

The regular meeting of the Village of Arcade (VOA) Board of Trustees, Wyoming County, New York was held on Tuesday, August 18, 2020 at 7:00 pm there were:

PRESENT VIA ZOOM

Mayor Jay May, Trustee Jim McGarvey, Trustee Donna Schiener, Superintendent of Public Works Larry Kilburn, Clerk/Treasurer Jennifer Kraft, Police Chief Anthony Biscaro.

ABSENT

Deputy Clerk/Treasurer Michelle Karpinski, Trustee Ken Rule, Trustee Andrew Koerner

ALSO PRESENT VIA ZOOM

Joanne Offers, Janet Ely, Jace Drennan

PLEDGE OF ALLEGIANCE

Trustee McGarvey opened the meeting with the Pledge of Allegiance.

ACCEPT SIDEWALK BID

The following bids were received for installation of concrete sidewalks:

VENDOR	AMOUNT
Millennium Construction 8320 Quarry Road Niagara Falls, NY 14304	\$ 5.75 per square foot
J. Bognar Construction, LLC PO Box 4 Sardinia NY 14134	\$10.00 per square foot

Motion by Trustee Schiener and seconded by Trustee McGarvey to accept the bid offered by Millennium Construction, at \$5.75 per square foot. The sidewalks to be replaced are located on both the north and south sides of East Main St.

The motion was passed upon the following vote:

VOTE									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner		Yes		No		Abstain	X	Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule		Yes		No		Abstain	X	Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
VOTE TOTAL:	3	Yes	0	No	0	Abstain	2	Absent	
RESULTS	X	PASS					FAIL		

RESOLUTION - MEUA ANNUAL MEETING

The following resolution was offered by Trustee McGarvey and seconded by Trustee Schiener:

RESOLUTION

WHEREAS, the Board of Trustees of the Village of Arcade, New York, is a municipal member of the Municipal Electric Utilities Association (MEUA) of New York State, and

WHEREAS, the annual conference of the MEUA has been called on September 17, 2020, to be held via virtual meeting, and

WHEREAS, in accordance with the bylaws of the MEUA, each municipal member may cast one vote on each transaction properly brought before this meeting,

NOW THEREFORE BE IT RESOLVED, that Superintendent of Public Works Larry Kilburn be and is hereby designated as the accredited delegate of the Village of Arcade, New York.

The motion was passed upon the following vote:

VOTE									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner		Yes		No		Abstain	X	Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule		Yes		No		Abstain	X	Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
VOTE TOTAL:	3	Yes	0	No	0	Abstain	2	Absent	
RESULTS	X	PASS					FAIL		

COMPOST STATION INSPECTION

The compost station at the wastewater treatment plant was inspected by the NYS DEC and no violations were noted.

TOUR OF PRESTOLITE

Bill Clester, from Prestolite, has invited the board members to a tour of the facility during the working hours. Superintendent of Public Works Kilburn will set up a time during the day for members to attend.

AUTHORIZATION TO DESTROY RECORDS

Motion by Trustee McGarvey and seconded by Trustee Schiener to authorize Clerk Treasurer Kraft to destroy the following records in accordance with NYS MU1:

DESCRIPTION	RETENTION	BOX #
Budget work folders General, Water, Sewer, Electric 2013-2014	6 years	Folder
Justice Court Audits 2011 – 2014 (Pending OCA Approval)	6 years	Folder
Grant Documents, Police Grants 2011-2013	6 years	Folder

The motion was passed upon the following vote:

VOTE									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner		Yes		No		Abstain	X	Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule		Yes		No		Abstain	X	Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
VOTE TOTAL:	3	Yes	0	No	0	Abstain	2	Absent	
RESULTS	X	PASS					FAIL		

ANNUAL COURT AUDIT

Motion by Trustee McGarvey seconded by Trustee Schiener, was offered for the Board to acknowledge that in accordance with the Uniform Justice Court Act, Section 2019-a, Mayor May and Trustee McGarvey performed an audit of the court records on July 28, 2020.

