

The regular meeting of the Village of Arcade (VOA) Board of Trustees, Wyoming County, New York was held on Tuesday, June 2, 2020 at 7:00 pm there were:

PRESENT

Mayor Jay May, Trustee Ken Rule, Trustee Jim McGarvey, Trustee Donna Schiener Trustee Andrew Koerner, Superintendent of Public Works Larry Kilburn, Clerk/Treasurer Jennifer Kraft, Police Chief Anthony Biscaro, Deputy Clerk/Treasurer Michelle Karpinski.

ALSO PRESENT

Via ZOOM – Elwyn Roll, Jace Drennan, Mike McElheny, Sandra Dutton, Michelle Bijhouwer, Gill Koerner, Jodi

PLEDGE OF ALLEGIANCE

Mayor May opened the meeting with the Pledge of Allegiance.

APPROVE MINUTES

Motion by Trustee Rule and seconded by Trustee Koerner, the minutes from the public hearing regular meeting held on May 19, 2020 be approved as presented by Clerk/Treasurer Kraft.

The motion was passed upon the following vote:

VOTE							
Mayor Jay May	X	Yes		No		Abstain	Absent
Trustee Andy Koerner	X	Yes		No		Abstain	Absent
Trustee Jim McGarvey	X	Yes		No		Abstain	Absent
Trustee Ken Rule	X	Yes		No		Abstain	Absent
Trustee Donna Schiener	X	Yes		No		Abstain	Absent
VOTE TOTAL:	5	Yes	0	No		Abstain	0
RESULTS	X	PASS				FAIL	

APPROVE CHANGE ORDER #4 SANITARY SEWER REHABILITATION PROJECT 2B

Motion by Trustee Koerner and seconded by Trustee Schiener to approve the Sanitary Sewer Rehabilitation Project 2B change order number #4. The change order includes milling and asphalt paving over the areas where the open cut replacement of the sanitary sewer main and lateral occurred, additional concrete gutter (400sf x \$20.40/sf), credit for the asphalt top (134 sy x \$24/sy) and credit for concrete sidewalk (80sf x \$14/sf). The cost of the work, including the credits if \$63,744.

The motion was passed upon the following vote:

VOTE							
Mayor Jay May	X	Yes		No		Abstain	Absent
Trustee Andy Koerner	X	Yes		No		Abstain	Absent
Trustee Jim McGarvey	X	Yes		No		Abstain	Absent
Trustee Ken Rule	X	Yes		No		Abstain	Absent
Trustee Donna Schiener	X	Yes		No		Abstain	Absent
VOTE TOTAL:	5	Yes	0	No		Abstain	0
RESULTS	X	PASS				FAIL	

AMENDING BOND RESOLUTION

Motion by Trustee Rule and seconded by Trustee Schiener the following amending and restating bond resolution was approved:

RESOLUTION

AN AMENDING AND RESTATING BOND RESOLUTION, DATED JUNE 2, 2020, OF THE VILLAGE BOARD OF TRUSTEES OF THE VILLAGE OF ARCADE, WYOMING COUNTY, NEW YORK (THE "VILLAGE"), AMENDING THE BOND RESOLUTION THAT WAS ADOPTED ON AUGUST 21, 2018, AND AUTHORIZING A SEWER SYSTEM CAPITAL IMPROVEMENTS PROJECT (PRIMARILY INFLOW AND INFILTRATION REDUCTION IMPROVEMENTS, COMMONLY KNOWN AS "PROJECT 2B"), AT AN

ESTIMATED MAXIMUM COST OF \$1,125,000 AND AUTHORIZING THE ISSUANCE OF SERIAL BONDS IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$1,125,000 OF THE VILLAGE, PURSUANT TO THE LOCAL FINANCE LAW TO FINANCE SAID PURPOSE, SAID AMOUNT TO BE OFFSET BY ANY FEDERAL, STATE, COUNTY AND/OR LOCAL FUNDS RECEIVED, AND DELEGATING THE POWER TO ISSUE BOND ANTICIPATION NOTES IN ANTICIPATION OF THE SALE OF SUCH BONDS TO THE VILLAGE TREASURER.

