

The public hearing and regular meeting of the Village of Arcade (VOA) Board of Trustees, Wyoming County, New York was held on Tuesday, August 6, 2019 at 7:00 pm there were:

**PRESENT**

Mayor Jay May, Trustee Ken Rule, Trustee Jim McGarvey, Trustee Donna Schiener Trustee Andrew Koerner, Superintendent of Public Works Larry Kilburn, Clerk/Treasurer Jennifer Kraft, Police Chief Anthony Biscaro, Deputy Clerk/Treasurer Michelle Karpinski.

**ALSO PRESENT**

Judy Hanes

**PLEDGE OF ALLEGIANCE**

Mayor May opened the meeting with the Pledge of Allegiance.

**PUBLIC HEARING UPDATE PRESTOLITE NYS OFFICE OF COMMUNITY RENEWAL GRANT**

Mayor May opened the public hearing to update the residents and to hear comments regarding the Prestolite NYS Office of Community Renewal Grant. The Mayor stated Prestolite has met all employment goals for the Office of Community Renewal Grant and has done so ahead of schedule. The company is also continuing to invest in plant and equipment upgrades. Any additional information may be obtained by contacting Prestolite or Chuck Bell, whose firm is assisting the Village with the oversight of the grant.

Trustee Schiener was pleased Prestolite was updating the plant.

Trustee Rule is concerned that residents might think the Village hand-picked Prestolite, he wanted it made clear Prestolite initiated the grant process.

There being no further comments or concerns the public hearing was closed with a motion by Trustee McGarvey and seconded by Trustee Koerner at 7:05pm.

The motion was passed upon the following vote:

<b>VOTE</b>									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner	X	Yes		No		Abstain		Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
<b>VOTE TOTAL:</b>	5	Yes	0	No	0	Abstain	0	Absent	
<b>RESULTS</b>	<b>X</b>	<b>PASS</b>					<b>FAIL</b>		

**APPROVE MINUTES**

Motion by Trustee Schiener and seconded by Trustee Rule, the minutes from the regular meeting held on July 2, 2019 be approved as presented by Clerk/Treasurer Kraft.

The motion was passed upon the following vote:

<b>VOTE</b>									
Mayor Jay May		Yes		No	X	Abstain		Absent	
Trustee Andy Koerner		Yes		No	X	Abstain		Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
<b>VOTE TOTAL:</b>	3	Yes	0	No	2	Abstain	0	Absent	
<b>RESULTS</b>	<b>X</b>	<b>PASS</b>					<b>FAIL</b>		

**APPROVE MINUTES**

Motion by Trustee McGarvey and seconded by Trustee Koerner, the minutes from the regular meeting held on July 16, 2019 be approved as presented by Clerk/Treasurer Kraft.

The motion was passed upon the following vote:

<b>VOTE</b>								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener		Yes		No	X	Abstain		Absent
<b>VOTE TOTAL:</b>								
	4	Yes	0	No	1	Abstain	0	Absent
<b>RESULTS</b>								
	X	<b>PASS</b>				<b>FAIL</b>		

**APPROVE MINUTES**

Motion by Trustee Rule and seconded by Trustee Schiener, the minutes from the special meeting held on July 30, 2019 be approved as presented by Clerk/Treasurer Kraft.

The motion was passed upon the following vote:

<b>VOTE</b>								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
<b>VOTE TOTAL:</b>								
	5	Yes	0	No	0	Abstain	0	Absent
<b>RESULTS</b>								
	X	<b>PASS</b>				<b>FAIL</b>		

**AWARD BID ROOF REPLACEMENT VOA OFFICE**

The following bids were received for the replacement of the VOA office roof:

<b>VENDOR</b>	<b>AMOUNT</b>
Action Roofing 10267 Crump Rd Glenwood NY	\$74,000 plus \$2 p/sq ft for deck repairs if needed
Carmody Roofing and Sheet Metal Inc. PO Box 62 Java Center NY	\$92,000 plus \$3 p/sq ft for deck repairs if needed

Per a recommendation by Superintendent of Public Works Kilburn a motion was made by Trustee McGarvey and seconded by Trustee Schiener to accept the bid by Action Roofing in the amount of \$74,000 and \$2 per square foot for deck repairs if needed.

