

The regular meeting of the Village of Arcade (VOA) Board of Trustees, Wyoming County, New York was held on Tuesday, October 15, 2019 at 7:00 pm there were:

PRESENT

Deputy Mayor Ken Rule, Trustee Jim McGarvey, Trustee Andrew Koerner, Superintendent of Public Works Larry Kilburn, Clerk/Treasurer Jennifer Kraft, Police Chief Anthony Biscaro, Deputy Clerk/Treasurer Michelle Karpinski.

ABSENT

Mayor Jay May, Trustee Donna Schiener

ALSO PRESENT

James Kirsch, Wyoming County Office of Real Property, Doug Ronan, Town of Arcade Tax Assessor, Sandie Dutton, Steve Miller, Kylie Karpinski, Dominick Biscaro, Bryce Burton, Patrick Fontaine, Liz Miller, Jerad Hediger

PLEDGE OF ALLEGIANCE

Deputy Mayor Rule opened the meeting with the Pledge of Allegiance.

LOCAL LAW CHAPTER 58 TAXICABS

Clerk Treasurer Kraft will revise the current law and present it to the Board for their review.

TAX ASSESSMENT REVIEW

Doug Ronan, Town of Arcade Tax Assessor was present to discuss the transfer of duties from Doug Ronan to Wyoming County Office of Real Property (ORPS) due to Doug's term ending as Town of Arcade Tax Assessor and the impact on the Village. Due to the timing of the Village and Town's taxable status date the Village must use the Town's tax roll for the prior year. Doug has maintained a separate tax roll for this purpose and going forward the Village must defer to the County or purchase software and training for this to be done in the Village office; this cost would be between \$3,000 to 5,000. If we allow the County to provide the file there will be no cost to the Village. Also, if the Village goes with the County the Village would no longer be their own assessing unit. In the past the Village has not been willing to give up control of the assessing but in the current situation it would be costly for the Village to maintain their own assessment file. The County, acting as the Town assessor, would be in charge of the assessing and any grievances that arose. Doug clarified that most grievances are handled at the Town level and very few at the Village level. Clerk Treasurer Kraft will gather more information as to how to dissolve the assessing unit of the Village. The Board feels it is the best use of tax payer dollars to use the County's services.

APPROVE MINUTES

Motion by Trustee Koerner and seconded by Trustee McGarvey, the minutes from the regular meeting held on October 1, 2019 be approved as presented by Clerk/Treasurer Kraft.

The motion was passed upon the following vote:

VOTE								
Mayor Jay May		Yes		No		Abstain	X	Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener		Yes		No		Abstain	X	Absent
VOTE TOTAL:	3	Yes	0	No	0	Abstain	2	Absent
RESULTS	X	PASS				FAIL		

UPDATE ON SANITARY SEWER PROJECT

Superintendent of Public Works Kilburn updated the Board on the status of the North Street sanitary sewer project. The sewer mains should be completed by the end of the week, next week the work on connecting the laterals will begin. Binder will be used to replace the pavement that has been removed. Issues have been exposed with the storm sewers, we will be TVing them to see what is involved in correcting these issues.

MILL STREET GARAGE DEBRIS DUMPING ISSUES

The Board discussed the situation of the dumping of large debris at the Mill Street garage. The original intent was for residents to dump yard waste but over time large chunks of concrete, trees and other large debris have been dumped. Currently the area has been cleared and taped off along with signs that stipulate "No Dumping".

Additional signs will be posted in the area. The area is equipped with cameral surveillance and violators will be prosecuted.

CANCELLATION OF DEBT

Motion by Trustee Rule and seconded by Trustee Koerner to authorize the cancellation of the following debt:

NAME	ACCOUNT NUMBER	AMOUNT	REASON
Michael Barrientos	10-30500-02	\$ 693.23	Past Statute
Shawn Casler	10-22800-13	\$ 190.41	Past Statute
Michael Fridman	05-05800-06	\$ 35.37	Past Statute
Scott Hahn	12-30700-02	\$ 384.64	Past Statute
William Law	10-33200-02	\$ 46.48	Past Statute
Marc Uhrich	07-03600-09	\$ 47.07	Past Statute
Michael Vasquez	08-13857-04	\$ 105.65	Past Statute
TOTAL		\$1,502.85	

The motion was passed upon the following vote:

VOTE							
Mayor Jay May		Yes		No		Abstain	X Absent
Trustee Andy Koerner	X	Yes		No		Abstain	Absent
Trustee Jim McGarvey	X	Yes		No		Abstain	Absent
Trustee Ken Rule	X	Yes		No		Abstain	Absent
Trustee Donna Schiener		Yes		No		Abstain	X Absent
VOTE TOTAL:							
	3	Yes	1	No		Abstain	2 Absent
RESULTS		X PASS				FAIL	

FY 2019-2020 BUDGET ADJUSTMENTS

Motion by Trustee McGarvey and seconded by Trustee Koerner, the budget adjustments be approved as presented by the Clerk (attached).

