

The regular meeting of the Village of Arcade (VOA) Board of Trustees, Wyoming County, New York was held on Tuesday, January 19, 2021 at 7:00 pm there were:

PRESENT VIA ZOOM

Mayor Jay May, Trustee Ken Rule, Trustee Elwyn Roll, Trustee Donna Schiener Trustee Andrew Koerner, Clerk/Treasurer Jennifer Kraft, Deputy Clerk/Treasurer Michelle Karpinski, Matthew Krist.

ABSENT

Superintendent of Public Works Larry Kilburn, Police Chief Anthony Biscaro,

ALSO PRESENT VIA ZOOM

Michael Lococo, Don Knight, Brian Meyers, Patrick Krzysiak

PLEDGE OF ALLEGIANCE

Mayor May opened the meeting with the Pledge of Allegiance.

APPROVE MINUTES

Motion by Trustee Schiener and seconded by Trustee Koerner, the minutes from the regular meeting held on January 5, 2021 be approved as presented by Clerk/Treasurer Kraft.

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent
Trustee Ken Rule		Yes		No	X	Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	4	Yes	0	No	1	Abstain	0	Absent
RESULTS								
	X	PASS				FAIL		

APPROVE MINUTES

Motion by Trustee Roll and seconded by Trustee Koerner, the minutes from the budget work session held on January 12, 2021 be approved as presented by Clerk/Treasurer Kraft.

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	5	Yes	0	No	0	Abstain	0	Absent
RESULTS								
	X	PASS				FAIL		

DECLARE EQUIPMENT SURPLUS AND AUTHORIZE SALE

Motion by Trustee Schiener and seconded by Trustee Koerner to declare the 2014 Ford Explorer (PD) as surplus and as such authorize the sale of the Explorer at auction.

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	5	Yes	0	No	0	Abstain	0	Absent
RESULTS								
	X	PASS				FAIL		

PUBLIC INFORMATION MEETING MAIN STREET SIDEWALK PROJECT

Ron Rink, Clark Patterson Lee, along with the Village, will be conducting a public information meeting on February 4, 2021, via ZOOM, to discuss the upcoming Main Street Sidewalk Replacement project. The meeting will include a brief presentation along with a question and answer period.

AUTHORIZE MAYOR TO SIGN CONTRACT EXTENSION MUNICIPAL SOLUTIONS PROJECT 2B

Motion by Trustee Rule and seconded by Trustee Koerner to authorize the Mayor to sign a six (6) month contract extension with Municipal Solutions, Inc. This contract would extend the original contract dated October 3, 2018 to allow time to close out the project Sanitary Sewer Phase 2B.

The motion was passed upon the following vote:

VOTE									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner	X	Yes		No		Abstain		Absent	
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
VOTE TOTAL:	5	Yes	0	No	0	Abstain	0	Absent	
RESULTS	X	PASS					FAIL		

AUTHORIZATION TO DESTROY RECORDS

Motion by Trustee Koerner and seconded by Trustee Roll to authorize Clerk Treasurer Kraft to destroy the following records in accordance with NYS LGS-1:

DESCRIPTION	RETENTION	BOX #
Correspondence 2010-2011	6 years	Folder
Zoning Violation Letters 2005-2011	6 years	Folder
P/R Overhead Spreadsheet and JEs 2014	6 years	Folder
A/P Payroll Registers 2014	6 years	Folder
Special Payroll Registers 2014	6 years	Folder

The motion was passed upon the following vote:

VOTE									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner	X	Yes		No		Abstain		Absent	
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
VOTE TOTAL:	5	Yes	0	No	0	Abstain	0	Absent	
RESULTS	X	PASS					FAIL		

CANCELLATION OF DEBT

Motion by Trustee Rule and seconded by Trustee Koerner to authorize the cancellation of the following debt:

NAME	ACCOUNT NUMBER	AMOUNT	REASON
Kathleen Cartwright	08-16500-02-0	\$ 102.71	Past Statute
Grace Henry-Green	12-07800-01-0	\$ 2,396.20	Past Statute
Grace Henry-Green	12-07800-00-0	\$ 3,588.52	Past Statute
		TOTAL	\$ 6,087.43

The motion was passed upon the following vote:

VOTE									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner	X	Yes		No		Abstain		Absent	
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
VOTE TOTAL:									
	5	Yes	0	No	0	Abstain	0	Absent	
RESULTS									
	X	PASS					FAIL		

FY 2020-2021 BUDGET AMENDMENT

Motion by Trustee Koerner and seconded by Trustee Schiener, the FY 2020-2021 budget be amended as follows because funds have been received from Wyoming County through an asset forfeiture in the amount of \$123.00. See attached.

