

The regular meeting of the Village of Arcade (VOA) Board of Trustees, Wyoming County, New York was held on Tuesday, February 18, 2020 at 7:00 pm there were:

**PRESENT**

Mayor Jay May, Trustee Ken Rule, Trustee Jim McGarvey, Trustee Donna Schiener Trustee Andrew Koerner, Superintendent of Public Works Larry Kilburn, Clerk/Treasurer Jennifer Kraft.

**ABSENT**

Police Chief Anthony Biscaro, Deputy Clerk/Treasurer Michelle Karpinski

**ALSO PRESENT**

Steve Perkins, Wyoming County Water Resource Council, Judy Hanes, Isaiah Hassett, Wyn Roll

**PLEDGE OF ALLEGIANCE**

Mayor May opened the meeting with the Pledge of Allegiance.

**APPROVE MINUTES**

Motion by Trustee Schiener and seconded by Trustee Rule, the minutes from the regular meeting held on February 4, 2020 be approved as presented by Clerk/Treasurer Kraft.

The motion was passed upon the following vote:

<b>VOTE</b>								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
<b>VOTE TOTAL:</b>	5	Yes	0	No	0	Abstain	0	Absent
<b>RESULTS</b>	<b>X</b>	<b>PASS</b>				<b>FAIL</b>		

**APPROVE MINUTES**

Motion by Trustee McGarvey and seconded by Trustee Schiener, the minutes from the budget meeting held on February 11, 2020 be approved as presented by Clerk/Treasurer Kraft.

The motion was passed upon the following vote:

<b>VOTE</b>								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner		Yes		No	X	Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule		Yes		No	X	Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
<b>VOTE TOTAL:</b>	3	Yes	0	No	2	Abstain	0	Absent
<b>RESULTS</b>	<b>X</b>	<b>PASS</b>				<b>FAIL</b>		

**WYOMING COUNTY WATER RESOURCE AGENCY**

Steve Perkins, Wyoming County Water Resource Agency administrator, approached the Board regarding the possibility of re-opening the discussion of extending the Village water main out Route 98 north and down Tanner Parkway. The prior discussion ended due to the lack of viable funding. Currently there is some grant funding available, especially if two municipalities are involved. There is also grant money available for the property owner to defray the cost of the new connections. The cost, when first investigated was about \$500,000 for the entire project. Steve pointed out that this project would not include sewer lines. Steve indicated that when first proposed the project was economic development driven, now there are some health and safety concerns included. Basically the proposed area is half residential and half commercial. The improvement would require the development of a water district. When a water district is developed property owners are assessed a fee to pay any debt that is secured for the improvement. There will be a public hearing; everyone would have an opportunity to speak, to vote. In discussion it was determined it would make sense the Village would be the managing agent for the water district as they are the supplier of the water and already have water operators in the Village. The Board agreed to move forward with this; Trustee Rule will represent the board.

**RESOLUTION MEUA/NYPA CONTRACT EXTENSION**

The following resolution was offered by Trustee Rule and seconded by Trustee McGarvey:

**RESOLUTION**

BE IT RESOLVED, the Village of Arcade Board of Trustees hereby approves the execution of the Agreement for the Sale of Niagara Project Wholesale Power and Energy that extends the original contract from 2025 to 2040, and

This Resolution will take effect immediately.

The motion was passed upon the following vote:

<b>VOTE</b>								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
<b>VOTE TOTAL:</b>	5	Yes	0	No	0	Abstain	0	Absent
<b>RESULTS</b>	<b>X</b>	<b>PASS</b>				<b>FAIL</b>		

**AUTHORIZATION TO DESTROY RECORDS**

Motion by Trustee Schiener and seconded by Trustee Rule to authorize Clerk Treasurer Kraft to destroy the following records in accordance with NYS MU1:

<b>DESCRIPTION</b>	<b>RETENTION</b>	<b>BOX #</b>
Health Insurance Application 2013 & prior years	6 years	Folder
I-9 forms, Employees Retired 3+ years	3 years after retirement	Folder
Vital Statistics Copy Requests 2013	6 years	Folder
Duplicated Informational Copies former Mayor		
Employee Folders Scanned to Filebound: D.Carr,M. Hamm, A. Meyers		

The motion was passed upon the following vote:

<b>VOTE</b>								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
<b>VOTE TOTAL:</b>	5	Yes	0	No	0	Abstain	0	Absent
<b>RESULTS</b>	<b>X</b>	<b>PASS</b>				<b>FAIL</b>		

