

The regular meeting of the Village of Arcade (VOA) Board of Trustees, Wyoming County, New York was held on Tuesday, June 1, 2021, at 7:00 pm there were:

**PRESENT**

Mayor Donna Schiener, Trustee Ken Rule, Trustee Andrew Koerner, Trustee Elwyn Roll, Superintendent of Public Works Larry Kilburn, Clerk/Treasurer Jennifer Kraft, Police Chief Matt Krist, Deputy Clerk/Treasurer Michelle Karpinski.

**ABSENT**

Trustee Eric Szucs

**ALSO PRESENT**

Tracy Bliss, Pam Eigenbrod, Debbie Zielinski, Daniel Meyers, Ben Chamberlain, Dominic LeBel, Dave Zilker, Tyler George, Jeff Mason via Zoom

**PLEDGE OF ALLEGIANCE**

Mayor Schiener opened the meeting with the Pledge of Allegiance.

**SOLAR FARM PRESENTATION**

Dominic LeBel, Director of Land Management along with Ben Chamberlain, Interconnection Individual, and Dave Zilker of Arcade Solar LLC, Olivewood Energy, discussed a Solar Farm proposal in the Town of Arcade. The company is looking to install a 75 mega watt (MW) within parcels totaling 945 acres. This farm would produce the equivalent to the electricity use of 50,000 NY residents; they intend to keep the energy in NYS.

This project would provide clean energy, increase employment and bring revenues to both the Town and Village. The project involves a collaborative process with Town and Village of Arcade and NYS with all stakeholders having significant input. The decommissioning security will be held by the Town and will be in place prior to construction. . Arcade Solar is looking for an interconnection agreement with the VOA for the Freedom Substation. The various NYS agencies involved include Office of Renewable Energy Siting (primary lead agency), Department of Environmental Conservation, Department of Agriculture and Markets, Department of Environmental Protection and the State Historic Preservation Office. The federal Army Corp of Engineers will also have input

The paneled areas will be surrounded by an approximately eight (8) foot fence. There will be a gap at the bottom of the fence for the passage of wildlife. Although there is a very low fire risk, Arcade Solar LLC will provide training to fire department, at Olivewood’s cost. There are no moving parts and therefore no noise. There will be three different types of vegetation under the panels: 1) plants that provide erosion control 2) plants that root quickly and are low and slow to grow therefore they do not require maintenance and 3) pollinator friendly plants that could benefit the local agricultural community. As far as maintenance the system is practically maintenance free. The panels may be coated to prevent ice and snow buildup but they are tilted so snow generally falls off. Typically they do not need to clean the panels. The target date to energize is 2024 as there are many agencies to work with and get approval. Contact information was left with the Board if they had any further questions.

**APPROVE MINUTES REGULAR MEETING**

Motion by Trustee Koerner and seconded by Trustee Roll, the minutes from the regular meeting held on May 18, 2021 be approved as presented by Clerk/Treasurer Kraft.

The motion was passed upon the following vote:

<b>VOTE</b>								
Mayor Donna Schiener	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Eric Szucs	X	Yes		No		Abstain		Absent
<b>VOTE TOTAL:</b>								
	5	Yes	0	No	0	Abstain	0	Absent
<b>RESULTS</b>								
	X	<b>PASS</b>					<b>FAIL</b>	

**LUNCHEON FOR ESSENTIAL WORKERS**

Tyler George, owner of Piston Events Agency, will be offering a free luncheon as a show of appreciation, for the essential workers of our area that worked during the pandemic. Sponsors of this luncheon include Perry’s Ice Cream, Sahlen’s, Upstate Farms, Upstate Niagara, and Utz Potato Chips. They had a similar luncheon in Akron

NY and it was well attended. The Piston Cares Package event will be held June 10, 2021 from 11:00 am to 1:00 pm in front of the Arcade Elementary building.

**BEAUTIFICATION**

Trustee Roll, Beautification Committee liaison, shared the minutes and the progress made at the first meeting of the committee held on May 25, 2021. The committee members are Tracy Bliss, Pam Eigenbrod, Michelle Karpinski, Jennifer Kraft and Debbie Zielinski. The following projects were discussed at the meeting: the Village signs as you enter the Village need painting; the blue banners for the winter months need repairs, Sandy Pirdy of Creekside, will repair them at no cost to the Village; the Arcade Elementary School has agreed to allow the committee to place a large Christmas tree on school property; the possibility of putting wreaths on merchants doors for the holidays; Beautification will order the sidewalk flowers next year, there will not be flowers this year because of the sidewalk construction; the Committee will be meeting with Carole Jones to discuss the Hometown Heroes Project to possibly obtain banners that will recognize local service men and women. The Committee has ordered large Christmas lights to be installed around the poles on Main Street; the bulbs will be large white, red, blue, green and yellow lights. The buildings on Main Street will not be lit due to liability and cost. Any work to be done will be channeled through SPW Larry Kilburn. The Committee is going to use space in the upstairs of the Village office as storage for the decorations and supplies. The BMI license (for music on Main Street) was renewed by the Revitalize Arcade Committee and they will continue to pay for the permit.

