

The regular meeting of the Village of Arcade (VOA) Board of Trustees, Wyoming County, New York was held on Tuesday, February 15, 2022, at 7:00 pm there were:

**PRESENT**

Mayor Donna Schiener, Trustee Andrew Koerner, Trustee Elwyn Roll, Trustee Eric Szucs, Superintendent of Public Works Larry Kilburn, Clerk/Treasurer Jennifer Kraft, Police Chief Matt Krist, Deputy Clerk/Treasurer Michelle Karpinski.

**ABSENT**

Trustee Ken Rule

**PLEDGE OF ALLEGIANCE**

Mayor Schiener opened the meeting with the Pledge of Allegiance.

**APPROVE MINUTES**

Motion by Trustee Roll and seconded by Trustee Koerner, the minutes from the regular meeting held on February 1, 2022, be approved as presented by Clerk/Treasurer Kraft.

The motion was passed upon the following vote:

<b>VOTE</b>								
Mayor Donna Schiener	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent
Trustee Ken Rule		Yes		No		Abstain	X	Absent
Trustee Eric Szucs	X	Yes		No		Abstain		Absent
<b>VOTE TOTAL:</b>								
	4	Yes	0	No	0	Abstain	1	Absent
<b>RESULTS</b>		<b>X</b>	<b>PASS</b>				<b>FAIL</b>	

**APPROVE MINUTES**

Motion by Trustee Szucs and seconded by Trustee Koerner, the minutes from the budget work session held on February 8, 2022, be approved as presented by Clerk/Treasurer Kraft.

The motion was passed upon the following vote:

<b>VOTE</b>								
Mayor Donna Schiener	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent
Trustee Ken Rule		Yes		No		Abstain	X	Absent
Trustee Eric Szucs	X	Yes		No		Abstain		Absent
<b>VOTE TOTAL:</b>								
	4	Yes	0	No	0	Abstain	1	Absent
<b>RESULTS</b>		<b>X</b>	<b>PASS</b>				<b>FAIL</b>	

**AUTHORIZATION TO ATTEND METERING SCHOOL**

Motion by Trustee Szucs and seconded by Trustee Koerner to authorize Andy Bartz to attend the MEUA Electric Meter School Conference May 2 - 6, 2022 in Murfreesboro TN. This training is consistent with the Itron Metering system we currently use. The cost is \$1,414.52 which includes registration, airfare, and hotel.

The motion was passed upon the following vote:

<b>VOTE</b>								
Mayor Donna Schiener	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent
Trustee Ken Rule		Yes		No		Abstain	X	Absent
Trustee Eric Szucs	X	Yes		No		Abstain		Absent
<b>VOTE TOTAL:</b>								
	4	Yes	0	No	0	Abstain	1	Absent
<b>RESULTS</b>		<b>X</b>	<b>PASS</b>				<b>FAIL</b>	

**SURPLUS EQUIPMENT**

The lever voting machine is no longer used for elections and the Clerk requested permission to declare it surplus and as such to sell it for salvage. The Clerk did ask if the Historical Society would be interested in it, but they are not.

Motion by Trustee Roll and seconded by Trustee Szucs to declare the lever election machine surplus and as such to sell it for salvage.

The motion was passed upon the following vote:

<b>VOTE</b>								
Mayor Donna Schiener	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent
Trustee Ken Rule		Yes		No		Abstain	X	Absent
Trustee Eric Szucs	X	Yes		No		Abstain		Absent
<b>VOTE TOTAL:</b>								
	4	Yes	0	No	0	Abstain	1	Absent
<b>RESULTS</b>								
	X	<b>PASS</b>				<b>FAIL</b>		

**AUTHORIZATION TO RESCHEDULE BOARD MEETING DATE**

Motion by Trustee and seconded by Trustee to reschedule the Board meeting that is presently scheduled for March 15, 2022, as that is election day. The meeting will be rescheduled to March 14, 2022 at 7:00 pm in the Village Board room.

The motion was passed upon the following vote:

<b>VOTE</b>								
Mayor Donna Schiener	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent
Trustee Ken Rule		Yes		No		Abstain	X	Absent
Trustee Eric Szucs	X	Yes		No		Abstain		Absent
<b>VOTE TOTAL:</b>								
	4	Yes	0	No	0	Abstain	1	Absent
<b>RESULTS</b>								
	X	<b>PASS</b>				<b>FAIL</b>		

**FY 2021-22 BUDGET ADJUSTMENTS**

Motion by Trustee Koerner and seconded by Trustee Roll, the budget adjustments be approved as presented by the Clerk (attached).