The motion was passed upon the following vote:

VOTE									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner	X	Yes		No		Abstain		Absent	
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
VOTE TOTAL:									
	5	Yes	0	No	0	Abstain	0	Absent	
RESULTS									
	X	PASS					FAIL		

AUDIT BILLS

Motion by Trustee Schiener and seconded by Trustee Koerner , the Village bills be audited and paid in the amount of \$1,264,735.21 and that the Clerk be authorized to transfer funds from the money market accounts to the checking accounts to cover such bills.

The motion was passed upon the following vote:

VOTE									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner	X	Yes		No		Abstain		Absent	
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
VOTE TOTAL:									
	5	Yes	0	No	0	Abstain	0	Absent	
RESULTS									
	X	PASS					FAIL		

MODIFIED FSA AGREEMENT BENEFLEX ERIE

The Village received guidance from Beneflex Erie regarding modifications that could be made to the current FSA plan through the Consolidated Appropriations Act of 2021 (CAA). After careful review the Board has chosen not to modify the current FSA Plan Document.

Motion by Trustee Koerner and seconded by Trustee Schiener not to modify the current FSA Plan Document with Beneflex Erie.

The motion was passed upon the following vote:

VOTE									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner	X	Yes		No		Abstain		Absent	
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
VOTE TOTAL:	5	Yes	0	No	0	Abstain	0	Absent	
RESULTS	X	PASS					FAIL		

EXECUTIVE SESSION

Motion by Trustee Koerner and seconded by Trustee Rule, the Board enter into executive session to discuss the following topic(s) at 8:00 pm:

- Employment history of a particular employee

The motion was passed upon the following vote:

VOTE									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner	X	Yes		No		Abstain		Absent	
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
VOTE TOTAL:	5	Yes	0	No	0	Abstain	0	Absent	
RESULTS	X	PASS					FAIL		

Motion by Trustee Schiener and seconded by Trustee Koerner, the Board exit executive session at 8:40 pm.

The motion was passed upon the following vote:

VOTE									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner	X	Yes		No		Abstain		Absent	
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
VOTE TOTAL:	5	Yes	0	No	0	Abstain	0	Absent	
RESULTS	X	PASS					FAIL		

HIRE POLICE SERGEANT

Motion by Trustee Rule and seconded by Trustee Roll to hire Dustin Brown to the position of Police Sergeant, with an effective date of January 25, 2021 and an hourly rate of \$33.65.

The motion was passed upon the following vote:

VOTE									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner	X	Yes		No		Abstain		Absent	
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
VOTE TOTAL:	5	Yes	0	No	0	Abstain	0	Absent	
RESULTS	X	PASS					FAIL		

REPORTS RECEIVED

The following reports were received, reviewed, and placed on file:

- None.

ADJOURN

There being no further business to come before the Board the meeting duly adjourned at 8:44 pm upon motion by Trustee Rule and seconded by Trustee Schiener.

Clerk/Treasurer

1-19-2021 4:45 PM
 PACKET: 00424-BUDGET AMEND 1/19/21 PD
 BUDGET CODE: CB-Current Budget

BUDGET ADJUSTMENT REGISTER

PAGE: 1

FUND ACCOUNT	DATE	DESCRIPTION	ADJUSTMENT	ORIGINAL BUDGET	PREVIOUS ADJUSTMENTS	NEW BUDGET	BUDGET BALANCE

001 4-2626-0100	1/19/2021	BUDG AMEND ASSET FO FORFEITURE CRIME PROCEEDS	123.00	0.00	1,230.00	1,353.00-	123.00-
001 5-3120-200-2000	1/19/2021	BUDG AMEND ASSET FO EQUIPMENT DEPT: POLICE DEPARTMENT PACKET NOTES: FUNDS REC'D FROM WYOMING COUNTY ASSET FORFEITURE, TO BE USED FOR EQUIPMENT. JMK	123.00	6,000.00	9,617.00	15,740.00	2,244.26
TOTAL NO. ADJUSTMENTS--REVENUE:						1	123.00
TOTAL NO. ADJUSTMENTS--EXPENSE:						1	123.00
TOTAL IN PACKET--							246.00

