

The regular meeting of the Village of Arcade (VOA) Board of Trustees, Wyoming County, New York was held on Tuesday, April 20, 2021 at 7:00 pm there were:

**PRESENT**

Mayor Donna Schiener, Trustee Andrew Koerner, Trustee Elwyn Roll, Trustee Eric Szucs, Superintendent of Public Works Larry Kilburn, Clerk/Treasurer Jennifer Kraft, Police Chief Matt Krist, Deputy Clerk/Treasurer Michelle Karpinski.

**ABSENT**

Trustee Ken Rule

**ALSO PRESENT**

Jace Drennan, Jack Hoch, Jay May

**PLEDGE OF ALLEGIANCE**

Mayor Schiener opened the meeting with the Pledge of Allegiance.

**ADOPT 2021-2022 FINAL BUDGET**

The following resolution was offered by Trustee Roll and seconded by Trustee Koerner:

**RESOLUTION**

**WHEREAS**, the Village Budget Officers prepared the tentative General, Water, Sewer and Electric funds budgets for the fiscal year (FY) commencing June 1, 2021 and ending May 31, 2022; and

**WHEREAS**, the Board of Trustees have reviewed the tentative budget; and

**WHEREAS**, the said tentative budget included a columned table of comparative information showing expenditures and revenues of the last completed FY, appropriations and revenues to date for the current FY and recommended appropriations and revenues for the ensuing FY, a budget summary showing the proposed amount to be raised by taxes including the proposed tax rate per 1,000 of assessed value, schedule of estimated cash surplus at the end of 2020-21 fiscal year, schedule of estimated special reserve funds, schedule of salaries and wages, schedule of debt summary, a 5-year vehicle replacement schedule, and a tax exemption report.

**WHEREAS**, the said tentative budget was summarily printed and made available for public inspection; and

**WHEREAS**, the Board of Trustees have met at the time and place specified in the notice of public hearing (April 6, 2021) on the tentative budget and opportunity was given to all present to comment upon the same; and

**WHEREAS**, the Board of Trustees are satisfied that the FY 2021-22 budgets, as proposed, are reasonable, accurate, and adequately represents the revenue and expense projections of each fund.

**NOW, THEREFORE BE IT RESOLVED**, the Board of Trustees hereby adopts the General, Water, Sewer, and Electric funds budgets with the proposed changes offered by the Mayor to the general budget and hereinafter stated in the **ADOPTED** column. (A complete copy of the budget is on file in the Village Clerk’s Office.)

**BE IT FURTHER RESOLVED** that it is the express intent of the Board of Trustees that the above budgets shall be adopted and managed by appropriation accounts.

The motion was passed upon the following vote:

<b>VOTE</b>									
Mayor Donna Schiener	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner	X	Yes		No		Abstain		Absent	
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent	
Trustee Ken Rule		Yes		No		Abstain	X	Absent	
Trustee Eric Szucs	X	Yes		No		Abstain		Absent	
<b>VOTE TOTAL:</b>	4	Yes	0	No	0	Abstain	1	Absent	
<b>RESULTS</b>	<b>X</b>	<b>PASS</b>					<b>FAIL</b>		

**AWARD CDBG CONSULTANT BID**

SPW Kilburn had sent out a request for proposals for the administration of the CDBG Prestolite II grant. There was only one response and that was H Sicherman/the Harrison Studio. This is the same firm that administered the first CDBG Prestolite grant.

Motion by Trustee Szucs and seconded by Trustee Koerner to hire H Sicherman/the Harrison Studio as administrator for the CDBG Prestolite II grant. The cost of the administration is included in the grant proceeds.

The motion was passed upon the following vote:

<b>VOTE</b>									
Mayor Donna Schiener	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner	X	Yes		No		Abstain		Absent	
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent	
Trustee Ken Rule		Yes		No		Abstain	X	Absent	
Trustee Eric Szucs	X	Yes		No		Abstain		Absent	
<b>VOTE TOTAL:</b>									
	4	Yes	0	No	0	Abstain	1	Absent	
<b>RESULTS</b>									
	X	<b>PASS</b>					<b>FAIL</b>		

**SIDEWALK CONCERNS**

Village resident Jack Hoch discussed concerns regarding the sidewalks on West Street. He is aware West Street is not one of the streets slated for new sidewalks in the next fiscal year. SPW Kilburn discussed the process in replacing sidewalks and the driveway aprons. Generally, when a road needs to be replaced the sidewalks and aprons are done either in advance of the road repair or in conjunction with the road repair. Jace Drennan assured Mr. Hoch that there is no favoritism in choosing which sidewalks need repair/replacement; the choice is determined by necessity for safety and ease of snowplowing the sidewalks.