WHEREAS, on August 21, 2018, the Village Board of Trustees of the Village of Arcade, Wyoming County, New York (the "Village") adopted a certain bond resolution (the "Original Bond Resolution") entitled:

A BOND RESOLUTION, DATED AUGUST 21, 2018, OF THE VILLAGE BOARD OF TRUSTEES OF THE VILLAGE OF ARCADE, WYOMING COUNTY, NEW YORK (THE "VILLAGE"), AUTHORIZING A SEWER SYSTEM CAPITAL IMPROVEMENTS PROJECT (PRIMARILY INFLOW AND INFILTRATION REDUCTION IMPROVEMENTS, COMMONLY KNOWN AS PROJECT 2B), AT AN ESTIMATED MAXIMUM COST OF \$1,054,000 AND AUTHORIZING THE ISSUANCE OF SERIAL BONDS IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$1,054,000 PURSUANT TO THE LOCAL FINANCE LAW TO FINANCE SAID PURPOSE, SAID AMOUNT TO BE OFFSET BY ANY FEDERAL, STATE, COUNTY AND/OR LOCAL FUNDS RECEIVED, AND DELEGATING THE POWER TO ISSUE BOND ANTICIPATION NOTES IN ANTICIPATION OF THE SALE OF SUCH BONDS TO THE VILLAGE TREASURER.

and

WHEREAS, due to a slight modification to the scope of the project, the Village Board of Trustees wishes to modify the Original Bond Resolution for the primary purposes of increasing: a) the estimated maximum cost of the project from \$1,054,000 to \$1,125,000 and b) the amount of serial bonds authorized to be issued from \$1,054,000 to \$1,125,000, and to make other modifications to the Original Bond Resolution as may be consistent with law; and

WHEREAS, the Village Board of Trustees now wishes to amend and restate (in its entirety) the Original Bond Resolution for the reasons identified above, and to make other modifications to the Original Bond Resolution as may be consistent with law and the Original Bond Resolution is otherwise being reaffirmed and ratified in all other material respects; and

WHEREAS, the Village has previously issued an E.F.C. Clean Water Facility Note pursuant to the Original Bond Resolution, but has not yet entered into permanent financing arrangements thereunder (i.e., the issuance of long-term serial bonds); and

NOW THEREFORE, BE IT RESOLVED, by the Village Board of Trustees of the Village (by the favorable vote of not less than two-thirds of all the members of the Board) as follows:

SECTION 1. The Village is hereby authorized to undertake a sewer system capital improvements project (commonly known as "Project 2B") in the Northwest Service Area of the Village, such work to generally consist of various inflow and infiltration reduction improvements, including, but not limited to, the replacement of approximately 1,800 linear feet of 8-inch PVC gravity sewer main, the installation of approximately 2,250 linear feet of cured in-place lining of sewer main, the rehabilitation of storm sewers and manholes, the installation of chimney seals, the connecting of new pipe to the existing pipe, paving of various roads, reconstruction of concrete gutters and curbs, reconstruction of sidewalks and additional evaluation of the sewer through smoke testing, dye testing and basement inspections, as well as other improvements more fully identified in (or contemplated by) a preliminary engineering report prepared by Clark Patterson Lee, and including all preliminary work and necessary equipment, materials, and site work and all preliminary costs and costs incidental thereto and in connection with the financing thereof (collectively, the "Purpose"). The amended estimated maximum cost of the Purpose is \$1,125,000.

SECTION 2. The Village Board of Trustees plans to finance the estimated maximum cost of the Purpose by the issuance of serial bonds in an aggregate principal amount not to exceed \$1,125,000 of the Village, hereby authorized to be issued therefor pursuant to the Local Finance Law, said amount to be offset by any federal, state, county and/or local funds received. Unless paid from other sources or charges, the cost of such

improvements is to be paid by the levy and collection of taxes on all the taxable real property in the Village to pay the principal of said bonds and the interest thereon as the same shall become due and payable.

