

The regular meeting of the Village of Arcade (VOA) Board of Trustees, Wyoming County, New York was held on Tuesday, September 18, 2018 at 7:00 pm there were:

**PRESENT**

Mayor Jay May, Trustee Ken Rule, Trustee Jim McGarvey, Trustee Donna Schiener Superintendent of Public Works Larry Kilburn, Clerk/Treasurer Jennifer Kraft, Police Chief Anthony Biscaro, Deputy Clerk/Treasurer Michelle Karpinski.

**ABSENT**

Trustee Andrew Koerner

**ALSO PRESENT**

Casey Dunlap, Sandie Dutton, Chris Lexer

**PLEDGE OF ALLEGIANCE**

Mayor May opened the meeting with the Pledge of Allegiance.

**CHICKENS IN THE VILLAGE**

The Mayor received a letter from VOA resident John Camiolo regarding the keeping of chickens in the VOA. Although this discussion has been had before John wanted the VOA Board to reconsider the idea of allowing residents to keep chickens within the confines of the Village. Zoning Officer, Chris Lexer, suggested the VOA send a request to the Planning Board to review the Comprehensive Plan to see if the ownership of chickens would fit within the confines of the plan. A concern raised by Trustee Rule was the idea that first it is chickens, then will it be other farm animals? How do we protect the Village?

The Mayor and the Board approved the idea of approaching the Planning Board for their opinion. Clerk Treasurer Kraft will send a letter requesting a review of the idea of raising chickens in the Village. Chris Lexer will attend the Planning Board meeting and explain the position of the Village.

**APPROVE MINUTES**

Motion by Trustee Schiener and seconded by Trustee McGarvey, the minutes from the regular meeting held on September 4, 2018 be approved as presented by Clerk/Treasurer Kraft.

The motion was passed upon the following vote:

<b>VOTE</b>									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner		Yes		No		Abstain	X	Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule		Yes		No	X	Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
<b>VOTE TOTAL:</b>	<b>3</b>	<b>Yes</b>	<b>0</b>	<b>No</b>	<b>1</b>	<b>Abstain</b>	<b>1</b>	<b>Absent</b>	
<b>RESULTS</b>	<b>X</b>	<b>PASS</b>					<b>FAIL</b>		

**ACCEPT RESIGNATION PART TIME POLICE OFFICER**

Motion by Trustee Schiener and seconded by Trustee Rule to accept the resignation of part time police officer Holden Heineman, effective September 30, 2018.

The motion was passed upon the following vote:

<b>VOTE</b>									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner		Yes		No		Abstain	X	Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
<b>VOTE TOTAL:</b>	<b>4</b>	<b>Yes</b>	<b>0</b>	<b>No</b>	<b>0</b>	<b>Abstain</b>	<b>1</b>	<b>Absent</b>	
<b>RESULTS</b>	<b>X</b>	<b>PASS</b>					<b>FAIL</b>		

**AUTHORIZATION TO SEARCH FOR PART TIME POLICE OFFICER**

Motion by Trustee Rule and seconded by Trustee McGarvey to authorize Chief Biscaro to search for a part time police officer to fill the vacancy.

The motion was passed upon the following vote:

<b>VOTE</b>									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner		Yes		No		Abstain	X	Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
<b>VOTE TOTAL:</b>	4	Yes	0	No	0	Abstain	1	Absent	
<b>RESULTS</b>	<b>X</b>	<b>PASS</b>					<b>FAIL</b>		

**AUTHORIZE MAYOR TO SIGN AGREEMENT WITH H. SICHERMAN & COMPANY (CDBG)**

Motion by Trustee Rule and seconded by Trustee McGarvey to authorize Mayor May to sign the agreement between the VOA and H. Sicherman & Company for the administration of the Community Development Block Grant (CDBG) at a cost not to exceed \$16,000.

The motion was passed upon the following vote:

<b>VOTE</b>									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner		Yes		No		Abstain	X	Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
<b>VOTE TOTAL:</b>	4	Yes	0	No	0	Abstain	1	Absent	
<b>RESULTS</b>	<b>X</b>	<b>PASS</b>					<b>FAIL</b>		

**HIRE ACCOUNT CLERK**

Motion by Trustee McGarvey and seconded by Trustee Schiener to authorize Clerk Treasurer Kraft to hire Pam Eigenbrod to the position of account clerk, effective October 1, 2018. The hourly rate is \$18.03 in accordance with the CSEA, Local 1000, AFSCME, AFL-CIO, Unit 9252, Wyoming County Local 861.

