

The regular meeting of the Village of Arcade (VOA) Board of Trustees, Wyoming County, New York was held on Tuesday, June 16, 2020 at 7:00 pm there were:

PRESENT

Via ZOOM - Mayor Jay May, Trustee Jim McGarvey, Trustee Donna Schiener Trustee Andrew Koerner, Superintendent of Public Works Larry Kilburn, Clerk/Treasurer Jennifer Kraft, Police Chief Anthony Biscaro, Deputy Clerk/Treasurer Michelle Karpinski.

ABSENT

Trustee Rule, arrived at 7:25 pm

ALSO PRESENT

Via ZOOM - Jace Drennan, Don Wright, Jeff Mersmann, Gill Koerner, Brian Meyers, Chris Lester, Sandra Dutton, Jeffrey Johnson, Mrs. Stanbro

PLEDGE OF ALLEGIANCE

Mayor May opened the meeting with the Pledge of Allegiance.

APPROVE MINUTES

Motion by Trustee McGarvey and seconded by Trustee Schiener, the minutes from the special meeting held on May 29, 2020 be approved as presented by Clerk/Treasurer Kraft.

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner		Yes		No	X	Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule		Yes		No	X	Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	3	Yes	0	No	2	Abstain	0	Absent
RESULTS								
	X	PASS				FAIL		

APPROVE MINUTES

Motion by Trustee Schiener and seconded by Trustee McGarvey, the minutes from the regular meeting held on June 2, 2020 be approved as presented by Clerk/Treasurer Kraft.

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule		Yes		No		Abstain	X	Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	4	Yes	0	No	0	Abstain	1	Absent
RESULTS								
	X	PASS				FAIL		

RESIGNATION PART TIME POLICE OFFICER

Motion by Trustee Schiener and seconded by Trustee Koerner to accept the resignation of part time police officer Justin Bliss effective June 29, 2020.

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule		Yes		No		Abstain	X	Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	4	Yes	0	No	0	Abstain	1	Absent
RESULTS								
	X	PASS				FAIL		

USE OF VOA FACILITIES

Motion by Trustee Schiener and seconded by Trustee McGarvey to keep the facilities closed for rental until further notice. The shelters will be available as of July 1, 2020 for 25 people or less with social distancing, masks must be worn, hand sanitizer must be available and a waiver must be signed.

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule		Yes		No		Abstain	X	Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	4	Yes	0	No	0	Abstain	1	Absent
RESULTS								
	X	PASS				FAIL		

SPLASH PAD AND PLAYGROUND EQUIPMENT

Motion by Trustee Schiener and seconded by Trustee McGarvey to open the splash pad and Village playground equipment as of July 1, 2020 providing sanitizing spray is available. Sanitizing will take place every day.

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	5	Yes	0	No	0	Abstain	0	Absent
RESULTS								
	X	PASS				FAIL		

BASEBALL/SOFTBALL PRACTICE VILLAGE PARK

Motion Trustee McGarvey and seconded by Trustee Schiener to allow baseball/softball to begin practicing in the Village Park on July 7, 2020 per the governor's guidelines.

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	5	Yes	0	No	0	Abstain	0	Absent
RESULTS								
	X	PASS				FAIL		

HORSESHOE PITS

Motion by Trustee Schiener and seconded by Trustee McGarvey to open the horseshoe pits as of July 1, 2020.

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:	5	Yes	0	No	0	Abstain	0	Absent
RESULTS	X	PASS				FAIL		

RESTROOM RE-OPENING

Motion by Trustee Koerner and seconded by Trustee McGarvey to re-open the restrooms in the Village Park effective July 1, 2020. The restrooms will be sanitized daily.

The motion was passed upon the following vote:

VOTE								
Mayor Jay May		Yes	X	No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:	4	Yes	1	No	0	Abstain	0	Absent
RESULTS	X	PASS				FAIL		

HOCKEY RINK AND BASKETBALL COURT

Motion by Trustee Schiener and seconded by Trustee Rule to keep the hockey rink and basketball court closed until further notice.

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:	5	Yes	0	No	0	Abstain	0	Absent
RESULTS	X	PASS				FAIL		

GARAGE SALES

Motion by Trustee Schiener and seconded by Trustee McGarvey to allow the issuance of garage sale permits along with a reminder social distancing guidelines are to be in effect at all times, hand sanitizer must be available, masks must be worn and no more than 25 people can be in attendance.