SECTION 3. It is hereby determined that the Purpose is an object or purpose described in subdivision 4 of paragraph (a) of Section 11.00 of the Local Finance Law, and that the period of probable usefulness of the Purpose is 40 years.

SECTION 4. Current funds are not required to be provided prior to the issuance of the bonds authorized by this resolution or any notes issued in anticipation of the sale of such bonds.

SECTION 5. It is hereby determined the proposed maturity of the obligations authorized by this resolution will be in excess of five years.

SECTION 6. The faith and credit of the Village are hereby irrevocably pledged for the payment of the principal of and interest on such bonds (and any bond anticipation notes issued in anticipation of the sale of such bonds) as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such bonds or notes becoming due and payable in such year. Unless paid from other sources or charges, there shall annually be levied on all the taxable real property of the Village a tax sufficient to pay the principal of and interest on such bonds or notes as the same become due and payable.

SECTION 7. Subject to the provisions of this resolution and of the Local Finance Law, and pursuant to the provisions of Section 21.00 relative to the authorization of the issuance of bonds with substantially level or declining annual debt service, Section 30.00 relative to the authorization of the issuance of bond anticipation notes and of Section 50.00, Sections 56.00 to 60.00, Section 62.00, Section 62.10, Section 63.00, and Section 164.00 of the Local Finance Law, the powers and duties of the Village Board of Trustees pertaining or incidental to the sale and issuance of the obligations herein authorized, including but not limited to authorizing bond anticipation notes and prescribing the terms, form and contents and details as to the sale and issuance of the bonds herein authorized and of any bond anticipation notes issued in anticipation of said bonds, and the renewals of said notes, are hereby delegated to the Village Treasurer, the chief fiscal officer of the Village. Without in any way limiting the scope of the foregoing delegation of powers, the Village Treasurer, to the extent permitted by Section 58.00(f) of the Local Finance Law, is specifically authorized to accept bids submitted in electronic format for any bonds or notes of the Village.

SECTION 8. The temporary use of available funds of the Village, not immediately required for the purpose or purposes for which the same were borrowed, raised or otherwise created, is hereby authorized pursuant to Section 165.10 of the Local Finance Law, for the purpose or purposes described in Section 1 of this resolution. The Village then reasonably expects to reimburse any such expenditures (to the extent made after August 21, 2018 or within 60 days prior to the earlier of (a) August 21, 2018 or (b) the date of any earlier expression by the Village of its intent to reimburse such expenditures) with the proceeds of the bonds authorized by Section 2 of this resolution (or with the proceeds of any bond anticipation notes issued in anticipation of the sale of such bonds). This resolution shall constitute the declaration (or reaffirmation) of the Village's original declaration of its "official intent" to reimburse the expenditures authorized by Section 2 hereof with such bond or note proceeds, as required by United States Treasury Regulations Section 1.150-2.

SECTION 9. The Village Treasurer is further authorized to take such actions and execute such documents as may be necessary to ensure the continued status of the interest on the bonds authorized by this resolution, and any notes issued in anticipation thereof, as excludable from gross income for federal income tax purposes pursuant to Section 103 of the Internal Revenue Code of 1986, as amended (the "Code") and may designate the bonds authorized by this resolution, and any notes issued in anticipation thereof, as "qualified tax-exempt bonds" in accordance with Section 265(b)(3) of the Code.

SECTION 10. The Village Treasurer is further authorized to enter into a continuing disclosure agreement with the initial purchaser of the bonds or notes authorized by this resolution, containing provisions which are satisfactory to such purchaser in compliance with the provisions of Rule 15c2-12, promulgated by the Securities and Exchange Commission pursuant to the Securities Exchange Act of 1934.

SECTION 11. The Village Treasurer is further authorized to call in and redeem any outstanding obligations that were authorized hereunder (at such times and in such amounts and maturities as may be deemed appropriate after consultation with Village officials and the Village's municipal advisor), to approve any related notice of redemption, and to take such actions and execute such documents as may be necessary to effectuate any

such calls for redemption pursuant to Section 53.00 of the Local Finance Law, with the understanding that no such call for redemption will be made unless such notice of redemption shall have first been filed with the Village Clerk.

