

The public hearing and regular meeting of the Village of Arcade (VOA) Board of Trustees, Wyoming County, New York was held on Tuesday, February 2, 2021 at 7:00 pm there were:

PRESENT VIA ZOOM

Mayor Jay May, Trustee Ken Rule, Trustee Elwyn Roll, Trustee Donna Schiener Trustee Andrew Koerner, Superintendent of Public Works Larry Kilburn, Clerk/Treasurer Jennifer Kraft, Police Chief Matt Krist, Deputy Clerk/Treasurer Michelle Karpinski.

ALSO PRESENT VIA ZOOM

Don Knight, Brian Burton, Sheri Bell-Beyer

PLEDGE OF ALLEGIANCE

Mayor May opened the meeting with the Pledge of Allegiance.

EXECUTIVE SESSION

Motion by Trustee Roll and seconded by Trustee Schiener, the Board enter into executive session to discuss the following topic(s) at 7:00 pm:

- Employment history of a particular employee

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:	5	Yes	0	No	0	Abstain	0	Absent
RESULTS	X	PASS				FAIL		

Motion by Trustee Roll and seconded by Trustee Schiener, the Board exit executive session at 8:25 pm.

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:	5	Yes	0	No	0	Abstain	0	Absent
RESULTS	X	PASS				FAIL		

PUBLIC HEARING, CHAPTER 69 PROPERTY TAX CAP OVERRIDE

Motion by Trustee Koerner and seconded by Trustee Schiener to open the public hearing at 8:27 pm.

Mayor May opened the public hearing to hear comments from citizens regarding the proposed Chapter 69, Property Tax Cap Override. The Mayor explained that the allowable growth factor (tax cap) for fiscal year is 1.0131%. This is due to the fact that pursuant to the tax cap law, the allowable levy growth factor is 2% or the CPI, whichever is less. The CPI is currently 1.31%.

There being no further comments or concerns the public hearing was closed per a motion by Trustee Koerner and seconded by Trustee Rule at 8:31 pm.

The motion was passed upon the following vote:

VOTE									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner	X	Yes		No		Abstain		Absent	
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
VOTE TOTAL:									
	5	Yes	0	No	0	Abstain	0	Absent	
RESULTS		X	PASS				FAIL		

ADOPT LOCAL LAW CHAPTER 69 PROPERTY TAX CAP OVERRIDE

Motion by Trustee Koerner and seconded by Trustee Rule to adopt Local Law Chapter 69, Property Tax Cap Override.

The motion was passed upon the following vote:

VOTE									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner	X	Yes		No		Abstain		Absent	
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
VOTE TOTAL:									
	5	Yes	0	No	0	Abstain	0	Absent	
RESULTS		X	PASS				FAIL		

APPROVE MINUTES

Motion by Trustee Roll and seconded by Trustee Schiener, the minutes from the regular meeting held on January 19, 2021 be approved as presented by Clerk/Treasurer Kraft.

The motion was passed upon the following vote:

VOTE									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner	X	Yes		No		Abstain		Absent	
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
VOTE TOTAL:									
	5	Yes	0	No	0	Abstain	0	Absent	
RESULTS		X	PASS				FAIL		

APPROVE MINUTES

Motion by Trustee Rule and seconded by Trustee Koerner, the minutes from the budget work session held on January 26, 2021 be approved as presented by Clerk/Treasurer Kraft.

The motion was passed upon the following vote:

VOTE									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner	X	Yes		No		Abstain		Absent	
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
VOTE TOTAL:									
	5	Yes	0	No	0	Abstain	0	Absent	
RESULTS		X	PASS				FAIL		

POLICE UPDATE

Chief Krist stated the transition is going well. He is very involved in the 203 Committee with the Wyoming County Sheriffs and the Village of Warsaw police department. He will update the Board as more information becomes available.

USE OF CONCESSION STAND AT VOA PARK

The Eric Boldt, of the Pioneer Little League organization, would like permission to use the concession stand at the VOA Park each night during the games. The Board agreed to charge one fee for the entire season rather than a daily fee.