The motion was passed upon the following vote:

<b>VOTE</b>								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
<b>VOTE TOTAL:</b>								
	5	Yes	0	No	0	Abstain	0	Absent
<b>RESULTS</b>								
	X	<b>PASS</b>				<b>FAIL</b>		

**RESOLUTION - MEUA ANNUAL MEETING**

The following resolution was offered by Mayor May and seconded by Trustee Rule:

**RESOLUTION**

**WHEREAS**, the Board of Trustees of the Village of Arcade, New York, is a municipal member of the Municipal Electric Utilities Association (MEUA) of New York State, and

**WHEREAS**, the annual conference of the MEUA has been called on September 10-13, 2019, to be held at Woodcliff Hotel & Spa, Fairport, New York, and

**WHEREAS**, in accordance with the bylaws of the MEUA, each municipal member may cast one vote on each transaction properly brought before this meeting,

**NOW THEREFORE BE IT RESOLVED**, that Superintendent of Public Works Larry Kilburn be and is hereby designated as the accredited delegate of the Village of Arcade, New York.

The motion was passed upon the following vote:

<b>VOTE</b>								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
<b>VOTE TOTAL:</b>								
	5	Yes	0	No	0	Abstain	0	Absent
<b>RESULTS</b>		<b>X</b>	<b>PASS</b>				<b>FAIL</b>	

**AUTHORIZE MAYOR TO SIGN FEDERAL AID LOCAL PROJECT AGREEMENT (TAPS GRANT)**

Motion by Trustee Koerner and seconded by Trustee Schiener the following resolution was offered authorizing the implementation, and funding in the first instance 100% of the federal-aid and State Marchiselli Program-aid eligible costs, of a transportation federal-aid project, and appropriating funds therefore

WHEREAS, a Project for the Village of Arcade, PIN 4761.20 (the Project) is eligible for funding under Title 23 U.S Code, as amended, that calls for the apportionment of the costs such program to be borne at the ratio of 80% Federal funds and 20% non-federal funds; and

WHEREAS, the Village of Arcade desires to advance the Project by making a commitment of 100% of the non-federal share of the costs of preliminary engineering work for the Project or portions thereof, with the federal share of such costs to be applied directly the New York State Department of Transportation (NYSDOT) pursuant to Agreement; and it is further

NOW, THEREFORE, the Village of Arcade Board, duly convened does hereby

RESOLVE, that the Village of Arcade Board hereby approves the Project; and it is hereby further

RESOLVED, that the Village of Arcade Board hereby authorizes the Village of Arcade to pay in the first instance the full non-federal share of the cost of preliminary engineering work for the Project or portions thereof; and it is further

RESOLVED, that the sum of \$68,000 is hereby appropriated from the Capital Fund and made available to cover the cost of participation in the above phase of the Project; and it is further

RESOLVED, that in the event the and non-federal share of costs of the project exceed the amount appropriated above, the Board of Trustees shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the Superintendent of Public Works thereof, and it is further

RESOLVED, that the Mayor of the Village of Arcade be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or Marchiselli Aid on behalf of the Village of Arcade with the NYSDOT in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of the non-federal share of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible, and it is further

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and it is further

RESOLVED, this Resolution shall take effect immediately.

The motion was passed upon the following vote:

<b>VOTE</b>								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
<b>VOTE TOTAL:</b>								
	5	Yes	0	No	0	Abstain	0	Absent
<b>RESULTS</b>								
	X	<b>PASS</b>				<b>FAIL</b>		

**ANNUAL COURT AUDIT**

Motion by Mayor May seconded by Trustee McGarvey, was offered for the Board to acknowledge that in accordance with the Uniform Justice Court Act, Section 2019-a, Trustee Schiener and Trustee Rule performed an audit of the court records on June 14, 2019.

The motion was passed upon the following vote:

<b>VOTE</b>								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
<b>VOTE TOTAL:</b>								
	5	Yes	0	No	0	Abstain	0	Absent
<b>RESULTS</b>								
	X	<b>PASS</b>				<b>FAIL</b>		

**CANCELLATION OF DEBT**

Motion by Trustee Koerner and seconded by Trustee McGarvey to authorize the cancellation of the following debt:

NAME	ACCOUNT NUMBER	AMOUNT	REASON
Deacon Brooks	09-18600-01	\$ 25.35	Past Statute
Katherine Brown	16-22800-09	\$ 488.70	Past Statute
Matthew Frazier	01-04400-07	\$ 19.80	Past Statute
Brian Jaroszewski	08-14900-01	\$ 374.34	Past Statute
Joseph Marzolf	12-18000-08	\$ 120.39	Past Statute
Sarah Polcz	12-17700-03	\$ 138.87	Past Statute
Matthew Preston	12-27700-02	\$ 416.64	Past Statute
Kayla Solari	08-09600-06	\$ 264.84	Past Statute
Samantha Vosburg	08-18800-04	\$ 187.15	Past Statute
	<b>TOTAL</b>	<b>\$2,036.08</b>	