SECTION 12. The Village has complied with applicable federal, state and local laws and regulations regarding environmental matters, including compliance with the New York State Environmental Quality Review Act ("SEQRA"), comprising Article 8 of the Environmental Conservation Law and, in connection therewith, duly issued a negative declaration and/or other applicable documentation, and therefore, no further action under SEQRA is necessary.

SECTION 13. To the extent applicable, the Village Treasurer is hereby authorized to execute and deliver in the name and on behalf of the Village a project financing agreement prepared by the New York State Environmental Facilities Corporation ("EFC") (the "SRF Project Financing Agreement"). To the extent applicable, the Village Treasurer and the Village Clerk and all other officers, employees and agents of the Village are hereby authorized and directed for and on behalf of the Village to execute and deliver all certificates and other documents, perform all acts and do all things required or contemplated to be executed, performed or done by this resolution or any document or agreement approved hereby, including, but not limited to, the SRF Project Financing Agreement.

SECTION 14. In the absence or unavailability of the Village Treasurer, the Deputy Treasurer is hereby specifically authorized to exercise the powers delegated to the Village Treasurer in this resolution.

SECTION 15. The validity of such serial bonds or of any bond anticipation notes issued in anticipation of the sale of such serial bonds may be contested only if:

1. (a) such obligations were authorized for an object or purpose for which the Village is not authorized to expend money, or
- (b) the provisions of the law which should be complied with as of the date of publication of this notice were not substantially complied with

and an action, suit or proceeding contesting such validity is commenced within 20 days after the date of such publication of this notice, or

2. such obligations were authorized in violation of the provisions of the Constitution of New York.

SECTION 16. This Resolution is subject to permissive referendum pursuant to Section 36.00 of the Local Finance Law. The Village Clerk is hereby authorized and directed to publish (one time) and post (in at least six conspicuous public places within the Village and at each polling place), this resolution, or a summary thereof, together with a notice of adoption of this resolution subject to permissive referendum, within ten days after the date of adoption of this resolution.

SECTION 17. If no petitions are filed in the referendum period, the Village Clerk is hereby authorized and directed to publish this resolution, or a summary thereof, together with a notice in substantially the form provided by Section 81.00 of the Local Finance Law, in the official newspaper(s) of the Village, or if no newspaper(s) have been so designated, then in a newspaper having a general circulation in the Village, and hereby designated as the official newspaper of the Village for such publication.

SECTION 18. Nothing in this amendment shall affect the validity of the Original Bond Resolution, or any actions taken thereunder, and any such actions are hereby ratified.

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:	5	Yes	0	No	0	Abstain	0	Absent
RESULTS	X	PASS				FAIL		

RESOLUTION SNOW AND ICE CONTRACT AMENDMENT B

The following motion was offered by Trustee Schiener and seconded by Trustee McGarvey:

RESOLUTION

Due to the severity of the winter during 2019/20 the Village of Arcade requests that the Municipal Snow and Ice Agreement estimated expenditure be revised to reflect the additional lane miles of state roads that were plowed/treated during the winter season. All the terms and conditions of the original contract extension remain in effect except as follows: the original estimated expenditure was \$6,348.54; the index adjustment is \$82.53 with an adjusted total estimated expenditure of \$6,431.07.

THEREFORE BE IT RESOLVED the Mayor of the Village of Arcade be hereby authorized and directed to sign Amendment B for the 2019/20 Snow and Ice Season to allow for revised payments to be made to the Village of Arcade as presented.

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:	5	Yes	0	No	0	Abstain	0	Absent
RESULTS	X	PASS				FAIL		

AUTHORIZE MAYO TO SIGN UTILITY POLE ATTACHMENT AGREEMENT FIRSTLIGHT FIBER INC.

Motion by Trustee Rule and seconded by Trustee Schiener to authorize the Mayor to sign the agreement between the Village of Arcade and FirstLight Fiber Inc. for a period of ten years. The pole attachment fee is the greater of \$14.00 or the PSC approved NYMPA tariff as it may be amended from time to time, per pole per year.