The motion was passed upon the following vote:

VOTE							
Mayor Jay May		Yes		No		Abstain	X Absent
Trustee Andy Koerner	X	Yes		No		Abstain	Absent
Trustee Jim McGarvey	X	Yes		No		Abstain	Absent
Trustee Ken Rule	X	Yes		No		Abstain	Absent
Trustee Donna Schiener		Yes		No		Abstain	X Absent
VOTE TOTAL:							
	3	Yes	0	No	0	Abstain	2 Absent
RESULTS		X PASS				FAIL	

AIM RELATED PAYMENT

Clerk Treasure Kraft reported receiving a notice form the NYS Office of the State Comptroller indicating the Village's 2019-20 AIM Related Payment will be received by May 15, 2020. In the past our AIM payments were received in September.

AUDIT BILLS

Motion by Deputy Mayor Rule and seconded by Trustee McGarvey , the Village bills be audited and paid in the amount of \$692,192.58 and that the Clerk be authorized to transfer funds from the money market accounts to the checking accounts to cover such bills.

The motion was passed upon the following vote:

VOTE								
Mayor Jay May		Yes		No		Abstain	X	Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener		Yes		No		Abstain	X	Absent
VOTE TOTAL:								
	3	Yes	0	No	0	Abstain	2	Absent
RESULTS								
	X	PASS				FAIL		

EXECUTIVE SESSION

Motion by Trustee McGarvey and seconded by Trustee Koerner, the Board enter into executive session to discuss the following topic(s) at 7:55 pm:

- Contract Negotiations
Employment History of Particular Employees

The motion was passed upon the following vote:

VOTE								
Mayor Jay May		Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener		Yes		No		Abstain	X	Absent
VOTE TOTAL:								
	3	Yes	0	No	0	Abstain	2	Absent
RESULTS								
	X	PASS				FAIL		

Motion by Trustee McGarvey and seconded by Trustee Koerner, the Board exit executive session at 8:00 pm.

The motion was passed upon the following vote:

VOTE								
Mayor Jay May		Yes		No		Abstain	X	Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener		Yes		No		Abstain	X	Absent
VOTE TOTAL:								
	3	Yes	0	No	0	Abstain	2	Absent
RESULTS								
	X	PASS				FAIL		

REPORTS RECEIVED

The following reports were received, reviewed, and placed on file:

- None

ADJOURN

There being no further business to come before the Board the meeting duly adjourned at 8:00 pm upon motion by Trustee McGarvey and seconded by Trustee Koerner.

Clerk/Treasurer

10-15-2019 6:23 PM

BUDGET ADJUSTMENT REGISTER

PAGE: 1

PACKET: 00361-BUDGET ADJ BOARD 10/15/2019

BUDGET CODE: CB-Current Budget

FUND ACCOUNT	DATE	DESCRIPTION	ADJUSTMENT	ORIGINAL BUDGET	PREVIOUS ADJUSTMENTS	NEW BUDGET	BUDGET BALANCE

Budget Adj. # C00921							
006 5-8130-200-2000	10/15/2019	PER BOARD DIRECTIVE EQUIPMENT	9,200.00-	70,000.00	0.00	60,800.00	30,521.00
006 5-8120-400-4870	10/15/2019	PER BOARD DIRECTIVE NORTH ST LIFT STATION	9,200.00	2,000.00	900.00	12,100.00	10.20-
001 5-5110-400-4720	10/15/2019	PER BOARD DIRECTIVE CONTRACT PAVING	16,750.00-	90,000.00	0.00	73,250.00	20,720.65
001 5-7140-400-4350	10/15/2019	PER BOARD DIRECTIVE GROUNDS	16,750.00	15,000.00	2,000.00	33,750.00	91.13
001 5-5110-400-4740	10/15/2019	PER BOARD DIRECTIVE CONTRACT MILLING	3,150.00-	20,000.00	6,540.00-	10,310.00	10,310.00
001 5-7140-400-4690	10/15/2019	PER BOARD DIRECTIVE MATERIALS/SUPPLIES/MAINT	2,150.00	1,000.00	0.00	4,150.00	25.24
TOTAL IN PACKET--						0.00	