The motion was passed upon the following vote:

<b>VOTE</b>								
Mayor Donna Schiener	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent
Trustee Ken Rule		Yes		No		Abstain	X	Absent
Trustee Eric Szucs	X	Yes		No		Abstain		Absent
<b>VOTE TOTAL:</b>								
	4	Yes	0	No	0	Abstain	1	Absent
<b>RESULTS</b>								
	X	<b>PASS</b>				<b>FAIL</b>		

**AUDIT BILLS**

Motion by Trustee Szucs and seconded by Trustee Koerner, the Village bills be audited and paid in the amount of \$979,741.97 and that the Clerk be authorized to transfer funds from the money market accounts to the checking accounts to cover such bills.

The motion was passed upon the following vote:

<b>VOTE</b>								
Mayor Donna Schiener	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent
Trustee Ken Rule		Yes		No		Abstain	X	Absent
Trustee Eric Szucs	X	Yes		No		Abstain		Absent
<b>VOTE TOTAL:</b>	4	Yes	0	No	0	Abstain	1	Absent
<b>RESULTS</b>	<b>X</b>	<b>PASS</b>				<b>FAIL</b>		

### **REPORTS RECEIVED**

The following reports were received, reviewed, and placed on file:

- Budget Adjustments

### **ADJOURN**

There being no further business to come before the Board the meeting duly adjourned at 7:33 pm upon motion by Trustee Koerner and seconded by Trustee Roll.

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Clerk/Treasurer

2-16-2022 7:30 AM

BUDGET ADJUSTMENT REGISTER

PAGE: 1

PACKET: 00457-BUDGET ADJ BOARD 2/15/2022

BUDGET CODE: CB-Current Budget

FUND ACCOUNT	DATE	DESCRIPTION	ADJUSTMENT	ORIGINAL BUDGET	PREVIOUS ADJUSTMENTS	NEW BUDGET	BUDGET BALANCE
-----							
Budget Adj. # 001009							
001 5-1320-400-4220	2/15/2022	BUDGET ADJ BOARD CONSULTANTS DEPT: INDEPENDENT AUDIT	100.00-	6,500.00	0.00	6,400.00	1,385.00
001 5-1210-400-4150	2/15/2022	BUDGET ADJ BOARD TRAVEL/MTG/CONF/SCHOOLS DEPT: MAYOR'S OFFICE	100.00	200.00	460.00	760.00	68.00
001 5-5410-400-4600	2/15/2022	BUDGET ADJ BOARD RESURFACING MATERIALS DEPT: SIDEWALKS	18,400.00-	110,000.00	250.00-	85,931.00	20.29
001 5-8140-400-4640	2/15/2022	BUDGET ADJ BOARD PIPE & MANHOLES/PARTS PURCH DEPT: STORM SEWERS	18,400.00	5,000.00	165.00-	23,335.00	3.00
001 5-5410-400-4600	2/15/2022	BUDGET ADJ BOARD RESURFACING MATERIALS DEPT: SIDEWALKS	3,000.00-	110,000.00	250.00-	85,931.00	20.29
001 5-8170-426-4000	2/15/2022	BUDGET ADJ BOARD 2016 DULEVO ST SWEEPER #26 DEPT: STREET CLEANING	3,000.00	8,000.00	0.00	11,000.00	685.40
001 5-5410-400-4600	2/15/2022	BUDGET ADJ BOARD RESURFACING MATERIALS DEPT: SIDEWALKS	1,080.00-	110,000.00	250.00-	85,931.00	20.29
001 5-8160-400-4690	2/15/2022	BUDGET ADJ BOARD MATERIALS/SUPPLIES/MAINT DEPT: REFUSE COLLECT-DISPOSAL	1,080.00	2,200.00	0.00	3,280.00	0.00
001 5-5650-400-4600	2/15/2022	BUDGET ADJ BOARD RESURFACING MATERIALS DEPT: OFF STREET - PARKING	22,205.00-	48,500.00	0.00	23,502.00	23,502.00
001 5-8560-400-4650	2/15/2022	BUDGET ADJ BOARD TREES DEPT: SHADE TREES	22,205.00	10,000.00	1,300.00	33,505.00	0.00
001 5-7320-400-4000	2/15/2022	BUDGET ADJ BOARD CONTRACTUAL EXPENDITURES DEPT: YOUTH PROGRAM	4,100.00-	13,000.00	0.00	8,900.00	5.00
001 5-9010-800-8000	2/15/2022	BUDGET ADJ BOARD STATE RETIREMENT SYSTEM DEPT: STATE RETIREMENT	4,100.00	47,995.00	0.00	59,505.00	2.00
001 5-9040-800-8000	2/15/2022	BUDGET ADJ BOARD WORKMENS COMP DEPT: WORKERS COMP	3,378.00-	15,100.00	0.00	11,722.00	0.55

