

The regular meeting of the Village of Arcade (VOA) Board of Trustees, Wyoming County, New York was held on Tuesday, August 4, 2020 at 7:00 pm there were:

PRESENT VIA ZOOM

Mayor Jay May, Trustee Ken Rule, Trustee Donna Schiener, Trustee Andrew Koerner, Superintendent of Public Works Larry Kilburn, Clerk/Treasurer Jennifer Kraft, Police Chief Anthony Biscaro, Deputy Clerk/Treasurer Michelle Karpinski.

ABSENT

Trustee Jim McGarvey

ALSO PRESENT VIA ZOOM

Elwyn Roll, Sandra Dutton, Jace Drennan

PLEDGE OF ALLEGIANCE

Mayor May opened the meeting with the Pledge of Allegiance.

APPROVE MINUTES

Motion by Trustee Rule and seconded by Trustee Koerner, the minutes from the regular meeting held on July 21, 2020 be approved as presented by Clerk/Treasurer Kraft.

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey		Yes		No		Abstain	X	Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener		Yes		No	X	Abstain		Absent
VOTE TOTAL:								
	3	Yes	0	No	1	Abstain	1	Absent
RESULTS								
	X	PASS				FAIL		

AUTHORIZE MAYOR TO SIGN UTILITY POLE ATTACHMENT AGREEMENT WITH SPECTRUM

Motion by Trustee Rule and seconded by Trustee Schiener to authorize the Mayor to sign the Utility Pole Attachment Agreement between the Village of Arcade and Spectrum Northeast, LLC, for a period of five years, with an automatic one year renewal. The pole attachment fee is the greater of \$13.62 or the PSC approved NYMPA tariff as it may be amended from time to time, per pole per year. Spectrum will pay for the cost of surveying the poles as well as any replacement costs.

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey		Yes		No		Abstain	X	Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	4	Yes	0	No	0	Abstain	1	Absent
RESULTS								
	X	PASS				FAIL		

ACCEPT 2020 FREIGHTLINE CHASSIS (HIGHWAY)

The following bids were received for the purchase of the 2020 Freightliner Chassis for the highway department plow truck:

VENDOR	BID AMOUNT
Tracey Road Equipment 6803 Manlius Center Road East Syracuse NY 13057	\$89,777
Fleet Maintenance Inc. 67 Ransier Drive West Seneca NY 14224	\$95,710

Motion by Trustee Rule and seconded by Trustee Koerner to accept the bid by Tracey Road Equipment in the amount of \$89,777. The dump body and the plow frame will be purchased from Valley Fab as they have the state contract. The cost of the dump body and plow frame is \$81,655.

The motion was passed upon the following vote:

VOTE									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner	X	Yes		No		Abstain		Absent	
Trustee Jim McGarvey		Yes		No		Abstain	X	Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
VOTE TOTAL:									
	4	Yes	0	No	0	Abstain	1	Absent	
RESULTS									
	X	PASS					FAIL		

STANDARD WORK DAY RESOLUTION

Motion by Trustee Schiener and seconded by Trustee Koerner to accept the following resolution:

RESOLUTION

BE IT RESOLVED, that the Village of Arcade, Location code 40120, hereby establishes the following as standard work days for its employee and will report days worked to the New York State and Local Employees Retirement System based on the time keeping system or the record of activities maintained and submitted by this member to the clerk of this body:

TITLE	STANDARD WORK DAY (HRS)
Planning/Zoning Secretary	6

The motion was passed upon the following vote:

VOTE									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner	X	Yes		No		Abstain		Absent	
Trustee Jim McGarvey		Yes		No		Abstain	X	Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
VOTE TOTAL:									
	4	Yes	0	No	0	Abstain	1	Absent	
RESULTS									
	X	PASS					FAIL		

FIRE DEPARTMENT MEMBERSHIP

Per a report from Chris Lester, Chief, the following individual membership applications were received and approved from the following individuals:

- Kyle Duschen
- Ray Feness
- Michael Salzer
- Alex Sparceno
- David Rogers

Motion by Trustee Koerner and seconded by Trustee Rule the Board approved the changes to the fire department membership as presented above.

