

The regular meeting of the Village of Arcade (VOA) Board of Trustees, Wyoming County, New York was held on Tuesday, September 21, 2021, at 7:00 pm there were:

**PRESENT**

Mayor Donna Schiener, Trustee Ken Rule, Trustee Andrew Koerner, Trustee Elwyn Roll, Superintendent of Public Works Larry Kilburn, Police Chief Matt Krist, Deputy Clerk/Treasurer Michelle Karpinski.

**ABSENT**

Clerk/Treasurer Jennifer Kraft, Trustee Eric Szucs,

**PLEDGE OF ALLEGIANCE**

Mayor Schiener opened the meeting with the Pledge of Allegiance.

**APPROVE MINUTES**

Motion by Trustee Koerner and seconded by Trustee Roll, the minutes from the regular meeting held on September 7,2021 be approved as presented by Clerk/Treasurer Kraft.

The motion was passed upon the following vote:

<b>VOTE</b>								
Mayor Donna Schiener	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent
Trustee Ken Rule		Yes		No	X	Abstain		Absent
Trustee Eric Szucs		Yes		No		Abstain	1	Absent
<b>VOTE TOTAL:</b>								
	3	Yes	0	No	1	Abstain	1	Absent
<b>RESULTS</b>								
	X	<b>PASS</b>				<b>FAIL</b>		

**REVIEW PROPOSED CHANGES CHAPTER 13 DOG LAW**

SPW Kilburn discussed the proposed changes to local law Chapter 13 Dog Control. Some of the changes include a limit of 15 for barking, confining dogs only in the back yard, limiting dogs for a single family residence to 3, the violation fine will increase \$100 for each offense, with a maximum fine \$300.

Motion by Trustee Roll and seconded by Trustee Koerner to schedule a public hearing to hear comments from the public regarding the proposed changes to Chapter 13 Dog Control Law. The meeting will be held October 19, 2021, at 7:00 pm in the Village Board room.

The motion was passed upon the following vote:

<b>VOTE</b>								
Mayor Donna Schiener	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Eric Szucs		Yes		No		Abstain	1	Absent
<b>VOTE TOTAL:</b>								
	4	Yes	0	No	0	Abstain	1	Absent
<b>RESULTS</b>								
	X	<b>PASS</b>				<b>FAIL</b>		

**DESIGNATE SPW AS PROJECT MANAGER AND AUTHORIZE TO SIGN EBO FORM (NYS TAPS GRANT)**

The following resolution was offered by Trustee Rule and seconded by Trustee Koerner to designate SPW Kilburn as the Project Manager and responsible local official in connection with the Main Street Sidewalk Replacement project. This resolution further authorizes SPW Kilburn to access the Equitable Business Opportunity system and to sign all documentation on behalf of the Village of Arcade.

**RESOLUTION**

**WHEREAS**, the Village of Arcade Board of Trustees, by resolution dated August 3, 2021, authorized the Mayor of the Village to execute all necessary Agreements, certifications or reimbursement requests for work associated with the Main Street sidewalk Replacement Project; and

**WHEREAS**, NYSDOT has identified a need to also designate a Project Manager for this project and the Superintendent of Public Works has offered to act as the designated responsible local official; now, therefore, be it

**RESOLVED**, that the Village of Arcade Board of Trustees does appoint Larry Kilburn, PE, Superintendent of public Works, as the Responsible Local Official, with authority to perform designated function(s) on the NYSDOT EBO website, as pertains to Main Street sidewalk Replacement Project and any other Federal- Aid project that should occur in the future, that requires EBO responsibilities; and be it further

**RESOLVED**, that Larry Kilburn is empowered to designate any and all administrators to assist in the performance of those functions required within EBO; and be it further

**RESOLVED**, that the Mayor of the Village is authorized and directed to sign and file any documents that may be necessary to comply with this authorization.

The motion was passed upon the following vote:

<b>VOTE</b>								
Mayor Donna Schiener	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Eric Szucs		Yes		No		Abstain	1	Absent
<b>VOTE TOTAL:</b>								
	4	Yes	0	No	0	Abstain	1	Absent
<b>RESULTS</b>		<b>X</b>	<b>PASS</b>				<b>FAIL</b>	

**AUTHORIZE MAYOR TO SIGN PAYMENT REQUEST # 5 TAP GRANT**

Motion by Trustee Rule and seconded by Trustee Roll to authorize the Mayor to sign Contractor's Application for Payment Request #5, CPL, for the TAP grant in the amount of \$9635.55.