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BUDGET ADJUSTMENT REGISTER

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BUDGET CODE: CB-Current Budget

FUND ACCOUNT	DATE	DESCRIPTION	ADJUSTMENT	ORIGINAL BUDGET	PREVIOUS ADJUSTMENTS	NEW BUDGET	BUDGET BALANCE
-----							
Budget Adj. # 001009							
001 5-9010-800-8000	2/15/2022	BUDGET ADJ BOARD	3,378.00	47,995.00	0.00	59,505.00	2.00
		STATE RETIREMENT SYSTEM					
		DEPT: STATE RETIREMENT					
001 5-5410-400-4600	2/15/2022	BUDGET ADJ BOARD	1,339.00-	110,000.00	250.00-	85,931.00	20.29
		RESURFACING MATERIALS					
		DEPT: SIDEWALKS					
001 5-9010-800-8000	2/15/2022	BUDGET ADJ BOARD	1,339.00	47,995.00	0.00	59,505.00	2.00
		STATE RETIREMENT SYSTEM					
		DEPT: STATE RETIREMENT					
001 5-5650-400-4600	2/15/2022	BUDGET ADJ BOARD	2,693.00-	48,500.00	0.00	23,502.00	23,502.00
		RESURFACING MATERIALS					
		DEPT: OFF STREET - PARKING					
001 5-9010-800-8000	2/15/2022	BUDGET ADJ BOARD	2,693.00	47,995.00	0.00	59,505.00	2.00
		STATE RETIREMENT SYSTEM					
		DEPT: STATE RETIREMENT					
005 5-8340-100-1000	2/15/2022	BUDGET ADJ BOARD	700.00-	102,000.00	2,500.00-	97,750.00	53,437.74
		PERSONNEL SERVICES-REG					
		DEPT: WATER TRANSMISSION					
005 5-8320-103-1000	2/15/2022	BUDGET ADJ BOARD	700.00	0.00	700.00	1,400.00	104.34
		LABOR-SANDUSKY WELL					
		DEPT: WATER PRODUCTION					
005 5-8340-100-1000	2/15/2022	BUDGET ADJ BOARD	700.00-	102,000.00	2,500.00-	97,750.00	53,437.74
		PERSONNEL SERVICES-REG					
		DEPT: WATER TRANSMISSION					
005 5-8320-104-1000	2/15/2022	BUDGET ADJ BOARD	700.00	0.00	3,000.00	3,700.00	85.59
		LABOR-MUTTON HOLLOW WELL					
		DEPT: WATER PRODUCTION					
005 5-8340-100-1010	2/15/2022	BUDGET ADJ BOARD	250.00-	6,700.00	200.00-	6,250.00	3,598.68
		PERSONNEL SERVICES-OT					
		DEPT: WATER TRANSMISSION					
005 5-8320-104-1010	2/15/2022	BUDGET ADJ BOARD	250.00	0.00	0.00	250.00	144.25
		LABOR-MUTTON HOLLOW WELL:OT					
		DEPT: WATER PRODUCTION					
005 5-8340-100-1000	2/15/2022	BUDGET ADJ BOARD	350.00-	102,000.00	2,500.00-	97,750.00	53,437.74
		PERSONNEL SERVICES-REG					
		DEPT: WATER TRANSMISSION					
005 5-8320-106-1000	2/15/2022	BUDGET ADJ BOARD	350.00	0.00	500.00	850.00	77.29
		LABOR-UPPER EAGLE SPRING					
		DEPT: WATER PRODUCTION					

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BUDGET CODE: CB-Current Budget