The motion was passed upon the following vote:

<b>VOTE</b>									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner		Yes		No		Abstain	X	Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
<b>VOTE TOTAL:</b>	4	Yes	0	No	0	Abstain	1	Absent	
<b>RESULTS</b>	<b>X</b>	<b>PASS</b>					<b>FAIL</b>		

**PERMISSION TO DESTROY RECORDS**

Motion by Trustee Schiener and seconded by Trustee Rule to authorize Clerk Treasurer Kraft to destroy the following records in accordance with NYS MU 1:

DESCRIPTION	RETENTION	BOX #
Electric Receipts 5/15/12-7/31/12	6 years	852

The motion was passed upon the following vote:

<b>VOTE</b>								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner		Yes		No		Abstain	X	Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
<b>VOTE TOTAL:</b>	4	Yes	0	No	0	Abstain	1	Absent
<b>RESULTS</b>	<b>X</b>	<b>PASS</b>				<b>FAIL</b>		

**CANCELLATION OF DEBT**

Motion by Trustee Schiener and seconded by Trustee McGarvey to authorize the cancellation of the following debt:

NAME	ACCOUNT NUMBER	AMOUNT	REASON
Brown, Diane	16-35300-06	\$ 66.99	Past Statute
Hamilton, James	14-19200-11	\$ 456.87	Past Statute
Parry, Dolores	16-00700-13	\$ 554.40	Past Statute
<b>TOTAL</b>		<b>\$ 1,078.26</b>	

The motion was passed upon the following vote:

<b>VOTE</b>								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner		Yes		No		Abstain	X	Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule		Yes	X	No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
<b>VOTE TOTAL:</b>	3	Yes	1	No	0	Abstain	1	Absent
<b>RESULTS</b>	<b>X</b>	<b>PASS</b>				<b>FAIL</b>		

**MAIN & MORE**

Clerk Treasurer Kraft informed the Board the Chamber of Commerce event, Main & More will take place on Thursday, October 4, 2018 and the theme is Arts and Antiques. The Village office will be open and magnets will be given out.

**FY 2018-2019 BUDGET AMENDMENT**

Motion by Trustee McGarvey and seconded by Trustee Rule, the FY 2018-2019 budget be amended as follows because funds have been received from NYS Department of Labor for the Safety Training Grant in the amount of \$4,500.

INCREASE REVENUE		INCREASE EXPENDITURE	
001-4-3089-0131	\$1,125	001-5-5110-400-4050	\$1,125
005-4-3089-0103	\$ 450	005-5-8340-400-4050	\$ 450
006-4-3089-0104	\$ 450	006-5-8130-400-4050	\$ 450
007-4-3089-0102	\$2,475	007-5-0785-100-4050	\$2,475
Total \$4,500			

The motion was passed upon the following vote:

<b>VOTE</b>								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner		Yes		No		Abstain	X	Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
<b>VOTE TOTAL:</b>	4	Yes	0	No	0	Abstain	1	Absent
<b>RESULTS</b>	<b>X</b>	<b>PASS</b>				<b>FAIL</b>		

**AUDIT CAPITAL PROJECT INVOICES**

Motion by Mayor May and seconded by Trustee McGarvey the Village Capital Project bills be audited and paid in the amount of \$1,606.05 and that the Clerk be authorized to submit bills to Environmental Facilities Corporation (EFC) for payment via the funding for the WWTP Expansion.

The motion was passed upon the following vote:

<b>VOTE</b>								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner		Yes		No		Abstain	X	Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
<b>VOTE TOTAL:</b>								
	4	Yes	0	No	0	Abstain	1	Absent
<b>RESULTS</b>								
	X	<b>PASS</b>					<b>FAIL</b>	

**AUDIT BILLS**

Motion by Mayor May and seconded by Trustee Rule, the Village bills be audited and paid in the amount of \$515,175.26 and that the Clerk be authorized to transfer funds from the money market accounts to the checking accounts to cover such bills.

The motion was passed upon the following vote:

<b>VOTE</b>								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner		Yes		No		Abstain	X	Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
<b>VOTE TOTAL:</b>								
	4	Yes	0	No	0	Abstain	1	Absent
<b>RESULTS</b>								
	X	<b>PASS</b>					<b>FAIL</b>	

**PROPOSED ZONING CHANGE**

Deputy Clerk Treasurer Karpinski reported the proposed change to the Zoning Law has been presented to the Planning Board and will be on the agenda for the County Planning Board in October.

**REPORTS RECEIVED**

The following reports were received, reviewed, and placed on file:

- None.

**ADJOURN**

There being no further business to come before the Board the meeting duly adjourned at 8:05 pm upon motion by Trustee McGarvey and seconded by Trustee Schiener.

