

The budget work session of the Village of Arcade (VOA) Board of Trustees, Wyoming County, New York was held on Tuesday, March 23, 2021 at 7:00 pm there were:

PRESENT VIA ZOOM

Mayor Jay May, Trustee Elwyn Roll, Trustee Donna Schiener, Trustee Andrew Koerner, Superintendent of Public Works Larry Kilburn, Clerk/Treasurer Jennifer Kraft, Police Chief Matt Krist, Deputy Clerk/Treasurer Michelle Karpinski.

ABSENT

Trustee Ken Rule

ALSO PRESENT VIA ZOOM

Jace Drennan

PLEDGE OF ALLEGIANCE

Mayor May opened the meeting with the Pledge of Allegiance.

AUTHORIZATION TO BID CLEANING SERVICES CONTRACT

Motion by Trustee Koerner and seconded by Trustee Roll to authorize SPW Kilburn to bid the cleaning services contract. The current contract is due to expire May 31, 2021.

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent
Trustee Ken Rule		Yes		No		Abstain	X	Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	4	Yes	0	No	0	Abstain	1	Absent
RESULTS								
	X	PASS				FAIL		

GENERAL BUDGET

The proposed budget was presented with the customary increases for wages and contractual expenditures. The proposed Streets projects include milling and paving Pearl Street (\$25K), replace the sidewalks and driveway aprons on Pearl Street (\$58K) and Parkview Court (\$52K), repairs to North Street from West Street to Northwoods Road with fiber seal (\$95K). The Off-Street Parking includes the "Teachers Lot" (\$35K) and the Liberty Street lot will be graded and rolled. Also included is \$25,000 to go to ERR for the Streets. The Parks budget is increased to include the purchase of a Steiner plow/lawn mower (\$35K). The projects for the Parks include extending water and electric service to each shelter, replacing the water and sewer lines to the Boy Scout Building and installing a short section of sidewalk to the restroom and spray fountain to provide better ADA accessibility. There is interest in converting the hockey rink to a skating rink in the winter. The cost of a liner is approximately \$2K. Sullivan Park needs quite a bit of attention. There is some thought in creating a softball field there.

The Summer Youth program is budgeted at \$14K.

The budget will require using \$177K in fund balance.

WATER BUDGET

The proposed water budget is balanced at \$714,510 without a rate increase. The proposed budget will utilize \$9,000 from the Retirement Contribution Reserve, \$2,000 from the Employee Accrued Liability Reserve (EAL), and \$61,000 from the Equipment Replacement Reserve (vacuum machine). The water department revenues remain stable as do the expenditures. There is new debt for the computers, that will take five years to pay off.

SEWER BUDGET

The proposed sewer budget is balanced at \$960,560. The proposed budget includes using funds from the EAL in the amount of \$39,000 to pay for the vacation and sick time payout for two retiring employees, and funds from the unreserved fund balance in the amount of \$80,000 to purchase a sewer jet. There is new debt for the computers, that will be paid off in five years. There is quite a bit of debt due to the expansion and the I&I work that has been completed but the fund is able to handle that.

ELECTRIC BUDGET

The proposed electric budget is balanced at \$9,467,745. This budget would require the use of \$200,000 from the reserves in order to balance. In the proposed budget there is \$45,800 to come from EAL to cover retirement payouts, \$70,000 from the ERR for the vacuum trailer, \$11,000 from the Retirement Contribution Reserve to help with retirement premiums, and \$75,600 of fund balance to pay for the one-time overlap expenses of the assistant SPW as well as a new Lineman A.

Electric revenue remains stable. There is new debt for the computers that will be paid off in five years. Also, the last payment of \$116,000 for the 2013 Refunding Bond will be paid in September 2021.

The Board recommended the postponement of hiring a Lineman A. The budget will be re-worked to reflect the change and reviewed at the next budget meeting.

EXECUTIVE SESSION

Motion by Trustee Schiener and seconded by Trustee Koerner, the Board enter into executive session to discuss the following topic(s) at 8:44 pm:

- Employment History of a Particular Employee

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent
Trustee Ken Rule		Yes		No		Abstain	X	Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	4	Yes	0	No	0	Abstain	1	Absent
RESULTS								
	X	PASS				FAIL		

Motion by Trustee Roll and seconded by Trustee Schiener, the Board exit executive session at 9:03 pm.

The motion was passed upon the following vote:

VOTE								
Mayor Jay May	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent
Trustee Ken Rule		Yes		No		Abstain	X	Absent
Trustee Donna Schiener	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	4	Yes	0	No	0	Abstain	1	Absent
RESULTS								
	X	PASS				FAIL		

REPORTS RECEIVED

The following reports were received, reviewed, and placed on file:

- Proposed budgets General, Water, Sewer and Electric Funds

ADJOURN

There being no further business to come before the Board the meeting duly adjourned at 9:04 pm upon motion by Trustee Roll and seconded by Trustee Koerner.

Clerk/Treasurer