FUND ACCOUNT	DATE	DESCRIPTION	ADJUSTMENT	ORIGINAL BUDGET	PREVIOUS ADJUSTMENTS	NEW BUDGET	BUDGET BALANCE
-----							
Budget Adj. # 001009							
005 5-8340-200-2000	2/15/2022	BUDGET ADJ BOARD EQUIPMENT DEPT: WATER TRANSMISSION	1,530.00-	90,000.00	0.00	88,470.00	22,158.39
005 5-8340-474-4000	2/15/2022	BUDGET ADJ BOARD 2021 VERMEER VACUUM TRAILER DEPT: WATER TRANSMISSION	1,530.00	0.00	1,000.00	2,530.00	4.30
005 5-9040-800-8000	2/15/2022	BUDGET ADJ BOARD WORKERS COMPENSATION DEPT: WORKERS COMPENSATION	2,248.00-	10,500.00	0.00	8,252.00	0.70
005 5-9010-800-8000	2/15/2022	BUDGET ADJ BOARD STATE RETIREMENT SYSTEM DEPT: RETIREMENT	2,248.00	38,610.00	0.00	42,113.00	4.00
005 5-1950-400-4000	2/15/2022	BUDGET ADJ BOARD TAXES & ASSESS ON MUNI PROP DEPT: TAX & ASSESS ON MUNI PROP	1,200.00-	18,300.00	0.00	17,100.00	3.18
005 5-9010-800-8000	2/15/2022	BUDGET ADJ BOARD STATE RETIREMENT SYSTEM DEPT: RETIREMENT	1,200.00	38,610.00	0.00	42,113.00	4.00
005 5-8310-400-4220	2/15/2022	BUDGET ADJ BOARD CONSULTANTS DEPT: WATER ADMINISTRATION	55.00-	8,000.00	0.00	7,945.00	4,837.70
005 5-9010-800-8000	2/15/2022	BUDGET ADJ BOARD STATE RETIREMENT SYSTEM DEPT: RETIREMENT	55.00	38,610.00	0.00	42,113.00	4.00
006 5-8110-400-4220	2/15/2022	BUDGET ADJ BOARD CONSULTANTS DEPT: SANITATION ADMINISTRATION	1,160.00-	8,000.00	50.00-	6,790.00	4,512.69
006 5-8120-400-4610	2/15/2022	BUDGET ADJ BOARD SEWER PIPE MAINTENANCE DEPT: SANITARY SEWERS	1,160.00	0.00	3,500.00	4,660.00	3.96
006 5-9040-800-8000	2/15/2022	BUDGET ADJ BOARD CONT EXP-WORKMENS COMP DEPT: WORKERS COMP	1,720.00-	10,500.00	0.00	8,780.00	179.06
006 5-8130-096-4000	2/15/2022	BUDGET ADJ BOARD GENERATOR:WWTP DEPT: SEWAGE TREATMENT	1,720.00	1,500.00	0.00	3,220.00	5.43
001 5-5650-400-4600	2/15/2022	BUDGET ADJ BOARD RESURFACING MATERIALS DEPT: OFF STREET - PARKING	100.00-	48,500.00	0.00	23,502.00	23,502.00

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BUDGET ADJUSTMENT REGISTER

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PACKET: 00457-BUDGET ADJ BOARD 2/15/2022

BUDGET CODE: CB-Current Budget

FUND ACCOUNT	DATE	DESCRIPTION	ADJUSTMENT	ORIGINAL BUDGET	PREVIOUS ADJUSTMENTS	NEW BUDGET	BUDGET BALANCE
-----							
Budget Adj. # 001009							
001 5-8140-400-4640	2/15/2022	BUDGET ADJ BOARD PIPE & MANHOLES/PARTS PURCH DEPT: STORM SEWERS	100.00	5,000.00	165.00-	23,335.00	3.00
TOTAL IN PACKET--						<u>0.00</u>	

