

The regular meeting of the Village of Arcade (VOA) Board of Trustees, Wyoming County, New York was held on Tuesday, October 2, 2018 at 7:00 pm there were:

PRESENT

Mayor Jay May, Trustee Ken Rule, Trustee Jim McGarvey, Trustee Donna Schiener Trustee Andrew Koerner, Superintendent of Public Works Larry Kilburn, Clerk/Treasurer Jennifer Kraft, Police Chief Anthony Biscaro, Deputy Clerk/Treasurer Michelle Karpinski.

ABSENT

Trustee Donna Schiener

ALSO PRESENT

Rob Pattacciato, Prestolite, Brian Meyers, Chris Lester, Jace Drennan

PLEDGE OF ALLEGIANCE

Mayor May opened the meeting with the Pledge of Allegiance.

PRESTOLITE CDBG UPDATE

Rob Pattacciato, Director of Operations at Prestolite updated the Board on the Community Development Block Grant (CDBG) that has been awarded to the Village on behalf of Prestolite. In 2018 Prestolite will experience an 11% increase in sales over 2017, the 2018 year promises to be the same. The tariffs are impacting the business. The 25% tariff will be in place in January 2019 if there is no progress at the negotiations table. The cost of the tariff is passed on to the customers but to mitigate that cost Prestolite will be bringing work from China back to the USA, to be performed in Arcade. The CDBG grant will be used for DC driver installation; these drivers will replace the air drivers currently in use. The type of driver is more efficient, less stressful on the employee physically. Another project is the AVI 160 line. The AVI 160 is a new alternator and they are currently building about 250 per shift. The AVI 160 project will be completed in the fourth quarter of this year and the DC drivers will be in place. The manufacturing line for the starter project will be done in February – March next year. This line will be for the work coming from China to Arcade. They have converted about 30 of the employees from temporary to permanent employees and expect to hire from 3-5 more employees early next year. Rob extended his thanks to the Village Board for their help in making these projects happen.

FIRE DEPARTMENT CONCERNS

Arcade Fire Department Chief Chris Lester discussed with the Board the need to purchase two new vehicles. The AFD purchased the 1990 tank truck with a stainless steel tank. The intention is to purchase a new chassis and transfer the stainless steel tank over. They also plan on replacing the 1995 fire truck. There are concerns for repairs that need to be done to the building. The man doors, the overhead doors and the heating and cooling system all need repairs to them. Chris requested the Village budget for some of the repairs to be done each year. The AFD applied but did not receive a FEMA grant this year but they have applied for a few other grants. Per the department’s monthly report the call volume has increased over last year at this same time.

APPROVE MINUTES

Motion by Trustee McGarvey and seconded by Trustee Rule, the minutes from the regular meeting held on September 18, 2018 be approved as presented by Clerk/Treasurer Kraft.

The motion was passed upon the following vote:

| VOTE | | | | | | | | |
|------------------------|---|-------------|---|----|---|-------------|---|--------|
| Mayor Jay May | X | Yes | | No | | Abstain | | Absent |
| Trustee Andy Koerner | | Yes | | No | X | Abstain | | Absent |
| Trustee Jim McGarvey | X | Yes | | No | | Abstain | | Absent |
| Trustee Ken Rule | X | Yes | | No | | Abstain | | Absent |
| Trustee Donna Schiener | | Yes | | No | | Abstain | X | Absent |
| VOTE TOTAL: | | | | | | | | |
| | 3 | Yes | 0 | No | 1 | Abstain | 1 | Absent |
| RESULTS | | | | | | | | |
| | X | PASS | | | | FAIL | | |

HIRE PART TIME POLICE OFFICER

Motion by Trustee Rule and seconded by Trustee McGarvey to authorize Chief Biscaro to hire Andrew Hyman to the position of part time police officer at a rate of \$18.97 per hour with a start date of October 3, 2018. He is currently in the full-time police academy.

