

The regular meeting of the Village of Arcade (VOA) Board of Trustees, Wyoming County, New York was held on Tuesday, July 16, 2019 at 7:00 pm there were:

PRESENT

Mayor Jay May, Trustee Ken Rule, Trustee Jim McGarvey, Trustee Andrew Koerner, Superintendent of Public Works Larry Kilburn, Clerk/Treasurer Jennifer Kraft, Deputy Clerk/Treasurer Michelle Karpinski.

ABSENT

Police Chief Anthony Biscaro, Trustee Donna Schiener

ALSO PRESENT

Don Roberts, Ann McDonnell Miller, Judy Hanes

PLEDGE OF ALLEGIANCE

Mayor May opened the meeting with the Pledge of Allegiance.

ZONING ISSUES

Don Roberts, Wyoming County Building and Code enforcement officer, discussed some zoning concerns here in the Village. Don explained that his duties for the Village include building code enforcement and building permits. He has inspected garages on Grove Street and on West Main Street that are of concern to the Village. Violation notices have been sent to owner of West Main Street properties and he is waiting on further information on the Grove Street property. Don has issued a cease and desist order to the demolition company in charge of Emkay; all equipment must be off sight by July 26, 2019. He believes demolition has been done without permits in place. The County will be inspecting the work that has been done to be certain it was done correctly. An asbestos survey must be done before any future demolition can begin. Several years ago, an asbestos remediation took care of about 90% of the pipes that were covered with asbestos. While the County is in possession of the deed they will not take title to the property. The County plans on turning the title over to the Wyoming County IDA who will in turn hand it over to a developer. Once the current demolition company removes their barrier the county will work with the Village to replace the barrier. The Village is responsible for securing the site because it falls in the Village's jurisdiction. Abandoned properties are problematic; the taxpayers end up paying for the clean-up of these properties. Don Robert's maintains the County wants to move forward with turning this property over to a developer sooner than later. Mayor May requested the County keep Superintendent of Public Works Kilburn informed on their progress throughout this process.

APPROVE MINUTES

Motion by Trustee Rule and seconded by Trustee Koerner, the minutes from the special meeting held on June 26, 2019 be approved as presented by Clerk/Treasurer Kraft.

The motion was passed upon the following vote:

VOTE								
Mayor Jay May		Yes		No	X	Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener		Yes		No		Abstain	X	Absent
VOTE TOTAL:	3	Yes	0	No	1	Abstain	1	Absent
RESULTS	X	PASS				FAIL		

SULLIVAN GARAGE DEMOLITION

Larry Kilburn, Derek Rule and Mark Alianello inspected the area of the demolition. Derek Rule will create a punch list to give to Empire Demolition to complete the job. There is some curb work as well as fill that needs to be finished yet.

EMKAY UPDATE

Superintendent of Public Works Kilburn shared photos of the Emkay property from a meeting held there just a few weeks ago.

CONSOLIDATED FUNDING APPLICATION (CFA) UPDATE

The Village has filled out a CFA for grant funding, this process allows a municipality to apply for several grants at one time. The Village is applying for two grants through Empire State Development (ESD). The first one is a Main

Street development grant to replace the current street lights to LED, to replace poles, to install a Way Point system, waste receptacles and benches. The cost of this phase of \$273,000, the lights taking up \$250,000, the state will fund 20% of the total project. We would need about \$27,000 cash; the lights and labor will be paid out of electric. There is the possibility of including cost of the DOT project (TAPS) and perhaps increasing the funding from the grant. We will need some community support letters for the application.

The second project is a Strategic Plan for Business Development in the Village only. While we do have a comprehensive plan, the Plan includes the Town of Arcade as well as the Village and it is about 25 years old. There is no funding for updating a Comprehensive Plan but there is funding for the Strategic Plan. This Strategic Plan could help toward the funding of future grants. The Plan would address the downtown business corridor, Emkay, Hummingbird and two properties on Steele Avenue. The program is a 50% match, requiring a certain number in cash dollars and a certain number of in kind. We would probably involve Genesee Finger Lakes Regional Planning in the developing of the plan; their cost is about \$50,000. This project would require organization of a stake holders' group as well as Board involvement along with a clear picture of what is the vision for the Village in the future. The Board agreed to the filing of the application.