Meetings will be held once a month and the minutes will be sent to the VOA Board members.

**AWARD BID NY TECHNICAL ASSISTANT GRANT CONSULTANT**

The following bids were received for the NYS Technical Assistant Grant Consultant:

<b>VENDOR</b>	<b>CONSULTANT EVALUATION &amp; SELECTION SCORE</b>
In Site Architecture LLP 2 Borden Avenue Ste. 202 Perry, NY 14530	9.7
Wyoming County Community Action 6470 Route 20A Perry, NY 14530	9.44
CBCA 403 Main Street Buffalo, NY 14203	9.34

Motion by Trustee Roll and seconded by Trustee Koerner to award the bid for the NY Technical Assistant Grant Consultant, based on the evaluation and selection score, to In Site Architecture LLP contingent upon Main Street NY approval.

The motion was passed upon the following vote:

<b>VOTE</b>								
Mayor Donna Schiener	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Eric Szucs		Yes		No		Abstain	X	Absent
<b>VOTE TOTAL:</b>	4	Yes	0	No	0	Abstain	1	Absent
<b>RESULTS</b>	<b>X</b>	<b>PASS</b>					<b>FAIL</b>	

**DISCUSS INTERMUNICIPAL AGREEMENT TOWN OF YORKSHIRE**

SPW Kilburn discussed the details of the proposed Inter-municipal Agreement between the Village of Arcade and the Town of Yorkshire on behalf of the Yorkshire Corner Sewer District, a Yorkshire town sewer district. The term is forty (40) years after which time either party may terminate the agreement. The agreement allows Yorkshire to deliver wastewater collected by Yorkshire Corner Sewer District to Arcade and Arcade agrees to accept and treat such wastewater. The amount of wastewater delivered by Yorkshire shall be limited to an average daily flow computed on a calendar year basis of Fifty five Thousand (55,000) gallons. The maximum amount of wastewater delivered daily by Yorkshire shall be limited to One Hundred Ten Thousand (110,000) gallons. Each party shall be responsible for operating, maintaining, repairing and replacing the respective sewage facilities owned by them and such facilities will function as designed. The Use Rate shall be Four Dollars and Fifty Cents (\$4.50) per one

thousand (1,000) gallons delivered wastewater. In addition to the Use Rate, Yorkshire will pay an initial base rate of One Hundred Twenty Five Dollars (\$125) per month for 96 months. Beginning with month 97, the base rate payment shall become the monthly fee contained within the Arcade sewer rate schedule. The payment shall be made within thirty (30) days after receipt of the bill from Arcade. The only other service Arcade will provide is an answering service for individual property owners that experience operational problems. The service may include Village personnel and/or an answering service arranged and paid for by Arcade. Upon receiving a trouble call, Arcade will call a pre-designated contractor to attend to the problem. Arcade is not responsible for fees and/or charges by the contractor.

Motion by Trustee Koerner and seconded by Trustee Rule to accept the proposed Inter-municipal Agreement contingent upon Yorkshire agreeing to reduce the holding of the base rate from 96 months to 60 months.

The motion was passed upon the following vote:

<b>VOTE</b>								
Mayor Donna Schiener	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Eric Szucs		Yes		No		Abstain	X	Absent
<b>VOTE TOTAL:</b>	4	Yes	0	No	0	Abstain	1	Absent
<b>RESULTS</b>	<b>X</b>	<b>PASS</b>				<b>FAIL</b>		

**AUTHORIZATION TO HIRE LABORER**

Motion by Trustee Roll and seconded by Trustee Koerner to authorize SPW Kilburn to hire Karson Hurlburt to the position of laborer, to work between the Streets and Water departments. His starting date is June 2, 2021 with a starting pay of \$15.80 per hour as per the CSEA, Local 1000 AFSCME, AFL-CIO, Village of Arcade General Unit #9252, Wyoming County Local 861.