The motion was passed upon the following vote:

| VOTE | | | | | | | | |
|------------------------|---|-------------|---|----|---|-------------|---|--------|
| Mayor Jay May | X | Yes | | No | | Abstain | | Absent |
| Trustee Andy Koerner | X | Yes | | No | | Abstain | | Absent |
| Trustee Jim McGarvey | X | Yes | | No | | Abstain | | Absent |
| Trustee Ken Rule | X | Yes | | No | | Abstain | | Absent |
| Trustee Donna Schiener | | Yes | | No | | Abstain | X | Absent |
| VOTE TOTAL: | | | | | | | | |
| | 4 | Yes | 0 | No | 0 | Abstain | 1 | Absent |
| RESULTS | | | | | | | | |
| | X | PASS | | | | FAIL | | |

INDEPENDENT ENERGY EFFICIENCY PROGRAM AUTHORIZING RESOLUTION

Motion by Trustee Rule and seconded by Trustee Koerner to accept the following resolution:

RESOLUTION

WHEREAS, the Village of Arcade, New York, is a member system of Independent Energy Efficiency Program, Inc. (IEEP) of New York State, and

WHEREAS, the Annual Meeting of IEEP has been called on October 23, 2018 to be held at the Embassy Suites – Destiny USA, 311 Hiawatha Blvd., Syracuse, New York, 13204 and,

WHEREAS, in accordance with the bylaws of the IEEP, each member system may cast one vote on each transaction properly brought before this meeting,

NOW THEREFORE BE IT RESOLVED, that Larry Kilburn be and is hereby designated as the accredited delegate of the Village of Arcade, New York.

The motion was passed upon the following vote:

| VOTE | | | | | | | | |
|------------------------|---|-------------|---|----|---|-------------|---|--------|
| Mayor Jay May | X | Yes | | No | | Abstain | | Absent |
| Trustee Andy Koerner | X | Yes | | No | | Abstain | | Absent |
| Trustee Jim McGarvey | X | Yes | | No | | Abstain | | Absent |
| Trustee Ken Rule | X | Yes | | No | | Abstain | | Absent |
| Trustee Donna Schiener | | Yes | | No | | Abstain | X | Absent |
| VOTE TOTAL: | | | | | | | | |
| | 4 | Yes | 0 | No | 0 | Abstain | 1 | Absent |
| RESULTS | | | | | | | | |
| | X | PASS | | | | FAIL | | |

PHASE II SITE ASSESSMENT ON SULLIVAN AVENUE GARAGE

A draft of the final report was distributed to the Board for their review and consideration. While there are some areas of concern that will require remediation, there is not a huge concern from a health standpoint or a financial standpoint.

NORTH STREET UTILITY EXTENSION PRELIMINARY REPORT

Superintendent of Public Works Kilburn distributed the North Street Water & Sewer Extension Feasibility Study to the Board for their review.

SANITARY SEWER REHABILITATION PHASE 2A CHANGE ORDER #1

Motion by Trustee McGarvey and seconded by Trustee Koerner to authorize the Mayor to sign the Sanitary Sewer Rehabilitation Change Order #1. The change order includes a decrease in cost of \$40,600 because the complete replacement of the sanitary lateral for #148 North Street is not required and the existing sanitary sewer main (300 linear feet) at the western end of Curriers Road was determined to be a private lateral and in good condition.

The motion was passed upon the following vote:

| VOTE | | | | | | | | | |
|------------------------|---|-------------|---|----|---|---------|-------------|--------|--|
| Mayor Jay May | X | Yes | | No | | Abstain | | Absent | |
| Trustee Andy Koerner | X | Yes | | No | | Abstain | | Absent | |
| Trustee Jim McGarvey | X | Yes | | No | | Abstain | | Absent | |
| Trustee Ken Rule | X | Yes | | No | | Abstain | | Absent | |
| Trustee Donna Schiener | | Yes | | No | | Abstain | X | Absent | |
| VOTE TOTAL: | | | | | | | | | |
| | 4 | Yes | 0 | No | 0 | Abstain | 1 | Absent | |
| RESULTS | | | | | | | | | |
| | X | PASS | | | | | FAIL | | |

DECLARE EQUIPMENT SURPLUS/PERMISSION TO SELL

Motion by Trustee Koerner and seconded by Trustee Rule to declare the 2008 Freightliner Bucket Truck with a 52' aerial device as surplus and authorize Superintendent of Public Works Kilburn to sell at auction.