*** BUDGET DEFICIT WARNINGS ***

FUND ACCOUNT	NAME	BALANCE
006 5-8120-400-4870	NORTH ST LIFT STATION	10.20-

TOTAL WARNINGS: 1

*** NO ERRORS ***

*** END OF REPORT ***

VENDOR	AMOUNT	VENDOR	AMOUNT
ABBOTT ANSWERING 581 LLC	\$ 135.55	KANNER, RANDY	\$ 50.00
ACTION ROOFING	\$ 74,000.00	KOERNER, GILLIAN	\$ 264.37
ACTIVE IT DESIGN, LLC	\$ 3,717.50	L.R. BRASS INC. ARCADE MARKET	\$ 29.35
ADVANCE STORES COMPANY, INC	\$ 45.76	LEXISNEXIS RISK DATA MGMT INC	\$ 150.00
ALTEC INDUSTRIES INC	\$ 319,521.36	MATUSZAK'S BLACKTOPPING INC	\$ 6,412.50
ARCADE HERALD	\$ 90.00	MAZZA MECHANICAL SERVICES, INC	\$ 3,339.00
ARCADE LUMBER & MILLWORK	\$ 830.04	MONROE TRACTOR & IMP CO INC	\$ 1,061.92
ARCADE POSTMASTER	\$ 1,760.44	NATIONAL FUEL	\$ 27.50
ARCADE POSTMASTER	\$ 244.00	NEW HORIZON COMMUNICATIONS COR	\$ 805.41
AUTOMOTIVE ALLEY INC	\$ 106.40	NEW YORK STATE DEFERRED COMPEN	\$ 3,112.59
BRIDGEWELL RESOURCES HOLDINGS	\$ 3,114.00	NGT CORPORATION	\$ 1,315.00
C & G ELECTRICAL SUPPLY	\$ 280.80	NOCO ENERGY CORP	\$ 2,235.48
CATT CO DSS	\$ 74.27	NYMPA	\$ 133,017.29
CINTAS CORPORATION #782	\$ 200.24	NYS CHILD SPRT PROCESSING	\$ 500.46
CONNOR, FRANCIS S.	\$ 854.00	NYS INCOME TAX	\$ 3,993.85
CORE & MAIN LP	\$ 1,831.06	PIERCE MILLING INC.	\$ 196.00
COUNTRY LINE ELECTRICAL DISTRI	\$ 25,336.00	R.C. FIRE EQUIPMENT INC.	\$ 1,038.80
COUNTY LINE STONE CO INC.	\$ 21,532.84	R.S. MAHER & SON, INC	\$ 3,467.75
CSEA	\$ 731.32	RAILROAD MANAGEMENT COMPANY IV	\$ 514.54
CSEA POLICE UNIT	\$ 172.43	ROBERTO INDUSTRIES I	\$ 584.50
CURR A/C ELECTRIC	\$ 6,669.75	SCHWAB AGGREGATES	\$ 632.86
CURR A/C SEWER	\$ 162.34	SECURITY INVESTORS GROUP INC	\$ 731.95
CURR A/C WATER	\$ 5,127.22	SHARP ELECTRONICS CORPORATION	\$ 99.49
DIG SAFELY NEW YORK, INC	\$ 21.36	SIMAR, VICKI L.	\$ 623.96
ERMCO	\$ 19,692.00	T L SCHWAB TRANSPORT LLC	\$ 323.38
FASTENAL COMPANY	\$ 155.80	TOMPKINS CARDMEMBER SERVICE	\$ 2,056.41
FINCH, ANDREA	\$ 4.32	TOMPKINS INSURANCE AGENCIES IN	\$ 428.00
FREEDOM FARM AND TRUCK TIRE IN	\$ 2,452.36	TRI-COUNTY TOOL RENTAL & SALES	\$ 175.00
GRAYBAR ELECTRIC CO.	\$ 784.00	TYLER TECHNOLOGIES INC	\$ 181.57
HULL ELECTRIC, INC	\$ 163.50	VILLAGE OF ARCADE	\$ 90.00
IEEP:IND ENERGY EFF PROG	\$ 10,195.45	WILKIE, MARY	\$ 86.01
IEH AUTO PARTS HOLDING LLC	\$ 250.00	WYOMING CO DSS	\$ 1,333.91
IRS - FEDERAL PAYROLL TAX PAYME	\$ 21,213.62	WYOMING COUNTY DEPT OF HEALTH	\$ 222.00
J & S AGEN, INC	\$ 325.00	ZIMMER AUTO PARTS & SALES INC	\$ 373.46
JOHN SIXT & SON, INC.	\$ 923.54	COLUMN TOTAL	\$ 169,474.31
COLUMN TOTAL	\$ 522,718.27	GRAND TOTAL	\$ 692,192.58