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Clerk/Treasurer

VENDOR	AMOUNT	VENDOR	AMOUNT
ABBOTT ANSWERING 581 LLC	\$ 134.60	LARRY ROMANCE & SON INC.	\$ 810.09
ACTIVE IT DESIGN, LLC	\$ 2,545.00	LEXISNEXIS RISK DATA MGMT INC	\$ 50.00
ADMAR SUPPLY COMPANY, INC	\$ 2,305.01	MATUSZAK'S BLACKTOPPING INC	\$ 400.00
ADVANCE STORES COMPANY, INC	\$ 12.32	MCKERROW'S RECREATIONAL RENTAL	\$ 54.00
AIRGAS, INC	\$ 138.51	MDA CONSULTING ENGINEERS, PLLC	\$ 708.75
ARCADE HERALD	\$ 41.18	MONROE TRACTOR & IMP CO INC	\$ 334.55
ARCADE LUMBER & MILLWORK	\$ 1,393.99	MUNICIPAL SOLUTIONS, INC	\$ 3,651.20
ARCADE POSTMASTER	\$ 1,734.94	MUNICIPAL SOLUTIONS, INC	\$ 880.40
ARCADE POSTMASTER	\$ 227.95	NATIONAL FUEL GAS DISTRIB	\$ 37.55
ATTICA ACE HARDWARE	\$ 39.99	NATIONAL GRID	\$ 94,115.47
ATTICA AUTO SUPPLY	\$ 58.81	NEW HORIZON COMMUNICATIONS COR	\$ 769.89
AUTOZONE	\$ 49.38	NEW YORK STATE DEFERRED COMPEN	\$ 2,824.61
BLUE COLLAR WORKWEAR	\$ 5,095.28	NGT CORPORATION	\$ 1,315.00
BRASS' SHURFINE	\$ 41.03	NOCO ENERGY CORP	\$ 2,585.27
C & G ELECTRICAL SUPPLY	\$ 777.10	NY POWER AUTHORITY	\$ 144,225.88
CINTAS CORPORATION #782	\$ 256.79	NYGFOA	\$ 55.00
COUNTY LINE STONE CO INC.	\$ 42,247.25	NYMPA	\$ 75,466.00
CROWNE PLAZA	\$ 1,755.24	NYS CHILD SPRT PROCESSING	\$ 500.46
CSEA	\$ 706.92	NYS DEC	\$ 2,000.00
CSEA POLICE UNIT	\$ 172.78	NYS DIVISION OF HOMELAND SEC &	\$ 17,138.82
CUMMINS NORTHEAST LLC	\$ 8,357.88	NYS INCOME TAX	\$ 3,894.04
CURR A/C ELECTRIC	\$ 5,552.17	PIERCE MILLING INC.	\$ 36.26
CURR A/C SEWER	\$ 204.04	PIKE HARDWARE	\$ 29.39
CURR A/C WATER	\$ 2,929.29	RICHARD-CIN SIGNS & SAFETY SUP	\$ 301.50
D & H EXCAVATING INC	\$ 236.00	SECURITY INVESTORS GROUP INC	\$ 711.95
DARLING, CHERYL	\$ 121.32	SHARP ELECTRONICS CORPORATION	\$ 99.49
DE LAGE LANDEN FINANCIAL SERVI	\$ 99.00	STANGTEK SERVICES LLC	\$ 256.89
DRENNAN, JACE	\$ 194.50	STAPLES CONTRACT & COMMERCIAL,	\$ 691.68
E.J. PRESCOTT, INC	\$ 45.54	STRYKERSVILLE HARDWARE	\$ 84.79
FIBER INSTRUMENT SALES, INC	\$ 1,639.14	STUART C IRBY CO	\$ 1,356.76
FISHER CONCRETE, INC	\$ 2,754.25	TIME WARNER CABLE	\$ 99.99
FLETCH-AIR SYSTEMS, INC.	\$ 1,015.10	TRI-COUNTY TOOL RENTAL & SALES	\$ 2,873.75
GIBSON'S MILESTONE L	\$ 34.40	UNITED UNIFORM CO INC	\$ 67.20
GRAINGER	\$ 1,131.35	VILLAGE OF ARCADE	\$ 90.00
HALEY CONCRETE INC	\$ 200.00	WATERMAN'S GREENHOUSE, LLC	\$ 114.00
IIODGSON RUSS LLP	\$ 173.40	WESCO DISTRIBUTION, INC.	\$ 58.60
IIEP:IND ENERGY EFF PROG	\$ 9,733.17	WILSON, RAYMOND D.	\$ 150.00
INDEPENDENT HEALTH	\$ 35,460.42	WOODRUFF CONSTRUCTION & GRAVEL	\$ 84.00
IRS - FEDERAL PAYROLL TAX PAYME	\$ 20,051.80	WORKPLACE HEALTH SERVICES	\$ 252.00
JOHN SIXT & SON, INC.	\$ 462.18	WYOMING COUNTY DEPT OF HEALTH	\$ 679.00
KISTNER CONCRETE PROD INC	\$ 1,545.00	ZIMMER AUTO PARTS & SALES INC	\$ 139.31
KOESTER ASSOCIATES INC	\$ 2,444.00	ZIMMER AUTO PARTS & SALES INC	\$ 1,028.71
LANE, BRIAN	\$ 34.99		
		<b>COLUMN TOTAL</b>	<b>\$ 361,022.25</b>
<b>COLUMN TOTAL</b>	<b>\$ 154,153.01</b>		
		<b>GRAND TOTAL</b>	<b>\$ 515,175.26</b>