The motion was passed upon the following vote:

| VOTE | | | | | | | | | |
|------------------------|---|-------------|---|----|---|---------|-------------|--------|--|
| Mayor Jay May | X | Yes | | No | | Abstain | | Absent | |
| Trustee Andy Koerner | X | Yes | | No | | Abstain | | Absent | |
| Trustee Jim McGarvey | X | Yes | | No | | Abstain | | Absent | |
| Trustee Ken Rule | X | Yes | | No | | Abstain | | Absent | |
| Trustee Donna Schiener | | Yes | | No | | Abstain | X | Absent | |
| VOTE TOTAL: | | | | | | | | | |
| | 4 | Yes | 0 | No | 0 | Abstain | 1 | Absent | |
| RESULTS | | | | | | | | | |
| | X | PASS | | | | | FAIL | | |

Motion by Trustee Rule and seconded by Trustee McGarvey to declare the 2008 Cat 287C Skidsteer (electric) as surplus and to authorize Superintendent of Public Works Kilburn to sell at auction along with other miscellaneous items.

The motion was passed upon the following vote:

| VOTE | | | | | | | | | |
|------------------------|---|-------------|---|----|---|---------|-------------|--------|--|
| Mayor Jay May | X | Yes | | No | | Abstain | | Absent | |
| Trustee Andy Koerner | X | Yes | | No | | Abstain | | Absent | |
| Trustee Jim McGarvey | X | Yes | | No | | Abstain | | Absent | |
| Trustee Ken Rule | X | Yes | | No | | Abstain | | Absent | |
| Trustee Donna Schiener | | Yes | | No | | Abstain | X | Absent | |
| VOTE TOTAL: | | | | | | | | | |
| | 4 | Yes | 0 | No | 0 | Abstain | 1 | Absent | |
| RESULTS | | | | | | | | | |
| | X | PASS | | | | | FAIL | | |

AUDIT CAPITAL PROJECT INVOICES

Motion by Mayor May and seconded by Trustee McGarvey the Village Capital Project bills be audited and paid in the amount of \$ 2,868.00 and that the Clerk be authorized to submit bills to Environmental Facilities Corporation (EFC) for payment via the funding for the WWTP Expansion.

The motion was passed upon the following vote:

| VOTE | | | | | | | | | |
|------------------------|---|-------------|---|----|---|---------|-------------|--------|--|
| Mayor Jay May | X | Yes | | No | | Abstain | | Absent | |
| Trustee Andy Koerner | X | Yes | | No | | Abstain | | Absent | |
| Trustee Jim McGarvey | X | Yes | | No | | Abstain | | Absent | |
| Trustee Ken Rule | X | Yes | | No | | Abstain | | Absent | |
| Trustee Donna Schiener | | Yes | | No | | Abstain | X | Absent | |
| VOTE TOTAL: | | | | | | | | | |
| | 4 | Yes | 0 | No | 0 | Abstain | 1 | Absent | |
| RESULTS | | | | | | | | | |
| | X | PASS | | | | | FAIL | | |

AUDIT BILLS

Motion by Mayor May and seconded by Trustee Koerner, the Village bills be audited and paid in the amount of \$367,604.97 and that the Clerk be authorized to transfer funds from the money market accounts to the checking accounts to cover such bills.

The motion was passed upon the following vote:

| VOTE | | | | | | | | |
|------------------------|---|----------|-------------|----|---|---------|-------------|--------|
| Mayor Jay May | X | Yes | | No | | Abstain | | Absent |
| Trustee Andy Koerner | X | Yes | | No | | Abstain | | Absent |
| Trustee Jim McGarvey | X | Yes | | No | | Abstain | | Absent |
| Trustee Ken Rule | X | Yes | | No | | Abstain | | Absent |
| Trustee Donna Schiener | | Yes | | No | | Abstain | X | Absent |
| VOTE TOTAL: | | | | | | | | |
| | 4 | Yes | 0 | No | 0 | Abstain | 1 | Absent |
| RESULTS | | X | PASS | | | | FAIL | |

PIONEER LITTLE LEAGUE

Trustee McGarvey met with the Pioneer Little League regarding the use of the Village Park for the Barry Ashworth Memorial Tournament. The date will be June 7, 8, and 9th.

REPORTS RECEIVED

The following reports were received, reviewed, and placed on file:

- None.

ADJOURN

There being no further business to come before the Board the meeting duly adjourned at 8:25 pm upon motion by Trustee McGarvey and seconded by Trustee Rule.