**APPROVE MINUTES**

Motion by Trustee Szucs and seconded by Trustee Koerner, the minutes from the public hearing and annual meeting held on April 6, 2021 be approved as presented by Clerk/Treasurer Kraft.

The motion was passed upon the following vote:

<b>VOTE</b>									
Mayor Donna Schiener	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner	X	Yes		No		Abstain		Absent	
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent	
Trustee Ken Rule		Yes		No		Abstain	X	Absent	
Trustee Eric Szucs	X	Yes		No		Abstain		Absent	
<b>VOTE TOTAL:</b>									
	4	Yes	0	No	0	Abstain	1	Absent	
<b>RESULTS</b>									
	X	<b>PASS</b>					<b>FAIL</b>		

**APPROVE MINUTES**

Motion by Trustee Koerner and seconded by Trustee Roll, the minutes from the budget work session held on March 23, 2021 be approved as presented by Clerk/Treasurer Kraft.

The motion was passed upon the following vote:

<b>VOTE</b>									
Mayor Donna Schiener	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner	X	Yes		No		Abstain		Absent	
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent	
Trustee Ken Rule		Yes		No		Abstain	X	Absent	
Trustee Eric Szucs		Yes		No	X	Abstain		Absent	
<b>VOTE TOTAL:</b>									
	3	Yes	0	No	1	Abstain	1	Absent	
<b>RESULTS</b>									
	X	<b>PASS</b>					<b>FAIL</b>		

**RESOLUTION – NYMPA ANNUAL MEETING**

The following resolution was offered by Trustee Roll and seconded by Trustee Koerner:

**RESOLUTION**

**WHEREAS**, the Board of Trustees of the Village of Arcade, New York, is a municipal member of the New York Municipal Power Agency (NYMPA) and

**WHEREAS**, the annual meeting of NYMPA has been called on May 26, 2021 to be held at the Embassy Suites Syracuse-Destiny USA, 311 Hiawatha Boulevard, West, Syracuse NY, and,

**WHEREAS**, in accordance with the bylaws of NYMPA, each municipal member may cast one vote on each transaction properly brought before this meeting,

**NOW THEREFORE BE IT RESOLVED**, that Superintendent of Public Works Larry Kilburn be and is hereby designated as the accredited delegate of the Village of Arcade, New York.

The motion was passed upon the following vote:

<b>VOTE</b>								
Mayor Donna Schiener	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent
Trustee Ken Rule		Yes		No		Abstain	X	Absent
Trustee Eric Szucs	X	Yes		No		Abstain		Absent
<b>VOTE TOTAL:</b>								
	4	Yes	0	No	0	Abstain	1	Absent
<b>RESULTS</b>								
	X	<b>PASS</b>					<b>FAIL</b>	

**2020-2021 TAX WARRANT ADJUSTMENT RESOLUTION**

The following resolution authorizing an adjustment to the 2020 Tax Warrant was offered by Trustee Szucs and seconded by Trustee Koerner:

**RESOLUTION**

**TAX WARRANT ADJUSTMENT**

**WHEREAS**, Clerk/Treasurer Kraft has determined that an adjustment needs to be made to the original 2020 tax warrant signed May 19, 2020 as it was overstated by \$728.79, and;

**WHEREAS**, the Village of Arcade (VOA) entered into a 10-year, nonexclusive Franchise Agreement with Time Warner Cable Northeast, locally known as Charter Communications, in March 2018, and;

**WHEREAS**, as compensation for the franchise granted, Time Warner Cable Northeast pays the VOA five percent (5%) of its Gross Annual Revenues derived from operation of the Cable System within the franchise area, and;

**WHEREAS**, according to NYS Real Property Tax Law §626(1), the amount paid as a franchise fee is to be deducted from the taxes levied on a special franchise, and;

**WHEREAS**, the VOA received a franchise payment from Time Warner Cable Northeast on February 16, 2021 in the amount of \$27,224.59, and;

**WHEREAS**, a tax was levied for Time Warner Cable Northeast and included in the original 2020 tax warrant in the amount of \$728.79, and ;

**WHEREAS**, based on the information above and upon the recommendation of Clerk/Treasurer Kraft, the 2020 tax warrant be adjusted to reflect a reduction of \$728.79,

