

The regular meeting of the Village of Arcade (VOA) Board of Trustees, Wyoming County, New York was held on Tuesday, January 04, 2022 at 7:00 pm there were:

**PRESENT**

Mayor Donna Schiener, Trustee Eric Szucs, Trustee Andrew Koerner, Trustee Elwyn Roll, Superintendent of Public Works Larry Kilburn, Deputy Clerk/Treasurer Michelle Karpinski

**ABSENT**

Clerk/Treasurer Jennifer Kraft, Police Chief Matt Krist, Trustee Ken Rule

**PLEDGE OF ALLEGIANCE**

Mayor Schiener opened the meeting with the Pledge of Allegiance.

**APPROVE MINUTES**

Motion by Trustee Szucs and seconded by Trustee Roll, the minutes from the regular meeting held on December 21, 2021, be approved as presented by Deputy Clerk/Treasurer Karpinski.

The motion was passed upon the following vote:

<b>VOTE</b>										
Mayor Donna Schiener	X	Yes		No		Abstain		Absent		
Trustee Andy Koerner	X	Yes		No		Abstain		Absent		
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent		
Trustee Ken Rule		Yes		No		Abstain	X	Absent		
Trustee Eric Szucs	X	Yes		No		Abstain		Absent		
<b>VOTE TOTAL:</b>										
	4	Yes	0	No	0	Abstain	1	Absent		
<b>RESULTS</b>										
	X	<b>PASS</b>					<b>FAIL</b>			

**PERMISSION FOR MAYOR TO ATTEND CONFERENCE**

Motion by Trustee Roll and seconded by Trustee Koerner for Mayor Schiener to attend the NYCOM Winter Legislative Meeting on Sunday, Monday- February 13-14<sup>th</sup> 2022.

The motion was passed upon the following vote:

<b>VOTE</b>										
Mayor Donna Schiener	X	Yes		No		Abstain		Absent		
Trustee Andy Koerner	X	Yes		No		Abstain		Absent		
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent		
Trustee Ken Rule		Yes		No		Abstain	X	Absent		
Trustee Eric Szucs	X	Yes		No		Abstain		Absent		
<b>VOTE TOTAL:</b>										
	4	Yes	0	No	0	Abstain	1	Absent		
<b>RESULTS</b>										
	X	<b>PASS</b>					<b>FAIL</b>			

**2022 SNOW & ICE AGREEMENT ADJUSTMENT**

Motion by Trustee Koerner and seconded by Trustee Szucs to accept the following resolution:

**WHEREAS**, the Village of Arcade entered into an Agreement in 2019, No. D014860 entitled "Municipal Snow and Ice Agreement" between the New York State Department of Transportation (NYSDOT) and the Village of Arcade (VOA), for a five year term, and

**WHEREAS**, the NYS DOT is required to adjust the estimated expenditure in years 2 through 5 of the contract, and

**WHEREAS**, the agreement amends the estimated expenditure for the 2021/2022 season by adding funding to adjust the Estimated Expenditure to account for increase in labor, materials, equipment and/or overall costs, per the terms in Paragraph 9 and 10 in the original Agreement, and

**WHEREAS**, this amendment results in an increase in cost of \$1342.64.

**NOW, THEREFORE, Be It Resolved,** that the Mayor of the VOA be hereby authorized to sign the Agreement/Adjustment Calculation Worksheet and the Supplemental Agreement No. 2 to Contract No. D014860.

The motion was passed upon the following vote:

<b>VOTE</b>									
Mayor Donna Schiener	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner	X	Yes		No		Abstain		Absent	
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent	
Trustee Ken Rule		Yes		No		Abstain	X	Absent	
Trustee Eric Szucs	X	Yes		No		Abstain		Absent	
<b>VOTE TOTAL:</b>									
	4	Yes	0	No	0	Abstain	1	Absent	
<b>RESULTS</b>		<b>X</b>	<b>PASS</b>				<b>FAIL</b>		

**AUTHORIZATION TO DESTROY RECORDS**

Motion by Trustee Roll and seconded by Trustee Szucs to authorize Deputy Clerk Treasurer Karpinski to destroy the following records in accordance with NYS LGS-1:

<b>DESCRIPTION</b>	<b>RETENTION</b>	<b>BOX #</b>
Utility Billing 7/1/15-12/31/15	6 years	0880
Electric Receipts 9/23/15-12/15/15	6 years	0879
UFPO Locates 2013-2015	6 years	0829
Daily Reports 6/1/15-10/30/15	6 years	0878
Time sheets 1/1/15-12/31/15	6 years	0881
Periodic Payroll Reports	6 years	0917
Overheads 2015	6 years	
A/P Payroll Registers 2015	6 years	
A/R Checks 5/1/2021-6/30/2021	6 months	
Sales Tax 2015	6 years	
Backflows 2015	6 years	
WWTP Discharge Monitoring Reports 2015	6 years	
Water Production Reports 2015	6 years	
Correspondence 2015	6 years	