The motion was passed upon the following vote:

<b>VOTE</b>								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule		Yes	X	No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
<b>VOTE TOTAL:</b>								
	4	Yes	1	No	0	Abstain	0	Absent
<b>RESULTS</b>								
	X	<b>PASS</b>				<b>FAIL</b>		

**NYCOM CONFERENCE**

Motion by Trustee Schiener and seconded by Trustee Koerner to authorize Clerk Treasurer Kraft to attend the annual NYCOM Conference to be held at the Saratoga Hilton in Saratoga Springs, NY, September 15-20, 2019. The cost is \$355 to register and the hotel and meals are \$1,365, for a total of \$1,720 plus mileage.

The motion was passed upon the following vote:

<b>VOTE</b>									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner	X	Yes		No		Abstain		Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
<b>VOTE TOTAL:</b>									
	5	Yes	0	No	0	Abstain	0	Absent	
<b>RESULTS</b>									
	X	<b>PASS</b>					<b>FAIL</b>		

**AUDIT BILLS**

Motion by Trustee McGarvey and seconded by Trustee Koerner, the Village bills be audited and paid in the amount of \$305,717.64 and that the Clerk be authorized to transfer funds from the money market accounts to the checking accounts to cover such bills.

The motion was passed upon the following vote:

<b>VOTE</b>									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner	X	Yes		No		Abstain		Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
<b>VOTE TOTAL:</b>									
	5	Yes	0	No	0	Abstain	0	Absent	
<b>RESULTS</b>									
	X	<b>PASS</b>					<b>FAIL</b>		

**EXECUTIVE SESSION**

Motion by Trustee Rule and seconded by Trustee Koerner, the Board enter into executive session to discuss the following topic(s) at 7:38 pm:

- Possible Litigation
- Contract Negotiations
- Employment History of Particular Employee

The motion was passed upon the following vote:

<b>VOTE</b>									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner	X	Yes		No		Abstain		Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
<b>VOTE TOTAL:</b>									
	5	Yes	0	No	0	Abstain	0	Absent	
<b>RESULTS</b>									
	X	<b>PASS</b>					<b>FAIL</b>		

Motion by Trustee McGarvey and seconded by Trustee Rule, the Board exit executive session at 8:36 pm.

The motion was passed upon the following vote:

<b>VOTE</b>									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner	X	Yes		No		Abstain		Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
<b>VOTE TOTAL:</b>									
	5	Yes	0	No	0	Abstain	0	Absent	
<b>RESULTS</b>									
	X	<b>PASS</b>					<b>FAIL</b>		

**REPORTS RECEIVED**

The following reports were received, reviewed, and placed on file:

- None.

**ADJOURN**

There being no further business to come before the Board the meeting duly adjourned at 8:36 pm upon motion by Trustee Rule and seconded by Trustee Schiener.

