

The special meeting of the Village of Arcade (VOA) Board of Trustees, Wyoming County, New York was held on Friday, May 29, 2020 at 7:00 am there were:

PRESENT

Mayor Jay May, (via ZOOM), Trustee Jim McGarvey, (via ZOOM), Trustee Donna Schiener, (via ZOOM), Superintendent of Public Works Larry Kilburn, Clerk/Treasurer Jennifer Kraft, Police Chief Anthony Biscaro, Deputy Clerk/Treasurer Michelle Karpinski.

ABSENT

Trustee Andrew Koerner, Trustee Ken Rule

ALSO PRESENT

Elwin Roll (via ZOOM), Sandra Dutton (via ZOOM)

PLEDGE OF ALLEGIANCE

Mayor May opened the meeting with the Pledge of Allegiance.

USE OF PLAYGROUNDS

Motion by Trustee McGarvey and seconded by Trustee Schiener to suspend the use of the playground equipment through the month of June 2020 due to COVID concerns.

The motion was passed upon the following vote:

VOTE									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner		Yes		No		Abstain	X	Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule		Yes		No		Abstain	X	Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
VOTE TOTAL:	3	Yes	0	No	0	Abstain	2	Absent	
RESULTS	X	PASS					FAIL		

USE OF FIRE HALL FOR ELECTIONS

Clerk Treasure Kraft informed the Board of the process the Board of Elections planned on using in order to sanitize the fire hall meeting room during and after voting on June 23, 2020. Masks will be mandatory and available as will hand sanitizer, pens will be single use and social distancing markers will be present. After discussion the Board agreed to authorize the Board of Elections use of the fire hall meeting room for elections.

CANCELLATION OF DEBT

Motion by Trustee Schiener and seconded by Trustee McGarvey to authorize the cancellation of the following debt:

NAME	ACCOUNT NUMBER	AMOUNT	REASON
Lori Blakeslee	16-35300-08	\$ 218.89	Past Statute
Kevin Bremiller	14-08800-02	\$ 1,444.01	Past Statute
Complete Office Solutions	22-14600-01	\$ 695.78	Past Statute
Complete Office Solutions	22-14600-01	\$ 461.58	Past Statute
Lorrie Cummings	17-12400-08	\$ 808.84	Past Statute
Casey Gilcrease	10-14600-08	\$ 157.60	Past Statute
Dlorah Gould	07-03000-08	\$ 489.07	Past Statute
Raymond Hohl	10-13100-13	\$ 647.18	Past Statute
Justin Kraft	07-05000-05	\$ 189.13	Past Statute
Merle Martin	17-10200-03	\$ 27.76	Past Statute
Karen Oberst	17-21300-07	\$ 495.12	Past Statute
Heather Parsons	12-35400-04	\$ 580.64	Past Statute
Brandon Root	16-13100-07	\$ 1,583.67	Past Statute
Amie Russell	09-16400-02	\$ 82.85	Past Statute
Cindi Stoddard	09-14100-06	\$ 757.12	Past Statute
Nicole Vanostberg	13-04300-04	\$ 1,072.95	Past Statute
Nicholas Wawro	16-38800-09	\$ 778.51	Past Statute
TOTAL		\$ 10,490.70	

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner		Yes		No		Abstain	X	Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule		Yes		No		Abstain	X	Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:	3	Yes	0	No	0	Abstain	2	Absent
RESULTS	X	PASS				FAIL		

FY 2019-2020 BUDGET ADJUSTMENTS

Motion by Trustee McGarvey and seconded by Trustee Schiener, the budget adjustments be approved as presented by the Clerk (attached).

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner		Yes		No		Abstain	X	Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule		Yes		No		Abstain	X	Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:	3	Yes	0	No	0	Abstain	2	Absent
RESULTS	X	PASS				FAIL		

AUDIT BILLS

Motion by Trustee McGarvey and seconded by Trustee Schiener, the Village bills be audited and paid in the amount of \$239,340.20 (as amended at the June 2, 2020 meeting) and that the Clerk be authorized to transfer funds from the money market accounts to the checking accounts to cover such bills.

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner		Yes		No		Abstain	X	Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule		Yes		No		Abstain	X	Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:	3	Yes	0	No	0	Abstain	2	Absent
RESULTS	X	PASS				FAIL		

REPORTS RECEIVED

The following reports were received, reviewed, and placed on file:

- None.

ADJOURN

There being no further business to come before the Board the meeting duly adjourned at 7:14 am upon motion by Mayor May and seconded by Trustee McGarvey.

RE-OPEN MEETING

Motion by Mayor May and seconded by Trustee McGarvey the meeting was re-opened at 7:16 am.

COURT STATUS

Trustee McGarvey asked the Mayor the status of the courts. The Mayor explained that while the court clerks have been allowed to return to work there will not be any court dates set at this time. Clerk Treasurer stated the courts were sent information stating that the courts will not be re-opened before August 1, 2020. Currently the Village is working on safety requirements necessary to re-open the court.