The motion was passed upon the following vote:

<b>VOTE</b>									
Mayor Donna Schiener	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner	X	Yes		No		Abstain		Absent	
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent	
Trustee Ken Rule		Yes		No		Abstain	X	Absent	
Trustee Eric Szucs	X	Yes		No		Abstain		Absent	
<b>VOTE TOTAL:</b>									
	4	Yes	0	No	0	Abstain	1	Absent	
<b>RESULTS</b>		<b>X</b>	<b>PASS</b>				<b>FAIL</b>		

**AUDIT BILLS**

Motion by Trustee Koerner and seconded by Trustee Roll, the Village bills be audited and paid in the amount of \$125,621.41 and that the Deputy Clerk be authorized to transfer funds from the money market accounts to the checking accounts to cover such bills.

The motion was passed upon the following vote:

<b>VOTE</b>								
Mayor Donna Schiener	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent
Trustee Ken Rule		Yes		No		Abstain	X	Absent
Trustee Eric Szucs	X	Yes		No		Abstain		Absent
<b>VOTE TOTAL:</b>								
	4	Yes	0	No	0	Abstain	1	Absent

<b>RESULTS</b>	<b>X</b>	<b>PASS</b>		<b>FAIL</b>
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**EMERGENCY MEDICAL SERVICES**

Trustee Koerner and Trustee Roll attended the Fire Department's meeting the previous night. There was a lot of discussion trying to find a solution to the issues, no solutions were found, and discussion will continue on the topic.

**ADJOURN**

There being no further business to come before the Board the meeting duly adjourned at 7:55 pm upon motion by Trustee Szucs and seconded by Trustee Roll.

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Deputy Clerk/Treasurer

<b>VENDOR</b>	<b>AMOUNT</b>	<b>VENDOR</b>	<b>AMOUNT</b>
ALTEC INDUSTRIES INC	\$ 655.03	NORTH EASTERN RESCUE VEHICLES,	\$ 77.05
ATTICA ACE HARDWARE	\$ 48.97	NYS & LOCAL RETIRE SYSTEM	\$ 2,356.04
AUTOMOTIVE ALLEY INC	\$ 1,021.59	NYS CHILD SPRT PROCESSING	\$ 500.46
BENEFLEX-ERIE	\$ 180.00	NYS INCOME TAX	\$ 5,068.22
BLUE CROSS BLUE SHIELD OF WNY	\$ 35,720.40	PIONEER FORD INC.	\$ 105.94
CHARTER COMMUNICATIONS HOLDING	\$ 224.98	SCHWARTZ, ALAN L	\$ 1,140.00
CHEMICAL DISTRIBUTORS INC	\$ 1,968.50	SHARP ELECTRONICS CORPORATION	\$ 99.49
CINTAS CORPORATION #782	\$ 134.17	SOUTER, ROBERT A	\$ 1,935.00
CONNOR, FRANCIS S.	\$ 346.00	STRYKER SALE CORPORATION	\$ 135.00
CSEA	\$ 802.34	TRACTOR SUPPLY CREDIT PLAN	\$ 473.23
CSEA POLICE UNIT	\$ 191.57	TRI-COUNTY TOOL RENTAL & SALES	\$ 425.00
DANNY HEINEMAN & SONS INC	\$ 1,747.00	TURNBALL, CATHERINE	\$ 88.75
FPS HYDRAULICS CORP	\$ 770.11	UTZ TIRE SERVICE OF ARCADE, IN	\$ 48.00
HULL ELECTRIC, INC	\$ 252.98	VERIZON	\$ 139.89
IRS - FEDERAL PAYROLL TAX PAYME	\$ 27,843.45	VERIZON WIRELESS	\$ 798.05
KEY BANK	\$ 1,198.26	VILLAGE OF ARCADE	\$ 265.00
MAZZA MECHANICAL SERVICES, INC	\$ 15,866.00	WASTE MANAGEMENT OF NEW YORK L	\$ 10,116.64
MCKESSON MEDICAL-SURGICAL GOV'	\$ 733.13	WASTE MANAGEMENT OF NEW YORK L	\$ 4,724.63
NEW YORK STATE DEFERRED COMPEN	\$ 4,554.17	WESCO DISTRIBUTION, INC.	\$ 55.44
NOCO ENERGY CORP	\$ 1,332.21	WYOMING COUNTY EMERGENCY SERVI	\$ 1,403.72
		WYOMING COUNTY TREASURER	\$ 75.00
	<b>COLUMN TOTAL \$ 95,590.86</b>		<b>COLUMN TOTAL \$ 30,030.55</b>
			<b>GRAND TOTAL \$ 125,621.41</b>