The motion was passed upon the following vote:

VOTE									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner	X	Yes		No		Abstain		Absent	
Trustee Jim McGarvey		Yes		No		Abstain	X	Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
VOTE TOTAL:	4	Yes	0	No	0	Abstain	1	Absent	
RESULTS	X	PASS					FAIL		

AUTHORIZATION TO MOVE FUNDS TO RESERVE

Motion by Trustee Koerner and seconded by Trustee Schiener to authorize Clerk Treasurer Kraft to move funds to the reserves as follows:

FUND	RESERVE	AMOUNT
General	EAL	\$36,000
	ERR (fire dept)	\$85,000
	ERR (highway)	\$25,000
Water	EAL	\$25,000
	ERR	\$ 9,615
Sewer	EAL	\$8,295
Electric	EAL	\$36,000

The motion was passed upon the following vote:

VOTE									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner	X	Yes		No		Abstain		Absent	
Trustee Jim McGarvey		Yes		No		Abstain	X	Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
VOTE TOTAL:	4	Yes	0	No	0	Abstain	1	Absent	
RESULTS	X	PASS					FAIL		

AUTHORIZATION TO DESTROY RECORDS

Motion by Trustee Rule and seconded by Trustee Koerner to authorize Clerk Treasurer Kraft to destroy the following records in accordance with NYS MU1:

DESCRIPTION	RETENTION	BOX #
Employee folders(scanned to FileBound) Justin Bliss, Dan Laird	Permanent	
Daily deposited checks December 2019, January & February 2020	6 months	

The motion was passed upon the following vote:

VOTE									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner	X	Yes		No		Abstain		Absent	
Trustee Jim McGarvey		Yes		No		Abstain	X	Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
VOTE TOTAL:									
	4	Yes	0	No	0	Abstain	1	Absent	
RESULTS									
	X	PASS					FAIL		

CANCELLATION OF DEBT

Motion by Trustee Schiener and seconded by Trustee Koerner to authorize the cancellation of the following debt:

NAME	ACCOUNT NUMBER	AMOUNT	REASON
John Blakeslee	08-08400-09-0	\$ 104.33	Past Statute
Howletts Dept Store	21-05400-01-0	\$ 132.23	Past Statute
Kirstynn Kraft	19-12700-04	\$ 568.34	Deceased
Alisha Lewandowski	10-13300-07-0	\$ 67.98	Past Statute
Amy Zwetsch	19-15800-07-0	\$ 493.62	Past Statute
		TOTAL	\$1,366.50

The motion was passed upon the following vote:

VOTE									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner	X	Yes		No		Abstain		Absent	
Trustee Jim McGarvey		Yes		No		Abstain	X	Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
VOTE TOTAL:									
	4	Yes	0	No	0	Abstain	1	Absent	
RESULTS									
	X	PASS					FAIL		

CHANGE VOA BOARD MEETING SCHEDULED SEPTEMBER 15, 2020, SCHEDULE ANNUAL MEETING

Motion by Mayor May and seconded by Trustee Schiener to re-schedule the VOA Board meeting originally scheduled for September 15, 2020 as this date is the Election Day for the Village of Arcade. The Board meeting will be held Tuesday September 22, 2020, this will also be the annual meeting.

The motion was passed upon the following vote:

VOTE									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner	X	Yes		No		Abstain		Absent	
Trustee Jim McGarvey		Yes		No		Abstain	X	Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
VOTE TOTAL:									
	4	Yes	0	No	0	Abstain	1	Absent	
RESULTS									
	X	PASS					FAIL		

AUDIT BILLS

Motion by Mayor May and seconded by Trustee Rule, the Village bills be audited and paid in the amount of \$207,356.42 and that the Clerk be authorized to transfer funds from the money market accounts to the checking accounts to cover such bills.

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey		Yes		No		Abstain	X	Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	4	Yes	0	No	0	Abstain	1	Absent
RESULTS								
	X	PASS				FAIL		

EXECUTIVE SESSION

Motion by Mayor May and seconded by Trustee Schiener, the Board enter into executive session to discuss the following topic(s) at 7:36 pm:

- Litigation

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey		Yes		No		Abstain	X	Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	4	Yes	0	No	0	Abstain	1	Absent
RESULTS								
	X	PASS				FAIL		

Motion by Trustee Rule and seconded by Trustee Schiener, the Board exit executive session at 7:52 pm.

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Jim McGarvey		Yes		No		Abstain	X	Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	4	Yes	0	No	0	Abstain	1	Absent
RESULTS								
	X	PASS				FAIL		

REPORTS RECEIVED

The following reports were received, reviewed, and placed on file:

- None.