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:	5	Yes	0	No	0	Abstain	0	Absent
RESULTS	X	PASS				FAIL		

AUTHORIZE MAYOR TO SIGN PAYMENT REQUEST #4 SANITARY SEWER REHAB 2B

Motion by Trustee Koerner and seconded by Trustee McGarvey to authorize the Mayor to sign Contractor's Application for Payment Request #4, Milherst Construction, Inc. for the Sanitary Sewer Rehab Project 2B in the amount of \$102,600.00.

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:	5	Yes	0	No	0	Abstain	0	Absent
RESULTS	X	PASS				FAIL		

AUTHORIZE PURCHASE OF BACKHOE

Motion by Trustee Rule and seconded by Trustee McGarvey to authorize the purchase of a 2020 New Holland Backhoe B95C from Romance's in Arcade, include the hydraulic thumb and eliminate the telematics and the hydraulic connect. The total cost is \$76,144 and has been budgeted in the 2020-21 budget.

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	5	Yes	0	No	0	Abstain	0	Absent
RESULTS								
	X	PASS				FAIL		

ACCEPT BID THREE PHASE TESTER

The following is the only bid Superintendent of Public Works Kilburn received for the Three Phase Meter Tester:

Vendor	Amount
Radian Research Inc. 3852 Fortune Drive Lafayette Indiana 47904	\$47,160

Motion by Trustee McGarvey and seconded by Trustee Rule to authorize the purchase of the three phase meter tester in the amount of \$47,160.

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	5	Yes	0	No	0	Abstain	0	Absent
RESULTS								
	X	PASS				FAIL		

DECLARE EQUIPMENT SURPLUS

Motion by Trustee Koerner and seconded by Trustee Schiener to declare the 2004 Komatsu Fork Truck (#73) as surplus.

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	5	Yes	0	No	0	Abstain	0	Absent
RESULTS								
	X	PASS				FAIL		

AUTHORIZATION TO SELL SURPLUS EQUIPMENT

Motion by Trustee Rule and seconded by Mayor May to authorize Superintendent of Public Works Kilburn to sell the 2004 Komatsu Fork Truck at auction.

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	5	Yes	0	No	0	Abstain	0	Absent
RESULTS								
	X	PASS				FAIL		

AUTHORIZATION TO PURCHASE PERSONAL PROTECTIVE EQUIPMENT COURT

Motion by Trustee Rule and seconded by Trustee McGarvey to authorize the purchase of 2 78”X30” hanging separation barriers installed with cable eyelets and s-hooks at a cost of \$400 each for the court.

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	5	Yes	0	No	0	Abstain	0	Absent
RESULTS								
	X	PASS				FAIL		

AUTHORIZATION TO DESTROY RECORDS

Motion by Trustee Schiener and seconded by Trustee McGarvey to authorize Clerk Treasurer Kraft to destroy the following records in accordance with NYS MU1: see attached. The court records are subject to the approval of OCA.

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener		Yes		No		Abstain	X	Absent
VOTE TOTAL:								
	4	Yes	0	No	0	Abstain	1	Absent
RESULTS								
	X	PASS				FAIL		

2019-2020 TAX WARRANT ADJUSTMENT RESOLUTION

The following resolution authorizing an adjustment to the 2019 Tax Warrant was offered by Trustee Schiener and seconded by Trustee McGarvey:

RESOLUTION

TAX WARRANT ADJUSTMENT

WHEREAS, Clerk/Treasurer Kraft has determined that an adjustment needs to be made to the original 2019 tax warrant signed May 7, 2019 as it was overstated by \$875.31, and;

WHEREAS, the Village of Arcade (VOA) entered into a 10-year, nonexclusive Franchise Agreement with Time Warner Cable Northeast, locally known as Charter Communications, in March 2018, and;

WHEREAS, as compensation for the franchise granted, Time Warner Cable Northeast pays the VOA five percent (5%) of its Gross Annual Revenues derived from operation of the Cable System within the franchise area, and;