\*\*\* NO WARNINGS \*\*\*

\*\*\* NO ERRORS \*\*\*

\*\*\* END OF REPORT \*\*\*

VENDOR	AMOUNT	VENDOR	AMOUNT
ABBOTT ANSWERING 581 LLC	\$ 155.70	MUNICIPAL SOLUTIONS, INC	\$ 559.00
ACTIVE IT DESIGN, LLC	\$ 4,020.00	NATIONAL FUEL	\$ 407.03
ADVANCE STORES COMPANY, INC	\$ 3.07	NEW HORIZON COMMUNICATIONS COR	\$ 784.02
AIRGAS, INC	\$ 3,845.58	NEW YORK STATE DEFERRED COMPEN	\$ 4,551.17
ARCADE LUMBER & MILLWORK	\$ 10,193.41	NGT CORPORATION	\$ 1,595.00
ARCADE POSTMASTER	\$ 1,983.90	NOCO ENERGY CORP	\$ 4,219.32
ARCADE POSTMASTER	\$ 288.85	NOVA GLASS & MIRROR'S INC	\$ 225.00
BATES, SCOTT	\$ 45.00	NYMPA	\$ 700,520.00
BELL-BEYER, SHERI	\$ 45.00	NYS CHILD SPRT PROCESSING	\$ 500.46
BLISS, TRACY	\$ 45.00	NYS DEPT OF PUBLIC SERVICE	\$ 17,408.01
BLUE COLLAR WORKWEAR	\$ 15,153.75	NYS INCOME TAX	\$ 5,020.53
BURTON, BRIAN	\$ 45.00	NYS MAGISTRATES ASSOCIATION	\$ 95.00
C & G ELECTRICAL SUPPLY	\$ 1,925.10	NYSAMCC INC	\$ 50.00
CHEMICAL DISTRIBUTORS INC	\$ 1,968.50	PIONEER FORD INC.	\$ 53.94
CINTAS CORPORATION #782	\$ 194.76	R.C. FIRE EQUIPMENT INC.	\$ 2,376.62
CONNOR, FRANCIS S.	\$ 810.00	SATCHELL, JASON M	\$ 45.00
CSEA	\$ 852.82	SCHIENER, DONNA	\$ 84.00
CSEA POLICE UNIT	\$ 196.06	SECURITY INVESTORS GROUP INC	\$ 919.85
CURR A/C ELECTRIC	\$ 8,490.93	SOUTHERN TIER ELECTRIC SUPPLY	\$ 140.55
CURR A/C SEWER	\$ 189.44	STATE INDUSTRIAL PRODUCTS	\$ 462.13
CURR A/C WATER	\$ 2,389.29	SUPNICK, JAY A, PhD	\$ 424.00
DEPOSITORY TRUST AND CLEARING	\$ 52,562.50	TECHNICAL ASSISTANCE AND	\$ 940.35
DIVAL SAFETY EQUIPMENT	\$ 151.93	TIFCO INDUSTRIES INC	\$ 594.85
FALK, BRENDA	\$ 18.31	TILL, TANNER	\$ 88.75
FORBES COURT REPORTING SERVICE	\$ 110.00	TOMPKINS INSURANCE AGENCIES IN	\$ 29,325.00
FREIGHTLINER & WESTERN STAR OF	\$ 350.00	TOWN OF SARDINIA	\$ 1,393.00
GEORGE, JASON	\$ 45.00	TRACTOR SUPPLY CREDIT PLAN	\$ 63.82
GRAINGER	\$ 17.73	TYLER TECHNOLOGIES INC	\$ 29,728.31
HULL ELECTRIC, INC	\$ 558.56	UHTEG, TIM	\$ 45.00
IEEP, INC	\$ 15,456.62	UNITED UNIFORM CO INC	\$ 90.00
IRS - FEDERAL PAYROLL TAX PAYME	\$ 27,267.83	VERIZON	\$ 139.27
JIM'S EQUIPMENT REPAIR INC	\$ 867.10	VILLAGE OF ARCADE	\$ 265.00
JOHN SIXT & SON, INC.	\$ 183.26	VOLUNTEER FIREMEN'S INSURANCE/	\$ 4,658.00
KARPINSKI, MICHELLE	\$ 45.00	WARD & KUTZUBA	\$ 2,210.00
LARRY ROMANCE & SON INC.	\$ 40.20	WARD & KUTZUBA	\$ 105.00
LEXISNEXIS RISK DATA MGMT INC	\$ 150.00	WASTE MANAGEMENT OF NEW YORK L	\$ 10,116.64
LINDSLEY, BRANDON	\$ 45.00	WASTE MANAGEMENT OF NEW YORK L	\$ 7,705.71
MAPLE GROVE COATINGS	\$ 203.54	WEF MEMBERSHIP	\$ 210.00
MATTHEW BENDER & CO INC.	\$ 129.20	WNYACOP, INC	\$ 100.00
MCELHENY, MICHAEL	\$ 49.95	WOODS, DION	\$ 71.35
<b>COLUMN TOTAL</b>	<b>\$ 151,092.89</b>	ZIMMER AUTO PARTS & SALES INC	\$ 358.40
		<b>COLUMN TOTAL</b>	<b>\$ 828,649.08</b>
		<b>GRAND TOTAL</b>	<b>\$ 979,741.97</b>