ADJOURN

There being no further business to come before the Board the meeting duly adjourned at 7:21 am upon motion by Trustee Schiener and seconded by Trustee McGarvey.

Clerk/Treasurer

FUND ACCOUNT	DATE	DESCRIPTION	ORIGINAL ADJUSTMENT	PREVIOUS BUDGET	NEW ADJUSTMENTS	BUDGET	BALANCE
Budget Adj. # 000945 -----							
001 5-1325-400-4190	5/29/2020	BUDGET ADJ BOARD DUES & SUBSCRIPTIONS DEPT: TREASURER'S OFFICE	30.00-	525.00	65.00-	430.00	80.00
001 5-3510-400-4270	5/29/2020	BUDGET ADJ BOARD UTILITIES DEPT: CONTROL OF DOGS DEPT	30.00	240.00	0.00	270.00	0.73
001 5-5110-460-4000	5/29/2020	BUDGET ADJ BOARD SMALL ENGINE/GEN/SAWS #60 DEPT: STREET MAINTENANCE	195.00-	500.00	460.00	765.00	316.74
001 5-5132-091-4000	5/29/2020	BUDGET ADJ BOARD GENERATOR:50 MILL ST GARAGE DEPT: HIGHWAY GARAGE	195.00	1,000.00	0.00	1,195.00	8.93-
001 5-5110-400-4720	5/29/2020	BUDGET ADJ BOARD CONTRACT PAVING DEPT: STREET MAINTENANCE	600.00-	90,000.00	43,225.00-	46,175.00	1,645.65
001 5-5132-400-4270	5/29/2020	BUDGET ADJ BOARD UTILITIES DEPT: HIGHWAY GARAGE	600.00	5,000.00	0.00	5,600.00	6.87
001 5-1910-400-4000	5/29/2020	BUDGET ADJ BOARD UNALLOCATED INSURANCE DEPT: UNALLOCATED INSURANCE	3,110.00-	82,000.00	2,315.00-	74,775.00	14,165.05
001 5-5182-400-4270	5/29/2020	BUDGET ADJ BOARD UTILITIES DEPT: STREET LIGHTING	3,110.00	28,000.00	0.00	31,110.00	3.48
001 5-1910-400-4000	5/29/2020	BUDGET ADJ BOARD UNALLOCATED INSURANCE DEPT: UNALLOCATED INSURANCE	1,100.00-	82,000.00	2,315.00-	74,775.00	14,165.05
001 5-7320-400-4000	5/29/2020	BUDGET ADJ BOARD CONTRACTUAL EXPENDITURES DEPT: YOUTH PROGRAM	1,100.00	9,500.00	1,000.00	11,600.00	3.75
001 5-1320-400-4220	5/29/2020	BUDGET ADJ BOARD CONSULTANTS DEPT: INDEPENDENT AUDIT	550.00-	6,200.00	0.00	5,650.00	12.25
001 5-7550-400-4000	5/29/2020	BUDGET ADJ BOARD EXP-CELEBRATIONS DEPT: CELEBRATIONS	550.00	35.00	565.00	1,150.00	2.24
001 5-8140-400-4640	5/29/2020	BUDGET ADJ BOARD PIPE & MANHOLES/PARTS PURCH DEPT: STORM SEWERS	100.00-	10,000.00	2,125.00-	7,775.00	4,919.12