The motion was passed upon the following vote:

<b>VOTE</b>								
Mayor Donna Schiener	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent
Trustee Ken Rule		Yes		No	X	Abstain		Absent
Trustee Eric Szucs		Yes		No		Abstain	X	Absent
<b>VOTE TOTAL:</b>	3	Yes	0	No	1	Abstain	1	Absent
<b>RESULTS</b>	<b>X</b>	<b>PASS</b>				<b>FAIL</b>		

**CHARLOTTE HOUSE DUCK DERBY**

The Charlotte House would like to hold the Duck Derby again this year, using the Municipal Parking Lot. The date is August 21, 2021 at 11:30 am. There will be a Yummies Ice Cream truck and food available. The only item they will need from the Village will be traffic control cones.

**CANCELLATION OF DEBT**

Motion by Trustee Koerner and seconded by Trustee Roll to authorize the cancellation of the following debt:

<b>NAME</b>	<b>ACCOUNT NUMBER</b>	<b>AMOUNT</b>	<b>REASON</b>
Cheryl Bace	05-13300-04-0	\$ 98.80	Past Statute
Alfred Bailey	05-08500-06-0	\$ 195.18	Past Statute
Anthony Boitschenko	16-22600-05-0	\$ 414.75	Past Statute
Kevin Bremiller	14-08800-03-0	\$ 409.79	Past Statute
Marion Defelice	08-20100-06-0	\$ 220.22	Past Statute
Mary Gray	08-23400-12-0	\$ 449.06	Past Statute
Latisha Hartman	16-35600-07-0	\$ 212.13	Past Statute
Charles Martin	08-18500-08-0	\$ 438.54	Past Statute
Dana Speta	02-06500-08-0	\$ 904.45	Past Statute
George VanCleaf	02-05500-02	\$ 3.49	Deceased
	<b>TOTAL</b>	<b>\$ 3,346.41</b>	

The motion was passed upon the following vote:

<b>VOTE</b>								
Mayor Donna Schiener	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent
Trustee Ken Rule		Yes	X	No		Abstain		Absent
Trustee Eric Szucs		Yes		No		Abstain	X	Absent
<b>VOTE TOTAL:</b>								
	3	Yes	1	No	0	Abstain	1	Absent
<b>RESULTS</b>								
	X	<b>PASS</b>				<b>FAIL</b>		

**FY 2020-21 BUDGET AMENDMENT**

Motion by Trustee Roll and seconded by Trustee Rule, the FY 2020-21 budget be amended as follows because funds from a BAN were received and the amount of principal and interest due was moved to the operating funds to pay the 2020 BAN off. (See attached)

The motion was passed upon the following vote:

<b>VOTE</b>								
Mayor Donna Schiener	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Eric Szucs		Yes		No		Abstain	X	Absent
<b>VOTE TOTAL:</b>								
	4	Yes	0	No	0	Abstain	1	Absent
<b>RESULTS</b>								
	X	<b>PASS</b>				<b>FAIL</b>		

**AMENDED CHECK REPORT**

Motion by Trustee Roll and seconded by Trustee Rule to approve the amended check report in the amount of \$1,413,129.10 to recognize the payment of a BAN, principal and interest, in the amount of \$695,057.54. This payment had not been processed at the time the original check report was run, in the amount of 718,071.56.

The motion was passed upon the following vote:

<b>VOTE</b>								
Mayor Donna Schiener	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Eric Szucs		Yes		No		Abstain	X	Absent
<b>VOTE TOTAL:</b>								
	4	Yes	0	No	0	Abstain	1	Absent
<b>RESULTS</b>								
	X	<b>PASS</b>				<b>FAIL</b>		

**AUDIT BILLS**

Motion by Trustee Rule and seconded by Trustee Koerner, the Village bills be audited and paid in the amount of \$380,858.88 and that the Clerk be authorized to transfer funds from the money market accounts to the checking accounts to cover such bills.

The motion was passed upon the following vote:

<b>VOTE</b>								
Mayor Donna Schiener	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Eric Szucs		Yes		No		Abstain	X	Absent
<b>VOTE TOTAL:</b>								
	4	Yes	0	No	0	Abstain	1	Absent
<b>RESULTS</b>								
	X	<b>PASS</b>				<b>FAIL</b>		

**VOA LOCAL LAW CHAPTER 13 DOG CONTROL**

Local resident Dan Meyer requested the Board review the Village local law, Chapter 13 Dog Control.

