,000 to repair. The chassis were inspected by Altec, the insurance company is satisfied. The Board agreed to put the two older trucks back together, they will determine at a later date whether to sell them. The 2017 Hybrid repair costs \$255,000, value after repair is \$250,000. Superintendent of Public Works Kilburn asked why this vehicle was not totaled? No response yet, Board agreed to hold off on a determination on this one.

PERMISSION TO BID I&I REPAIRS RT 98 NORTH

Motion by Trustee Schiener and seconded by Trustee McGarvey to authorize Superintendent of Public Works Kilburn to bid the I&I repairs on Route 98 North. The bid will include the relining of approximately 4,100 linear feet of 8" sanitary sewer main, grouting of laterals, rehabilitation of sanitary manholes, repair of a sanitary lateral and the restoration of all disturbed surfaces within the Village of Arcade. The bids will be due by May 31, 2018.

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule		Yes		No		Abstain	X	Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:	4	Yes	0	No	0	Abstain	1	Absent
RESULTS	X	PASS				FAIL		

SEQR II DETERMINATION SANITARY SEWER IMPROVEMENTS PHASE IIA

Motion by Trustee Schiener and seconded by Trustee Koerner to accept the following resolution:

RESOLUTION

SEQR TYPE II DETERMINATION

Whereas, 6 NYCRR Section 617.5 (Title 6 of the New York Code of Rules and Regulations) under the State Environmental Quality Review Act (SEQR) provides that certain actions identified in the subdivision (c) of that section are not subject to environmental review under the Environmental Conservation Law.

Resolved, that the Village of Arcade hereby determines that the proposed Sanitary Sewer Improvements – Phase IIA along various streets within the Village of Arcade is a Type II action in accordance with the following: 6 NYCRR Section 617.5 (c) which constitutes the:

- (2) “replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site, including upgrading buildings to meet building or fire codes, unless such action meets or exceeds any of the thresholds in the section 617.4 of this Part;”

And is therefore not subject to further review under 6 NYCRR Part 617.

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule		Yes		No		Abstain	X	Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:	4	Yes	0	No	0	Abstain	1	Absent
RESULTS	X	PASS				FAIL		

AUTHORIZE MAYOR TO SIGN WASTE MANAGEMENT CONTRACT

Motion by Trustee Schiener and seconded by Trustee McGarvey to authorize the Mayor to sign the contract between the VOA and Waste Management for a term of three year term, option to renew for two years to begin June 1, 2018. The annual amounts are as follows:

YEAR	ANNUAL AMOUNT
June 1, 2018 – May 31, 2019	\$112,731.60
June 1, 2019 – May 31, 2020	\$115,549.92
June 1, 2020 – May 31, 2021	\$118,438.68
June 1, 2021 – May 31, 2022	\$121,399.68
June 1, 2022 – May 31, 2023	\$124,434.72

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule		Yes		No		Abstain	X	Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:	4	Yes	0	No	0	Abstain	1	Absent
RESULTS	X	PASS					FAIL	

PERMISSION TO BID DUMP TRUCK WATER DEPARTMENT

Motion by Trustee Koerner and seconded by Trustee McGarvey to authorize Superintendent of Public Works Kilburn to bid a new Dump Truck for the Water Department. This has been budgeted for in the 2018-2019 budget.

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule		Yes		No		Abstain	X	Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:	4	Yes	0	No	0	Abstain	1	Absent
RESULTS	X	PASS					FAIL	

DECLARE AS SURPLUS AND PERMISSION TO SELL OLD DUMP TRUCK

Motion by Trustee Schiener and seconded by Trustee McGarvey to declare the water department's 2010 Ford F350 as surplus and as such authorize Superintendent of Public Works Kilburn to sell it upon delivery of new truck.

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule		Yes		No		Abstain	X	Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:	4	Yes	0	No	0	Abstain	1	Absent
RESULTS	X	PASS					FAIL	

PERMISSION TO BID LABOR SIDEWALKS

Motion by Trustee Koerner and seconded by Trustee McGarvey to authorize Superintendent of Public Works Kilburn to bid the labor for the sidewalk work to be done in the next fiscal year. The sidewalks include 700' on Haskell, 540' on Stuart and 640' Parkview. The bids will be due May 25, 2018.

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule		Yes		No		Abstain	X	Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	4	Yes	0	No	0	Abstain	1	Absent
RESULTS								
	X	PASS					FAIL	

DECLARE AS SURPLUS AND PERMISSION TO SELL STREE SWEEPER

Motion by Trustee McGarvey and seconded by Trustee Koerner to declare as surplus the 1999 Tymco Sweeper and as such authorize Superintendent of Public Works Kilburn to sell the sweeper for approximately \$10,000.

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule		Yes		No		Abstain	X	Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	4	Yes	0	No	0	Abstain	1	Absent
RESULTS								
	X	PASS					FAIL	

UPDATE FIRE SULLIVAN AVENUE GARAGE

Superintendent of Public Works Kilburn offered the following update to the VOA Board:

Building

The Village of Arcade closed on old Steel & O'Brien building on Friday, April 27, 2018. Drawings of the original building along with the new section and the new septic system have been turned over to the Village.

Wyoming County has expressed interest in running the water and sewer line on Route 98 north from Tanner Parkway to Genesee Rd.

Superintendent of Public Works Kilburn has consulted with Preivity and MDA Engineering for help with determining how to dispose of the old Sullivan Ave garage (the issue is the asbestos in the roof caulk)

Inventory

The sale of the salvageable is tentatively scheduled for May 8 or 9.