**NOW THEREFORE BE IT RESOLVED**, the VOA Board of Trustees hereby authorizes Clerk/Treasurer Kraft to amend the 2020 tax warrant of \$ by \$728.79. An adjusted warrant is as follows:

For General Fund.....	\$1,854,386.21
For Omitted Taxes .....	\$0.00
For Delinquent Water Rents, Charges, & Interest .....	\$0.00

For Delinquent Sewer Rents, Charges, & Interest.....	\$0.00
For Miscellaneous General Fund Accounts Receivable.....	\$0.00
For Miscellaneous Water Fund Accounts Receivable .....	\$0.00
For Miscellaneous Sewer Fund Accounts Receivable .....	\$0.00
For Tax Rebate .....	\$0.00
<b>Total Real Property Taxes &amp; Other Charges on Roll.....</b>	<b>\$1,854,386.21</b>

**IN WITNESS WHEREOF:** The VOA Board of Trustees has caused this adjusted tax warrant to be signed by its Mayor and Clerk/Treasurer of the said Village and the seal of the Village hereby be affixed, April 20, 2021.

The motion was passed upon the following vote:

<b>VOTE</b>								
Mayor Donna Schiener	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent
Trustee Ken Rule		Yes		No		Abstain	X	Absent
Trustee Eric Szucs	X	Yes		No		Abstain		Absent
<b>VOTE TOTAL:</b>	4	Yes	0	No	0	Abstain	1	Absent
<b>RESULTS</b>	<b>X</b>	<b>PASS</b>				<b>FAIL</b>		

**ADJUST POLICE OFFICER’S RATE OF PAY**

Motion by Trustee Koerner and seconded by Trustee Roll to adjust police officer Andrew Hyman’s rate of pay, effective March 31, 2021 from \$26.49 to \$27.41 due to the accrual of time worked as a part-time officer.

The motion was passed upon the following vote:

<b>VOTE</b>								
Mayor Donna Schiener	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent
Trustee Ken Rule		Yes		No		Abstain	X	Absent
Trustee Eric Szucs	X	Yes		No		Abstain		Absent
<b>VOTE TOTAL:</b>	4	Yes	0	No	0	Abstain	1	Absent
<b>RESULTS</b>	<b>X</b>	<b>PASS</b>				<b>FAIL</b>		

**FIRE DEPARTMENT MEMBERSHIP**

Per a report from Chris Lester, Fire Chief, the following individuals have either resigned or were terminated from membership:

- Kyle Duschen
- Mike Salzler

Motion by Trustee Roll and seconded by Trustee Koerner, the Board approves the changes to the fire department membership as presented above.

The motion was passed upon the following vote:

<b>VOTE</b>								
Mayor Donna Schiener	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent
Trustee Ken Rule		Yes		No		Abstain	X	Absent
Trustee Eric Szucs	X	Yes		No		Abstain		Absent
<b>VOTE TOTAL:</b>								
	4	Yes	0	No	0	Abstain	1	Absent
<b>RESULTS</b>								
	X	<b>PASS</b>				<b>FAIL</b>		

**GARAGE SALES**

Motion by Trustee Koerner and seconded by Trustee Szucs to allow the holding of garage sales in the Village of Arcade subject to the existing permits and fees and current health department recommendations.

The motion was passed upon the following vote:

<b>VOTE</b>								
Mayor Donna Schiener	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent
Trustee Ken Rule		Yes		No		Abstain	X	Absent
Trustee Eric Szucs	X	Yes		No		Abstain		Absent
<b>VOTE TOTAL:</b>								
	4	Yes	0	No	0	Abstain	1	Absent
<b>RESULTS</b>								
	X	<b>PASS</b>				<b>FAIL</b>		

**AUDIT BILLS**

Motion by Trustee Szucs and seconded by Trustee Roll, the Village bills be audited and paid in the amount of \$665,701.02 and that the Clerk be authorized to transfer funds from the money market accounts to the checking accounts to cover such bills.

The motion was passed upon the following vote:

<b>VOTE</b>								
Mayor Donna Schiener	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent
Trustee Ken Rule		Yes		No		Abstain	X	Absent
Trustee Eric Szucs	X	Yes		No		Abstain		Absent
<b>VOTE TOTAL:</b>								
	4	Yes	0	No	0	Abstain	1	Absent
<b>RESULTS</b>								
	X	<b>PASS</b>				<b>FAIL</b>		

**REPORTS RECEIVED**

The following reports were received, reviewed, and placed on file:

- None.