**EXECUTIVE SESSION**

Motion by Trustee Rule and seconded by Trustee Koerner, the Board enter into executive session to discuss the following topic(s) at 8:30 pm:

- Contract Negotiations

The motion was passed upon the following vote:

<b>VOTE</b>									
Mayor Donna Schiener	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner	X	Yes		No		Abstain		Absent	
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Eric Szucs		Yes		No		Abstain	X	Absent	
<b>VOTE TOTAL:</b>									
	4	Yes	0	No	0	Abstain	1	Absent	
<b>RESULTS</b>									
	X	<b>PASS</b>					<b>FAIL</b>		

Motion by Trustee Rule and seconded by Trustee Koerner, the Board exit executive session at 8:54 pm.

The motion was passed upon the following vote:

<b>VOTE</b>									
Mayor Donna Schiener	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner	X	Yes		No		Abstain		Absent	
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Eric Szucs		Yes		No		Abstain	X	Absent	
<b>VOTE TOTAL:</b>									
	4	Yes	0	No	0	Abstain	1	Absent	
<b>RESULTS</b>									
	X	<b>PASS</b>					<b>FAIL</b>		

**REPORTS RECEIVED**

The following reports were received, reviewed, and placed on file:

- None.

**ADJOURN**

There being no further business to come before the Board the meeting duly adjourned at 8:54 pm upon motion by Trustee Rule and seconded by Trustee Koerner.

\_\_\_\_\_  
Clerk/Treasurer

6-02-2021 10:05 AM

BUDGET ADJUSTMENT REGISTER

PAGE: 1

PACKET: 00436-BUDGET AMENDMENT BAN PAYOFF

BUDGET CODE: CB-Current Budget

FUND ACCOUNT	DATE	DESCRIPTION	ADJUSTMENT	ORIGINAL BUDGET	PREVIOUS ADJUSTMENTS	NEW BUDGET	BUDGET BALANCE
-----							
001 4-5730-0100	5/13/2021	PER BOARD DIRECTIVE	473,067.80	160,000.00-	160,000.00-	473,067.80-	473,067.80-
BOND ANTICIPATION NOTE							
001 5-9730-600-6000	5/13/2021	PER BOARD DIRECTIVE	463,500.00	0.00	0.00	463,500.00	0.00
PRINCIPAL - BOND ANTICIPATION NOTES							
DEPT: BOND ANTICIPATION NOTES							
001 5-9730-700-7000	5/13/2021	PER BOARD DIRECTIVE	9,567.80	0.00	0.00	9,567.80	0.00
INTEREST - BOND ANTICIPATION NOTES							
DEPT: BOND ANTICIPATION NOTES							
005 4-5730-0100	5/13/2021	PER BOARD DIRECTIVE	7,144.49	0.00	0.00	7,144.49-	7,144.49-
BAN PROCEEDS							
005 5-9730-600-6000	5/13/2021	PER BOARD DIRECTIVE	7,000.00	0.00	0.00	7,000.00	0.00
BAN PRINCIPAL							
DEPT: PRINCIPAL-INTEREST							
005 5-9730-700-7000	5/13/2021	PER BOARD DIRECTIVE	144.49	0.00	0.00	144.49	0.00
BAN INTEREST							
DEPT: PRINCIPAL-INTEREST							
006 4-5730-0100	5/13/2021	PER BOARD DIRECTIVE	119,415.17	0.00	0.00	119,415.17-	119,415.17-
BAN PROCEEDS							
006 5-9730-600-6000	5/13/2021	PER BOARD DIRECTIVE	117,000.00	0.00	0.00	117,000.00	0.00
PRINCIPAL-BOND ANTICIPATION NOTE							
006 5-9730-700-7000	5/13/2021	PER BOARD DIRECTIVE	2,415.17	0.00	0.00	2,415.17	0.00
BAN INTEREST							
PACKET NOTES:							
MOVED BAN PROCEEDS TO GOV'T FUNDS TO PAY PRINC AND INT ON							
2020 BAN. JMK							
TOTAL NO. ADJUSTMENTS--REVENUE:					3	599,627.46	
TOTAL NO. ADJUSTMENTS--EXPENSE:					6	599,627.46	
TOTAL IN PACKET--						<u>1,199,254.92</u>	

