

The regular meeting of the Village of Arcade (VOA) Board of Trustees, Wyoming County, New York was held on Tuesday, November 2, 2021, at 7:00 pm there were:

PRESENT

Mayor Donna Schiener, Trustee Ken Rule, Trustee Andrew Koerner, Trustee Elwyn Roll, Trustee Eric Szucs, Superintendent of Public Works Larry Kilburn, Police Chief Matt Krist, Deputy Clerk/Treasurer Michelle Karpinski.

ABSENT

Clerk/Treasurer Jennifer Kraft,

APPROVE MINUTES

Motion by Trustee Koerner and seconded by Trustee Roll the minutes from the regular meeting held on October 19, 2021, be approved as presented by Deputy Clerk/Treasurer Karpinski.

The motion was passed upon the following vote:

VOTE								
Mayor Donna Schiener	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent
Trustee Ken Rule		Yes		No	1	Abstain		Absent
Trustee Eric Szucs	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	4	Yes	0	No	1	Abstain	0	Absent
RESULTS								
	X	PASS				FAIL		

COVID EMPLOYEE PLAN

Motion by Trustee Rule and seconded by Trustee Roll that any employee that tests positive for COVID, will receive ten (10) consecutive days pay, without use of benefit time, effective November 1, 2021. This is subject to any subsequent Governmental changes.

The motion was passed upon the following vote:

VOTE								
Mayor Donna Schiener	X	Yes		No		Abstain		Absent
Trustee Andy Koerner		Yes		No	1	Abstain		Absent
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Eric Szucs	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	4	Yes	0	No	1	Abstain	0	Absent
RESULTS								
	X	PASS				FAIL		

AUTHORIZATION TO DESTROY RECORDS

Motion by Trustee Rule and seconded by Trustee Szucs to authorize Deputy Clerk Treasurer Karpinski to destroy the following records in accordance with NYS LGS-1:

DESCRIPTION	RETENTION	BOX #
Highway Work Permits- 1999-2013	6 years	Folder
Checks (Remote) 3/1/2021-4/30/2021	6 Months	Folder

The motion was passed upon the following vote:

VOTE								
Mayor Donna Schiener	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Eric Szucs	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	5	Yes	0	No	0	Abstain	0	Absent
RESULTS								
	X	PASS				FAIL		

FY 2021-2022 BUDGET AMENDMENT

Motion by Trustee Koerner and seconded by Trustee Rule, the FY 2021-2022 budget be amended as follows because funds have been received from Wyoming County for the DWI Program in the amount of \$1,840.12 and money received from the DWI Foundation for Drug Recognition Expert (DRE) labor overtime expense in the amount of \$147.45. See Attached.

The motion was passed upon the following vote:

VOTE									
Mayor Donna Schiener	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner	X	Yes		No		Abstain		Absent	
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Eric Szucs	X	Yes		No		Abstain		Absent	
VOTE TOTAL:									
	5	Yes	0	No	0	Abstain	0	Absent	
RESULTS									
	X	PASS					FAIL		

AUDIT BILLS

Motion by Trustee Szucs and seconded by Trustee Roll, the Village bills be audited and paid in the amount of \$213,335.00 and that the Clerk be authorized to transfer funds from the money market accounts to the checking accounts to cover such bills.

The motion was passed upon the following vote:

VOTE									
Mayor Donna Schiener	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner	X	Yes		No		Abstain		Absent	
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Eric Szucs	X	Yes		No		Abstain		Absent	
VOTE TOTAL:									
	5	Yes	0	No	0	Abstain	0	Absent	
RESULTS									
	X	PASS					FAIL		

EXECUTIVE SESSION

Motion by Trustee Koerner and seconded by Trustee Roll, the Board enter into executive session to discuss the following topic(s) at 7:49pm:

- Employment History of a Particular Employee

The motion was passed upon the following vote:

VOTE									
Mayor Donna Schiener	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner	X	Yes		No		Abstain		Absent	
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Eric Szucs	X	Yes		No		Abstain		Absent	
VOTE TOTAL:									
	5	Yes	0	No	0	Abstain	0	Absent	
RESULTS									
	X	PASS					FAIL		

Motion by Trustee Szucs and seconded by Trustee Koerner, the Board exit executive session at 8:32pm.