Motion by Trustee Schiener and seconded by Trustee Roll to charge a one-time fee, covering the season, for the Pioneer Little League of \$75 for use of the concession stand at the VOA Park.

The motion was passed upon the following vote:

VOTE									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner	X	Yes		No		Abstain		Absent	
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
VOTE TOTAL:	5	Yes	0	No	0	Abstain	0	Absent	
RESULTS	X	PASS					FAIL		

APPOINT ELECTION INSPECTORS

The following resolution was offered by Trustee Schiener and seconded by Trustee Rule:

RESOLUTION

WHEREAS, the Board of Trustees shall appoint two Village residents as Election Inspectors and alternate(s) for the Village election to be held on March 16, 2021, and

WHEREAS, when there are no available village residents to take the position of election inspector, an election inspector that resides within Wyoming County may be chosen, and

WHEREAS, Election Inspectors shall be compensated \$120.00 each to conduct the election as the ballots will be hand counted on Election Day;

NOW THEREFORE, BE IT RESOLVED, Village residents David Miller and Virginia Comstock, be appointed as Election Inspectors and Joanne Offers be appointed as an alternate inspector to assume the office of inspector upon the inability or refusal of an inspector to assume or perform the duties or take the oath of office.

The motion was passed upon the following vote:

VOTE									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner	X	Yes		No		Abstain		Absent	
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
VOTE TOTAL:	5	Yes	0	No	0	Abstain	0	Absent	
RESULTS	X	PASS					FAIL		

AUTHORIZATION TO DESTROY RECORDS

Motion by Trustee Koerner and seconded by Trustee Roll to authorize Clerk Treasurer Kraft to destroy the following records in accordance with NYS LGS-1:

DESCRIPTION	RETENTION	BOX #
PTS Grant Documents 2013-2014	6 years	Folder
Bicycle Grant Documents 2009-2013	6 years	Folders

BUNY Grant Documents 2009-2013	6 years	Folders
STEP Grant Documents 2009-2013	6 years	Folders
Child Safety Seat Grant Documents 2010-2013	6 years	Folders
Stop DWI Grant Documents 2010-2011	6 years	Folders
TRACS Grant Documents 2007	6 years	Folders
NYSPIN Contract Agreements 1982-1995	Expiration of contract	Folder
NYSPIN Message Logs 1996-2001 – program replaced with Ejustice	Obsolete	Folder
Monthly NYSPIN Validations 1999-2010	Obsolete	Folder
NYSPIN Audits 2001-2007	Obsolete	Folder
Datamaster Certifications 2000-2007	3 yrs after no longer in use	Folder
Weekly Datamaster Breathtests 2008-2013	3 yrs after no longer in use	Folder
Request Copy of Birth/Death Certificates 2014	6 years	Folder

The motion was passed upon the following vote:

VOTE									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner	X	Yes		No		Abstain		Absent	
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
VOTE TOTAL:	5	Yes	0	No	0	Abstain	0	Absent	
RESULTS	X	PASS					FAIL		

AUDIT BILLS

Motion by Trustee Koerner and seconded by Trustee Roll, the Village bills be audited and paid in the amount of \$307,888.54 and that the Clerk be authorized to transfer funds from the money market accounts to the checking accounts to cover such bills.

The motion was passed upon the following vote:

VOTE									
Mayor Jay May	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner	X	Yes		No		Abstain		Absent	
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Donna Schiener	X	Yes		No		Abstain		Absent	
VOTE TOTAL:	5	Yes	0	No	0	Abstain	0	Absent	
RESULTS	X	PASS					FAIL		

REPORTS RECEIVED

The following reports were received, reviewed, and placed on file:
 •None.

ADJOURN

There being no further business to come before the Board the meeting duly adjourned at 9:15 pm upon motion by Trustee Koerner and seconded by Trustee Rule.