\*\*\* NO WARNINGS \*\*\*

\*\*\* NO ERRORS \*\*\*

\*\*\* END OF REPORT \*\*\*

VENDOR	AMOUNT	VENDOR	AMOUNT
3E COMPANY ENV/ECOL/ENG DBA VE	\$ 1,100.00	KEY BANK	\$ 704.27
ACCURATE CALIBRATION SERVICES	\$ 1,500.00	KEY BANK	\$ 316.76
ACTIVE IT DESIGN, LLC	\$ 3,939.04	KILBURN, LARRY	\$ 174.24
ACTIVE IT DESIGN, LLC	\$ 570.00	KRAFT, JENNIFER	\$ 325.00
AFLAC NEW YORK	\$ 1,563.94	KUTZUBA, ROBERT	\$ 1,782.50
AIRGAS, INC	\$ 107.36	LAKESIDE SOD SUPPLY CO, INC	\$ 1,039.59
ALTEC INDUSTRIES INC	\$ 297.84	McDONNELL MILLER, ANN	\$ 4,000.00
AMCHAR WHOLESALE, INC	\$ 313.98	MUNICIPAL SOLUTIONS, INC	\$ 184.60
ARCADE UNITED METHODIST WOMEN	\$ 403.20	NEW YORK STATE DEFERRED COMPEN	\$ 3,807.40
AUTOMOTIVE ALLEY INC	\$ 80.20	NOCO ENERGY CORP	\$ 2,679.30
BATAVIA TURF	\$ 14,060.16	NYCOM	\$ 1,272.00
BDP INDUSTRIES	\$ 826.94	NYS & LOCAL RETIRE SYSTEM	\$ 4,760.63
BENEFLEX-ERIE	\$ 192.00	NYS CHILD SPRT PROCESSING	\$ 500.46
BLUE CROSS BLUE SHIELD OF WNY	\$ 35,311.30	NYS INCOME TAX	\$ 5,748.44
BROWN, DUSTIN	\$ 777.94	NYS LINEMANS SAFETY TRAINING F	\$ 2,062.00
C.W. ELECTRONICS	\$ 180.00	NYS SALES TAX	\$ 18,983.74
CINTAS CORPORATION #782	\$ 117.61	OUTSOURCE RECEIVABLES MGMT INC	\$ 12.00
CSEA	\$ 801.87	R.C. FIRE EQUIPMENT INC.	\$ 232.15
CSEA BENEFIT UNIT	\$ 979.66	RENAISSANCE LIFE & HEALTH INSU	\$ 105.32
CSEA POLICE UNIT	\$ 201.90	RUSTKOTE, LLC	\$ 2,970.00
DANNY HEINEMAN & SONS INC	\$ 50.81	SCHWAB AGGREGATES	\$ 1,056.63
DE LAGE LANDEN FINANCIAL SERVI	\$ 99.00	SECURITY INVESTORS GROUP INC	\$ 3,280.80
E.J. PRESCOTT, INC	\$ 472.88	SIMAR, VICKI L.	\$ 161.50
EMPLOYEE SERVICES INC-ESI	\$ 675.00	SOUTER, ROBERT A	\$ 295.00
ENVIRONMENTAL FACILITIES	\$ 133,217.31	SPORTS LOCKER	\$ 754.00
FLETCH-AIR SYSTEMS, INC.	\$ 201.95	STUART C IRBY CO	\$ 20,302.50
FORBES COURT REPORTING SERVICE	\$ 178.75	T L SCHWAB TRANSPORT LLC	\$ 399.82
GERNATT ASPHALT PRODUCTS, INC.	\$ 32.76	TIFCO INDUSTRIES INC	\$ 123.67
GERWITZ & MCNEIL ELECTRIC INC	\$ 253.00	TIME WARNER CABLE	\$ 144.98
GRAINGER	\$ 165.18	TOMPKINS INSURANCE AGENCIES IN	\$ 152.00
GRAYBAR ELECTRIC CO.	\$ 2,230.70	TRACEY ROAD EQUIPMENT, INC	\$ 2,000.00
HACH COMPANY	\$ 345.00	TRACTOR SUPPLY CREDIT PLAN	\$ 325.83
HAMBURG OVERHEAD DOOR INC	\$ 247.00	TREE CARE OF NEW YORK, LLC	\$ 46,085.90
HODGSON RUSS LLP	\$ 8,520.00	VERIZON	\$ 139.74
HULL ELECTRIC, INC	\$ 270.00	VERIZON WIRELESS	\$ 571.02
IRS - FEDRAL PAYROLL TAX PAYME	\$ 31,028.63	VILLAGE OF ARCADE	\$ 165.00
JIM'S EQUIPMENT REPAIR INC	\$ 866.91	VILLAGE OF ARCADE	\$ 835.92
KARPINSKI, MICHELLE	\$ 354.46	WASTE MANAGEMENT OF NEW YORK L	\$ 9,869.89
<b>COLUMN TOTAL</b>	<b>\$ 242,534.28</b>	<b>COLUMN TOTAL</b>	<b>\$ 138,324.60</b>
		<b>GRAND TOTAL</b>	<b>\$ 380,858.88</b>