

The annual organizational meeting, public hearing and regular meeting of the Village of Arcade Board of Trustees, Wyoming County, New York was held on Tuesday, April 2, 2019 at 7:00pm there were:

### **PRESENT**

Mayor Jay May, Trustee Ken Rule, Trustee Jim McGarvey, Trustee Donna Schiener, Trustee Andrew Koerner, Superintendent of Public Works Larry Kilburn, Clerk/Treasurer Jennifer Kraft, Police Chief Anthony Biscaro, Deputy Clerk Treasurer Michelle Karpinski.

### **PLEDGE OF ALLEGIANCE**

Mayor May opened the meeting with the Pledge of Allegiance.

### **PUBLIC HEARING PROPOSED 2019-20 VILLAGE BUDGETS**

With a motion by Trustee Schiener and seconded by Trustee Koerner the Mayor opened the public hearing at 7:00pm to discuss the proposed 2019-2020 Village budgets.

Mayor May read the following budget summaries on the proposed Village budgets for the 2019-20 fiscal year:

#### VILLAGE OF ARCADE BUDGET CONSIDERATIONS

All budgets are balanced and the only rate increase is in the general fund with a 1.96% tax rate increase. These budgets will allow us to continue to provide the high level of service in all departments as we have in the past.

#### Water Department

The Water Department budget is balanced at \$685,200 with no rate increase proposed. Revenues are projected to be greater than last year, allowing us to place money into the Employee Accrued Liability reserve (EAL). The only equipment purchase included is replacing the 2005 Ford New Holland Tractor.

As we have completed many of the recommendations found in the *Water Supply, Storage and Distribution System Study* completed by Clark Patterson in November 2011, we have budgeted funds for a *Water System Capital Improvement Plan*. The purpose of the Plan is to provide the background and basis for any grant applications we wish to make.

We are planning to begin the integration of the water operation into the existing SCADA system and to replace some of 12" water main near the well house in Sandusky. The projects for the year include routine water main flushing, pressure washing the exterior of the Lower Reservoir, patching the exterior walls of the Upper Springhouse and more leak detection in Arcade and Sandusky.

#### Sewer Department

The Sewer Department budget is balanced at \$748,900, with no rate increase. The Sewer Department revenues are up this year compared to last year from both Sewer Rents and from Outside Sources. We have accepted much more septage this year than in the past and the Lime Lake project has begun discharging into the plant.

Since the plant upgrade was recently completed, we have only relatively minor projects planned for the treatment plant. We plan to replace doors in the administration building and install boards across the ridge vents on the sludge buildings. With the significant increase in hauled in septage, we have included the cost to construct a better dump station in the area of the dog shelter on Hurdville Road. The project includes not just the tank but the connecting piping, a concrete pad, lights and water as well as site grading and fencing.

The last I/I rehabilitation project is planned on North St. with a 25% grant from EFC; the balance of the cost will be funded through a 0% loan from EFC.

#### Electric Department

The Electric Department budget is balanced at \$9,135,835 with no rate increase. As a point of information, we do expect the PPA to be higher as we begin paying for replacement trucks and paying an increasing amount for the Governor's Clean Energy Standard that includes Renewable Energy Certificates and Zero Emission Credits and will likely soon include Offshore Renewable Energy Certificates.

There are a few significant expenses proposed this year. We have budgeted to replace the last of the trucks damaged by the 2017 Sullivan garage fire. Based on the last truck we ordered, the estimated cost is \$328,000.

Construction activities include finishing up the upgrade at the Industrial Park Substation by this summer. Currently there is considerable work both inside the control building and in the yard outside.

The budget does include funding to replace the Village Office roof, repair the east wall the Office garage and to make upgrades to the front office. This budget also includes funds to be transferred to the Employee Accrued Liability Reserve (EAL).

General Fund

Revenues from other than taxes are estimated to be higher than last year due to increased PILOT payments from the Village utilities, a bond to help fund a dump truck and computer upgrades, increased revenues for fire contracts and from fines and forfeitures. We have included only one half the AIM payment from the state as its future is unknown. The school and the Town of Arcade will continue to help fund the School Resource Officer.