 Clerk/Treasurer

VENDOR	AMOUNT	VENDOR	AMOUNT
AFLAC NEW YORK	\$ 1,563.94	NYS INCOME TAX	\$ 4,463.28
AMERICAN ROCK SALT HOLDINGS LL	\$ 24,894.05	NYS SALES TAX	\$ 13,623.22
AUTOMOTIVE ALLEY INC	\$ 1,866.88	NYSAMCC INC	\$ 50.00
BENEFLEX-ERIE	\$ 186.00	OFFICE OF STATE COMPTROLLER	\$ 15.00
BLOOMS FLOORING & FURNITURE, I	\$ 3,497.64	POLLARD WATER	\$ 56.50
BLUE CROSS BLUE SHIELD OF WNY	\$ 36,181.74	R.C. FIRE EQUIPMENT INC.	\$ 1,213.89
C.E.I.S.	\$ 125.00	RENAISSANCE LIFE & HEALTH INSU	\$ 136.50
CATTARAUGUS COUNTY	\$ 30.00	SAFETY-KLEEN SYSTEMS INC	\$ 103.00
CINTAS CORPORATION #782	\$ 160.18	SAIA COMMUNICATIONS INC	\$ 4,953.56
CNF SERVICES, INC	\$ 63,158.60	SECURITY INVESTORS GROUP INC	\$ 1,999.00
CONNOR, FRANCIS S.	\$ 96.00	SHARP ELECTRONICS CORPORATION	\$ 99.49
CSEA	\$ 794.97	SHELTERPOINT LIFE INSURANCE CO	\$ 237.70
CSEA BENEFIT UNIT	\$ 1,164.87	SHELTERPOINT LIFE INSURANCE CO	\$ 258.00
CSEA POLICE UNIT	\$ 234.18	SOUTER, ROBERT A	\$ 295.00
D & H MATERIALS	\$ 114.40	SOUTHERN TIER ELECTRIC SUPPLY	\$ 610.00
DE LAGE LANDEN FINANCIAL SERVI	\$ 99.00	SPENCER'S SPORTING GOODS	\$ 127.50
FORBES COURT REPORTING SERVICE	\$ 178.75	STAPLES CONTRACT & COMMERCIAL,	\$ 480.88
GOTTOGO ELECTRIC INC	\$ 1,893.59	STATE INDUSTRIAL PRODUCTS	\$ 280.07
IRS - FEDERAL PAYROLL TAX PAYME	\$ 24,383.76	STUART C IRBY CO	\$ 1,890.00
IRS - FEDERAL PAYROLL TAX PAYME	\$ 5,395.28	TIFCO INDUSTRIES INC	\$ 931.40
JOHN SIXT & SON, INC.	\$ 30.36	TIME WARNER CABLE	\$ 158.40
KEY BANK	\$ 697.46	TOMPKINS INSURANCE AGENCIES IN	\$ 162.00
L&R ROLL-OFF, INC.	\$ 331.70	TRACTOR SUPPLY CREDIT PLAN	\$ 44.35
LARRY ROMANCE & SON INC.	\$ 1,850.00	UNITED UNIFORM CO INC	\$ 1,041.20
MARCOS PIZZA & SUBS	\$ 44.00	UPS	\$ 16.89
MCKESSON MEDICAL-SURGICAL GOV'	\$ 874.70	UTZ TIRE SERVICE OF ARCADE, IN	\$ 660.00
NATIONAL FUEL	\$ 1,892.34	VERIZON	\$ 139.46
NEW YORK POWER AUTHORITY	\$ 39,383.56	VERIZON WIRELESS	\$ 601.32
NEW YORK STATE DEFERRED COMPEN	\$ 3,820.80	VERMEER MID ATLANTIC LLC	\$ 7,295.00
NEW YORK STATE DEFERRED COMPEN	\$ 32,565.65	VILLAGE OF ARCADE	\$ 165.00
NOCO ENERGY CORP	\$ 2,225.48	VILLAGE OF ARCADE	\$ 877.58
NYS & LOCAL RETIRE SYSTEM	\$ 4,634.12	WASTE MANAGEMENT OF NEW YORK L	\$ 9,869.89
NYS CHILD SPRT PROCESSING	\$ 500.46	WNYACOP, INC	\$ 100.00
		WYOMING COUNTY DEPT OF HEALTH	\$ 64.00
		COLUMN TOTAL	\$ 53,019.08
		COLUMN TOTAL	\$ 254,869.46
		GRAND TOTAL	\$ 307,888.54