ADJOURN

There being no further business to come before the Board the meeting duly adjourned at 7:52 pm upon motion by Trustee Rule and seconded by Trustee Koerner.

Clerk/Treasurer

VENDOR	AMOUNT	VENDOR	AMOUNT
ACTIVE IT DESIGN, LLC	\$ 5,133.75	MILHERST CONSTRUCTION IN	\$ 60,556.80
AFLAC NEW YORK	\$ 1,739.58	MUNICIPAL SOLUTIONS, INC	\$ 553.80
ALTEC INDUSTRIES INC	\$ 135.30	NEW YORK STATE DEFERRED	\$ 3,576.44
ARCADE HERALD	\$ 206.64	NGT CORPORATION	\$ 1,315.00
ATTICA ACE HARDWARE	\$ 29.88	NOCO ENERGY CORP	\$ 73.13
ATTICA AUTO SUPPLY	\$ 92.14	NOEL, DIANE	\$ 25.00
AUTOMOTIVE ALLEY INC	\$ 92.70	NORTHEAST TRANSFORMER SV	\$ 300.00
BAKER, CURTIS J	\$ 95.00	NYS & LOCAL RETIRE SYSTE	\$ 2,203.12
BENEFLEX-ERIE	\$ 186.00	NYS CHILD SPRT PROCESSIN	\$ 500.46
BENNET'S SEALCOATING & M	\$ 40.00	NYS DEPARTMENT OF ENVIRO	\$ 160.00
BLUE CROSS BLUE SHIELD O	\$ 35,326.30	NYS INCOME TAX	\$ 4,603.00
BST & CO. CPAS, LLP	\$ 10,400.00	PIERCE MILLING INC.	\$ 26.99
CHEMICAL DISTRIBUTORS IN	\$ 1,968.50	PLM	\$ 185.00
CINTAS CORPORATION #782	\$ 126.27	POW-R MOLE SALES LLC	\$ 9,472.00
CLARK PATTERSON LEE	\$ 3,035.79	RICHARD-CIN SIGNS & SAFE	\$ 245.00
CONNOR, FRANCIS S.	\$ 252.00	SATCHELL, JASON M	\$ 164.50
CORE & MAIN LP	\$ 3,239.91	SCHWAB AGGREGATES	\$ 607.16
CSEA	\$ 723.44	SECURITY INVESTORS GROUP	\$ 5,600.00
CSEA POLICE UNIT	\$ 167.42	SELPHS FIRE SERVICE LLC	\$ 126.00
D & H MATERIALS	\$ 188.93	SHELTERPOINT LIFE INSURA	\$ 225.90
DANNY HEINEMAN & SONS IN	\$ 1,169.56	SHELTERPOINT LIFE INSURA	\$ 250.80
E.J. PRESCOTT, INC	\$ 1,591.50	SILSBY, DIANNA	\$ 25.00
GRAINGER	\$ 4,026.32	T L SCHWAB TRANSPORT LLC	\$ 223.27
GUTHRIE HELI-ARC INC	\$ 1,528.32	TIME WARNER CABLE	\$ 158.40
HULL ELECTRIC, INC	\$ 200.86	TRACTOR SUPPLY CREDIT PL	\$ 454.20
IRS - FEDRAL PAYROLL TAX	\$ 24,461.82	UNITED UNIFORM CO INC	\$ 230.26
JAMESTOWN SOAP & SOLVENT	\$ 1,307.20	VERIZON	\$ 139.07
JIM'S EQUIPMENT REPAIR I	\$ 391.64	VERIZON WIRELESS	\$ 657.31
KEY BANK	\$ 1,225.92	VILLAGE OF ARCADE	\$ 90.00
KOERNER, GILLIAN	\$ 10.49	WARD & KUTZUBA	\$ 160.00
MAPLE GROVE ENTERPRISES	\$ 259.75	WASTE MANAGEMENT OF NEW	\$ 9,869.89
MEGGER	\$ 1,080.76	WASTE MANAGEMENT OF NEW	\$ 4,095.23
COLUMN TOTAL	\$ 100,433.69	WYOMING COUNTY CLERK	\$ 50.00
		COLUMN TOTAL	\$ 106,922.73
		GRAND TOTAL	\$ 207,356.42