Clerk/Treasurer

| VENDOR | AMOUNT | VENDOR | AMOUNT |
|---------------------------------|---------------------|--------------------------------|----------------------|
| ADMAR SUPPLY COMPANY, INC | \$ 2,105.01 | MAZZA MECHANICAL SERVICES, INC | \$ 2,635.90 |
| AFLAC NEW YORK | \$ 2,039.92 | MDA CONSULTING ENGINEERS, PLLC | \$ 1,393.45 |
| AIRGAS, INC | \$ 180.80 | MUNICIPAL SOLUTIONS, INC | \$ 291.00 |
| AMI INVESTMENTS LLC | \$ 192.75 | NEOPOST USA INC. | \$ 13,070.40 |
| ATTICA AUTO SUPPLY | \$ 227.99 | NEW YORK STATE DEFERRED COMPEN | \$ 2,805.97 |
| BENEFLEX-ERIE | \$ 198.00 | NOCO ENERGY CORP | \$ 1,990.31 |
| BLUE COLLAR WORKWEAR | \$ 1,061.94 | NORTHERN SAFETY CO. INC. | \$ 66.10 |
| CID DIVISION OF WASTE MANAGEMEN | \$ 9,394.30 | NY POWER AUTHORITY | \$ 136,812.50 |
| CINTAS CORPORATION #782 | \$ 115.32 | NYISO - NY INDEPENDENT SYS OP | \$ 13,207.21 |
| CONNOR, FRANCIS S. | \$ 232.00 | NYS & LOCAL RETIRE SYSTEM | \$ 4,062.54 |
| CSEA | \$ 706.92 | NYS CHILD SPRT PROCESSING | \$ 500.46 |
| CSEA BENEFIT UNIT | \$ 1,214.15 | NYS INCOME TAX | \$ 4,129.19 |
| CSEA POLICE UNIT | \$ 182.79 | NYS SALES TAX | \$ 10,125.54 |
| E.J. PRESCOTT, INC | \$ 168.00 | OFFICE OF STATE COMPTROLLER | \$ 5,515.17 |
| FISHER CONCRETE, INC | \$ 1,656.00 | PIONEER FORD INC. | \$ 42.28 |
| FLETCH-AIR SYSTEMS, INC. | \$ 259.95 | PIONEER TAX COLLECTOR | \$ 81,048.94 |
| FORBES COURT REPORTING SERVICE | \$ 110.00 | SOUTER, ROBERT A | \$ 425.00 |
| GERNATT ASPHALT PRODUCTS, INC. | \$ 1,733.80 | STAPLES CONTRACT & COMMERCIAL, | \$ 118.97 |
| HAMBURG OVERHEAD DOOR INC | \$ 5,973.00 | TOMPKINS INSURANCE AGENCIES IN | \$ 1,038.00 |
| HULL ELECTRIC, INC | \$ 1,390.20 | TRACTOR SUPPLY CREDIT PLAN | \$ 449.95 |
| IDENTOGO | \$ 87.00 | TRACTOR SUPPLY CREDIT PLAN | \$ 709.58 |
| IDENTOGO | \$ 87.00 | TRI-COUNTY TOOL RENTAL & SALES | \$ 1,207.22 |
| IRS - FEDRAL PAYROLL TAX PAYME | \$ 22,347.56 | UNITED SURVEY, INC | \$ 7,997.20 |
| ITRON, INC. | \$ 1,040.18 | UNITED SURVEY, INC | \$ 15,583.80 |
| J & S AGEN, INC | \$ 350.00 | UNITED UNIFORM CO INC | \$ 343.25 |
| KEY BANK | \$ 1,977.48 | UPS | \$ 69.95 |
| KOERNER, GILLIAN | \$ 388.78 | VERIZON WIRELESS | \$ 809.24 |
| KRAFT, JENNIFER | \$ 375.24 | VILLAGE OF ARCADE | \$ 90.00 |
| L&R ROLL-OFF, INC. | \$ 500.00 | VILLAGE OF ARCADE | \$ 874.89 |
| LIFE SCIENCE LABORATORIES, INC | \$ 225.00 | WARD & KUTZUBA | \$ 760.00 |
| LINEAGE | \$ 20.00 | WARD & KUTZUBA | \$ 317.50 |
| LOCOCO, MICHAEL | \$ 43.00 | WEEDS NO MORE INC | \$ 2,100.00 |
| MARCOS PIZZA & SUBS | \$ 159.38 | WYOMING COUNTY CLERK | \$ 50.00 |
| MARTIN BROS CHEVROLET INC | \$ 20.00 | WYOMING COUNTY VILLAGE ASSOCIA | \$ 200.00 |
| COLUMN TOTAL | \$ 56,763.46 | COLUMN TOTAL | \$ 310,841.51 |
| | | GRAND TOTAL | \$ 367,604.97 |