

The regular meeting of the Village of Arcade (VOA) Board of Trustees, Wyoming County, New York was held on Tuesday, July 3, 2018 at 7:00 pm there were:

PRESENT

Mayor Jay May, Trustee Jim McGarvey, Trustee Donna Schiener Trustee Andrew Koerner, Superintendent of Public Works Larry Kilburn, Clerk/Treasurer Jennifer Kraft, Deputy Clerk/Treasurer Michelle Karpinski.

ABSENT

Trustee Ken Rule, Police Chief Anthony Biscaro

PLEDGE OF ALLEGIANCE

Mayor May opened the meeting with the Pledge of Allegiance.

APPROVE MINUTES

Motion by Trustee Schiener and seconded by Trustee Koerner, the minutes from the regular meeting held on June 19, 2018 be approved as presented by Clerk/Treasurer Kraft.

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule		Yes		No		Abstain	X	Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	4	Yes	0	No	0	Abstain	1	Absent
RESULTS								
	X	PASS				FAIL		

APPROVE MINUTES

Motion by Trustee McGarvey and seconded by Trustee Koerner, the minutes from the special meeting held on June 29, 2018 be approved as presented by Clerk/Treasurer Kraft.

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule		Yes		No		Abstain	X	Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	4	Yes	0	No	0	Abstain	1	Absent
RESULTS								
	X	PASS				FAIL		

PERMISSION TO DESTROY RECORDS

Motion by Trustee Koerner and seconded by Trustee Schiener to authorize Clerk Treasurer Kraft to destroy the following records in accordance with NYS MU 1:

DESCRIPTION	RETENTION	BOX #
Electric Log Sheets 2011-2012	6 years	Folder

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule		Yes		No		Abstain	X	Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	4	Yes	0	No	0	Abstain	1	Absent
RESULTS								
	X	PASS					FAIL	

CANCELLATION OF DEBT

Motion by Trustee Schiener and seconded by Trustee Koerner to authorize the cancellation of the following debt:

NAME	ACCOUNT NUMBER	AMOUNT	REASON
Caryl, Stacie	08-11400-08	\$ 259.99	Past Statute
Cornell, Lavern	16-39000-09	\$ 231.62	Past Statute
Hughson, Richard	01-06600-01	\$ 205.81	Past Statute
Leonard, Robert	13-11600-00	\$ 325.37	Past Statute
		TOTAL	\$1,022.79

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule		Yes		No		Abstain	X	Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	4	Yes	0	No	0	Abstain	1	Absent
RESULTS								
	X	PASS					FAIL	

BANKRUPTCY FILING IMPACT ON UTILITY ACCOUNT

Due to the filing of Chapter 11 Bankruptcy by Tops Markets there are outstanding utility bills totaling \$22,198.09 that may not be collected due to the bankruptcy protection. Although the Clerk has filed a claim there is a good chance that these accounts will not be paid and will have to be written off in the near future.

AUTHORIZATION TO MOVE FUNDS TO RESERVES

Motion by Trustee McGarvey and seconded by Trustee Koerner to authorize the Clerk Treasurer Kraft to move the following funds unrestricted fund balance to the reserve fund balance accounts per the 2017-18 budget document:

RESERVE	AMOUNT
Equipment Replacement Reserve (Police)	\$17,000
Equipment Replacement Reserve (Highway)	\$25,000
Employee Accrued Benefit Liability (Police)	\$64,100
Employee Accrued Benefit Liability (Sewer)	\$50,000

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule		Yes		No		Abstain	X	Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	4	Yes	0	No	0	Abstain	1	Absent
RESULTS								
	X	PASS					FAIL	

AUDIT BILLS

Motion by Mayor May and seconded by Trustee Koerner, the Village bills be audited and paid in the amount of \$297,602.20 and that the Clerk be authorized to transfer funds from the money market accounts to the checking accounts to cover such bills.

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule		Yes		No		Abstain	X	Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	4	Yes	0	No	0	Abstain	1	Absent
RESULTS								
	X	PASS					FAIL	

FLOODING ON MAIN STREET AND LIBERTY STREET

Trustee McGarvey requested Superintendent of Public Works Kilburn contact the NYS DOT regarding the flooding on Main and Liberty Streets whenever heavy rains occur.

FINAL PAYMENT TO GENERAL CONTRACTOR WWTP EXPANSION

The Board has agreed to pay \$2,500 to Wind Sun for the remainder of the work on the project. Wind Sun has requested \$6,530. The \$2,500 is a credit on our account with Wind Sun

EXTENDING WATER AND SEWER RT. 98 NORTH

The Town of Arcade will pay for a feasibility study regarding the extension of the VOA water and sewer lines out Route 98 north from the Village line to Genesee Rd.