WHEREAS, according to NYS Real Property Tax Law §626(1), the amount paid as a franchise fee is to be deducted from the taxes levied on a special franchise, and;

WHEREAS, the VOA received a franchise payment from Time Warner Cable Northeast on February 19, 2020 in the amount of \$20,139.66, and;

WHEREAS, a tax was levied for Time Warner Cable Northeast and included in the original 2019 tax warrant in the amount of \$875.31, and ;

WHEREAS, based on the information above and upon the recommendation of Clerk/Treasurer Kraft, the 2019 tax warrant be adjusted to reflect a reduction of \$875.31,

NOW THEREFORE BE IT RESOLVED, the VOA Board of Trustees hereby authorizes Clerk/Treasurer Kraft to amend the 2019 tax warrant of \$1,821,255 by \$875.31. An adjusted warrant is as follows:

For General Fund.....	\$1,820,379.69
For Omitted Taxes	\$0.00
For Delinquent Water Rents, Charges, & Interest	\$0.00
For Delinquent Sewer Rents, Charges, & Interest.....	\$0.00
For Miscellaneous General Fund Accounts Receivable	\$0.00
For Miscellaneous Water Fund Accounts Receivable	\$0.00
For Miscellaneous Sewer Fund Accounts Receivable	\$0.00
For Tax Rebate	\$0.00
Total Real Property Taxes & Other Charges on Roll.....	\$1,820,379.69

IN WITNESS WHEREOF: The VOA Board of Trustees has caused this adjusted tax warrant to be signed by its Mayor and Clerk/Treasurer of the said Village and the seal of the Village hereby be affixed, June 2, 2020.

The motion was passed upon the following vote:

VOTE									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner	X	Yes		No		Abstain		Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
VOTE TOTAL:	5	Yes	0	No	0	Abstain	0	Absent	
RESULTS	X	PASS					FAIL		

FY 2019-2020 BUDGET ADJUSTMENTS

Motion by Mayor May and seconded by Trustee McGarvey, the budget adjustments be approved as presented by the Clerk (attached).

The motion was passed upon the following vote:

VOTE									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner	X	Yes		No		Abstain		Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
VOTE TOTAL:	5	Yes	0	No	0	Abstain	0	Absent	
RESULTS	X	PASS					FAIL		

AMEND CHECK REPORT MAY 29, 2020

Motion by Trustee Schiener and seconded by Trustee McGarvey to amend the amount of the bills dated 5/29/2020, there had been an error in running the report. The original amount was \$192,311.27; the correct amount should be \$239,340.20.

The motion was passed upon the following vote:

VOTE									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner		Yes		No	X	Abstain		Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule		Yes		No	X	Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
VOTE TOTAL:									
	3	Yes	0	No	2	Abstain	0	Absent	
RESULTS		X	PASS				FAIL		

AUDIT BILLS

Motion by Trustee Schiener and seconded by Trustee Rule, the Village bills be audited and paid in the amount of \$79,849.20 and that the Clerk be authorized to transfer funds from the money market accounts to the checking accounts to cover such bills.

The motion was passed upon the following vote:

VOTE									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner	X	Yes		No		Abstain		Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
VOTE TOTAL:									
	5	Yes	0	No	0	Abstain	0	Absent	
RESULTS		X	PASS				FAIL		

MOWED GRASS IN ROADWAY

Mayor May requested a notice be placed in the Arcade Herald reminding people they cannot mow their grass into the roadway. Superintendent of Public Works Kilburn will post the notice.

REPORTS RECEIVED

The following reports were received, reviewed, and placed on file:

- None.

ADJOURN

There being no further business to come before the Board the meeting duly adjourned at 8:15 upon motion by Trustee McGarvey and seconded by Trustee Koerner.