Other than known increases to wages, benefits, liability insurance and service contracts, most departments have no changes this year. We have included a necessary computer upgrade and raises for the justices and the prosecutor.

The Police budget includes six full time officers, one of which is the SRO. A portion of the cost of a future police vehicle is scheduled to be placed in the Equipment Replacement Reserve.

The Fire Department and Ambulance budgets are basically unchanged from last year except that extra funds are being set aside for air pack replacement.

The Streets budget is about the same as last year, except for a proposed dump truck purchase to replace the 2012 International dump truck. The proposed projects this year include sealing Steele Ave, Edward St, Park St, and patching the west end of North St. We included funds to make repairs to Northridge then seal the street; we will address the drainage issues at the same time. The Snow Removal budget is up to cover the anticipated cost of salt used this winter. The Sidewalk budget provides funds to replace more of the sidewalks on Haskell Ave. The Parks projects include sealing the Park Road and installing new doors and windows in the Boy Scout Building. The Park labor is increased to include more laborer time which is more realistic with the time required.

We have budgeted to transfer funds to the Streets Equipment Replacement Reserve (ERR) Fund and to the Fire Department ERR.

The General Fund balances at \$2,599,435 with a tax rate increase of 1.96%

The budget will be adopted at the VOA meeting held on April 16, 2019.

**ADJOURN**

There being no further questions or comments there was a motion by Trustee Rule and seconded by Trustee McGarvey to close the Public Hearing at 7:15 pm.

**The annual organizational meeting** of the Village of Arcade Board of Trustees, Wyoming County, New York was held on Tuesday, April 2, 2019 at 7:15 pm. There were:

**PRESENT**

Mayor Jay May, Trustee Ken Rule, Trustee Jim McGarvey, Trustee Donna Schiener, Trustee Andy Koerner, Superintendent of Public Works Larry Kilburn, Clerk/Treasurer Jennifer Kraft, Police Chief Anthony Biscaro, Deputy Clerk/Treasurer Michelle Karpinski.

**APPOINT DEPUTY MAYOR**

In accordance with Village Law §4-400, Mayor May hereby appointed Trustee Rule to serve as Deputy Mayor, who will serve in the Mayor's absence or inability to serve. This appointment is not subject to Board approval.

**ANNUAL APPOINTMENTS**

The following appointments were made by Mayor May:

2019 ANNUAL APPOINTMENTS		DATE TERM EXPIRES
Deputy Mayor	Ken Rule	04/2020
Clerk/Treasurer	Jennifer Kraft	04/2021
Deputy Clerk/Treasurer	Michelle Karpinski	04/2021
Associate Village Justice	Brian Burton	04/2020
Registrar of Vital Statistics	Jennifer Kraft	04/2020
Village Assessors	Jay May	04/2020
	Jim McGarvey	04/2020

2019 ANNUAL APPOINTMENTS		DATE TERM EXPIRES	
Budget Officers	Larry Kilburn	04/2020	
	Jennifer Kraft	04/2020	
Board of Assessment Review	Jay May	04/2020	
	Jim McGarvey		
Records Access Officer	Jennifer Kraft	04/2020	
Zoning Officer	Chris Lexer	04/2020	
Enforcement Officer Under the Multiple Residence Law and Assistant Zoning Officer	Larry Kilburn	04/2020	
Fair Housing Officer	Jay May	04/2020	
Official Depositories	Bank of Castile	04/2020	
	M&T Bank		
	Community Bank		
	Five Star Bank		
	Chase		
Official Newspaper	Arcade Herald	04/2020	
Department Liaisons			
Beautification Committee	A Koerner/D Schiener	04/2020	
Electric	K Rule/J McGarvey	04/2020	
Fire/Ambulance	A Koerner	04/2020	
Justice	J May	04/2020	
Office	J May	04/2020	
Police	J May	04/2020	
Recreation Commission	D Schiener	04/2020	
Sewer	J McGarvey/A Koerner	04/2020	
Streets & Parks	J McGarvey/K Rule	04/2020	
Town of Arcade	J McGarvey/D Schiener	04/2020	
Water	J McGarvey/A Koerner	04/2020	
Revitalize Arcade Committee	K Rule/D Schiener	04/2020	
		04/2020	
Health Insurance Committee (one (1) representative nominated by each of the CSEA General Unit and Police Unit and two (2) representatives will work with the Insurance Broker to research and recommend a contract for insurance coverage)	Jennifer Kraft	04/2020	
	Michelle Karpinski	04/2020	
		04/2020	
		04/2020	
Village Board Regular Meeting Schedule	1st and 3rd Tuesdays of each month @ 7:00pm		
Planning Board Regular Meeting Schedule			
Zoning Board of Appeals Regular Meeting Schedule	2nd Wednesday of each month @ 7:00pm		
	3rd Monday of each month @ 7:00pm		
Planning Board Member Appointments (5 year term)	Paul Bijhouwer, Chairman		04/2020
Planning Board Regular Meeting Schedule	Aaron Felber		04/2020
Zoning Board of Appeals Regular Meeting Schedule	Rich Kosmerl		04/2024
Zoning Board of Appeals Appointments (5 year term)	Mike Sonner	04/2015	04/2020
	Tyler Ferington	04/2014	04/2024