The motion was passed upon the following vote:

VOTE									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner		Yes		No		Abstain	X	Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule		Yes		No		Abstain	X	Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
VOTE TOTAL:	3	Yes	0	No	0	Abstain	2	Absent	
RESULTS	X	PASS					FAIL		

APPOINT ELECTION INSPECTORS

The following resolution was offered by Trustee Schiener and seconded by Trustee McGarvey:

RESOLUTION

WHEREAS, the Board of Trustees shall appoint two Village residents as Election Inspectors and alternate(s) for the Village election to be held on September 15, 2020, and

WHEREAS, when there are no available village residents to take the position of election inspector, an election inspector that resides within Wyoming County may be chosen, and

WHEREAS, Election Inspectors shall be compensated \$120.00 each to conduct the election as the ballots will be hand counted on Election Day, and

WHEREAS, the previously appointed election inspector David Miller, due to the delay in elections, is no longer available to act as an inspector

NOW THEREFORE, BE IT RESOLVED, that Village resident Joanne Offers be appointed as an Election Inspector. In addition, Clerk/Treasurer Kraft is authorized to appoint two additional alternate inspectors as named on the Wyoming County Board of Elections Inspector Personnel List.

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner		Yes		No		Abstain	X	Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule		Yes		No		Abstain	X	Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:	3	Yes	0	No	0	Abstain	2	Absent
RESULTS	X	PASS				FAIL		

AUDIT BILLS

Motion by Mayor May and seconded by Trustee McGarvey, the Village bills be audited and paid in the amount of \$551,878.01 and that the Clerk be authorized to transfer funds from the money market accounts to the checking accounts to cover such bills.

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner		Yes		No		Abstain	X	Absent
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent
Trustee Ken Rule		Yes		No		Abstain	X	Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:	3	Yes	0	No	0	Abstain	2	Absent
RESULTS	X	PASS				FAIL		

EXECUTIVE SESSION

Motion by Trustee Schiener and seconded by Trustee McGarvey, the Board enter into executive session to discuss the following topic(s) at 7:25 pm:

- Litigation
Employment history of a particular employee
Contract negotiations

The motion was passed upon the following vote:

VOTE									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner		Yes		No		Abstain	X	Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule		Yes		No		Abstain	X	Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
VOTE TOTAL:	3	Yes	0	No	0	Abstain	2	Absent	
RESULTS	X	PASS					FAIL		

Motion by Trustee McGarvey and seconded by Trustee Schiener the Board exit executive session at 7:40 pm.

The motion was passed upon the following vote:

VOTE									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner	X	Yes		No		Abstain		Absent	
Trustee Jim McGarvey	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
VOTE TOTAL:	5	Yes	0	No	0	Abstain	0	Absent	
RESULTS	X	PASS					FAIL		

REPORTS RECEIVED

The following reports were received, reviewed, and placed on file:

- None.

ADJOURN

There being no further business to come before the Board the meeting duly adjourned at 7:40 pm upon motion by Trustee Schiener and seconded by Trustee McGarvey.