Clerk/Treasurer

Box #	Series #	Area	Description	Retention		Begin Date	End Date	Destroy Date
288	194	Electric	Electric Customer Records # 19	50 yrs	Back Vault	June, 1969	May, 1970	Destroy June, 2020
832	282	Fiscal	Electric Receipts	6yrs	Front Vault	Feb, 2014	April, 2014	Destroy June, 2020
833	283	Fiscal	Daily Reports	6 yrs	Front Vault	Nov, 2013	Mar, 2014	Destroy April, 2020
842	263	Fiscal	Bank Statements	6 yrs	Upper RR	June, 2013	May, 2014	Destroy June, 2020
889	595a	Tax	Rec, Tax Searches, Tentative Assessm	6 yrs	Upper RR	June, 2013	May, 2014	Destroy June, 2020
895	567	Fiscal	Abstract of Vouchers	6 yrs	Upper RR	June, 2013	May, 2014	Destroy June, 2020
922	559	Fiscal	PO's 2013-2014: A-Catt Cty DSS	6yrs	Upper RR	June, 2013	May, 2014	Destroy June, 2020
923	559	Fiscal	PO's 2013-2014: Churchville - First Niagara	6yrs	Upper RR	June, 2013	May, 2014	Destroy June, 2020
924	559	Fiscal	PO's 2013-2014: First Rehab - M	6yrs	Upper RR	June, 2013	May, 2014	Destroy June, 2020
925	559	Fiscal	PO's 2013-2014: N - Time Warner	6yrs	Upper RR	June, 2013	May, 2014	Destroy June, 2020
926	559	Fiscal	PO's 2013-2014: Tompkins - Z	6yrs	Upper RR	June, 2013	May, 2014	Destroy June, 2020
		***	Accounts Receivable Billing	6 yrs	Upper	June, 2013	May, 2014	Destroy June, 2020
		***	Certificates of Insurance	6 yrs	Upper	June, 2013	May, 2014	Destroy June, 2020
		***	Gas Slips	6 yrs	Upper	June, 2013	May, 2014	Destroy June, 2020
			Insurance Folder	6 yrs	Upper	June, 2013	May, 2014	Destroy June, 2020
		***	Use of Facilities Applications	6 yrs	Upper	June, 2013	May, 2014	Destroy June, 2020
		***	Heap Payment Vouchers	6 yrs	Front Vault	Nov, 2008	Oct, 2009	Destroy Nov, 2015
						Nov, 2009	Oct, 2010	Destroy Nov, 2016
						Nov, 2010	Oct, 2011	Destroy Nov, 2017
						Nov, 2011	Oct, 2012	Destroy Nov, 2018
		***	Payment Arrangements Failed & Completed	6 yrs	Front Vault	June, 2007	May, 2008	Destroy June, 2014
						June, 2008	May, 2009	Destroy June, 2015
						June, 2009	May, 2010	Destroy June, 2016
		***	Old Bad Debt Information	6 yrs		2008	2010	Destroy Jan, 2017
		***	NYS Retirement - paper-Yuhnke			Current		Destroy June, 2020
		***	Pediatric Dental-paper-Matuszak	Scanned to Filebound		Current		Destroy June, 2020
		***	Deferred Comp			1991		
			Remote Deposit Checks	6 months		Oct 2019	Nov 2019	Destory June 2020
			Expired Contracts	6 yrs		2004	2008	Destroy 2014
			Court Records-Subject to OCA Approval					
			3 Boxes Traffic Tickets	6 yrs		2013	2013	
			1 Box Monthly Reports	6 yrs		2013	2013	
			1 Box Information Copies	Until no longer needed		Various		When no longer needed
			Unused ck #1111-1150 VOA Bail Acct - Bell-Beyer					Account Closed
			Unused cks #1115-1300 VOA Fine Acct - Bell-Beyer					Account Closed