**ADJOURN**

There being no further business to come before the Board the meeting duly adjourned at 8:13 pm upon motion by Trustee Koerner and seconded by Trustee Roll.

\_\_\_\_\_  
Clerk/Treasurer

VENDOR	AMOUNT	VENDOR	AMOUNT
ABBOTT ANSWERING 581 LLC	\$ 156.15	NEW HORIZON COMMUNICATIONS COR	\$ 755.60
ACTIVE IT DESIGN, LLC	\$ 3,852.49	NEW YORK POWER AUTHORITY	\$ 202,097.73
ARCADE LUMBER & MILLWORK	\$ 592.77	NEW YORK STATE DEFERRED COMPEN	\$ 3,771.79
AUTOMOTIVE ALLEY INC	\$ 1,701.70	NOCO ENERGY CORP	\$ 1,722.58
BAKER, CURTIS J	\$ 230.00	NY RURAL WATER ASSOC	\$ 406.00
BST & CO. CPAS, LLP	\$ 650.00	NYMPA	\$ 343,668.13
BUFFALO & PITTSBURGH RAILROAD	\$ 450.00	NYS CHILD SPRT PROCESSING	\$ 500.46
C & G ELECTRICAL SUPPLY	\$ 181.90	NYS INCOME TAX	\$ 4,225.92
CATT CO DSS	\$ 41.08	NYS SALES TAX	\$ 22,414.95
CINTAS CORPORATION #782	\$ 41.18	OUTSOURCE RECEIVABLES MGMT INC	\$ 16.00
CSEA	\$ 801.87	SECURITY INVESTORS GROUP INC	\$ 781.90
CSEA POLICE UNIT	\$ 201.90	SHARP ELECTRONICS CORPORATION	\$ 99.49
CURR A/C ELECTRIC	\$ 8,751.59	SMITH, DEBRA	\$ 293.57
CURR A/C SEWER	\$ 176.94	SOUTER, ROBERT A	\$ 80.00
CURR A/C WATER	\$ 3,242.62	SS DIESEL & AUTO LLC	\$ 2,303.50
DIG SAFELY NEW YORK, INC	\$ 7.04	STANGTEK SERVICES LLC	\$ 250.00
E.J. PRESCOTT, INC	\$ 1,832.20	STAPLES CONTRACT & COMMERCIAL,	\$ 343.51
ERB, LUCAS	\$ 60.00	TECHNICAL ASSISTANCE AND	\$ 2,771.28
GERNATT ASPHALT PRODUCTS, INC.	\$ 102.24	TIFCO INDUSTRIES INC	\$ 539.76
GUTHRIE HELI-ARC INC	\$ 34.62	TIME WARNER CABLE	\$ 121.97
HODGSON RUSS LLP	\$ 265.50	TOMPKINS CARDMEMBER SERVICE	\$ 281.35
HULL ELECTRIC, INC	\$ 469.22	TOTAL MAPPING SOLUTIONS LLC	\$ 960.00
IEEP, INC	\$ 19,018.80	UNITED UNIFORM CO INC	\$ 823.20
IRS - FEDERAL PAYROLL TAX PAYME	\$ 22,856.53	UPS	\$ 104.33
JIM'S EQUIPMENT REPAIR INC	\$ 288.94	UPSTATE WHOLESALE SUPPLY INC	\$ 615.00
JOHN SIXT & SON, INC.	\$ 195.64	VERMEER MID ATLANTIC LLC	\$ 5,836.00
L.R. BRASS INC. ARCADE MARKET	\$ 18.80	VFW POST 374	\$ 300.00
LARRY ROMANCE & SON INC.	\$ 60.00	VILLAGE OF ARCADE	\$ 165.00
LEXISNEXIS RISK DATA MGMT INC	\$ 150.00	WYOMING COUNTY CLERK	\$ 400.00
LINEAGE	\$ 168.63	WYOMING COUNTY DEPT OF HEALTH	\$ 1,564.00
MATTHEW BENDER & CO INC.	\$ 72.00	ZIMA UNDERGROUND INC	\$ 250.00
NATIONAL FUEL	\$ 183.54	ZIMMER AUTO PARTS & SALES INC	\$ 382.11
<b>COLUMN TOTAL</b>	<b>\$ 66,855.89</b>	<b>COLUMN TOTAL</b>	<b>\$ 598,845.13</b>
		<b>GRAND TOTAL</b>	<b>\$ 665,701.02</b>