FUND ACCOUNT	DATE	DESCRIPTION	ORIGINAL ADJUSTMENT	PREVIOUS BUDGET	NEW ADJUSTMENTS	BUDGET	BALANCE
Budget Adj. # 000945 -----							
001 5-8140-100-1000	5/29/2020	BUDGET ADJ BOARD	100.00	2,000.00	1,685.00	3,785.00	39.83
PERSONNEL SERVICES-REG							
DEPT: STORM SEWERS							
001 5-3320-400-4580	5/29/2020	BUDGET ADJ BOARD	1,000.00-	1,000.00	0.00	0.00	0.00
PAINTS/STREETS							
DEPT: ON STREET - PARKING							
001 5-8170-426-4000	5/29/2020	BUDGET ADJ BOARD	1,000.00	2,000.00	3,823.35	7,523.35	48.01
2016 DULEVO ST SWEEPER #26							
DEPT: STREET CLEANING							
001 5-1910-400-4000	5/29/2020	BUDGET ADJ BOARD	700.00-	82,000.00	2,315.00-	74,775.00	14,165.05
UNALLOCATED INSURANCE							
DEPT: UNALLOCATED INSURANCE							
001 5-8170-426-4000	5/29/2020	BUDGET ADJ BOARD	700.00	2,000.00	3,823.35	7,523.35	48.01
2016 DULEVO ST SWEEPER #26							
DEPT: STREET CLEANING							
001 5-5110-100-1000	5/29/2020	BUDGET ADJ BOARD	10.00-	113,735.00	7,885.00-	105,840.00	7,565.02
PERSONNEL SERVICES-REG							
DEPT: STREET MAINTENANCE							
001 5-8170-100-1000	5/29/2020	BUDGET ADJ BOARD	10.00	2,000.00	1,280.00	3,290.00	0.78
PERSONNEL SERVICES-REG							
DEPT: STREET CLEANING							
001 5-1325-400-4150	5/29/2020	BUDGET ADJ BOARD	6.00-	2,250.00	1,035.00-	1,209.00	28.74
TRAVEL/MTG/CONF/SCHOOLS							
DEPT: TREASURER'S OFFICE							
001 5-9720-700-7000	5/29/2020	BUDGET ADJ BOARD	6.00	195.00	0.00	201.00	0.19
DEBT INTEREST, INSTALL BONDS							
DEPT: INSTALLMENT BONDS							
001 5-5142-100-1010	5/29/2020	BUDGET ADJ BOARD	4,350.00-	25,200.00	5,300.00-	15,550.00	0.71
PERSONNEL SERVICES-OT							
DEPT: SNOW REMOVAL							
001 5-5110-100-1002	5/29/2020	BUDGET ADJ BOARD	4,350.00	0.00	3,000.00	7,350.00	10,890.89-
CORONAVIRUS PERSONAL-REG							
DEPT: STREET MAINTENANCE							
PACKET NOTES:							
TOTAL IN PACKET--					0.00		

VENDOR	AMOUNT	VENDOR	AMOUNT
AFLAC NEW YORK	\$ 1,739.58	KEY BANK	\$ 131.90
ARCADE FIREMANS AUXILIARY	\$ 350.00	KRAFT, JENNIFER	\$ 476.00
AUTOMOTIVE ALLEY INC	\$ 741.39	LUND, RACHEL	\$ 50.00
BAKER, CURTIS J	\$ 95.00	MCDONNELL MILLER, ANN	\$ 4,000.00
BOLING, HELEN	\$ 35.20	NEW YORK STATE DEFERRED COMPEN	\$ 3,392.31
BST & CO. CPAS, LLP	\$ 1,150.00	NOCO ENERGY CORP	\$ 870.14
CINTAS CORPORATION #782	\$ 174.09	NYS & LOCAL RETIRE SYSTEM	\$ 4,049.93
CLARK PATTERSON LEE	\$ 735.00	NYS CHILD SPRT PROCESSING	\$ 500.46
CSEA	\$ 755.12	NYS INCOME TAX	\$ 4,011.20
CSEA BENEFIT UNIT	\$ 1,053.40	NYS SALES TAX	\$ 15,420.72
CSEA POLICE UNIT	\$ 167.42	OUTSOURCE RECEIVABLES MGMT INC	\$ 8.00
DANNY HEINEMAN & SONS INC	\$ 997.11	R.C. FIRE EQUIPMENT INC.	\$ 430.05
DEAHN, DALE L, M.D., P.C.	\$ 495.00	RAIBER, COLLEEN	\$ 60.00
DUKE'S ROOT CONTROL, INC	\$ 3,195.79	RENAISSANCE LIFE & HEALTH INSU	\$ 107.88
ENVIRONMENTAL FACILITIES	\$ 138,210.00	SCHIENER, DONNA	\$ 29.94
ERB, LUCAS	\$ 60.00	SMITH, DEBRA	\$ 81.00
ERIE CO DSS	\$ 401.00	STANGTEK SERVICES LLC	\$ 250.00
FLEET MAINTENANCE INC	\$ 115.00	TIFCO INDUSTRIES INC	\$ 115.90
FULKERSON, LAURIE	\$ 50.00	TIME WARNER CABLE	\$ 268.39
HALEY CONCRETE INC	\$ 80.00	UTZ TIRE SERVICE OF ARCADE, IN	\$ 728.00
HOUSING TRUST FUND CORPORATION	\$ 12,934.32	VERIZON WIRELESS	\$ 638.63
HULL ELECTRIC, INC	\$ 506.57	VILLAGE OF ARCADE	\$ 90.00
IRS - FEDERAL PAYROLL TAX PAYME	\$ 21,372.46	VILLAGE OF ARCADE	\$ 907.50
JOZAK, JORDAN P	\$ 97.09	WASTE MANAGEMENT OF NEW YORK L	\$ 9,629.16
KARPINSKI, MICHELLE	\$ 476.00	WASTE MANAGEMENT OF NEW YORK L	\$ 5,438.99
COLUMN TOTAL	\$ 185,986.54	WATERMAN'S GREENHOUSE, LLC	\$ 1,667.56
		COLUMN TOTAL	\$ 53,353.66
		GRAND TOTAL	\$ 239,340.20