6-02-2020 6:25 PM

BUDGET ADJUSTMENT REGISTER

PAGE: 1

PACKET: 00406-BUDGET ADJ BOARD 5 31 2020 #1

BUDGET CODE: CB-Current Budget

FUND ACCOUNT	DATE	DESCRIPTION	ADJUSTMENT	ORIGINAL BUDGET	PREVIOUS ADJUSTMENTS	NEW BUDGET	BUDGET BALANCE

Budget Adj. # 000947							
006 5-8110-400-4220	5/31/2020	BUDGET ADJ BOARD CONSULTANTS DEPT: SANITATION ADMINISTRATION	7,630.00-	18,000.00	685.00-	7,255.00	1,553.35
006 5-8130-100-1000	5/31/2020	BUDGET ADJ BOARD PERSONNEL SERVICES-REG DEPT: SEWAGE TREATMENT	7,630.00	95,000.00	950.00-	101,680.00	3.39
006 5-8110-400-4220	5/31/2020	BUDGET ADJ BOARD CONSULTANTS DEPT: SANITATION ADMINISTRATION	2,430.00-	18,000.00	685.00-	7,255.00	1,553.35
006 5-8130-100-1002	5/31/2020	BUDGET ADJ BOARD CORONAVIRUS PERSONAL-REG DEPT: SEWAGE TREATMENT	2,430.00	0.00	4,500.00	6,930.00	1.75
006 5-8130-400-4150	5/31/2020	BUDGET ADJ BOARD TRAVEL/MTG/CONF/SCHOOLS DEPT: SEWAGE TREATMENT	755.00-	2,000.00	0.00	1,245.00	1,229.68
006 5-8120-100-1000	5/31/2020	BUDGET ADJ BOARD PERSONNEL SERVICES-REG DEPT: SANITARY SEWERS	755.00	9,800.00	2,000.00	12,555.00	1.52
006 5-9010-800-8000	5/31/2020	BUDGET ADJ BOARD STATE RETIREMENT SYSTEM DEPT: RETIREMENT	680.00-	28,600.00	1,000.00-	26,920.00	3,027.84
006 5-9030-800-8000	5/31/2020	BUDGET ADJ BOARD CONT EXP- SOCIAL SECURITY DEPT: SOCIAL SECURITY	680.00	13,300.00	1,000.00	14,980.00	2.74
TOTAL IN PACKET--						0.00	

*** NO WARNINGS ***

*** NO ERRORS ***

*** END OF REPORT ***

VENDOR	AMOUNT	VENDOR	AMOUNT
ACTIVE IT DESIGN, LLC	\$ 3,817.50	FLETCH-AIR SYSTEMS, INC.	\$ 201.95
KISTNER CONCRETE PROD INC	\$ 603.00	C & G ELECTRICAL SUPPLY	\$ 31.90
ARCADE HERALD	\$ 176.95	CUMMINS NORTHEAST LLC	\$ 1,580.06
ARCADE LUMBER & MILLWORK	\$ 285.38	EMPLOYEE SERVICES INC-ESI	\$ 675.00
NEW YORK STATE DEFERRED COMPEN	\$ 18,238.84	FEDEX	\$ 37.34
IRS - FEDERAL PAYROLL TAX PAYME	\$ 3,021.70	KUTZUBA, ROBERT	\$ 1,730.00
IRS - FEDERAL PAYROLL TAX PAYME	\$ 1,059.34	NYS INCOME TAX	\$ 273.19
NGT CORPORATION	\$ 1,315.00	NYCOM	\$ 1,272.00
BLUE CROSS BLUE SHIELD OF WNY	\$ 33,892.18	SOUTER, ROBERT A	\$ 785.00
SECURITY INVESTORS GROUP INC	\$ 3,280.80	3E COMPANY ENV/ECOL/ENG DBA VE	\$ 1,100.00
CONNOR, FRANCIS S.	\$ 126.00	TRACTOR SUPPLY CREDIT PLAN	\$ 253.94
AUTOMOTIVE ALLEY INC	\$ 726.74	UNITED STATES POSTAL SERVICE	\$ 1,500.00
RUSTKOTE, LLC	\$ 2,560.00	UTZ TIRE SERVICE OF ARCADE, IN	\$ 1,168.00
COLUMN TOTAL	\$ 69,103.43	VERIZON	\$ 137.39
		COLUMN TOTAL	\$ 10,745.77
		GRAND TOTAL	\$ 79,849.20