REPORTS RECEIVED

The following reports were received, reviewed, and placed on file:

- None.

ADJOURN

There being no further business to come before the Board the meeting duly adjourned at 7:50 pm upon motion by Trustee McGarvey and seconded by Trustee Koerner.

Clerk/Treasurer

VENDOR	AMOUNT	VENDOR	AMOUNT
ACTIVE IT DESIGN, LLC	\$ 2,545.00	NGT CORPORATION	\$ 930.00
ADMAR SUPPLY COMPANY, INC	\$ 272.70	NOCO ENERGY CORP	\$ 1,925.94
AFLAC NEW YORK	\$ 2,196.34	NYS & LOCAL RETIRE SYSTEM	\$ 3,547.20
ALTEC INDUSTRIES INC	\$ 2,909.01	NYS CHILD SPRT PROCESSING	\$ 500.46
ATTICA AUTO SUPPLY	\$ 71.80	NYS INCOME TAX	\$ 3,759.12
AUTOMOTIVE ALLEY INC	\$ 800.54	NYS SALES TAX	\$ 15,504.77
BENEFLEX-ERIE	\$ 192.00	OFFICE OF STATE COMPTROLLER	\$ 5,723.75
BISON LABORATORIES INC.	\$ 1,782.00	OSEA INC	\$ 32.50
CATTARAUGUS COUNTY CLERK	\$ 50.50	R.B. U'REN EQUIPMENT INC	\$ 2,650.00
CID DIVISION OF WASTE MANAGEMEN	\$ 9,394.30	R.C. FIRE EQUIPMENT INC.	\$ 1,819.58
CINTAS CORPORATION #782	\$ 52.30	RICHARD-CIN SIGNS & SAFETY SUP	\$ 198.00
COLDEN ENTERPRISES	\$ 482.89	SECURITY INVESTORS GROUP INC	\$ 15.00
COMSTAR SUPPLY INC	\$ 1,008.15	SELPHS FIRE SERVICE LLC	\$ 1,010.00
COMSTAR SUPPLY INC	\$ 2,758.15	SOUTER, ROBERT A	\$ 275.00
CORE & MAIN LP	\$ 2,122.56	SOUTHERN TIER ELECTRIC SUPPLY	\$ 489.00
CSEA	\$ 706.92	SOUTHERN TIER ELECTRIC SUPPLY	\$ 489.00
CSEA BENEFIT UNIT	\$ 1,068.18	STUART C IRBY CO	\$ 18,471.82
CSEA POLICE UNIT	\$ 150.10	SUIT-KOTE CORPORATION	\$ 1,899.75
E.J. PRESCOTT, INC	\$ 156.96	TIME WARNER CABLE	\$ 119.97
FIBER INSTRUMENT SALES, INC	\$ 4,142.30	TOMPKINS INSURANCE AGENCIES IN	\$ 26,632.64
FORBES COURT REPORTING SERVICE	\$ 110.00	TRACTOR SUPPLY CREDIT PLAN	\$ 229.95
GLEN COVE MANSION HOSPITALITY	\$ 596.00	TRACTOR SUPPLY CREDIT PLAN	\$ 516.90
HILTS, GENE	\$ 320.00	TYLER TECHNOLOGIES INC	\$ 900.00
HULL ELECTRIC, INC	\$ 492.23	UNITED STATES POSTAL SERVICE	\$ 1,500.00
INDEPENDENT HEALTH	\$ 34,463.64	UNITED STATES TREASURY	\$ 67.80
IRS - FEDERAL PAYROLL TAX PAYME	\$ 20,488.94	VERIZON	\$ 147.75
ITRON, INC.	\$ 1,040.19	VERIZON WIRELESS	\$ 726.19
LARRY ROMANCE & SON INC.	\$ 110.75	VILLAGE OF ARCADE	\$ 90.00
MAPLE GROVE ENTERPRISES	\$ 1,465.20	VILLAGE OF ARCADE	\$ 291.63
MATTHEW BENDER & CO INC.	\$ 515.45	WARD & KUTZUBA	\$ 109,000.00
MAZIUK WHOLESALE DISTRIBUTORS	\$ 654.00	WESCO DISTRIBUTION, INC.	\$ 1,401.80
MUNICIPAL SOLUTIONS, INC	\$ 624.80	WILSON, RAYMOND D.	\$ 150.00
NEW YORK STATE DEFERRED COMPEN	\$ 2,732.78	WYOMING COUNTY DEPT OF HEALTH	\$ 110.00
COLUMN TOTAL	\$ 96,476.68	COLUMN TOTAL	\$ 201,125.52
		GRAND TOTAL	\$ 297,602.20