Vehicles

Waiting to hear from Selective on whether or not they will consider totaling the 2017 Hybrid.

AUTHORIZE MAYOR TO SIGN PRIZM MAINTENANCE AGREEMENTS

Motion by Trustee McGarvey and seconded by Trustee Schiener to authorize the Mayor to sign Prizm Maintenance Contracts for the following printers: Printer MLP31nl, Savin 9228S, MP 2352sp and MP 305. The contracts include all toner, developer, drums/master, parts, labor and unlimited service calls. The contract period runs from April 1, 2018 through April 1, 2019.

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule		Yes		No		Abstain	X	Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	4	Yes	0	No	0	Abstain	1	Absent
RESULTS								
	X	PASS					FAIL	

AUDIT BILLS

Motion by Mayor May and seconded by Trustee McGarvey , the Village bills be audited and paid in the amount of \$571,674.94 and that the Clerk be authorized to transfer funds from the money market accounts to the checking accounts to cover such bills.

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule		Yes		No		Abstain	X	Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	4	Yes	0	No	0	Abstain	1	Absent
RESULTS								
	X	PASS					FAIL	

CLEAN UP ARCADE DAY

Trustee Schiener commented on Clean Up Arcade Day. The attendance was not as good as prior years, but the weather did not help. Trustee Schiener expressed gratitude to Mrs. Wrotniak’s students as they were very hard workers and did a great job.

REPORTS RECEIVED

The following reports were received, reviewed, and placed on file:

- Revenue and Expense Report

ADJOURN

There being no further business to come before the Board the meeting duly adjourned at 8:15 pm upon motion by Trustee McGarvey and seconded by Trustee Schiener.

Clerk/Treasurer

VENDOR	AMOUNT	VENDOR	AMOUNT
ADMAR SUPPLY COMPANY, INC	\$ 705.00	NATIONAL FUEL GAS DISTRIB	\$ 257.53
AFLAC NEW YORK	\$ 2,116.38	NELLIE'S RESTAURANT	\$ 378.50
AUTOZONE	\$ 72.96	NEW YORK STATE DEFERRED COMP	\$ 2,719.09
BENEFLEX-ERIE	\$ 170.00	NGT CORPORATION	\$ 930.00
BLUE COLLAR WORKWEAR	\$ 374.10	NOCO ENERGY CORP	\$ 659.05
C.W. ELECTRONICS	\$ 180.00	NYS & LOCAL RETIRE SYSTEM	\$ 3,561.72
CATERED CREATIONS INC	\$ 5,000.00	NYS CHILD SPRT PROCESSING	\$ 500.46
CHURCHVILLE FIRE EQUIPMENT C	\$ 189.72	NYS INCOME TAX	\$ 3,584.45
CID DIVISION OF WASTE MANAGEM	\$ 9,394.30	NYS SALES TAX	\$ 20,612.11
CINTAS CORPORATION #782	\$ 52.32	OFFICE OF STATE COMPTRROLLER	\$ 4,230.25
CONNOR, FRANCIS S.	\$ 116.00	OSEA INC	\$ 600.00
CSEA	\$ 706.92	PHYSIO-CONTROL, INC	\$ 3,272.04
CSEA BENEFIT UNIT	\$ 1,068.18	PIERCE MILLING INC.	\$ 51.65
CSEA POLICE UNIT	\$ 150.10	PLM	\$ 7,242.00
E.J. PRESCOTT, INC	\$ 256.10	R.C. FIRE EQUIPMENT INC.	\$ 851.28
FIBER INSTRUMENT SALES, INC	\$ 12,205.00	SAIA COMMUNICATIONS INC	\$ 239.70
FORBES COURT REPORTING SERVI	\$ 146.67	SHARP ELECTRONICS CORPORATIO	\$ 99.49
FREEDOM FARM AND TRUCK TIRE	\$ 90.00	SHELTERPOINT LIFE INSURANCE	\$ 228.60
GLOBAL RENTAL COMPANY INC	\$ 2,103.57	SHELTERPOINT LIFE INSURANCE	\$ 259.20
GRAINGER	\$ 2,314.02	SOUTHERN TIER ELECTRIC SUPPL	\$ 1,072.00
INDEPENDENT HEALTH	\$ 32,690.91	SOUTHERN TIER WEST	\$ 50.00
INSTREAM, LLC	\$ 1,860.00	STAPLES CONTRACT & COMMERCIA	\$ 591.90
IRS - FEDRAL PAYROLL TAX PAY	\$ 18,750.52	STUART C IRBY CO	\$ 24,343.00
J & S AGEN, INC	\$ 192.00	TRACTOR SUPPLY CREDIT PLAN	\$ 32.96
J & S AGEN, INC	\$ 275.00	TYLER TECHNOLOGIES INC	\$ 1,625.21
JIM'S EQUIPMENT REPAIR INC	\$ 183.43	VERIZON WIRELESS	\$ 737.89
KEY BANK	\$ 509.85	VILLAGE OF ARCADE	\$ 90.00
KEY BANK	\$ 432.97	WARD & KUTZUBA	\$ 392,190.54
LARRY ROMANCE & SON INC.	\$ 7,795.83	WESCO DISTRIBUTION, INC.	\$ 390.00
MATTHEW BENDER & CO INC.	\$ 52.47	WYOMING COUNTY VILLAGE ASSOC	\$ 120.00
COLUMN TOTAL	\$ 100,154.32	COLUMN TOTAL	\$ 471,520.62
		GRAND TOTAL	\$ 571,674.94