Motion by Trustee Rule and seconded by Trustee Schiener, the appointments listed above be approved as presented by Mayor May.

The motion was passed upon the following vote

<b>VOTE</b>								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andrew Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
<b>VOTE TOTAL:</b>								
	5	Yes	0	No	0	Abstain	0	Absent
<b>RESULTS</b>								
	X	<b>PASS</b>				<b>FAIL</b>		

**ESTABLISH NEXT ORGANIZATIONAL MEETING**

Mayor May scheduled the next organizational meeting for April 7, 2020

**REVIEW PROCUREMENT POLICY**

General Municipal Law §104-b requires municipalities to adopt procurement policies for goods and services which are not required by law to be publicly bid. Accordingly, the procurement policy must be reviewed annually.

Motion by Trustee Rule and seconded by Trustee Koerner, the Board reviewed the Procurement Policy, Rev. 6, dated December 4, 2012 and determined that no changes were required at this time.

The motion was passed upon the following vote:

<b>VOTE</b>								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
<b>VOTE TOTAL:</b>								
	5	Yes	0	No	0	Abstain	0	Absent
<b>RESULTS</b>								
	X	<b>PASS</b>				<b>FAIL</b>		

**REVIEW FIXED ASSETS CAPITALIZATION THRESHOLD POLICY**

Governing boards are required to establish capitalization thresholds that assets must exceed before they are reported in financial statements; hence, the VOA adopted the Fixed Asset Capitalization Threshold Policy. Accordingly, the policy must be reviewed annually.

Motion by Trustee Rule and seconded by Trustee Schiener, the Board reviewed the Fixed Asset Capitalization Threshold Policy, Rev. 0, dated November 17, 2009 and determined that no changes were required at this time.

The motion was passed upon the following vote:

<b>VOTE</b>								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
<b>VOTE TOTAL:</b>								
	5	Yes	0	No	0	Abstain	0	Absent
<b>RESULTS</b>								
	X	<b>PASS</b>				<b>FAIL</b>		

**ADVANCE APPROVAL OF CLAIMS**

The following resolution was offered by Trustee Schiener and seconded by Trustee McGarvey:

**RESOLUTION**

**WHEREAS**, pursuant to Village Law §5-524(6), the Board has determined to authorize payment in advance of audit of claims for utility bills, postage, freight, payroll, sales tax, bond debt, authorized travel advance and fees for registration and attendance at pre-approved meetings, conferences, schools, seminars, and workshops, and any other payment deemed necessary with authority of the Clerk/Treasurer; and

**WHEREAS**, all such claims must be presented at the next regular meeting for audit; and

**NOW THEREFORE BE IT RESOLVED**, that this resolution is effective immediately.

The motion was passed upon the following vote:

<b>VOTE</b>									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andrew Koerner	X	Yes		No		Abstain		Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
<b>VOTE TOTAL:</b>									
	5	Yes	0	No	0	Abstain	0	Absent	
<b>RESULTS</b>	<b>X</b>	<b>PASS</b>					<b>FAIL</b>		

**MILEAGE REIMBURSEMENT**

The following resolution was offered by Trustee Rule and seconded by Trustee McGarvey:

**RESOLUTION**

**WHEREAS**, pursuant to Village Law §5-524(7), the Board has determined to pay mileage as reimbursement to officers and employees of the Village who use their personal vehicles while performing their official duties on behalf of the Village.