**FY 2019-2020 BUDGET AMENDMENT**

Motion by Trustee Schiener and seconded by Trustee Koerner, the FY 2019-2020 budget be amended due to the receipt of funds from NYS Department of Justice in the amount of \$373.50 for the purchase of a bullet proof vest for Officer Jeff Ely. (See Attached)

The motion was passed upon the following vote:

<b>VOTE</b>								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
<b>VOTE TOTAL:</b>	5	Yes	0	No	0	Abstain	0	Absent
<b>RESULTS</b>	<b>X</b>	<b>PASS</b>				<b>FAIL</b>		

**AUDIT BILLS**

Motion by Mayor May and seconded by Trustee Schiener, the Village bills be audited and paid in the amount of \$801,999.94 and that the Clerk be authorized to transfer funds from the money market accounts to the checking accounts to cover such bills.

The motion was passed upon the following vote:

<b>VOTE</b>									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner	X	Yes		No		Abstain		Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
<b>VOTE TOTAL:</b>									
	5	Yes	0	No	0	Abstain	0	Absent	
<b>RESULTS</b>		<b>X</b>	<b>PASS</b>				<b>FAIL</b>		

**SUBDIVISION REGULATION POLICY**

Trustee Rule reviewed the Subdivision Regulation Policy and determined there were areas of the policy that needed some improvements. After discussion of these areas it was recommended Superintendent of Public Works Kilburn would review the policy and make revisions where suggested and return to the Board for review.

**EXECUTIVE SESSION**

Motion by Trustee McGarvey and seconded by Trustee Rule, the Board enter into executive session to discuss the following topic(s) at 7: 48 pm:

- Contract Negotiations

The motion was passed upon the following vote:

<b>VOTE</b>									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner	X	Yes		No		Abstain		Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
<b>VOTE TOTAL:</b>									
	5	Yes	0	No	0	Abstain	0	Absent	
<b>RESULTS</b>		<b>X</b>	<b>PASS</b>				<b>FAIL</b>		

Motion by Trustee Schiener and seconded by Trustee Rule, the Board exit executive session at 8:00 pm.

The motion was passed upon the following vote:

<b>VOTE</b>									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner	X	Yes		No		Abstain		Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
<b>VOTE TOTAL:</b>									
	5	Yes	0	No	0	Abstain	0	Absent	
<b>RESULTS</b>		<b>X</b>	<b>PASS</b>				<b>FAIL</b>		

**REPORTS RECEIVED**

The following reports were received, reviewed, and placed on file:

- None.

**ADJOURN**

There being no further business to come before the Board the meeting duly adjourned at 8:00 pm upon motion by Trustee McGarvey and seconded by Trustee Rule.

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Clerk/Treasurer

2-18-2020 1:11 PM

BUDGET ADJUSTMENT REGISTER

PAGE: 1

PACKET: 00395 BUDGET AMENDMENT 2/18/2020

BUDGET CODE: CB-Current Budget

FUND ACCOUNT	DATE	DESCRIPTION	ADJUSTMENT	ORIGINAL BUDGET	PREVIOUS ADJUSTMENTS	NEW BUDGET	BUDGET BALANCE
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Budget Adj. # 000935							
001 4-3389-0100	2/18/2020	PER BOARD DIRECTIVE	373.50	0.00	4,700.16	5,073.66-	1,530.53
		S. AID: OTHER PUBLIC SAFETY					
001 5-3120 400 4050	2/18/2020	PER BOARD DIRECTIVE	373.50	2,000.00	0.00	2,373.50	723.50
		1ST AID SUPPLIES & SAFETY EQUIP					
		DEPT: POLICE DEPARTMENT					
		TOTAL NO. ADJUSTMENTS--REVENUE:				373.50	
		TOTAL NO. ADJUSTMENTS--EXPENSE:				373.50	
		TOTAL IN PACKET--				747.00	