The motion was passed upon the following vote:

<b>VOTE</b>								
Mayor Donna Schiener	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Eric Szucs		Yes		No		Abstain	1	Absent
<b>VOTE TOTAL:</b>								
	4	Yes	0	No	0	Abstain	1	Absent
<b>RESULTS</b>		<b>X</b>	<b>PASS</b>				<b>FAIL</b>	

**AUTHORIZATION TO TRIM TREES**

Motion by Trustee Rule and seconded by Trustee Roll to authorize Superintendent to have the the trees that were planted as part of the DOT Street Widening Project in the late 70s, trimmed around the lights and flags and have any dead ones removed.

The motion was passed upon the following vote:

<b>VOTE</b>								
Mayor Donna Schiener	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Eric Szucs		Yes		No		Abstain	1	Absent
<b>VOTE TOTAL:</b>								
	4	Yes	0	No	0	Abstain	1	Absent
<b>RESULTS</b>								
	X	<b>PASS</b>				<b>FAIL</b>		

**FIRE DEPARTMENT MEMBERSHIP**

Per a report from AFD Chief Chris Lester, the following individuals have either resigned or were terminated from membership:

- Jaylin Neamon
- Michael Kitt
- Paul Ziolkowski

Motion by Trustee Koerner and seconded by Trustee Rule, the Board approves the changes to the fire department membership as presented above.

The motion was passed upon the following vote:

<b>VOTE</b>								
Mayor Donna Schiener	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Eric Szucs		Yes		No		Abstain	1	Absent
<b>VOTE TOTAL:</b>								
	4	Yes	0	No	0	Abstain	1	Absent
<b>RESULTS</b>								
	X	<b>PASS</b>				<b>FAIL</b>		

**AUTHORIZATION TO DESTROY RECORDS**

Motion by Trustee Roll and seconded by Trustee Rule to authorize Clerk Treasurer Kraft to destroy the following records in accordance with NYS LGS-1:

<b>DESCRIPTION</b>	<b>RETENTION</b>	<b>BOX #</b>
Fire Contract 1987-2014	6 years	File
Aurora Answering Service File 2008-2011	6 years	File
Bankruptcies 2011-2012	6 years	File

The motion was passed upon the following vote:

<b>VOTE</b>								
Mayor Donna Schiener	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Eric Szucs		Yes		No		Abstain	1	Absent
<b>VOTE TOTAL:</b>								
	4	Yes	0	No	0	Abstain	1	Absent
<b>RESULTS</b>								
	X	<b>PASS</b>				<b>FAIL</b>		

**AUDIT BILLS**

Motion by Trustee Rule and seconded by Trustee Roll to authorize the Village bills be audited and paid in the amount of \$655,301.06 and that the Clerk be authorized to transfer funds from the money market accounts to the checking accounts to cover such bills.

The motion was passed upon the following vote:

<b>VOTE</b>								
Mayor Donna Schiener	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Eric Szucs		Yes		No		Abstain	1	Absent
<b>VOTE TOTAL:</b>								
	4	Yes	0	No	0	Abstain	1	Absent
<b>RESULTS</b>		<b>X</b>	<b>PASS</b>				<b>FAIL</b>	

**REPORTS RECEIVED**

The following reports were received, reviewed, and placed on file:

- None.

**ADJOURN**

There being no further business to come before the Board the meeting duly adjourned at 8:19pm upon motion by Trustee Koerner and seconded by Trustee Roll.