**WHEREAS**, the Board approves reimbursement to such officers and employees at the approved IRS business mileage rate in effect at the time of such travel.

**NOW THEREFORE BE IT RESOLVED**, that this resolution is effective immediately.

The motion was passed upon the following vote:

<b>VOTE</b>									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner	X	Yes		No		Abstain		Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
<b>VOTE TOTAL:</b>									
	5	Yes	0	No	0	Abstain	0	Absent	
<b>RESULTS</b>	<b>X</b>	<b>PASS</b>					<b>FAIL</b>		

**ATTENDANCE AT MEETINGS, CONFERENCES, SCHOOLS, SEMINARS, WORKSHOPS**

The following resolution was offered by Trustee Rule and seconded by Trustee Schiener:

**RESOLUTION**

**WHEREAS**, pursuant to General Municipal Law §77-b, the Board has determined that there is to be held during the coming official year meetings, conferences, schools, seminars, workshops; and

**WHEREAS**, the Board has determined that attendance by the Mayor, Deputy Mayor, Trustees, Superintendent of Public Works, Chief of Police, Police Sergeant, Justice, and Acting Justice, Clerk/Treasurer, and Deputy Clerk/Treasurer to such meetings, conferences, schools, seminars, workshops be necessary for the betterment of the VOA;

**WHEREAS**, the Board approves travel expenses for such meetings, conferences, schools, seminars, workshops as included in the respective Department budget, are within New York State, are not in excessive of \$200, are not in excessive of one day in duration, and are performed utilizing a cost effective and reasonable method of travel;

**WHEREAS**, the Board requires that upon return from the meeting, conferences, schools, seminars, workshop a written statement must be made to the Board within thirty (30) days of the meeting, conference, school, seminar, workshop that summarizes what was discussed and demonstrates what was gained by participating in the meeting, conference, school, seminar, workshop.

**NOW THEREFORE BE IT RESOLVED**, that this resolution shall take effect immediately.

The motion was passed upon the following vote:

<b>VOTE</b>									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andrew Koerner	X	Yes		No		Abstain		Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
<b>VOTE TOTAL:</b>									
	5	Yes	0	No	0	Abstain	0	Absent	
<b>RESULTS</b>	<b>X</b>	<b>PASS</b>					<b>FAIL</b>		

**ADJOURN**

There being no further business to come before the Board at the annual organizational meeting, the meeting duly adjourned at 7: 37 pm with a motion by Trustee Koerner and seconded by Trustee McGarvey .

**The regular meeting** of the Village of Arcade Board of Trustees, Wyoming County, New York was held on Tuesday, April 2, 2019 at 7: pm there were:

**PRESENT**

Mayor Jay May, Trustee Ken Rule, Trustee Jim McGarvey, Trustee Donna Schiener, Trustee Andy Koerner, Superintendent of Public Works Larry Kilburn, Clerk/Treasurer Jennifer Kraft, Police Chief Anthony Biscaro, Deputy Clerk/Treasurer Michelle Karpinski.

**APPROVE MINUTES**

Motion by Trustee McGarvey and seconded by Trustee Rule the minutes of the regular meeting dated March 19, 2019 be approved as presented by Clerk/Treasurer Kraft.

The motion was passed upon the following vote

<b>VOTE</b>									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andrew Koerner	X	Yes		No		Abstain		Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
<b>VOTE TOTAL:</b>									
	5	Yes	0	No	0	Abstain	0	Absent	
<b>RESULTS</b>	<b>X</b>	<b>PASS</b>					<b>FAIL</b>		

**APPROVE MINUTES**

Motion by Trustee Rule and seconded by Trustee Schiener the minutes of the budget meeting dated March 25, 2019 be approved as presented by Clerk/Treasurer Kraft.