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:	5	Yes	0	No	0	Abstain	0	Absent
RESULTS	X	PASS				FAIL		

RE-OPENING OF VILLAGE OFFICE

Trustee McGarvey suggested re-opening the Village Office using Plexiglas shields until the new glass is available. The office will be open to the public on Monday, June 22, 2020.

The motion was passed upon the following vote:

VOTE									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner	X	Yes		No		Abstain		Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
VOTE TOTAL:									
	5	Yes	0	No	0	Abstain	0	Absent	
RESULTS									
	X	PASS					FAIL		

AUTHORIZE MAYOR TO SIGN ENGAGEMENT LETTER WITH BST

Motion by Trustee Schiener and seconded by Trustee McGarvey to authorize the Mayor to sign the letter of engagement between the Village of Arcade and BST for the preparation of the Annual Update Document and the PSC Annual Report.

The motion was passed upon the following vote:

VOTE									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner	X	Yes		No		Abstain		Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
VOTE TOTAL:									
	5	Yes	0	No	0	Abstain	0	Absent	
RESULTS									
	X	PASS					FAIL		

FY 2019-2020 BUDGET AMENDMENT

Motion by Trustee Koerner and seconded by Trustee Rule , the FY 2019-2020 budget be amended as follows because funds have been received from the Department of Justice for the purchase of a bullet proof vest.

INCREASE REVENUE	INCREASE EXPENDITURE
001-4-4389-0100	001-5-3120-400-4050
In the amount of \$747.00	

The motion was passed upon the following vote:

VOTE									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner	X	Yes		No		Abstain		Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
VOTE TOTAL:									
	5	Yes	0	No	0	Abstain	0	Absent	
RESULTS									
	X	PASS					FAIL		

AUDIT BILLS

Motion by Mayor May and seconded by Trustee Schiener, the Village bills be audited and paid in the amount of \$834,395.60 and that the Clerk be authorized to transfer funds from the money market accounts to the checking accounts to cover such bills.

The motion was passed upon the following vote:

VOTE									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner	X	Yes		No		Abstain		Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
VOTE TOTAL:									
	5	Yes	0	No	0	Abstain	0	Absent	
RESULTS									
	X	PASS					FAIL		

EXECUTIVE ORDER REGARDING POLICE PROCEDURES

Mayor May recommended a review of police procedures within the guidelines laid down by the governor. The Mayor stated the police are doing a good job of community policing. The Chief indicated the VOA police do not have an issue with excessive police force.

EXECUTIVE SESSION

Motion by Trustee Rule and seconded by Trustee Koerner, the Board enter into executive session to discuss the following topic(s) at 8:29 pm:

- Employment History of a Particular Employee

The motion was passed upon the following vote:

VOTE									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner	X	Yes		No		Abstain		Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
VOTE TOTAL:									
	5	Yes	0	No	0	Abstain	0	Absent	
RESULTS									
	X	PASS					FAIL		

Motion by Trustee Schiener and seconded by Trustee McGarvey, the Board exit executive session at 9:01 pm.

The motion was passed upon the following vote:

VOTE									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner	X	Yes		No		Abstain		Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
VOTE TOTAL:									
	5	Yes	0	No	0	Abstain	0	Absent	
RESULTS									
	X	PASS					FAIL		

DEPUTY CLERK TREASURER PAY INCREASE

Motion by Trustee McGarvey and seconded by Trustee Koerner to increase the Deputy Clerk Treasurer’s pay by \$1.10 per hour, effective June 1, 2020. This raise is keeping the salary for this position above the next lower paid immediate subordinate, as stated in the Salaried Employee Policy.

The motion was passed upon the following vote:

VOTE									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner	X	Yes		No		Abstain		Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
VOTE TOTAL:	5	Yes	0	No	0	Abstain	0	Absent	
RESULTS	X	PASS					FAIL		

REPORTS RECEIVED

The following reports were received, reviewed, and placed on file:

- None.

ADJOURN

There being no further business to come before the Board the meeting duly adjourned at 9:02 pm upon motion by Trustee Rule and seconded by Trustee Koerner.