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Clerk/Treasurer

VENDOR	AMOUNT	VENDOR	AMOUNT
ACTIVE IT DESIGN, LLC	\$ 2,910.00	McDONNELL MILLER, ANN	\$ 4,000.00
ADVANCE STORES COMPANY, INC	\$ 54.86	NATIONAL FUEL	\$ 79.42
AFLAC NEW YORK	\$ 1,739.58	NATIONAL GRID	\$ 56,836.33
ARCADE HERALD	\$ 48.50	NEW HORIZON COMMUNICATIONS COR	\$ 795.17
ARCADE LUMBER & MILLWORK	\$ 1,196.82	NEW YORK POWER AUTHORITY	\$ 21,174.26
ARCADE POSTMASTER	\$ 1,752.36	NEW YORK STATE DEFERRED COMPEN	\$ 2,886.05
ARCADE POSTMASTER	\$ 213.00	NEW YORK STATE DEFERRED COMPEN	\$ 2,797.89
ATTICA ACE HARDWARE	\$ 109.98	NGT CORPORATION	\$ 1,315.00
ATTICA AUTO SUPPLY	\$ 79.92	NOCO ENERGY CORP	\$ 3,641.50
AUTOMOTIVE ALLEY INC	\$ 57.04	NORTHERN SAFETY CO. INC.	\$ 121.81
AUTOZONE	\$ 15.96	NYCOM	\$ 355.00
BAKER, CURTIS J	\$ 280.00	NYS & LOCAL RETIRE SYSTEM	\$ 4,053.90
BDP INDUSTRIES	\$ 1,208.14	NYS CHILD SPRT PROCESSING	\$ 500.46
BENEFLEX-ERIE	\$ 186.00	NYS CHILD SPRT PROCESSING	\$ 500.46
BISCARO, ANTHONY	\$ 90.48	NYS INCOME TAX	\$ 4,029.06
BLUE CROSS BLUE SHIELD OF WNY	\$ 35,015.85	NYS INCOME TAX	\$ 3,623.03
CID DIVISION OF WASTE MANAGEMEN	\$ 9,629.16	NYS MAGISTRATES ASSOCIATION	\$ 75.00
CINTAS CORPORATION #782	\$ 141.47	NYS SALES TAX	\$ 9,853.95
CLARK PATTERSON LEE	\$ 5,068.00	NYSAMCC INC	\$ 50.00
CONNOR, FRANCIS S.	\$ 904.00	OFFICE OF STATE COMPTROLLER	\$ 7,771.75
COUNTRY LINE ELECTRICAL DISTRI	\$ 1,550.00	OSEA INC	\$ 162.50
CROWNE PLAZA	\$ 707.25	OUTSOURCE RECEIVABLES MGMT INC	\$ 261.00
CSEA	\$ 700.49	PIKE HARDWARE	\$ 676.54
CSEA	\$ 700.49	POW-R MOLE SALES LLC	\$ 105.00
CSEA BENEFIT UNIT	\$ 1,173.90	QEI LLC	\$ 24,877.60
CSEA POLICE UNIT	\$ 173.87	RENAISSANCE LIFE & HEALTH INSU	\$ 139.04
CSEA POLICE UNIT	\$ 180.78	SCHWAB AGGREGATES	\$ 211.73
DANNY HEINEMAN & SONS INC	\$ 28.84	SCREEN MACHINE INDUSTRIES, INC	\$ 1,715.08
DOUBLE TREE BY HILTON SYRACUSE	\$ 774.38	SELPHS FIRE SERVICE LLC	\$ 720.00
DRENNAN, JACE	\$ 53.97	SHELTERPOINT LIFE INSURANCE CO	\$ 186.80
GERNATT ASPHALT PRODUCTS, INC.	\$ 851.44	SHELTERPOINT LIFE INSURANCE CO	\$ 308.40
GLOW YMCA INC	\$ 5,445.00	SIMAR, VICKI L.	\$ 278.48
GOTTOGO ELECTRIC INC	\$ 20,880.00	SOUTER, ROBERT A	\$ 425.00
GRAINGER	\$ 254.92	STATE OF NEW YORK	\$ 50.00
GRAYBAR ELECTRIC CO.	\$ 155.91	T L SCHWAB TRANSPORT LLC	\$ 72.18
IIDGSON RUSS LLP	\$ 177.00	TIME WARNER CABLE	\$ 255.31
HULL ELECTRIC, INC	\$ 69.35	TOTAL MAPPING SOLUTIONS LLC	\$ 9,320.00
IRS - FEDERAL PAYROLL TAX PAYME	\$ 20,755.64	TRI-COUNTY SUPPLY INC	\$ 39.99
IRS - FEDERAL PAYROLL TAX PAYME	\$ 19,330.77	TYLER TECHNOLOGIES INC	\$ 440.95
JOHN SIXT & SON, INC.	\$ 460.18	UNITED STATES TREASURY	\$ 71.70
KEY BANK	\$ 957.35	UTZ TIRE SERVICE OF ARCADE, IN	\$ 48.00
KISTNER CONCRETE PROD INC	\$ 1,607.00	VERIZON	\$ 138.87
KOESTER ASSOCIATES INC	\$ 100.78	VERIZON WIRELESS	\$ 130.02
KRAFT, JENNIFER	\$ 32.72	VERIZON WIRELESS	\$ 505.84
LINEMENS SUPPLY INC	\$ 836.47	VILLAGE OF ARCADE	\$ 90.00
MAPLE GROVE ENTERPRISES	\$ 94.25	VILLAGE OF ARCADE	\$ 90.00
MARCOS PIZZA & SUBS	\$ 40.87	VILLAGE OF ARCADE	\$ 907.50
		ZIMMER AUTO PARTS & SALES INC	\$ 235.33
<b>COLUMN TOTAL</b>	<b>\$ 138,794.74</b>	<b>COLUMN TOTAL</b>	<b>\$ 166,922.90</b>
		<b>GRAND TOTAL</b>	<b>\$ 305,717.64</b>