The motion was passed upon the following vote

<b>VOTE</b>								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andrew Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey		Yes		No	X	Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
<b>VOTE TOTAL:</b>								
	4	Yes	0	No	1	Abstain	0	Absent
<b>RESULTS</b>								
	X	<b>PASS</b>				<b>FAIL</b>		

**DECLARE FIRE TRUCK SURPLUS/AUTHORIZE BID TO SELL**

Motion by Trustee Schiener and seconded by Trustee Koerner to declare the 1995 GMC Pumper as surplus and to authorize Superintendent of Public Works Kilburn to bid the sale of the truck.

The motion was passed upon the following vote

<b>VOTE</b>								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andrew Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
<b>VOTE TOTAL:</b>								
	5	Yes	0	No	0	Abstain	0	Absent
<b>RESULTS</b>								
	X	<b>PASS</b>				<b>FAIL</b>		

**SULLIVAN AVENUE GARAGE DEMOLITION**

Superintendent of Public Works Kilburn discussed options for the removal of the foundation at the Sullivan garage site. The Board agreed to remove the foundation down two feet below grade. The concrete that is removed will be crushed on site and some will be used for fill. The remainder will used for other projects in the Village. Also, Wyoming County Building and Code Enforcement Officer, Don Roberts, will be condemning the building sometime this week.

**ELECTRIC SAFETY AWARD**

Superintendent of Public Works Kilburn notified the Board that the electric department received the American Public Power Association (APPA) Safety Award.

**AUTHORIZATION TO BID SIDEWALKS HASKELL AVENUE**

Motion by Trustee Rule and seconded by Trustee Koerner to authorize Superintendent of Public Works Kilburn to bid the sidewalks for Haskell Avenue.

The motion was passed upon the following vote

<b>VOTE</b>								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andrew Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
<b>VOTE TOTAL:</b>								
	5	Yes	0	No	0	Abstain	0	Absent
<b>RESULTS</b>								
	X	<b>PASS</b>				<b>FAIL</b>		

**AUTHORIZATION TO BID CLEANING CONTRACT**

Motion by Trustee McGarvey and seconded by Trustee Koerner to authorize Superintendent of Public Works Kilburn to bid the cleaning contract for the Village Office.

The motion was passed upon the following vote

<b>VOTE</b>								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andrew Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
<b>VOTE TOTAL:</b>								
	5	Yes	0	No	0	Abstain	0	Absent
<b>RESULTS</b>								
	X	<b>PASS</b>				<b>FAIL</b>		

**AUTHORIZE MAYOR TO SIGN FHWA & NYS DOT ASSURANCE DOCUMENT**

Motion by Trustee Schiener and seconded by Trustee McGarvey to authorize the Mayor to sign the Standard Title VI/Non-Discrimination Assurances, which is a requirement in order for the Village to receive any Federal financial assistance from the US Department of Transportation, through the NYS Department of Transportation.

The motion was passed upon the following vote

<b>VOTE</b>								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andrew Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
<b>VOTE TOTAL:</b>								
	5	Yes	0	No	0	Abstain	0	Absent
<b>RESULTS</b>								
	X	<b>PASS</b>				<b>FAIL</b>		

**AUTHORIZE MAYOR TO SIGN BROKER OF RECORD AGREEMENT**

Motion by Trustee Schiener and seconded by Trustee Koerner to authorize the Mayor to sign the Broker of Record Letter appointing Northwest Insurance Services, 7 W 3<sup>rd</sup> Street, Jamestown NY, as the sole insurance broker for the Village of Arcade, with respect to coverage provided to the Village by BlueCross BlueShield of Western NY, effective immediately.

The motion was passed upon the following vote

<b>VOTE</b>								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andrew Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
<b>VOTE TOTAL:</b>								
	5	Yes	0	No	0	Abstain	0	Absent
<b>RESULTS</b>								
	X	<b>PASS</b>				<b>FAIL</b>		

**AUTHORIZE MAYOR TO SIGN TERMINATION LETTER INDEPENDENT HEALTH**

Motion by Trustee McGarvey and seconded by Trustee Rule to authorize the Mayor to sign termination of coverage letter with Independent Health, effective June 1, 2019.