AUTHORIZATION TO DESTROY RECORDS

Motion by Trustee Koerner and seconded by Trustee McGarvey to authorize Clerk Treasurer Kraft to destroy the following records in accordance with NYS MU1:

DESCRIPTION	RETENTION	BOX #
A/R Invoices 2012-2013	6 Years	
Electric P/R Log Sheets 2012-2013	6 Years	

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener		Yes		No		Abstain	X	Absent
VOTE TOTAL:	4	Yes	0	No	0	Abstain	1	Absent
RESULTS	X	PASS				FAIL		

CANCELLATION OF DEBT

Motion by Trustee McGarvey and seconded by Trustee Koerner to authorize the cancellation of the following debt:

NAME	ACCOUNT NUMBER	AMOUNT	REASON
Thomas Albert	10-13400-03	\$ 533.53	Past Statute
Christine Anasiewicz	05-05100-07	\$ 29.66	Past Statute
Kelly M. Andrews	07-04000-10	\$ 193.29	Past Statute
Larry Kelly	12-35100-07	\$1,086.19	Past Statute
Amy McConnell	13-03300-06	\$ 783.18	Past Statute
Michael Whitton	05-168/00-05	\$ 719.68	Past Statute
Dorothy Wohlhueter	17-10700-09	\$ 361.51	Past Statute
TOTAL		\$3,707.04	

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule		Yes	X	No		Abstain		Absent
Trustee Donna Schiener		Yes		No		Abstain	X	Absent
VOTE TOTAL:	3	Yes	1	No	0	Abstain	1	Absent
RESULTS	X	PASS				FAIL		

AUTHORIZE COURT CLERK TO ATTEND NYSAMCC CONFERENCE

Motion by Trustee McGarvey and seconded by Trustee Rule to authorize court clerk, Gillian Koerner, to attend the New York State Association of Magistrates Court Clerks conference (NYSAMCC) to be held September 29 – October 2, 2019 at the Doubletree by Hilton Hotel in East Syracuse. The total cost is estimated to be \$774.38 hotel and meals, \$50 pre-registration fee and \$200 mileage and tolls.

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner		Yes		No	X	Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener		Yes		No		Abstain	X	Absent
VOTE TOTAL:								
	3	Yes	0	No	1	Abstain	1	Absent
RESULTS								
	X	PASS				FAIL		

AUTHORIZE JUSTICE BURTON TO ATTEND NYSMA CONFERENCE

Motion by Trustee Koerner and seconded by Trustee McGarvey to authorize Clerk Treasurer Kraft to pay for the conference costs for Justice Burton to attend the New York State Magistrates Association (NYSMA) Conference in Lake Placid with the understanding that such costs will be reimbursed by the Town of Arcade. The total cost is \$782.25. This has been requested by the court as the Town postponed their meeting in August to a later week and the concern is the conference will be booked before the Town authorizes this expense.

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner		Yes		No	X	Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener		Yes		No		Abstain	X	Absent
VOTE TOTAL:								
	3	Yes	0	No	1	Abstain	1	Absent
RESULTS								
	X	PASS				FAIL		

AUTHORIZE CLERK TREASURER TO ATTEND NYCOM FALL TRAINING SCHOOL

Motion by Trustee Koerner and seconded by Trustee McGarvey to authorize Clerk Treasurer Kraft to register and reserve a room for the New York Conference of Mayors (NYCOM) fall training school. The cost has not been released, the Clerk will return to the Board with the actual expenses. This simply allows her to register so as not to be blocked out.