Clerk/Treasurer

VENDOR	AMOUNT	VENDOR	AMOUNT
ABBOTT ANSWERING 581 LLC	\$ 273.80	LINEAGE	\$ 2,223.00
ADVANCE STORES COMPANY, INC	\$ 27.58	LINEMENS SUPPLY INC	\$ 608.83
ARCADE HERALD	\$ 67.80	MATTHEW BENDER & CO INC.	\$ 530.00
ARCADE LUMBER & MILLWORK	\$ 830.64	MCKESSON MEDICAL-SURGICAL GO	\$ 561.68
ARCADE POSTMASTER	\$ 1,787.06	NATIONAL FUEL	\$ 51.75
ARCADE POSTMASTER	\$ 232.50	NEW HORIZON COMMUNICATIONS C	\$ 837.26
ATTICA ACE HARDWARE	\$ 49.34	NEW YORK POWER AUTHORITY	\$ 30,043.70
ATTICA AUTO SUPPLY	\$ 274.26	NEW YORK STATE DEFERRED COMP	\$ 3,571.27
AUTOMOTIVE ALLEY INC	\$ 453.92	NOCO ENERGY CORP	\$ 3,236.94
BATES, SCOTT	\$ 45.00	NYMPA	\$ 135,055.25
BELL-BEYER, SHERI	\$ 45.00	NYS CHILD SPRT PROCESSING	\$ 500.46
BENNET'S SEALCOATING & MORE	\$ 1,075.00	NYS INCOME TAX	\$ 4,521.84
BLISS, TRACY	\$ 45.00	NYS SOC MUNI FINANCE OFF - N	\$ 40.00
BURTON, BRIAN	\$ 45.00	OFFICE OF STATE COMPTROLLER	\$ 2,336.50
C & G ELECTRICAL SUPPLY	\$ 122.70	PIONEER FORD INC.	\$ 712.75
CATTARAUGUS COMMUNIT	\$ 352.98	REL COMM, INC.	\$ 281.25
CINTAS CORPORATION #782	\$ 126.27	RICHARD-CIN SIGNS & SAFETY S	\$ 107.50
CLARK PATTERSON LEE	\$ 989.68	ROBB'S GLASS INC	\$ 120.00
CORE & MAIN LP	\$ 2,639.96	ROSS VALVE MFG CO	\$ 4,134.83
COUNTRY LINE ELECTRICAL DIST	\$ 9,020.00	SAIA COMMUNICATIONS INC	\$ 339.00
CSEA	\$ 723.44	SATCHELL, JASON M	\$ 45.00
CSEA POLICE UNIT	\$ 167.42	SAVAGE, JACOB	\$ 27.06
CUMMINS NORTHEAST LLC	\$ 1,623.22	SECURITY INVESTORS GROUP INC	\$ 881.80
CURR A/C ELECTRIC	\$ 7,280.76	SHARP ELECTRONICS CORPORATIO	\$ 99.49
CURR A/C SEWER	\$ 220.74	SIMAR, VICKI L.	\$ 146.51
CURR A/C WATER	\$ 3,434.32	SOUTER, ROBERT A	\$ 1,925.00
DANNY HEINEMAN & SONS INC	\$ 150.00	STANGTEK SERVICES LLC	\$ 410.86
DE LAGE LANDEN FINANCIAL SER	\$ 99.00	STAPLES CONTRACT & COMMERCIA	\$ 434.44
DECKMAN OIL CO INC	\$ 193.25	TECHNICAL ASSISTANCE AND	\$ 1,380.75
DEPOSITORY TRUST AND CLEARIN	\$ 216,275.00	TIME WARNER CABLE	\$ 121.97
DRENNAN, JACE	\$ 45.00	TOMPKINS CARDMEMBER SERVICE	\$ 203.96
FIVE STAR EQUIPMENT INC	\$ 42.71	TOMPKINS INSURANCE AGENCIES	\$ 27,902.00
FORBES COURT REPORTING SERVI	\$ 73.33	TREE CARE OF NEW YORK, LLC	\$ 32,946.40
GELERNTER, LISE	\$ 1,125.00	TRI-COUNTY SUPPLY INC	\$ 62.97
GEORGE, JASON	\$ 45.00	TRI-COUNTY TOOL RENTAL & SAL	\$ 285.00
GOLLEY, PAUL	\$ 16.44	UHTEG, TIM	\$ 45.00
GRAINGER	\$ 3,375.83	UNITED UNIFORM CO INC	\$ 97.50
GRAYBAR ELECTRIC CO.	\$ 1,784.62	UPS	\$ 332.96
HON COMPANY	\$ 580.20	VERIZON WIRELESS	\$ 490.59
HULL ELECTRIC, INC	\$ 167.46	VILLAGE OF ARCADE	\$ 90.00
IEEP, INC	\$ 9,032.14	WASTE MANAGEMENT OF NEW YORK	\$ 1,244.36
IRS - FEDRAL PAYROLL TAX PAY	\$ 24,061.89	WOODRUFF CONSTRUCTION & GRAV	\$ 94.50
JOHN SIXT & SON, INC.	\$ 543.26	WYOMING CO DSS	\$ 2,418.96
LEXISNEXIS RISK DATA MGMT IN	\$ 150.00	WYOMING COUNTY DEPT OF HEALT	\$ 64.00
LINDSLEY, BRANDON	\$ 45.00	WYOMING COUNTY TREASURER	\$ 50.00
COLUMN TOTAL	\$ 289,758.52	ZIMMER AUTO PARTS & SALES IN	\$ 504.60
		COLUMN TOTAL	\$ 262,119.49
		GRAND TOTAL	551,878.01