The motion was passed upon the following vote

<b>VOTE</b>								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andrew Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
<b>VOTE TOTAL:</b>								
	5	Yes	0	No	0	Abstain	0	Absent
<b>RESULTS</b>								
	X	<b>PASS</b>				<b>FAIL</b>		



**AUTHORIZE MAYOR TO SIGN CONTRACT WITH BLUE CROSS BLUE SHIELD**

Motion by Trustee Rule and seconded by Trustee Schiener to authorize the Mayor to sign the contract between the Village of Arcade and BlueCross BlueShield of Western New York. Coverage will begin on June 1, 2019.

The motion was passed upon the following vote

<b>VOTE</b>								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andrew Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
<b>VOTE TOTAL:</b>								
	5	Yes	0	No	0	Abstain	0	Absent
<b>RESULTS</b>		<b>X</b>	<b>PASS</b>				<b>FAIL</b>	

**2018-2019 TAX WARRANT ADJUSTMENT RESOLUTION**

The following resolution authorizing an adjustment to the 2018 Tax Warrant was offered by Trustee Rule and seconded by Trustee McGarvey:

**RESOLUTION**

**TAX WARRANT ADJUSTMENT**

**WHEREAS**, Clerk/Treasurer Kraft has determined that an adjustment needs to be made to the original 2018 tax warrant signed June 19,2018 as it was overstated by \$917.98, and;

**WHEREAS**, the Village of Arcade (VOA) entered into a 10-year, non-exclusive franchise agreement with Parnassos Communications, d/b/a Time Warner Cable in August 2003, and;

**WHEREAS**, as compensation for the franchise granted, Time Warner Cable pays the VOA three percent (3%) of its Gross Annual Revenues derived from operation of the Cable System within the franchise area, and;

**WHEREAS**, according to NYS Real Property Tax Law §626(1), the amount paid as a franchise fee is to be deducted from the taxes levied on a special franchise, and;

**WHEREAS**, the VOA received a franchise payment from Time Warner Cable on March 18, 2019 in the amount of \$15,424.66, and;

**WHEREAS**, a tax was levied for Time Warner Cable and included in the original 2018 tax warrant in the amount of \$917.98, and ;

**WHEREAS**, based on the information above and upon the recommendation of Clerk/Treasurer Kraft, the 2018 tax warrant be adjusted to reflect a reduction of \$917.98,

**NOW THEREFORE BE IT RESOLVED**, the VOA Board of Trustees hereby authorizes Clerk/Treasurer Kraft to amend the 2018 tax warrant of \$1,692,295 by \$917.98. An adjusted warrant is as follows:

For General Fund.....	\$1,691,377.02
For Omitted Taxes .....	\$0.00
For Delinquent Water Rents, Charges, & Interest .....	\$0.00
For Delinquent Sewer Rents, Charges, & Interest.....	\$0.00
For Miscellaneous General Fund Accounts Receivable.....	\$0.00
For Miscellaneous Water Fund Accounts Receivable .....	\$0.00

For Miscellaneous Sewer Fund Accounts Receivable .....	\$0.00
For Tax Rebate .....	\$0.00
<b>Total Real Property Taxes &amp; Other Charges on Roll.....</b>	<b>\$1,691,377.02</b>

**IN WITNESS WHEREOF:** The VOA Board of Trustees has caused this adjusted tax warrant to be signed by its Mayor and Clerk/Treasurer of the said Village and the seal of the Village hereby be affixed, April 2, 2019.

**AUDIT BILLS**

Motion by Trustee Rule and seconded by Trustee Schiener bills be audited and paid in the amount of \$152,822.58 and that the Clerk be granted permission to transfer funds from the money market accounts to the checking accounts to cover such bills.

The motion was passed upon the following vote

Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andrew Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
<b>VOTE TOTAL:</b>	5	Yes	0	No	0	Abstain	0	Absent
<b>RESULTS</b>	<b>X</b>	<b>PASS</b>					<b>FAIL</b>	

**CLEAN UP ARCADE DAY**

Clean Up Arcade day will take place on May 4, 2019 according to Trustee Schiener. Interested parties are to meet at the Boy Scout Building in the Arcade Village Park at 8:45, at which time assignments will be issued along with garbage bags.

**ADJOURN**

There being no further business to come before the Board the meeting duly adjourned at 8:48 pm upon motion Trustee Rule and seconded by Trustee Koerner.

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Clerk/Treasurer