*** NO WARNINGS ***

*** NO ERRORS ***

*** END OF REPORT ***

VENDOR	AMOUNT	VENDOR	AMOUNT
21ST CENTURY ELECTRONICS	\$ 64.98	McDONNELL MILLER, ANN	\$ 4,000.00
ABBOTT ANSWERING 581 LLC	\$ 149.85	MCKESSON MEDICAL-SURGICAL GOV'	\$ 13.73
ACTIVE IT DESIGN, LLC	\$ 4,768.79	NATIONAL FUEL	\$ 250.00
ALTEC INDUSTRIES INC	\$ 913.45	NATIONAL GRID	\$ 199,410.08
ARCADE HERALD	\$ 190.78	NEW HORIZON COMMUNICATIONS COR	\$ 692.65
ARCADE LUMBER & MILLWORK	\$ 300.50	NEW YORK POWER AUTHORITY	\$ 163,595.41
ARCADE POSTMASTER	\$ 1,800.37	NEW YORK STATE DEFERRED COMPEN	\$ 3,812.13
ARCADE POSTMASTER	\$ 253.50	NOCO ENERGY CORP	\$ 5,605.27
ATTICA ACE HARDWARE	\$ 20.97	NYCOM	\$ 40.00
ATTICA AUTO SUPPLY	\$ 158.26	NYGFOA	\$ 180.00
AUTOZONE	\$ 10.58	NYMPA	\$ 452,662.13
BENEFLEX-ERIE	\$ 186.00	NYS CHILD SPRT PROCESSING	\$ 500.46
C & G ELECTRICAL SUPPLY	\$ 33.00	NYS INCOME TAX	\$ 4,981.35
CAVALRY SECURITY SERVICES LLC	\$ 775.00	OFFICE OF STATE COMPTROLLER	\$ 5,783.00
CHURCHVILLE FIRE EQUIPMENT CO	\$ 1,675.64	PIONEER FORD INC.	\$ 53.94
CINTAS CORPORATION #782	\$ 169.68	POLLARD WATER	\$ 325.40
CONNOR, FRANCIS S.	\$ 670.00	QUADIENT LEASING USA LLC	\$ 159.63
CSEA	\$ 769.70	R.C. FIRE EQUIPMENT INC.	\$ 1,404.26
CSEA POLICE UNIT	\$ 234.18	RICHARD-CIN SIGNS & SAFETY SUP	\$ 770.00
CURR A/C ELECTRIC	\$ 8,598.14	SECURITY INVESTORS GROUP INC	\$ 781.90
CURR A/C SEWER	\$ 176.94	STAPLES CONTRACT & COMMERCIAL,	\$ 48.88
CURR A/C WATER	\$ 2,359.72	STUART C IRBY CO	\$ 8,611.55
DANNY HEINEMAN & SONS INC	\$ 310.00	TECHNICAL ASSISTANCE AND	\$ 2,348.53
DIG SAFELY NEW YORK, INC	\$ 15.44	TIME WARNER CABLE	\$ 121.97
FREEDOM TAX COLLECTOR	\$ 43,700.24	TOMPKINS CARDMEMBER SERVICE	\$ 126.02
GRAINGER	\$ 80.36	TRACEY ROAD EQUIPMENT, INC	\$ 89,777.00
GREENE COUNTY COMMERCIAL BANK	\$ 1,396.00	TREE CARE OF NEW YORK, LLC	\$ 51,583.00
HULL ELECTRIC, INC	\$ 225.00	TRI-COUNTY SUPPLY INC	\$ 70.90
IEEP, INC	\$ 12,926.15	UNITED UNIFORM CO INC	\$ 325.80
IRS - FEDERAL PAYROLL TAX PAYME	\$ 26,887.26	UPS	\$ 156.45
JIM'S EQUIPMENT REPAIR INC	\$ 351.22	VILLAGE OF ARCADE	\$ 165.00
L.R. BRASS INC. ARCADE MARKET	\$ 202.18	WRIGHT NAT'L FLOOD INSURANCE C	\$ 785.00
LEXISNEXIS RISK DATA MGMT INC	\$ 150.00	WYOMING CO DSS	\$ 718.78
LINSTAR	\$ 12.80	WYOMING COUNTY TREASURER	\$ 42,198.06
LORMAN EDUCATION SERVICES	\$ 489.30	WYOMING COUNTY WORKERS COMPENS	\$ 100,297.00
MAPLE GROVE ENTERPRISES	\$ 1,660.00	YORKSHIRE TAX COLLECTOR	\$ 8,981.17
MATTHEW BENDER & CO INC.	\$ 119.70	ZIMMER AUTO PARTS & SALES INC	\$ 593.08
COLUMN TOTAL	\$ 112,805.68	COLUMN TOTAL	\$ 1,151,929.53
		GRAND TOTAL	\$ 1,264,735.21