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener		Yes		No		Abstain	X	Absent
VOTE TOTAL:								
	4	Yes	0	No	1	Abstain	1	Absent
RESULTS								
	X	PASS				FAIL		

AUDIT BILLS

Motion by Trustee McGarvey and seconded by Trustee Koerner, the Village bills be audited and paid in the amount of \$556,845.31 and that the Clerk be authorized to transfer funds from the money market accounts to the checking accounts to cover such bills.

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener		Yes		No		Abstain	X	Absent
VOTE TOTAL:								
	4	Yes	0	No	0	Abstain	1	Absent
RESULTS								
	X	PASS				FAIL		

ACCEPT RESIGNATION

Motion by Trustee Rule and seconded by Trustee Koerner to accept the resignation with regrets from the VOA Board of Trustee Jim McGarvey effective July 16, 2019.

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey		Yes		No	X	Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener		Yes		No		Abstain	X	Absent
VOTE TOTAL:								
	3	Yes	0	No	1	Abstain	1	Absent
RESULTS								
	X	PASS				FAIL		

EXECUTIVE SESSION

Motion by Trustee Rule and seconded by Trustee Koerner, the Board enter into executive session to discuss the following topic(s) at 8:10 pm:

- Contract Negotiations

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener		Yes		No		Abstain	X	Absent
VOTE TOTAL:								
	4	Yes	0	No	0	Abstain	1	Absent
RESULTS								
	X	PASS				FAIL		

Motion by Trustee Rule and seconded by Trustee Koerner, the Board exit executive session at 9:12 pm.

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener		Yes		No		Abstain	X	Absent
VOTE TOTAL:								
	4	Yes	0	No	0	Abstain	1	Absent
RESULTS								
	X	PASS				FAIL		

REPORTS RECEIVED

The following reports were received, reviewed, and placed on file:

- None.

ADJOURN

There being no further business to come before the Board the meeting duly adjourned at 9:12 pm upon motion by Trustee Rule and seconded by Trustee Koerner.