The motion was passed upon the following vote:

VOTE								
Mayor Donna Schiener	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Eric Szucs	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	5	Yes	0	No	0	Abstain	0	Absent
RESULTS		X	PASS				FAIL	

REPORTS RECEIVED

The following reports were received, reviewed, and placed on file:

- Revenue vs Expense

ADJOURN

There being no further business to come before the Board the meeting duly adjourned at 8:32 pm upon motion by Trustee Roll and seconded by Trustee Szucs.

Deputy Clerk/Treasurer

11-03-2021 10:36 AM
PACKET: 00450-BUDGET AMENDMENTS-11/02/21
BUDGET CODE: CB-Current Budget

BUDGET ADJUSTMENT REGISTER

PAGE: 1

FUND ACCOUNT	DATE	DESCRIPTION	ADJUSTMENT	ORIGINAL BUDGET	PREVIOUS ADJUSTMENTS	NEW BUDGET	BUDGET BALANCE	

Budget Adj. # 000999								
001 4-3389-0100	11/02/2021	DWI-8/2021	1,840.12	0.00	1,409.88	3,250.00-	0.00	
		ST AID: OTHER PUBLIC SAFETY						
001 5-3120-101-1005	11/02/2021	DWI-8/2021	1,840.12	0.00	0.00	1,840.12	300.65-	
		DWI PROJECT 168						
		DEPT: POLICE DEPARTMENT						

Budget Adj. # 001000								
001 4-3089-0120	11/02/2021	DRE REIMB 9/24/2021	147.45	0.00	1,012.94	1,160.39-	1,031.54	
		NYS STOP DWI PROGRAM						
001 5-3120-100-1210	11/02/2021	DRE REIMB 9/24/2021	147.45	0.00	1,012.94	1,160.39	17.68	
		DRE EVALUATIONS- OT						
		DEPT: POLICE DEPARTMENT						
		PACKET NOTES:						
					TOTAL NO. ADJUSTMENTS--REVENUE:	2	1,987.57	
					TOTAL NO. ADJUSTMENTS--EXPENSE:	2	1,987.57	
						<hr/>		
						TOTAL IN PACKET--	3,975.14	