---

Deputy Clerk/Treasurer

VENDOR	AMOUNT	VENDOR	AMOUNT
ABBOTT ANSWERING 58	\$ 172.60	L.R. BRASS INC. ARC	\$ 63.08
ADVANCE STORES COMP	\$ 45.94	LEXISNEXIS RISK DAT	\$ 150.00
ARCADE LUMBER & MIL	\$ 4,852.80	LINEAGE	\$ 240.00
ARCADE POSTMASTER	\$ 205.64	LINSTAR	\$ 128.00
AUTOMOTIVE ALLEY IN	\$ 290.27	MARCOS PIZZA & SUBS	\$ 99.91
BAKER, CURTIS J	\$ 200.00	MINGLE WILLIAM P	\$ 1,959.21
BLOOMS FLOORING & F	\$ 1,566.34	MUNICIPAL SOLUTIONS	\$ 400.00
BRIDGEWELL RESOURCE	\$ 35,535.00	NATIONAL FUEL	\$ 48.41
C & G ELECTRICAL SU	\$ 40.85	NATIONAL GRID	\$ 106,407.81
CDW GOVERNMENT	\$ 1,819.18	NEW HORIZON COMMUNI	\$ 775.86
CINTAS CORPORATION	\$ 54.50	NEW YORK POWER AUTH	\$ 182,391.06
CONNOR, FRANCIS S.	\$ 250.00	NEW YORK STATE DEFE	\$ 4,477.60
COUNTY LINE STONE C	\$ 12,468.37	NGT CORPORATION	\$ 1,648.75
CSEA	\$ 827.14	NOCO ENERGY CORP	\$ 2,946.37
CSEA POLICE UNIT	\$ 189.44	NYMPA	\$ 98,636.00
CURR A/C ELECTRIC	\$ 7,735.13	NYS CHILD SPRT PROC	\$ 500.46
CURR A/C SEWER	\$ 290.09	NYS INCOME TAX	\$ 4,630.44
CURR A/C WATER	\$ 2,613.52	NYS SALES TAX	\$ 12,128.41
D & H EXCAVATING IN	\$ 4,437.25	OFFICE OF STATE COM	\$ 1,586.00
DANNY HEINEMAN & SO	\$ 70.08	OSEA INC	\$ 300.00
E.J. PRESCOTT, INC	\$ 2,295.00	PIKE HARDWARE	\$ 14.00
EDWARD HULME GENERA	\$ 250.00	PIONEER FORD INC.	\$ 601.22
EM SYSTEMS, INC	\$ 5,000.00	PIONEER TAX COLLECT	\$ 67,527.56
FISHER CONCRETE, IN	\$ 32,176.50	R.C. FIRE EQUIPMENT	\$ 71.96
FLETCH-AIR SYSTEMS,	\$ 1,097.70	SCHWAB AGGREGATES	\$ 213.53
FORBES COURT REPORT	\$ 366.67	SECURITY INVESTORS	\$ 919.85
GALLS LLC	\$ 263.80	SHARP ELECTRONICS C	\$ 99.49
GERNATT ASPHALT PRO	\$ 97.43	SOUTER, ROBERT A	\$ 50.00
GLOW YMCA INC	\$ 2,070.00	STAPLES CONTRACT &	\$ 440.19
GRAYBAR ELECTRIC CO	\$ 1,935.20	STATE INDUSTRIAL PR	\$ 502.55
HAMBURG OVERHEAD DO	\$ 650.20	SWINIARSKI, JOHN	\$ 600.00
IEEP, INC	\$ 9,853.86	T L SCHWAB TRANSPOR	\$ 76.65
IN. SITE: ARCHITECT	\$ 236.17	TIME WARNER CABLE	\$ 122.97
IRS - FEDRAL PAYROL	\$ 25,188.97	TOMPKINS CARDMEMBER	\$ 73.25
JIM'S EQUIPMENT REP	\$ 128.34	VFW POST 374	\$ 552.00
JOHN SIXT & SON, IN	\$ 510.99	VILLAGE OF ARCADE	\$ 165.00
KEMMERER, MELODY L	\$ 287.76	WOODRUFF CONSTRUCTI	\$ 712.04
KILBURN, LARRY	\$ 71.12	WYOMING CO DSS	\$ 963.67
KISTNER CONCRETE PR	\$ 4,566.00	WYOMING COUNTY CHAM	\$ 265.00
KOESTER ASSOCIATES	\$ 540.00	WYOMING COUNTY DEPT	\$ 64.00
L&R TRANSFER STATIO	\$ 248.00	ZIMMER AUTO PARTS &	\$ 250.91
<b>COLUMN TOTAL</b>	<b>\$ 161,497.85</b>	<b>COLUMN TOTAL</b>	<b>\$ 493,803.21</b>

**GRAND TOTAL \$ 655,301.06**