Clerk/Treasurer

VENDOR	AMOUNT	VENDOR	AMOUNT
21ST CENTURY ELECTRONICS	\$ 40.97	L.R. BRASS INC. ARCADE MARKET	\$ 11.98
ABBOTT ANSWERING 581 LLC	\$ 147.10	LARRY ROMANCE & SON INC.	\$ 30,638.00
ACTIVE IT DESIGN, LLC	\$ 8,358.74	LAWRENCE, GARY	\$ 300.00
ADMAR SUPPLY COMPANY, INC	\$ 1,245.00	LEXISNEXIS RISK DATA MGMT INC	\$ 50.00
AMCHAR WHOLESale, INC	\$ 498.36	MONROE TRACTOR & IMP CO INC	\$ 1,723.27
ARCADE LUMBER & MILLWORK	\$ 469.22	MULLET, DOUGLAS A	\$ 3,700.00
ARCADE POSTMASTER	\$ 1,754.33	NEW HORIZON COMMUNICATIONS CO	\$ 787.25
ARCADE POSTMASTER	\$ 257.00	NEW YORK POWER AUTHORITY	\$ 127,390.19
ATTICA AUTO SUPPLY	\$ 27.64	NEW YORK STATE DEFERRED COMPE	\$ 2,882.16
AUTOMOTIVE ALLEY INC	\$ 1,084.90	NOCO ENERGY CORP	\$ 1,809.00
BAKER, CURTIS J	\$ 490.00	NYMPA	\$ 73,117.00
BLUE CROSS BLUE SHIELD OF WNY	\$ 35,113.60	NYS CHILD SPRT PROCESSING	\$ 500.46
BST & CO. CPAS, LLP	\$ 16,300.00	NYS INCOME TAX	\$ 4,078.28
C & G ELECTRICAL SUPPLY	\$ 512.05	NYS SOC MUNI FINANCE OFF - NY	\$ 40.00
CATT CO DSS	\$ 183.95	PIKE HARDWARE	\$ 157.60
CHURCHVILLE FIRE EQUIPMENT CO	\$ 15.40	PIONEER FORD INC.	\$ 1,600.35
CINTAS CORPORATION #782	\$ 167.62	PUBLIC SAFETY CENTER INC.	\$ 63.98
COUNTY LINE STONE CO INC.	\$ 1,649.58	R.C. FIRE EQUIPMENT INC.	\$ 1,035.19
CSEA	\$ 731.32	R.S. MAHER & SON, INC	\$ 4,291.57
CSEA POLICE UNIT	\$ 191.01	SCHULTZ, MARK & JENNIFER	\$ 386.58
CURR A/C ELECTRIC	\$ 6,659.77	SCHWAB AGGREGATES	\$ 2,313.44
CURR A/C SEWER	\$ 271.84	SECURITY INVESTORS GROUP INC	\$ 95.00
CURR A/C WATER	\$ 5,059.72	SECURITY INVESTORS GROUP INC	\$ 636.95
DANIEL A CARTER AUCTION CO IN	\$ 1,460.00	SELPHS FIRE SERVICE LLC	\$ 170.00
DANNY HEINEMAN & SONS INC	\$ 17.26	SHARP ELECTRONICS CORPORATION	\$ 99.49
DE LAGE LANDEN FINANCIAL SERV	\$ 99.00	SMITH, KENNETH	\$ 4,800.00
DECKMAN OIL CO INC	\$ 162.45	STAPLES CONTRACT & COMMERCIAL	\$ 685.28
DIG SAFELY NEW YORK, INC	\$ 13.52	STATE INUDSTRIAL PRODUCTS	\$ 158.88
E.J. PRESCOTT, INC	\$ 191.00	T L SCHWAB TRANSPORT LLC	\$ 750.30
EMPIRE DISMANTLEMENT	\$ 66,310.00	TECHNICAL ASSISTANCE AND	\$ 13,588.85
ERIE CO DSS	\$ 490.00	TIFCO INDUSTRIES INC	\$ 422.72
FORBES COURT REPORTING SERVIC	\$ 178.75	TIME WARNER CABLE	\$ 119.97
FREEDOM FARM AND TRUCK TIRE I	\$ 5,118.88	TOMPKINS CARDMEMBER SERVICE	\$ 2,901.87
GOTTOGO ELECTRIC INC	\$ 250.00	TOMPKINS INSURANCE AGENCIES I	\$ 29,738.14
GRAINGER	\$ 111.20	TOTAL MAPPING SOLUTIONS LLC	\$ 960.00
GRAYBAR ELECTRIC CO.	\$ 393.75	TRI-COUNTY TOOL RENTAL & SALE	\$ 800.00
GREENE COUNTY COMMERCIAL BANK	\$ 43,373.16	TYLER TECHNOLOGIES INC	\$ 900.00
GREENWOOD ECOLOGICS INC	\$ 4,300.00	UNITED UNIFORM CO INC	\$ 196.45
GUTHRIE HELI-ARC INC	\$ 2,003.35	USA BLUEBOOK	\$ 200.26
HAMPTON INN & SUITES	\$ 545.00	UTZ TIRE SERVICE OF ARCADE, I	\$ 636.00
IIEP:IND ENERGY EFF PROG	\$ 11,629.00	VILLAGE OF ARCADE	\$ 90.00
IRS - FEDERAL PAYROLL TAX PAYM	\$ 21,799.95	WOODRUFF CONSTRUCTION & GRAVE	\$ 63.00
J & S AGEN, INC	\$ 115.00	WYOMING CO DSS	\$ 223.69
JAVA FARM SUPPLY	\$ 62.96	WYOMING COUNTY DEPT OF HEALTH	\$ 110.00
JIM'S EQUIPMENT REPAIR INC	\$ 372.06	ZIMMER AUTO PARTS & SALES INC	\$ 312.95
JOHN SIXT & SON, INC.	\$ 683.80	ZUECH'S ENVIRONMENTAL SRVCS I	\$ 400.00
COLUMN TOTAL	\$ 240,909.21	COLUMN TOTAL	\$ 315,936.10
		GRAND TOTAL	\$ 556,845.31