Clerk/Treasurer

VENDOR	AMOUNT	VENDOR	AMOUNT
ABBOTT ANSWERING 581	\$ 147.30	MEUA - MUNICIPAL ELEC	\$ 11,945.00
ARCADE HERALD	\$ 120.00	MILLER, STEVEN	\$ 60.00
ARCADE POSTMASTER	\$ 1,786.55	MUNICIPAL SOLUTIONS,	\$ 504.19
ARCADE POSTMASTER	\$ 287.50	MUNICIPAL SOLUTIONS,	\$ 1,986.81
ATTICA ACE HARDWARE	\$ 418.69	NATIONAL FUEL	\$ 403.25
ATTICA AUTO SUPPLY	\$ 160.15	NATIONAL FUEL	\$ 250.00
BENEFLEX-ERIE	\$ 186.00	NATIONAL GRID	\$ 70,245.80
BROWN MAX	\$ 253.12	NEW HORIZON COMMUNICA	\$ 854.02
BUFFALO LIFT TRUCK IN	\$ 24,816.15	NEW YORK POWER AUTHOR	\$ 197,413.09
CINTAS CORPORATION #7	\$ 126.27	NEW YORK STATE DEFERR	\$ 3,372.98
CONNOR, FRANCIS S.	\$ 126.00	NOCO ENERGY CORP	\$ 1,331.00
CORE & MAIN LP	\$ 1,099.70	NORTHERN SAFETY CO. I	\$ 60.28
COUNTRY LINE ELECTRIC	\$ 86.86	NYISO - NY INDEPENDEN	\$ 180,055.20
CSEA	\$ 723.44	NYMPA	\$ 150,709.54
CSEA POLICE UNIT	\$ 167.42	NYS CHILD SPRT PROCES	\$ 500.46
CURR A/C ELECTRIC	\$ 6,871.63	NYS INCOME TAX	\$ 3,734.28
CURR A/C SEWER	\$ 158.69	PIKE HARDWARE	\$ 552.00
CURR A/C WATER	\$ 2,848.42	RADIAN RESEARCH INC	\$ 44,907.25
DE LAGE LANDEN FINANC	\$ 99.00	RICHARD-CIN SIGNS & S	\$ 800.00
ENVIRONMENTAL FACILIT	\$ 11,580.00	SCHIEFER, CORNELIA	\$ 231.00
GERNSTL ANN H	\$ 266.88	SECURITY INVESTORS GR	\$ 731.95
GOTTOGO ELECTRIC INC	\$ 20,880.00	SHARP ELECTRONICS COR	\$ 99.49
GRAINGER	\$ 1,282.32	STAPLES CONTRACT & CO	\$ 277.24
HACH COMPANY	\$ 381.52	STRYKER SALE CORPORAT	\$ 4,086.40
HALEY CONCRETE INC	\$ 738.00	TG-COTOPS ARCADE NY L	\$ 14,314.23
HODGSON RUSS LLP	\$ 1,098.00	THE BUFFALO NEWS	\$ 1,329.22
IEEP, INC	\$ 13,659.94	TIME WARNER CABLE	\$ 121.97
IRS - FEDRAL PAYROLL	\$ 20,091.20	TOMPKINS CARDMEMBER S	\$ 2,501.84
JIM'S EQUIPMENT REPAI	\$ 775.93	TOMPKINS INSURANCE AG	\$ 15,627.00
KANDEY CO, INC	\$ 6,750.00	VILLAGE OF ARCADE	\$ 90.00
KEY BANK	\$ 117.80	WARD & KUTZUBA	\$ 369.00
L.R. BRASS INC. ARCAD	\$ 74.36	WARD & KUTZUBA	\$ 171.00
LEXISNEXIS RISK DATA	\$ 150.00	WASTE MANAGEMENT OF N	\$ 4,075.80
LINEAGE	\$ 128.30	WATERMAN'S GREENHOUSE	\$ 28.00
MAPLE GROVE ENTERPRIS	\$ 1,635.00	WYOMING CO DSS	\$ 112.94
MCKESSON MEDICAL-SURG	\$ 207.25	WYOMING COUNTY DEPT O	\$ 64.00
COLUMN TOTAL	\$ 120,299.39	ZIMMER AUTO PARTS & S	\$ 179.98
		COLUMN TOTAL	\$ 714,096.21
		GRAND TOTAL	\$ 834,395.60