*** BUDGET DEFICIT WARNINGS ***

FUND ACCOUNT	NAME	BALANCE
001 5-3120-101-1005	DWI PROJECT 168	300.65-

TOTAL WARNINGS: 1

*** NO ERRORS ***

*** END OF REPORT ***

VENDOR	AMOUNT	VENDOR	AMOUNT
AFLAC NEW YORK	\$ 1,563.94	GENUINE PARTS COMPANY	\$ 140.38
ALTEC INDUSTRIES INC	\$ 2,482.24	CATERED CREATIONS INC	\$ 5,285.60
AWWA	\$ 389.00	CATTARAUGUS COUNTY CLERK	\$ 60.00
KISTNER CONCRETE PROD INC	\$ 899.00	C & G ELECTRICAL SUPPLY	\$ 226.85
NEW YORK STATE DEFERRED COMPEN	\$ 4,501.09	CINTAS CORPORATION #782	\$ 128.58
BDP INDUSTRIES	\$ 5,478.02	CSEA	\$ 827.14
IRS - FEDERAL PAYROLL TAX PAYME	\$ 25,872.53	CSEA POLICE UNIT	\$ 182.22
TIME WARNER CABLE	\$ 144.98	CSEA BENEFIT UNIT	\$ 1,007.24
C.W. ELECTRONICS	\$ 180.00	COUNTY LINE STONE CO INC.	\$ 10,956.38
OFFICE OF STATE COMPTROLLER	\$ 1,965.50	NOCO ENERGY CORP	\$ 3,613.32
TIFCO INDUSTRIES INC	\$ 332.11	D & H EXCAVATING INC	\$ 18,655.00
LINSTAR	\$ 12.80	GALLS LLC	\$ 314.25
CLARK PATTERSON LEE	\$ 9,635.55	GRAYBAR ELECTRIC CO.	\$ 824.80
McDONNELL MILLER, ANN	\$ 4,000.00	DANNY HEINEMAN & SONS INC	\$ 9.66
SS DIESEL & AUTO LLC	\$ 690.32	STUART C IRBY CO	\$ 1,449.84
PREVITY'S AUTO WRECKING INC	\$ 98.00	KILBURN, LARRY	\$ 174.24
BLUE COLLAR WORKWEAR	\$ 548.00	L&R ROLL-OFF, INC.	\$ 392.55
BLUE CROSS BLUE SHIELD OF WNY	\$ 36,653.06	MAPLE GROVE ENTERPRISES	\$ 1,735.95
JIM'S EQUIPMENT REPAIR INC	\$ 186.29	MARCOS PIZZA & SUBS	\$ 100.32
CONNOR, FRANCIS S.	\$ 346.00	NYS INCOME TAX	\$ 4,779.74
AUTOMOTIVE ALLEY INC	\$ 7,473.13	NYS CHILD SPRT PROCESSING	\$ 500.46
ZEBRA PAINT STRIPING INC	\$ 1,410.64	NYS DEPARTMENT OF LABOR	\$ 51.00
KEY BANK	\$ 1,297.74	NYS ASSOC OF CITY & VILL CLERK	\$ 50.00
RICHARD-CIN SIGNS & SAFETY SUP	\$ 160.00	NYS & LOCAL RETIRE SYSTEM	\$ 4,827.37
STANGTEK SERVICES LLC	\$ 611.93	NYS SALES TAX	\$ 12,785.22
FORBES COURT REPORTING SERVICE	\$ 178.75	SIMAR, VICKI L.	\$ 721.02
SHARP ELECTRONICS CORPORATION	\$ 99.49	SOUTER, ROBERT A	\$ 285.00
CORE & MAIN LP	\$ 3,422.28	TRI-COUNTY SUPPLY INC	\$ 39.99
BENEFLEX-ERIE	\$ 180.00	TRACTOR SUPPLY CREDIT PLAN	\$ 290.39
DE LAGE LANDEN FINANCIAL SERVI	\$ 99.00	UNITED STATES POSTAL SERVICE	\$ 1,500.00
IDENGO	\$ 88.75	UNITED UNIFORM CO INC	\$ 894.18
TOMPKINS CARDMEMBER SERVICE	\$ 1,037.67	UNIVAR USA INC.	\$ 1,712.41
RENAISSANCE LIFE & HEALTH INSU	\$ 185.86	USA BLUEBOOK	\$ 510.00
BRIDGEWELL RESOURCES HOLDINGS	\$ 12,210.00	VERIZON WIRELESS	\$ 570.28
WASTE MANAGEMENT OF NEW YORK L	\$ 10,116.64	VERIZON	\$ 139.92
FPS HYDRAULICS CORP	\$ 10.20	VILLAGE OF ARCADE	\$ 165.00
BUFFALO LIFT TRUCK INC	\$ 341.79	VILLAGE OF ARCADE	\$ 740.00
BLOOMS FLOORING & FURNITURE, I	\$ 803.83	GRAINGER	\$ 59.07
MORRIS, THOMAS J. JR.	\$ 705.50	WYOMING COUNTY DEPT OF HEALTH	\$ 218.00
COLUMN TOTAL	\$ 136,411.63	COLUMN TOTAL	\$ 76,923.37
		GRAND TOTAL	\$ 213,335.00