\*\*\* NO WARNINGS \*\*\*

\*\*\* NO ERRORS \*\*\*

\*\*\* END OF REPORT \*\*\*

VENDOR	AMOUNT	VENDOR	AMOUNT
CATT CO DSS	\$ 42.98	DE LAGE LANDEN FINANCIAL SERVI	\$ 99.00
DUNKLE, JOHN W	\$ 2.64	TOMPKINS CARDMEMBER SERVICE	\$ 327.57
GONZALEZ-SOTO, HECTO	\$ 162.89	IRR SUPPLY CENTERS	\$ 2,772.53
LEXISNEXIS RISK DATA MGMT INC	\$ 150.00	L.R. BRASS INC. ARCADE MARKET	\$ 150.36
ACTIVE IT DESIGN, LLC	\$ 2,915.00	CINTAS CORPORATION #782	\$ 126.27
ARCADE HERALD	\$ 63.14	CSEA	\$ 755.12
ARCADE LUMBER & MILLWORK	\$ 2,579.12	CSEA POLICE UNIT	\$ 173.98
ARCADE POSTMASTER	\$ 312.50	NOCO ENERGY CORP	\$ 2,092.41
NEW YORK STATE DEFERRED COMPEN	\$ 3,172.99	CURR A/C WATER	\$ 3,148.12
IRS - FEDRAL PAYROLL TAX PAYME	\$ 21,613.47	CURR A/C SEWER	\$ 158.69
TIME WARNER CABLE	\$ 121.97	CURR A/C ELECTRIC	\$ 9,068.12
DEPOSITORY TRUST AND CLEARING	\$ 56,275.00	DELO DRAIN & SEPTIC SRVC	\$ 462.50
FASTENAL COMPANY	\$ 273.61	DIVAL SAFETY EQUIPMENT	\$ 669.25
TYLER TECHNOLOGIES INC	\$ 25,633.66	E.R. RULE & SONS INC.	\$ 33.00
DRENNAN, JACE	\$ 45.00	FREEDOM FARM AND TRUCK TIRE IN	\$ 895.04
SATCHELL, JASON M	\$ 45.00	GOTTOGO ELECTRIC INC	\$ 303.86
NGT CORPORATION	\$ 1,315.00	GRAYBAR ELECTRIC CO.	\$ 1,059.72
SS DIESEL & AUTO LLC	\$ 2,023.74	DANNY HEINEMAN & SONS INC	\$ 40.54
SPARTAN WAREHOUSE CORP	\$ 352.11	IEEP, INC	\$ 15,590.66
NEW HORIZON COMMUNICATIONS COR	\$ 752.88	KOERNER, GILLIAN	\$ 62.96
SCREEN MACHINE INDUSTRIES, INC	\$ 846.04	NATIONAL FUEL	\$ 203.45
ABBOTT ANSWERING 581 LLC	\$ 131.75	NATIONAL GRID	\$ 134,423.83
ATTICA AUTO SUPPLY	\$ 31.32	NYS INCOME TAX	\$ 4,033.30
HULL ELECTRIC, INC	\$ 425.00	NYS CHILD SPRT PROCESSING	\$ 500.46
JIM'S EQUIPMENT REPAIR INC	\$ 67.13	NYMPA	\$ 458,138.46
LINDSLEY, BRANDON	\$ 45.00	NYS DEPT OF PUBLIC SERVICE	\$ 11,892.70
BLISS, TRACY	\$ 45.00	PIONEER FORD INC.	\$ 627.64
SECURITY INVESTORS GROUP INC	\$ 731.95	JOHN SIXT & SON, INC.	\$ 1,749.86
AIRGAS, INC	\$ 200.50	STAPLES CONTRACT & COMMERCIAL,	\$ 135.90
AUTOMOTIVE ALLEY INC	\$ 582.66	TECHNICAL ASSISTANCE AND	\$ 616.50
SOUTHERN TIER ELECTRIC SUPPLY	\$ 178.66	TOMPKINS INSURANCE AGENCIES IN	\$ 29,133.00
GEORGE, JASON	\$ 45.00	VILLAGE OF ARCADE	\$ 90.00
FORBES COURT REPORTING SERVICE	\$ 146.67	WILLIAMSON LAW BOOK CO	\$ 140.25
BATES, SCOTT	\$ 45.00	WORKPLACE HEALTH SERVICES	\$ 265.00
SHARP ELECTRONICS CORPORATION	\$ 99.49	GRAINGER	\$ 196.02
BENEFLEX-ERIE	\$ 186.00	WYOMING COUNTY DEPT OF HEALTH	\$ 84.00
UHTEG, TIM	\$ 45.00	WYOMING COUNTY CLERK	\$ 50.00
		WYOMING COUNTY VILLAGE ASSOCIA	\$ 25.00
<b>COLUMN TOTAL</b>	<b>\$ 121,704.87</b>	<b>COLUMN TOTAL</b>	<b>\$ 680,295.07</b>
		<b>GRAND TOTAL</b>	<b>\$ 801,999.94</b>